

THE
ANNUAL REPORT
OF THE
OFFICERS OF THE
TOWN OF BRISTOL
VERMONT

FOR THE YEAR ENDING JUNE 30,
2013

Please bring this report with you to Town Meeting
Monday, March 3, 2014 at 7:00 pm

Voting by Australian Ballot
Tuesday, March 4, 2014
9:00 am to 7:00 pm

TOWN OF BRISTOL GENERAL INFORMATION

Chartered June 26, 1762

Area..... 26,860 acres
Green Mountain National Forest Acreage..... 5,354 acres

Town Roads (excluding Class 4 Roads)36.4 miles
State Highway (Routes 116 and 17) 13.4 miles
Population (2010 Census)3,894
Voter Checklist (as of January 29, 2014).....2,627

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

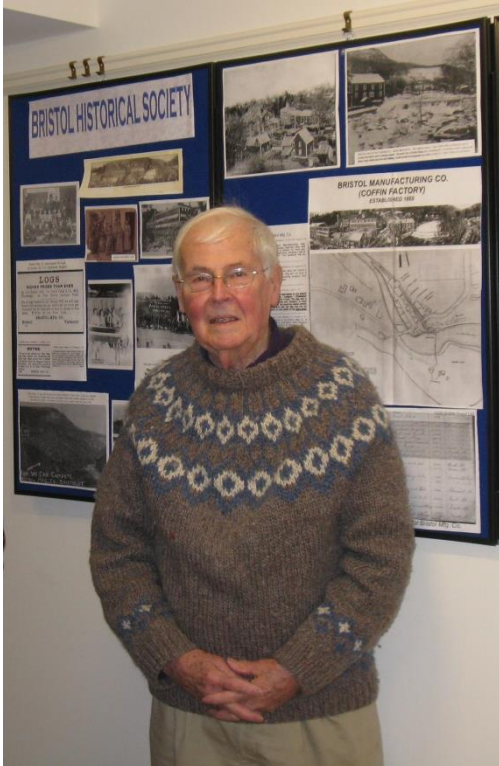
VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

**PLEASE BRING THIS REPORT TO TOWN MEETING
MONDAY, March 3, 2014 at 7:00 PM at HOLLEY HALL
VOTING: TUESDAY, MARCH 4, 2014
9:00 AM TO 7:00 PM**

**REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN
BE SEEN AT THE TOWN CLERK'S OFFICE.**

THE 2013 TOWN REPORT IS DEDICATED TO...



GERALD HEFFERNAN

Gerald has been a long-time member of the Bristol Historical Society and Howden Hall Restoration Committee. He has championed the interior renovations to Howden Hall and restructured the cataloging system of all the artifacts in the museum. Gerald is always willing to help coordinate research on Bristol's history for local teachers and students. He assisted with creating a walking tour of Bristol's historic downtown as well as updating the book series "The History of Bristol," by recording special events and information on people who have made up this area since 1762. Historical Society Members describe him as dedicated and generous with his time. Local teachers and students describe him as invaluable, helpful and kind. Gerald's love and knowledge of Bristol is appreciated and valued by all.

In Memory of
Claire D. Scribner



Claire's love of Bristol, her family and friends was evident in the way she served her community as a Lister, Justice of the Peace and Assistant Town Clerk. She treated people with respect and was always ready to listen, offer a kind word or lend a helping hand. We miss her laugh, her generous spirit and the pictures of her granddaughter Payson that she was always happy to share. Claire's kind heart and warm smile will truly be missed in Bristol.

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**WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 3, 2014 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 4, 2013 for voting by Australian ballot between the hours of 9:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

ARTICLE 1: To act upon the reports of the Town officers.

ARTICLE 2: To elect Town Officers by Australian ballot.

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2014 through June 30, 2015, being due in two equal installments on November 5, 2014 and April 5, 2015?

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard.

ARTICLE 5: Will the voters adopt the proposed 2014-2015 fiscal year Highway Fund Operating Budget in the amount of \$714,268, a portion thereof in the amount of \$609,618 to be raised by taxes; the tax rate on the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 6: Will the voters authorize the Selectboard to expend up to \$200,000 for purchase of a tandem dump truck and winter equipment to replace a 2004 tandem dump truck and winter equipment, the funds for said purchase to be charged to the Capital Equipment Reserve Fund and the proceeds from the sale of the old truck to be deposited to the Capital Equipment Reserve Fund?

ARTICLE 7: Will the voters adopt the proposed 2014-2015 fiscal year General Fund Operating Budget in the amount of \$714,435, a portion thereof in the amount of \$511,385 to be raised by taxes; and to designate that \$30,000 be taken from the June 30, 2013 undesignated fund balance to offset taxes for the 2014-2015 fiscal year; the tax rate on the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 8: Will the voters adopt the proposed 2014-2015 fiscal year Arts, Parks and Recreation Department budget in the amount of \$259,649, a portion thereof in the amount of \$177,399 to be raised by taxes; the tax rate of the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 9: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$15,000
Capital Highway Equipment Reserve	\$80,000
Capital Building Reserve	\$20,000
Capital Road Fund - Construction	\$35,000

Capital Road Fund – Paving	\$95,000
Conservation Reserve Fund	\$10,000
Reappraisal Reserve	<u>\$ 5,000</u>
Total:	\$260,000

ARTICLE 10: Will the voters authorize the transfer from the June 30, 2013 undesignated fund balance of the General Fund of \$20,000 to the Capital Building Reserve Fund, \$5,000 to the Capital Road Fund/Paving and \$5,000 to the Capital Fire Equipment Reserve Fund?

ARTICLE 11: Will the voters approve an appropriation of \$122,128 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

ARTICLE 12: Will the voters approve an appropriation of \$13,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements?

ARTICLE 13: Will the voters renew the exemption of the Bristol Recreation Club for its property located on Airport Drive from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840?

ARTICLE 14: Will the voters renew the exemption of the Libanus Lodge No. 47 for its property located at 4 Elm Street from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840?

ARTICLE 15: Will the voters renew the exemption of the Bristol Post#19 American Legion for its property located at 5 Airport Drive from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840?

ARTICLE 16: Will the voters appropriate the sum of \$10,105 to Addison County Transit Resources?

ARTICLE 17: Will the voters appropriate the sum of \$12,000 to Bristol Rescue Squad?

ARTICLE 18: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lowered from the prior year?

<u>Organization:</u>	<u>Amount:</u>
Addison County Court Diversion	\$1,150
Addison County Home Health	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent Child Center	\$4,800
Addison County Readers Program	\$2,000
Bristol After School Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Champlain Valley Agency on Aging	\$2,700
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250

Hospice Volunteer Services	\$1,200
John Graham Emergency Shelter	\$1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$72,950

ARTICLE 19: Will the voters adopt the proposed amendment to the Town of Bristol Zoning Regulations regarding the creation of a new zoning district to be known as the Bristol Pond Camp District, as submitted by the Planning Commission and approved by the Selectboard on January 27, 2014? The complete text of the proposed Bylaw is on file at the Town Clerk's office and copies are available to the public upon request *(This article to be voted by Australian ballot on Tuesday, March 4, 2014, but may be discussed from the floor of the open portion of Town Meeting on Monday evening, March 3, 2014).*

ARTICLE 20: To transact any other non-binding business that may legally come before this meeting

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 27, 2014. Received for record and recorded in the records of the Town of Bristol on January 27, 2014.

Bristol Selectboard:


Sharon Compagna, Chair


John "Pecker" Hoffman


Alan Harzenga


Joel Bouvier


Brian Fox

ATTEST:


Therese Kirby, Town Clerk

**WARNING
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
TUESDAY MARCH 4, 2014**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 4, 2014, between the hours of 9:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2014-2015 fiscal year budget in the amount of \$366,256, a portion thereof in the amount of \$332,956 to be raised by a District special assessment property tax; the tax rate on the 2014 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?






ARTICLE 2: Will the voters of the Bristol Police District authorize the Selectboard to expend up to \$35,000 from the District's Capital Vehicle Replacement Reserve Fund to purchase and equip a new police cruiser to replace a 2006 vehicle, with the proceeds from the sale of the vehicle to be deposited to the Capital Vehicle Replacement Reserve Fund?

ARTICLE 3: Will the voters of the Bristol Police District authorize the transfer of \$10,000 from the June 30, 2013 undesignated fund balance of the District to the Capital Vehicle Replacement Reserve Fund?

***Informational Meetings:** The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 24, 2014 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, March 3, 2014, during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 27, 2014. Received for record and recorded in the records of the Town of Bristol on January 27, 2014.

Bristol Selectboard:

 Sharon Compagna, Chair	 Alan Huizenga
 John Beck	 Brian Fox
 Joel Bouvier	

ATTEST:


Therese Kirby, Town Clerk

Candidates for Elected Town and Town School Offices are as follows:

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Therese Kirby
Town Treasurer	1 year	Therese Kirby
Selectboard	3 years	Michelle Perlee Kris Perlee
Selectboard	2 years	Sharon Compagna
First Constable	1 year	Kevin E. Gibbs
Second Constable	1 year	George "Randy" Crowe
Delinquent Tax Collector	1 year	Therese Kirby
Grand Juror	1 year	Frank Buonincontro
Town Agent	1 year	Fred K. Baser
Library Trustee	3 years	Moria Garrity
Library Trustee	2 years	Mary Yates
Lister	3 years	Craig Scribner
Lister	1 year	Theresa Gile
Town School Moderator	1 year	Fred K. Baser
Town School Director	3 years	Elin Melchior
Town School Director (2 seats)	1 year	Chris Scrodin Sheryl Thurber
Union H.S. District 28 School Director (2 Seats)	2 years	Carol Eldridge Alicia Kurth
Union H.S. District 28 School Director	3 years	Doug Dewitt

APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249 Bristol VT 05443**, drop off at the Town Office at 1 South St., Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name _____

Address _____

Phone # _____ Email Address _____

Interest in serving on:

Town Offices:

- ☐ Planning Commission
- ☐ Zoning Board of Adjustment
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Police Advisory Committee
- ☐ Hub Advisory Board
- ☐ Other: _____

Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ Bristol Downtown
Community Partnership
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

ELECTED TOWN OFFICIALS

TOWN OFFICERS

Fred Baser, Moderator	Term Expires 2014
Therese Kirby, Town Clerk	Term Expires 2014
Therese Kirby, Town Treasurer	Term Expires 2014
Kevin Gibbs, 1 st Constable	Term Expires 2014
G. Randy Crowe, 2 nd Constable	Term Expires 2014
Therese Kirby, Collector of Delinquent Taxes	Term Expires 2014
Fred Baser, Town Agent	Term Expires 2014
Frank Buonincontro, Grand Juror	Term Expires 2014

SELECTBOARD

Alan Huizenga	Term Expires 2014
Sharon Compagna	Term Expires 2014
Joel Bouvier	Term Expires 2015
John "Pecker" Heffernan	Term Expires 2015
Brian Fox	Term Expires 2016

BRISTOL TOWN SCHOOL DIRECTORS

Sheryl Thurber	Term Expires 2014
Chris Scrodin	Term Expires 2014
Elin Melchoir	Term Expires 2014
Kelly Laliberte	Term Expires 2015
Steve Barsalou (Chair)	Term Expires 2016

UNION HIGH SCHOOL DIRECTORS

Gary Farnsworth (Resigned)	Term Expires 2014
Carol Eldridge (Appointed)	Term Expires 2014
Alicia Kurth (Appointed)	Term Expires 2014
Doug Dewitt (Appointed)	Term Expires 2014
Amanda Fox	Term Expires 2015
Bob Donnis	Term Expires 2016
R.E. Merrill (Resigned)	Term Expires 2016

LISTERS

Craig Scribner	Term Expires 2014
Theresa Gile (appointed)	Term Expires 2014
Lance Perlee	Term Expires 2016

LAWRENCE MEMORIAL LIBRARY TRUSTEES

Moria Garrity (Chair)	Term Expires 2014
Susan Driscoll	Term Expires 2015
Caroline Engvall	Term Expires 2015
Jim Stapleton	Term Expires 2016
Linda Havey (Resigned)	Term Expires 2016

JUSTICE OF THE PEACE (Terms Expire February 2015)

Fred Baser	George M. Tighe	George Smith
Martha Chesley	Peter Ryan	Anne Wallace
Ted Lylis	Larry Gile	Kenneth Weston
Craig Scribner	Peter Coffey	Doug Corkins

APPOINTED TOWN OFFICIALS

PLANNING COMMISSION

Walter "Skimmer" Hellier	Term Expires March 2014
Willow Wheelock (Resigned)	Term Expires March 2014
Kris Perlee	Term Expires March 2014
William Sayre	Term Expires March 2015
Kenneth G. Weston	Term Expires March 2015
Katie Raycroft-Meyer	Term Expires March 2015
John Elder	Term Expires March 2016
Susan Kavanagh (Vice Chair)	Term Expires March 2016
Garland "Chico" Martin (Chair)	Term Expires March 2016

ZONING BOARD OF ADJUSTMENT

Carol Clauss	Term Expires March 2014
Ted Desmond (Appointed)	Term Expires March 2014
Steven Heffernan	Term Expires March 2014
Paul Jackman	Term Expires March 2015
Robert Stetson (Resigned)	Term Expires March 2015
Brenda Tillberg	Term Expires March 2015
Kevin Brown (Chair)	Term Expires March 2016
Peter Grant	Term Expires March 2016
Ronald Kowalski (Alternate)	Term Expires March 2016

CONSERVATION COMMISSION

Peter Diminico	Term Expires March 2014
David Rosen	Term Expires March 2014
Kristen Underwood	Term Expires March 2014
Ken Johnson (Chair)	Term Expires March 2015
Katie Reilley	Term Expires March 2015
Adam Ginsburg (Resigned)	Term Expires March 2016
Randy Durand (Appointed)	Term Expires March 2016
Howie McCausland	Term Expires March 2016
Nathan Bouvier	Term Expires March 2017
David Henderson	Term Expires March 2017

DESIGN REVIEW COMMISSION

Eric Carter	Term Expires March 2014
John "Slim" Pickens	Term Expires March 2014
Kenneth G Weston	Term Expires March 2014
Liz Hermann	Term Expires March 2014
Matthew Ham-Ellis	Term Expires March 2015
Bonita Bedard (Chair)	Term Expires March 2015
Ron LaRose	Term Expires March 2015

ENERGY COMMITTEE

Matt Sharpe	Term Expires March 2014
Bob Donnis	Term Expires March 2014
Brendan Gallivan (Chair)	Term Expires March 2015
David Cobb	Term Expires March 2015
Richard Butz (Resigned)	Term Expires March 2015
Mike Corey	Term Expires March 2015
Matthew Mancini	Term Expires March 2015

REVOLVING LOAN FUND

Sharon Compagna (ex-officio Selectboard)	Term Expires March 2014
Fred Baser (Chair)	Term Expires March 2014
Peter Ryan	Term Expires March 2014
Dan Werme	Term Expires March 2015
Tom Wells	Term Expires March 2015
Theresa Gile	Term Expires March 2016
William Sayre	Term Expires March 2016
Kelly Laliberte	Term Expires March 2016

EQUIPMENT COMMITTEE

John "Peeker" Heffernan (ex officio Selectboard)
Peter Bouvier (ex officio Road Foreman)
Alan Clark
Ken Johnson
Merle Knight

Term Expires March 2014
Term Expires March 2014
Term Expires March 2014
Term Expires March 2014
Term Expires March 2015

POLICE ADVISORY COMMITTEE

James Quaglino (Chair)
David Lawyer
Larry Gile
Janet Crossman
George Smith
Joel Bouvier (Ex-Officio Selectboard)

Term Expires March 2014
Term Expires March 2014
Term Expires March 2014
Term Expires March 2015
Term Expires March 2015
Term Expires March 2015

All Terms Below Expire Annually

Solid Waste Advisory Committee

Joel Bouvier
Peter D Ryan
Merle Knight
George Smith

Fence Viewers

Peter D Ryan
Joel Bouvier
David Sharpe

Addison County Regional Planning Commission

Christopher Lathrop (Alternate)
Peter Grant
William Sayre
Garland "Chico" Martin

Poundkeepers

Kevin Gibbs
Cale Pelland

Zoning Administrator

Assistant Zoning Administrator

Dog Officer

Tree Warden

Town Fire Warden

Inspector of Wood & Lumber

Inspector of Weights of Coal

Green Up Day Coordinator

Addison County Transit Resources

Energy Coordinator

Health Officer

Emergency Management Coordinator

Town Service Officer

Eric Forand

Robert Stetson, William Bryant

Cale Pelland

Ken Johnson

Edward Shepard

Ken Johnson

Ken Johnson

David Rosen & Conservation Commission

Naomi Drummond

Brendan Gallivan

David Henderson, MD

Town Administrator

Town Administrator

TOWN EMPLOYEES

Town Administrator

Administrative Assistant

Town Clerk and Treasurer

Assistant Treasurer and Assistant Town Clerk:

Road Foreman

Road Crew

Recreation Department Director

Recreation Department Assistant

Youth Center Director

Youth Center Program Coordinator

Water and Sewer Department

Landfill Manager

Landfill:

Police Chief

Police Officers:

William Bryant

Jennifer Stetson

Therese Kirby

Peter Ryan, & Val Hanson

Peter Bouvier

Daniel Gebo, Eric Cota, Cale Pelland and

Mike Menard

Darla Senecal

Val Hanson

Ryan Krushenick

Claire Littlefield, Samantha Rothberg

Simon Operation Services, Inc.

(Lance Perlee & Mark Simon)

Kris Perlee

George Smith, Dan Gebo, & Randy

Farnsworth

Kevin Gibbs

G. Randy Crowe & Josh Otey

**TOWN
BUDGET
AND
BUDGET
COMPARISONS**

TOWN OF BRISTOL
GENERAL FUND BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>GENERAL OPERATING FUND</u>					
<u>REVENUES</u>					
TAXES & PAYMENTS					
Delinquent Taxes - Interest	11,000	10,007	10,000	5,156	10,000
Delinquent Taxes - Penalty	17,000	14,320	15,000	4,792	14,000
Fish & Wildlife Pond Access PILOT	900	899	900	899	900
National Forest Payments	12,000	13,262	13,000	0	13,000
Current Use Program	<u>60,000</u>	<u>63,470</u>	<u>63,000</u>	<u>68,216</u>	65,000
Total TAXES & PAYMENTS	100,900	101,958	101,900	79,064	102,900
LICENSES, FINES & FEES					
Liquor Licenses	1,150	960	1,000	0	1,000
Dog Licenses	2,700	2,353	2,500	29	2,500
Dog Fines	300	511	300	104	300
Police Fines	11,000	8,386	9,000	2,378	6,000
Town Clerk Fees	28,500	34,037	30,000	19,253	31,000
Motor Vehicle Reg. Renewals	1,000	802	900	326	700
Zoning Fees	5,000	8,995	8,000	6,020	8,000
School Treasurer's Fee	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	1,500
Total LICENSES, FINES & FEES	51,150	57,544	53,200	29,610	51,000
REIMBURSEMENTS TO TOWN					
Library Personnel Benefits Reimb	15,000	14,606	17,850	6,610	600
Act 50 Reimbursements	<u>1,600</u>	<u>1,648</u>	<u>1,600</u>	0	1,600
Total REIMBURSEMENTS	16,600	16,254	19,450	6,610	2,200
MUNICIPAL SOLID WASTE PROGRAM					
Recyclable Materials Payments	6,000	2,259	2,500	1,058	2,500
Recycling User Sticker Fees	10,000	4,981	10,000	5,880	10,000
Household Hazardous Waste Grant	<u>2,000</u>	<u>2,130</u>	<u>2,000</u>	<u>1,082</u>	<u>2,100</u>
Total MUNICIPAL SOLID WASTE	18,000	9,369	14,500	8,019	14,600
OTHER REVENUES					
Interest	3,000	1,167	1,500	447	1,000
Tree Planting	0	0	0	0	0
Parking Permit Fees	150	150	150	25	150
Trans. From Fund Balance	10,000	10,000	10,000	0	30,000
Miscellaneous Revenues	<u>2,000</u>	<u>490</u>	<u>2,000</u>	<u>166</u>	1,200
Total OTHER REVENUES	15,150	11,808	13,650	638	32,350
<u>TOTAL REVENUES</u>	201,800	196,932	202,700	123,941	203,050

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>EXPENDITURES</u>					
GENERAL EXPENSES					
Supplies	3,500	2,891	3,500	1,157	3,500
Furnishings	400	0	400	212	400
Equipment	4,500	3,556	4,500	1,415	5,000
Advertising	1,500	550	1,200	223	800
Postage	2,500	3,128	3,500	1,814	3,500
Telephone	1,500	1,206	1,250	540	1,500
Pub.Official&Empl.Practices Ins.	9,700	9,694	10,300	5,023	10,000
Landfill Fees	1,400	1,400	1,400	0	1,400
Miscellaneous	<u>1,500</u>	<u>1,679</u>	<u>1,500</u>	<u>852</u>	1,500
Total GENERAL EXPENSES	26,500	24,104	27,550	11,236	27,600
ADMINISTRATOR'S OFFICE					
Salaries	75,321	76,374	76,350	39,057	78,105
Additional Labor	300	279	300	281	400
FICA/Medicare	5,785	6,430	5,864	3,392	6,006
Health Insurance	6,100	6,084	6,525	3,155	11,055
Retirement	4,896	2,857	5,154	1,875	5,419
Workers Compensation	300	254	225	109	230
Disability Insurance	700	931	1,000	491	1,000
Mileage	1,200	1,227	1,200	600	1,300
Training	<u>150</u>	<u>85</u>	<u>150</u>	<u>327</u>	300
Total ADMINISTRATOR'S OFFICE	94,752	94,521	96,767	49,286	103,814
CLERK/TREASURER'S OFFICE					
Salaries	71,671	72,536	71,300	34,870	73,218
FICA/Medicare	5,483	5,548	5,454	2,707	5,601
Health Insurance	5,975	5,796	5,750	3,264	9,935
Retirement	4,659	3,828	4,813	1,930	5,079
Workers Compensation	300	239	225	109	230
Disability Insurance	550	865	950	457	925
Training	300	238	300	215	300
Supplies	3,800	3,763	3,800	2,190	3,800
Software & Programming	1,400	963	1,400	924	1,100
Equipment	500	482	500	(119)	500
Postage	1,500	1,286	1,500	285	1,300
Telephone	1,300	1,136	1,300	518	1,300
Microfilming	525	335	525	576	525
Miscellaneous	<u>200</u>	<u>108</u>	<u>200</u>	<u>12</u>	200
Total CLERK/TREAS. OFFICE	98,162	97,123	98,017	47,937	104,014

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
LISTING DEPARTMENT					
Salaries	13,595	10,008	13,500	4,219	13,170
FICA/Medicare	1,040	766	1,033	323	1,008
Workers Compensation	150	120	125	55	120
Mileage	300	281	300	0	300
Training	200	0	200	0	200
Supplies	500	379	500	80	500
Software	1,070	1,121	1,100	916	1,200
Equipment	300	209	300	0	300
Postage	250	110	250	167	250
Telephone	600	594	600	268	650
Legal Fees	500	0	500	0	500
Professional Fees	1,500	1,750	1,000	700	1,500
Map Maintenance	1,750	0	2,000	2,023	2,000
Miscellaneous	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>
Total LISTING DEPARTMENT	21,855	15,338	21,508	8,749	21,798
PLANNING & ZONING					
Salaries	13,000	8,548	13,000	4,988	13,107
FICA/Medicare	995	629	995	382	1,003
Health Insurance	0	0	0	0	0
Retirement	250	218	250	59	250
Workers Compensation	150	120	125	55	120
Disability Insurance	150	39	225	21	50
Mileage	600	437	600	171	400
Training	100	0	100	0	100
Supplies	400	538	400	69	1,100
Advertising	700	396	650	130	600
Postage	900	322	900	295	500
Attorney Fees	12,000	6,090	12,000	5,115	8,000
Planning Services	8,000	7,257	8,000	0	8,000
Statemap Mapping Project	0	0	0	0	1,500
Printing	1,000	0	1,000	0	1,000
Meetings	<u>1,000</u>	<u>385</u>	<u>1,000</u>	<u>215</u>	<u>600</u>
Total PLANNING & ZONING	39,245	24,979	39,245	11,500	36,330
PROFESSIONAL FEES					
Attorney Fees	5,000	2,692	5,000	-87	4,000
Audit Fees	<u>18,000</u>	<u>14,894</u>	<u>19,000</u>	<u>17,353</u>	<u>19,000</u>
Total PROFESSIONAL FEES	23,000	17,586	24,000	17,266	23,000
TOWN REPORT	2,200	1,999	2,000	0	2,100

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
MEETINGS & ELECTIONS					
Election Workers	2,300	1,792	900	0	1,900
Election Supplies	<u>4,800</u>	<u>3,941</u>	<u>1,600</u>	<u>0</u>	<u>4,300</u>
Total MEETINGS & ELECTIONS	7,100	5,733	2,500	0	6,200
TOWN OFFICERS					
Selectboard Salaries	4,000	3,838	4,750	3,903	4,750
Collector of Delinquent Taxes	7,000	7,207	7,140	3,686	7,300
Conservation Commission	400	500	400	0	400
Energy Committee	200	0	200	0	200
FICA/Medicare	842	835	910	540	922
Training	<u>100</u>	<u>60</u>	<u>100</u>	<u>150</u>	<u>150</u>
Total TOWN OFFICERS	12,542	12,440	13,500	8,279	13,722
TOWN PARKS					
Supplies	900	1,116	1,200	597	1,300
Electricity	900	923	900	567	1,000
Liability Insurance	1,600	1,540	1,650	798	1,600
Mowing	11,000	11,906	11,500	5,137	12,000
Maintenance	600	1,040	700	241	800
Sycamore Park Portolet	500	500	500	300	500
Tree Planting	500	0	500	1,000	800
Landfill Fees	1,500	1,500	1,800	0	2,000
Miscellaneous	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>
Total TOWN PARKS	17,700	18,525	18,950	8,640	20,200
HOLLEY HALL					
Supplies	800	528	850	513	900
Equipment	200	147	200	0	300
Heating Fuel	6,000	6,703	6,500	1,172	7,000
Electricity	3,500	3,851	3,750	1,455	3,900
Custodial	4,500	5,014	4,500	2,041	4,800
Building Maintenance	2,000	2,096	2,000	718	2,500
Liability Insurance	4,600	4,638	5,000	-2,820	4,800
Holley Hall Renovation Bond	59,100	58,690	58,100	38,585	58,750
Sewer Fees	550	525	550	275	550
Water Fees	<u>300</u>	<u>250</u>	<u>300</u>	<u>53</u>	<u>300</u>
Total HOLLEY HALL	81,550	82,443	81,750	41,991	83,800
HOWDEN HALL					
Supplies	250	29	250	0	200
Heating Fuels	1,600	2,127	1,900	829	2,000
Electricity	2,200	1,535	2,000	984	2,000
Telephone	450	518	450	222	450
Liability Insurance	3,100	3,098	3,300	1,605	3,200
Maintenance & Custodial	800	484	700	0	1,200
Coach House	100	0	100	0	50
Debt Service				0	8,033
Water Fees	<u>250</u>	<u>249</u>	<u>250</u>	<u>0</u>	<u>275</u>
Total HOWDEN HALL	8,750	8,040	8,950	3,639	17,408

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
PUBLIC SAFETY					
Dog Officer	2,000	1,590	2,000	605	2,000
FICA/Medicare	153	116	153	46	153
Dog Pound	1,000	2,137	1,200	96	1,200
Street Lights	24,000	30,007	24,000	12,347	26,000
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,000	0	10,000
Police Responses (BPD to Town)	<u>2,500</u>	<u>4,455</u>	<u>4,000</u>	<u>1,125</u>	<u>4,000</u>
Total PUBLIC SAFETY	39,653	48,306	41,353	14,220	43,353
FIRE DEPARTMENT					
Labor	20,400	16,753	21,600	19,539	22,000
FICA/Medicare	1,561	1,360	1,652	1,495	1,683
Dues	825	874	1,000	0	1,029
Training	2,950	1,783	2,500	65	2,500
OSHA Requirements	4,775	5,021	5,500	1,912	5,500
Supplies	7,500	8,280	7,500	3,880	7,700
Heating Fuel	6,500	8,830	8,000	398	8,300
Electricity	2,600	3,486	3,100	1,380	3,500
Propane	450	337	350	147	200
Gas & Oil	3,000	3,466	3,200	1,266	3,400
Telephone	1,200	1,291	1,200	546	1,300
Dispatching	3,000	3,797	3,000	1,201	3,000
Building Maintenance	2,500	1,213	2,500	514	2,500
Workers Compensation	2,200	3,130	2,800	1,988	2,000
Accident & Disability Insurance	2,000	2,348	2,600	0	2,600
Liability Insurance	8,000	7,351	8,200	3,975	7,700
Water Fees	240	237	240	58	240
Landfill Fees	120	120	120	0	120
Radios and Pagers	3,400	1,372	3,400	1,234	3,400
Hose Replacement	1,500	3,033	1,500	1,700	1,500
CTI Tower Lease	0	0	0	-700	3,090
Firefighting Equipment Repairs	3,500	3,490	3,500	1,807	3,500
2007 Engine Tanker Repairs	500	4,314	1,000	354	1,000
Pumper - Hose Reel	500	984	500	35	500
1997 Engine One	1,000	1,612	1,000	476	1,200
Utility Vehicle Repair	850	343	850	51	850
Car One	500	504	0	0	0
Heavy Rescue Vehicle Repair	850	836	850	127	850
Storage Heavy Rescue	3,200	3,200	3,200	1,600	3,400
Brush Truck	500	800	500	113	500
Bond Payment - 1997 Eng. One	10,184	10,184	0	0	0
Bond Payment - 2007 Eng. Tanker	37,160	37,160	36,162	33,336	35,124
Fire Prevention	500	0	500	0	500
Fire/Apparatus Pump Service & Testing	0	0	0	0	1,500
Fire/Uniforms & Apparel	0	0	0	0	700
Miscellaneous	<u>200</u>	<u>(39)</u>	<u>200</u>	<u>-13</u>	<u>200</u>
Total FIRE DEPARTMENT	134,165	137,466	128,224	78,484	133,086

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
LAWRENCE MEM. LIBRARY					
Health Insurance	15,000	14,925	17,000	6,461	0
Workers Compensation	300	239	225	109	230
Disability Insurance	450	565	625	298	370
Liability Insurance	<u>2,300</u>	<u>2,268</u>	<u>2,450</u>	<u>1,189</u>	<u>2,300</u>
Total LAWRENCE MEM.LIBRARY	18,050	17,998	20,300	8,057	2,900
CEMETERY CARE	3,000	3,209	3,200	1,847	3,300
TAX ANTICIPATION INTEREST	2,000	533	2,500	338	1,000
MUNICIPAL SOLID WASTE PROGRAM					
Recycling Hauling/Processing Fees	18,000	16,549	15,000	6,793	15,000
Recycling Labor	9,650	9,185	10,000	4,955	10,040
Recycling Manager Salary	3,075	2,107	3,200	1,105	2,746
Workers Compensation	1,000	785	700	332	700
FICA/Medicare	973	161	1,010	85	978
Equipment Use	1,000	0	1,200	0	1,200
Household Hazardous Waste Prog.	10,000	10,131	10,000	7,275	10,000
Solid Waste Education Program	800	0	200	0	200
Solid Waste Planning	200	0	200	0	1,800
Electricity	<u>500</u>	<u>480</u>	<u>500</u>	<u>200</u>	<u>540</u>
Total MUN. SOLID WASTE PROG.	45,198	39,398	42,010	20,745	43,204
DUES, TAXES, CONTRIBUTIONS					
Add. County Regional Planning	4,193	4,193	4,309	4,309	4,542
Addison County Tax	19,000	15,390	15,500	12,979	13,000
Add. Cty. Economic Dev. Corp.	3,000	3,000	3,250	0	3,500
Vt. League of Cities & Towns	4,616	4,616	4,747	4,747	5,000
Christmas Committee	400	180	400	375	400
Fourth of July Bristol PD exp.	1,000	625	900	966	1,000
Chamber of Commerce	140	145	140	0	165
Tax Sale/Abatement Expense	<u>0</u>	<u>1,611</u>	<u>0</u>	<u>23</u>	<u>0</u>
Total DUES, TAXES, CONTRIB.	32,349	29,759	29,246	23,399	27,607
<u>TOTAL EXPENDITURES</u>	707,770	679,498	701,570	355,614	714,435
<u>GENERAL OPERATING FUND</u>					
<u>NET SUPPORTED BY TAXES</u>	505,970	482,566	498,870	231,673	511,385

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>HIGHWAY DEPARTMENT</u>					
<u>REVENUES</u>					
State Aid for Highways	92,000	96,265	92,500	48,073	95,000
Equipment Use - Water/Landfill	9,000	9,173	9,000	0	9,000
Garage Rent from Water Dept.	400	0	400	0	400
Miscellaneous	<u>500</u>	<u>446</u>	<u>250</u>	<u>30</u>	<u>250</u>
<u>TOTAL REVENUES</u>	101,900	105,884	102,150	48,103	104,650
<u>EXPENDITURES</u>					
PERSONNEL & INSURANCE					
Salaries	228,100	224,169	232,700	114,817	237,500
Overtime	21,000	15,926	22,000	6,726	22,000
FICA/Medicare	19,056	19,879	19,485	10,352	19,852
Health Insurance	53,500	51,634	58,000	24,688	66,618
Retirement	16,192	16,256	17,192	8,526	18,003
Workers Compensation	14,000	13,321	12,000	5,873	14,500
Disability Insurance	2,500	2,884	2,700	1,523	3,000
Uniforms	1,500	1,573	1,500	454	1,500
Mileage	500	234	500	87	400
Training	800	370	600	330	600
Liability Insurance	<u>11,500</u>	<u>11,930</u>	<u>11,600</u>	<u>6,215</u>	<u>12,200</u>
Total PERSONNEL	368,648	358,176	378,277	179,591	396,173
EQUIPMENT					
Supplies	13,000	13,673	13,500	5,346	14,500
Parts	10,000	9,960	10,000	8,258	11,000
Tires	5,000	4,182	5,000	0	5,000
Fuels	44,000	52,675	45,000	21,476	47,000
Oil, Anti-freeze	2,000	2,042	2,000	140	2,000
Purchases	2,500	2,585	2,500	1,175	2,500
Contracted Repairs	11,000	11,977	11,000	-2,798	11,000
Equipment Rentals	<u>500</u>	<u>680</u>	<u>500</u>	<u>6</u>	<u>500</u>
Total EQUIPMENT	88,000	97,774	89,500	33,603	93,500
GARAGE					
Supplies	5,500	6,402	5,000	2,846	5,500
Heating Fuel (west garage)	3,000	237	2,500	2,465	2,200
Propane (east garage)	3,000	2,143	2,500	0	2,500
Electricity	2,500	3,270	2,500	1,001	3,200
Telephone	700	605	600	383	650
Pagers	650	564	600	313	650
Maintenance	2,500	2,591	2,500	941	2,500
Water Fees	250	249	275	63	275
Landfill Fees	<u>200</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>200</u>
Total GARAGE	18,300	16,260	16,675	8,011	17,675

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
MATERIALS & SERVICES					
Road Gravel	22,000	19,957	22,000	834	22,000
Winter Sand	32,000	24,140	32,000	14,679	32,000
Salt	50,000	49,819	48,000	27,638	48,000
Chloride	22,000	21,301	22,000	4,352	22,000
Re-paving	93,000	89,048	95,000	84,558	see Voted Appr.
Cold Patch	1,000	1,595	1,000	554	1,000
Culverts	4,000	3,672	4,000	294	4,000
Signs	3,000	3,265	3,000	1,812	3,000
Tree Work	4,500	4,200	4,500	600	5,000
Pavement Markings	see garage	maintenance	1,000	0	1,000
Sidewalks	15,000	14,886	15,000	0	15,000
Guard Rail	2,000	1,999	2,000	2,634	2,000
Storm Drainage	1,000	919	1,000	184	1,000
Contracted Services	13,000	11,307	13,000	2,011	13,000
Miscellaneous	<u>1,000</u>	<u>1,103</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
Total MATERIALS & SERVICES	263,500	247,212	264,500	140,149	170,000
<i>TOTAL HIGHWAY OPERATING EXP.</i>	738,448	719,422	748,952	361,354	677,348
INDEBTEDNESS					
Stormwater Bond (2010)	37,180	34,920	34,920	34,920	34,920
South Street Bridge Replacement	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>2,000</u>
Total INDEBTEDNESS	38,180	34,920	35,920	34,920	36,920
<u>TOTAL EXPENDITURES INCL. BOND</u>	776,628	754,342	784,872	396,274	714,268
<u>HIGHWAY DEPARTMENT</u>					
<u>NET SUPPORTED BY TAXES</u>	674,728	648,458	682,722	348,171	609,618

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>ARTS, PARKS & RECREATION DEPARTMENT</u>					
<u>REVENUES</u>					
Program Registration Fees	56,000	62,656	57,000	22,217	58,000
Town Appropriations - 4 towns	8,100	5,900	8,100	8,100	9,000
Youth Center Events Income	1,000	1,000	1,000	0	1,000
Pottery Studio Revenues	12,000	10,630	12,000	2,636	12,000
Hall Rentals	<u>1,000</u>	<u>1,715</u>	<u>2,250</u>	<u>1,000</u>	<u>2,250</u>
<u>Total REVENUES</u>	78,100	81,900	80,350	33,953	82,250
<u>EXPENDITURES</u>					
GENERAL RECREATION DEPT.					
Labor (director & assistant)	54,921	56,211	59,351	30,043	60,183
Contracted Labor	500	325	500	90	500
FICA/Medicare	4,201	4,190	4,540	2,218	4,604
Health Insurance	17,575	18,422	19,750	7,927	25,534
Retirement	3,570	4,269	4,006	2,251	4,175
Workers Compensation	2,500	1,495	2,000	936	1,420
Disability Insurance	600	735	800	389	800
Liability Insurance	see general	government	1,500	0	1,500
Mileage	400	399	400	183	400
Training	500	821	500	318	800
Supplies	1,000	826	1,000	485	1,000
Equipment	3,000	2,891	2,500	385	2,500
Advertising	1,600	1,864	1,300	1,085	1,300
Facilities Rent	1,000	829	1,200	187	1,200
Postage	500	251	500	90	350
Telephone	1,600	1,189	1,500	545	1,300
Holley Hall Custodial	1,560	1,910	2,100	600	2,100
Printing	1,500	1,377	1,500	498	1,500
Programs	36,000	42,650	37,000	18,823	39,000
Events	2,000	2,004	2,000	1,380	2,000
Annual Fees	300	80	300	260	300
Miscellaneous	<u>300</u>	<u>342</u>	<u>300</u>	<u>55</u>	<u>300</u>
Total GENERAL RECREATION	135,127	143,081	144,548	68,746	152,766

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
YOUTH CENTER/SKATE PARK					
Full Time Labor	33,265	32,939	33,598	13,208	30,600
Part Time Labor	10,300	10,154	13,133	4,981	11,669
FICA/Medicare	3,333	3,373	3,575	1,460	3,234
Health Insurance	1,000	1,045	1,000	2,539	15,728
Retirement	2,162	2,206	3,154	887	2,932
Workers Compensation	2,500	1,495	2,000	936	1,420
Hub rent to Recreation Club	7,200	7,200	7,200	0	7,200
Disability Insurance	400	435	500	182	500
Travel	400	147	400	0	300
Supplies	900	905	1,000	402	1,000
Food	2,000	1,973	2,200	590	2,200
Heat	1,100	2,065	1,300	708	1,800
Electricity	2,000	1,946	1,800	721	1,800
Telephone	1,200	1,111	1,100	425	1,100
Programs/Workshops	1,800	1,843	1,800	929	1,800
Trash Disposal	400	133	400	18	400
Water Fees	0	0	250	71	250
Maintenance	<u>1,000</u>	<u>1,443</u>	<u>1,000</u>	<u>1,030</u>	<u>1,000</u>
Total YOUTH CENTER/SKATE PK.	70,960	70,412	75,410	29,089	84,933
POTTERY STUDIO					
Labor	10,100	10,099	10,300	5,649	11,300
Supplies	1,000	583	1,000	577	700
Kiln	700	611	700	351	700
Heat	800	801	1,200	0	1,200
Electricity	400	324	400	152	350
Rent	6,600	6,600	6,900	3,400	7,200
Telephone	<u>500</u>	<u>469</u>	<u>500</u>	<u>258</u>	<u>500</u>
Total POTTERY STUDIO	20,100	19,487	21,000	10,388	21,950
<u>TOTAL EXPENDITURES</u>	226,187	232,980	240,958	108,223	259,649
<u>ARTS, PARKS & RECREATION DEPT.</u>					
<u>NET SUPPORTED BY TAXES</u>	148,087	151,080	160,608	74,270	177,399

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>VOTED APPROPRIATIONS</u>					
Capital Equipment Fund	75,000	75,000	80,000	0	80,000
Capital Fire Equipment Fund	10,000	10,000	10,000	0	15,000
Capital Building Fund	20,000	20,000	20,000	0	20,000
Capital Bldg.Fund-Howden Hall	7,500	7,500	7,500	0	0
Capital Road Fund - Construction	35,000	35,000	35,000	0	35,000
Capital Road Fund - Paving	0	0	0	0	95,000
Reappraisal Fund	5,000	5,000	5,000	0	5,000
Conservation Reserve Fund	10,000	10,000	10,000	0	10,000
Lawrence Memorial Library	117,611	117,611	122,128	71,239	122,128
Bristol Recreation Club	17,000	17,000	13,000	13,000	13,000
Addison County Court Diversion	1,150	1,150	1,150	0	1,150
Addison County Home Health	4,700	4,700	4,700	4,700	4,700
Addison County Humane Society	1,000	1,000	1,000	1,000	1,000
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800
Add. County Transit Resources	8,900	8,900	9,500	9,500	10,105
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000
Bristol After School Program	1,275	1,275	1,275	1,275	1,275
Bristol Band	1,100	1,100	1,200	1,200	1,200
Bristol Cemetery Association	8,000	8,000	7,000	7,000	7,000
Bristol Downtown Community Part.	10,000	10,000	10,000	10,000	10,000
Bristol Family Center	4,000	4,000	4,000	4,000	4,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500
Bristol Little League	2,000	2,000	2,000	2,000	2,000
Bristol Rescue Squad	10,000	10,000	10,000	10,000	12,000
Champlain Valley Agency on Aging	2,700	2,700	2,700	2,700	2,700
Counseling Service Add. County	3,875	3,875	3,875	3,875	3,875
Elderly Services	2,200	2,200	2,200	2,200	2,200
Helping Overcome Poverty's Effects	3,250	3,250	3,250	3,250	3,250
Hospice Volunteer Services	1,000	1,000	1,200	1,200	1,200
John Graham Emergency Shelter	1,400	1,400	1,400	1,400	1,400
New Haven River Watch	300	300	300	300	300
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500
Open Door Clinic	1,000	1,000	1,000	1,000	1,000
Retired Senior Volunteer Prog.	750	750	750	750	750
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650
WomenSafe	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
<u>TOTAL VOTED APPROPRIATIONS</u>	389,661	389,661	395,078	175,539	490,183

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED	Percent Change FY14 to FY15 Budgets
<u>SUMMARY OF NON-TAX REVENUES</u>						
General Operating Fund	201,800	196,932	202,700	123,941	203,050	0.17%
Highway Department	101,900	105,884	102,150	48,103	104,650	2.45%
Recreation Department	<u>78,100</u>	<u>81,900</u>	<u>80,350</u>	<u>33,953</u>	<u>82,250</u>	2.36%
<u>GRAND TOTAL NON-TAX REV.</u>	381,800	384,716	385,200	205,997	389,950	1.23%
<u>SUMMARY OF EXPENDITURES</u>						
General Operating Fund	707,770	679,498	701,570	355,614	714,435	1.83%
Highway Department	776,628	754,342	784,872	396,274	714,268	-9.00%
Recreation Department	226,187	232,980	240,958	108,223	259,649	7.76%
Voted Appropriations	<u>389,661</u>	<u>389,661</u>	<u>395,078</u>	<u>175,539</u>	<u>490,183</u>	24.07%
<u>GRAND TOTAL EXPENDITURES</u>	2,100,246	2,056,481	2,122,477	1,035,651	2,178,535	2.64%
<u>SUMMARY OF AMOUNT SUPPORTED BY TAXES</u>						
General Operating Fund	505,970	482,566	498,870	231,673	511,385	2.51%
Highway Department	674,728	648,458	682,722	348,171	609,618	-10.71%
Recreation Department	148,087	151,080	160,608	74,270	177,399	10.45%
Voted Appropriations	<u>389,661</u>	<u>389,661</u>	<u>395,078</u>	<u>175,539</u>	<u>490,183</u>	24.07%
<u>TOTAL SUPPORTED BY TAXES</u>	1,718,446	1,671,766	1,737,277	829,654	1,788,585	2.95%

FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>Proposed 2014-2015</u>
General	\$425,360 3.16%	\$480,652 13.00%	\$505,970 5.27%	\$498,870 -1.40%	\$511,385 2.51%
Highway	\$616,547 -0.43%	\$629,605 2.12%	\$674,728 7.17%	\$682,722 1.18%	\$609,618 -10.71%
Recreation	\$140,516 2.31%	\$123,560 -12.07%	\$148,087 19.85%	\$160,608 8.45%	\$177,399 10.45%
Appropriations	\$377,209 1.45%	\$386,982 2.59%	\$388,661 0.43%	\$395,078 1.39%	\$490,183 24.07%
Total General Fund	\$1,559,632 1.26%	\$1,620,799 4.16%	\$1,717,446 5.96%	\$1,737,277 1.10%	\$1,788,585 2.95%
Police District	\$304,403 5.58%	\$294,222 -3.35%	\$303,628 3.20%	\$323,100 6.42%	\$332,956 2.96%

Note: Percentage figures beneath each item represent the change from the previous year.

THREE YEAR TAX RATE COMPARISON

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>%Change Previous Year</u>
<u>Grand List:</u>				
Municipal Grand List	\$2,781,427	\$2,799,807	\$2,821,352	0.77%
Police District Grand List	\$1,110,129	\$1,112,843	\$1,117,079	0.38%
State Education Grant List				
Homestead Grand List	\$1,884,786	\$1,906,361	\$1,790,835	-6.06%
Non-Residential Grand List	<u>\$902,827</u>	<u>\$896,531</u>	<u>\$1,043,769</u>	16.42%
Total Education Grant List	\$2,787,613	\$2,802,892	\$2,834,604	1.13%
Common Level of Appraisal	89.40%	92.06%	92.24%	
<u>Municipal Tax Rates</u>				
General	\$0.1728	\$0.1807	\$0.1768	-2.16%
Highway	\$0.2264	\$0.2410	\$0.2420	0.41%
Recreation	\$0.0444	\$0.0529	\$0.0569	7.63%
Appropriations	\$0.1391	\$0.1392	\$0.1400	0.62%
Local Agreements (voted exempt)	<u>\$0.0039</u>	<u>\$0.0020</u>	<u>\$0.0041</u>	106.00%
Total Municipal Tax Rate	\$0.5866	\$0.6158	\$0.6198	0.66%
<u>Police District Tax Rates</u>	\$0.2650	\$0.2728	\$0.2892	6.01%
<u>Education Tax Rates</u>				
Homestead Rate	\$1.5176	\$1.5356	\$1.6052	4.53%
Non-Residential Rate	\$1.6118	\$1.5436	\$1.5642	1.33%
<u>Total Tax Rates</u>				
Homestead outside Police District	\$2.1042	\$2.1514	\$2.2250	3.43%
Homestead within Police District	\$2.3692	\$2.4242	\$2.5143	3.72%
Non-Residential outside Police District	\$2.1984	\$2.1594	\$2.1840	1.14%
Non-Residential within Police District	\$2.4634	\$2.4322	\$2.4733	1.69%

STATEMENT OF DELINQUENT TAXES

Beginning Delinquent Taxes Receivable as of April 9, 2013:

2010/2011	1 Property	1,533.15
2011/2012	3 Properties	5,118.56
2012/2013	24 Properties	177,125.39
Total Delinquent Taxes Receivable		\$183,777.10

Delinquent Tax Payments thru January 23, 2014:

2010/2011	0
2011/2012	-2060.24
2012/2013	-172,305.89
Total Tax Collections	-\$174,366.13

Balance of Delinquent Taxes Receivable: \$9,410.97

As of January 23, 2014 there are 61 properties that have not yet paid in full their November 5, 2013 tax payment. That outstanding amount totals \$56,196.18. Those properties are not considered delinquent until April 7, 2014.



FINANCIAL AUDIT

An audit of the Town's books for the fiscal year ending June 30, 2013 is being completed by the firm of Sullivan, Powers & Co. CPA and will be posted on the Town's website (www.bristolvt.org) as soon as it becomes available. Copies are available to the public upon request.

BONDS AND NOTES PAYABLE

Principal Balances 6/30/13

Governmental Activities:

1997 Fire Truck Bond, Vermont Municipal Bond Bank, matures Dec. 2012, net interest of 4.818% Annual principal payments of \$10,000	\$ 0	
2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$180,000	
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$670,000	\$590,000 H.H \$ 80,000 Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24.	\$547,484.54	
2011 Holley Hall People's United Bank	\$80,000	
<u>Subtotal Governmental Activities:</u>	\$1,477,484.54	

Business-Type Activities:

2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93% , annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$957,164.86	\$847,273.41 water \$109,891.45 sewer
North St. Waterline Renovation Note, Chittenden Bank, matures Oct. 2016, 2.55% , annual principal payments of \$15,000	\$45,000	
<u>Subtotal Business-Type Activities:</u>	\$1,002,164.86	

TOTAL SHORT AND LONG TERM OBLIGATIONS: \$2,479,649.40

CHANGES IN FUND BALANCES REPORT

	Cash Balances	
	<u>6/30/2012</u>	<u>6/30/2013</u>
<u>TOWN GENERAL FUND:</u>	\$107,422	\$158,823
<u>LANDFILL FUNDS:</u>		
Landfill Operating Fund (surplus available for closure)	\$510,694	\$539,132
Landfill Equipment Reserve Fund	<u>\$2,806</u>	<u>\$8,818</u>
<i>Total Landfill Funds:</i>	\$513,500	\$547,950
<u>REVOLVING LOAN FUND</u>		
Cash Available for Lending	\$450,809	\$455,923
Loans Receivable	<u>\$195,847</u>	<u>\$200,654</u>
<i>Total Revolving Loan Funds:</i>	\$646,656	\$656,577
<u>WATER DISTRICT FUNDS:</u>		
Water Operating Fund	(\$24,333)	(\$44,432)
Water District Equipment Reserve Fund	\$44,009	\$40,803
Water District Building Reserve Fund	<u>\$123,221</u>	<u>\$148,582</u>
<i>Total Water District Funds:</i>	\$142,896	\$144,953
<u>SEWER DISTRICT FUNDS:</u>		
Sewer Operating Fund	\$13,815	\$11,075
Sewer Department Equipment Reserve Fund	<u>\$17,951</u>	<u>\$17,977</u>
<i>Total Sewer District Funds:</i>	\$31,767	\$29,052
<u>POLICE DISTRICT FUNDS:</u>		
Police District Operating Fund	\$33,579	\$51,032
Police District Vehicle Replacement Reserve Fund	\$24,441	\$31,975
Police District Capital Equipment Reserve Fund	\$3,217	\$4,890
<u>MISCELLANEOUS DEDICATED FUNDS:</u>		
Carter Tire Removal Escrow	\$259	\$0
Charles Smith Fund (memorial gift)	\$47	\$0
Chuck Baser Fund (memorial gift)	\$4,995	\$0
Flood Relief Fund	\$12,800	\$12,819
Lister Education Grant Fund	\$1,809	\$2,486
Martha Parker Fund (cannot use \$17,700 principal)	\$19,611	\$18,233
Plank Road Business Park Study Grant Fund	\$317	\$0
Records Restoration Fund	\$11,412	\$17,487
Recreation Department Scholarship Fund	\$1,458	\$1,514
Zip Elmer Fund (for use of the Bristol Band)	\$17,519	\$17,545

Note: Above cash balances tie-out to audit and are reported on a modified accrual accounting basis.
 These numbers do not reflect accumulated depreciation, fixed assets or long-term debt liabilities.

CAPITAL RESERVE FUNDS REPORT

CAPITAL BUILDING RESERVE FUND:

June 30, 2012 Balance	\$ 74,806
FY13 Voted Appropriation	\$ 20,000
Interest Income	\$ 415
Transfer from 6/30/12 Fund Balance (Art. 10, 3/4/13 Town Meeting)	\$ 10,000
Expenditures	\$ (38,640)
June 30, 2013 Balance	\$ 66,581

FY2013 expenses consisted of expenses related to planning for a new fire facility, installation of a concrete floor in the new salt shed lean-to, a new air tank for the firehouse, transfer of matching funds for the town green improvement grant, and renovations of the coach house at Howden Hall.

HOWDEN HALL CAPITAL BUILDING RESERVE FUND:

June 30, 2012 Balance	\$ 33,319
FY13 Voted Appropriation	\$ 7,500
Interest Income	\$ 49
Donation	\$ 250
Expenditures	\$ (6,271)
June 30, 2013 Balance	\$ 34,597

The purpose of this fund is to complete renovations at Howden Hall. FY2013 expenses represent the beginning of the effort to complete this work. This fund will be closed at the end of renovations in early 2014.

PEVERILL PEAKE FUND:

June 30, 2012 Balance	\$ 9,611
Interest Income	\$ 14
Expenditures	\$ (2,339)
June 30, 2013 Balance	\$ 7,286

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall. FY2013 expenses included purchase of racks for storage of folding tables and the hook-up of radiant heat in the Town Clerk's vault.

CONSERVATION RESERVE FUND:

June 30, 2012 Balance	\$ 21,679
FY13 Voted Appropriation	\$ 10,000
Interest Income	\$ 31
Expenditures	\$ (2,292)
June 30, 2013 Balance	\$ 29,418

FY2013 expenses were part of the local match for grant funds used to acquire the Saunders parcel off Route 116 South and the New Haven River for river stabilization and conservation purposes.

FIRE CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2012 Balance	\$ 77,018
FY13 Voted Appropriation	\$ 10,000
Interest Income	\$ 619
Miscellaneous Revenue	\$ 1,395
Expenditures	\$ (23,646)
June 30, 2013 Balance	\$ 65,386

FY2013 expenses included replacement of four sets of firefighter turnout gear and five helmets, replacement of three self-contained breathing apparatus and two additional air cylinders, improvements to communications equipment, purchase of a multi gas detector and a knox box master key retention system.

CAPITAL ROAD FUND:

June 30, 2012 Balance	\$ 127,674
FY13 Voted Appropriation	\$ 35,000
Interest Income	\$ 410
FEMA (Tropical Storm Irene reimbursements)	\$ 21,232
Expenditures	\$ (9,678)
June 30, 2013 Balance	\$ 174,638

FY 2013 expenses went toward reconstruction of base for improvement of a section of Upper Meehan Road.

HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2012 Balance	\$ 49,394
FY13 Voted Appropriation	\$ 75,000
Sale of Equipment	\$ 0
Interest Income	\$ 65
Expenditures	\$ (56,505)
June 30, 201 Balance	\$ 67,954

FY2013 expenses were for the purchase of dump body and winter equipment for a 2012 low-profile truck (the chassis was purchased in the prior fiscal year).

REAPPRAISAL RESERVE FUND:

June 30, 2012 Balance	\$ 130,425
FY13 Voted Appropriation	\$ 5,000
Act 60 Annual Support	\$ 14,008
Interest Income	\$ 401
June 30, 2013 Balance	\$ 149,834

The Town continues to set aside money to the Reappraisal Reserve Fund from an appropriation and also funds received each year in Act 60 support for the next reappraisal. The cost of the 2005 reappraisal was \$180,000, and it is expected that the next reappraisal will be of greater cost.

SELECTBOARD REPORT

As I look back at 2013, it seems we were able to check off several projects on our “bucket list” and have forward movement on several others. After nearly 15 years, the 116 bridge replacement is underway as well as the South Street bridge replacement. We look forward to their completion by fall 2014. Our Highway Department resurfaced the Hewitt Road Bridge. Thank you David Lathrop for volunteering your expertise. The Notch Road, Meehan Road, Mountain Terrace and High Street were all paved.

Howden Hall renovations are nearing completion and the Coach House received a much needed facelift thanks to Joel Bouvier’s persistence. The Police Department is settled in a new, more permanent home at Bristol Works. Their patience and volunteer labor are much appreciated. Also we will soon welcome a Dental Clinic to town.

The conservation of the Saunders Property south on 116 is complete and Fuller-Farr conservation north of town is nearing completion. Both endeavors accomplished thanks to our dedicated Conservation Commission. After many years of hard work by our diligent planning committee, Bristol has a new town plan and they are now busy revamping our zoning to match the new plan. The Highway Crew hopefully is finding the new sidewalk tractor much more efficient. The Energy Committee, especially Bob Donnis, was able to secure the replacement of all our street lights with much more efficient, cost effective LED lights. The Water Department has located some of the elusive sources of our leaks and continues to search for more. Our pumping output has dropped significantly as has our electric bill.

As to future planning, the Fire Facility Committee has been diligently working to come up with a new home for our Fire Department and hopes to be ready for a vote in November 2014. The Park Committee is actively seeking funds to upgrade the non-compliant playground equipment in order to provide safe recreation for our younger residents.

We have at long last signed an easement with Mr. Pomerleau so we can now move to the next phase of the improvements to Prince Lane. It has been a long process but hopefully slow, careful planning will result in a safer, more aesthetic environment. Summer 2014 should bring us new traffic signals and traffic patterns to increase particularly the pedestrian traffic safety at this intersection.

The Recreation Department said goodbye to the Hub director, Jim Lockridge and hello to Ryan Krushenick as the new director with Claire (Bolton) Littlefield as his assistant. We thank Jim for his years of service to the younger population of Bristol. The Hub continues to upgrade their facility and programs and has been recognized as one of the best run teen centers in the state

We continue to struggle with keeping our tax rate palatable while trying to improve or at least maintain our infrastructure. Due to increases in costs every year, it translates to fewer improvements we are able to accomplish in a given year which is frustrating to the board as well as the department heads. Hopefully the legislature will come up with an improved education funding system that would alleviate this.

We also sadly said goodbye to a valued town employee, Claire Scribner. Her dedication and friendly, sweet nature will be missed by all.

This year we welcome Brian Fox to the board. His law enforcement knowledge has been a great addition. In my last report I welcomed Alan Huizenga to the board and now I get to thank him for his 6 years of service as his tenure ends in March 2014. His expertise with water and sewer as well as his general knowledge and creative dedication were greatly appreciated. He will be missed by the board.

Lastly I want to thank ALL of the town employees for their continued dedication and the voters of Bristol for their continued support. We are a great town made up of great people!!!

Respectfully submitted,

Sharon Compagna, Chair

TOWN ADMINISTRATOR'S REPORT

2013 was a year of quiet but significant progress on a number of issues facing Bristol.

Two important bridge projects are currently under construction. The Route 116 South Bridge over the New Haven River which has been controlled by a stoplight for over twenty years is finally being replaced by the Vermont Agency of Transportation. The new bridge is planned to be in service next winter with final site work completed in the spring of 2015. The Town's South Street Bridge is also being replaced with assistance from VTrans. The new bridge is expected to be finished before the end of 2014. The Hewitt Road Bridge also was repaired and resurfaced in 2013 with a VTrans grant, and management from Road Foreman Pete Bouvier and volunteer David Lathrop.

Voters rejected a proposal at the March 2013 Town Meeting to obtain adjoining property for the expansion of fire facilities on North Street. There was a strong sense that the community understands the need but had questions about the location and the process by which the project was conceived. A new and very public process has been underway to re-examine the options for a new fire facility for Bristol. It is hoped that voters will have a chance in November 2014 to consider a new proposal.

The Bristol Police Department moved into a new facility at Bristol Works on Munsill Avenue. For the first time, the Department has a modern facility that is safe, efficient and provides privacy for victims. It is a modest sized facility but should be able to accommodate the needs of the Department for many years. It was also the most affordable solution to the needs for the taxpayers of the Bristol Police District. We want to thank Kevin Harper at Bristol Works for his patience and cooperation with this project.

Howden Hall and the Coach House received much needed renovations. Selectman Joel Bouvier coordinated the Coach House repairs including repair of rotting components and new windows, roof and doors. The basement at Howden Hall was completely gutted following an energy audit. The stone foundation was foam insulated, a new insulated concrete floor was installed with radiant heat, electrical wiring and lighting were upgraded, and handicap accessibility improved with a new lift and bathroom under the able supervision of project manager Ed Hanson. We would like to thank the National Bank of Middlebury for its \$25,000 donation toward the renovations.

The Town completed the acquisition of 40+/- acres of land from the Saunders Farm off Route 116 South for river conservation purposes. The Conservation Commission and member Kristen Underwood took the lead on this project.

Almost all of the streetlights in the village have been updated to LED lights to save energy and rental costs to the Town. Bob Donnis and the Bristol Energy Committee were instrumental with this project.

Planning for improvements of the Main/South/North Streets intersection and traffic lights with assistance from VTrans is moving forward with plans for construction in 2014. Likewise planning for the Prince Lane Project and lighting entrance improvements to the Town Green are moving forward with funding administered by VTrans.

Budget proposals for the Town and Police District for FY2014-2015 to be voted at the March 2014 Town Meeting include tax increases of less than 3%. The overall fiscal health of Bristol is good.

We suffered a sad loss in December when Lister Claire Scribner passed away. In all my years working in Vermont local government I can think of nobody with a kinder or warmer heart. We miss her.

I would like to thank the citizens, our staff, our department heads and the Selectboard for their support as we work on all of these issues and projects together.

Respectfully Submitted,

Bill Bryant
Town Administrator

CLERK/TREASURER'S REPORT

The Town of Bristol continues to operate with a positive fund balance of \$158,823 in the general fund as of June 30, 2013. The Town's assets exceeded its liabilities at June 30, 2012 by \$4,303,167 compared to \$4,316,270 at June 30, 2012. This represents a decrease of \$13,103. The Town's total debt decreased \$158,112 during the fiscal year and had a total ending balance of \$2,479,649. A copy of the June 30, 2013 audit is available on the website or at the Town Office.

The clerk/treasurer's office also worked with local Mt. Abe students to assist them with research projects on different topics surrounding the history of Bristol. We love these visits as it gives us the opportunity to interact with Bristol students. If your class or organization would like to come for a visit or have us come to your classroom, please call us.

Taxes –Tax bills are mailed in September, with due dates of November 5th and April 5th. Payments for property taxes may be made at any time during the year prior to the due date, but your payment will not accrue interest. When your tax bill is mailed to you in September it will show any payments that have been made prior to the mailing of the tax bill as well as reflect any state payment (prebate) you may have received. The Town does not accept credit or debit cards. Delinquent taxes are currently charged an 8% penalty and 1% interest after midnight on April 5th. Postmarks are not accepted; however there is a locked box outside our office door.

Your options for voting - Ballots are available at least two weeks before any election. You may come to the office and vote in person or a ballot may be mailed to you. There are handicapped parking spaces in front of Holley Hall on Election Day and a handicap lift at the West entrance. If you have not yet registered to vote, you must do so no later than the Wednesday before an election. Forms are available at this office, Lawrence Memorial Library, the Secretary of State's website and the Department of Motor Vehicles.

DMV registration renewals – in order for us to process your renewal, we must have the renewal form the Department of Motor Vehicles (DMV) sends you. We are required by the DMV to only accept checks or money orders for the amount of the renewal, and we cannot accept any renewals more than sixty days old. There is a three dollar fee for processing the renewals, which is separate from the registration fee and may be paid in cash. There are also many DMV forms here in the office if you need them. Registration renewals may also be done on-line at <https://secure.vermont.gov/dmv/express>.

Dog licenses are due by April 1st. Prior to April 1st, spayed or neutered dogs are \$8.00 per license and \$12.00 for non-spayed or neutered dogs. After April 1st, spayed or neutered dogs are \$10.00 and \$16.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

The Office of the State Treasurer's Unclaimed Property Division has an updated website to facilitate on-line searches by town. The address is www.missingmoney.vermont.gov.

The clerk's office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support. We also want to thank the Town's Administrative Assistant/Vermont Health Connect Guru Jen Stetson and Assistant Treasurer Valerie Hanson. They make doing our jobs a bit easier and a lot more fun.

It is with a heavy heart that we move forward after the loss of our dear friend and co-worker Claire Scribner. The office will be a lot duller without her positive attitude and ready smile. She will be dearly missed.

Respectfully submitted,

Therese Kirby, Town Clerk, Treasurer & Delinquent Tax Collector
Peter D. Ryan, Assistant Town Clerk & Treasurer

PLANNING COMMISSION REPORT

The Bristol Planning Commission continued its deliberations on bringing the Town's zoning regulations into conformity with the new Town Plan. The Commission has been working closely with Adam Lougee, Executive Director of the Addison County Regional Planning Commission (ACRPC), to complete a draft proposal of these regulatory changes. Over the past year, the Commission deliberated on the Rural Agricultural Planning Area and the Rural Conservation Planning Area, while recently turning its attention to the Village Planning Area. When the initial draft changes have been completed, the Planning Commission anticipates holding a series of public forums to discuss its proposal with affected property owners and to generate feedback for revision of its proposal. The Planning Commission hopes to have revised zoning regulations ready for a town vote in March 2015. In other business, the Commission proposed a Zoning Amendment to create a Bristol Pond Camp District, heard three PRD applications, and reviewed several Downtown Design Review Commission permit applications.

Respectfully Submitted,

Garland "Chico" Martin, Planning Commission Chairperson
Susan Kavanagh, Planning Commission Vice-Chairperson

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) consists of seven members and one alternate, which are appointed by the Selectboard. The members are Kevin Brown (Chair), Steven Heffernan, Brenda Tillberg, Peter Grant, Paul Jackman, Carol Clauss and Ted Desmond. The alternate is Ron Kowalski.

The number of matters brought before the ZBA in 2013 increased from the previous year. All totaled, the ZBA convened 6 public meetings over the course of the year. ZBA meetings frequently involve more than a single matter. The range of permit applications and issues that came before the ZBA in 2013 included the following: 5 conditional use permit applications; 1 reduced setback within the village; 1 interpretation of Bylaws; and a variance request.

Respectfully Submitted,

Kevin Brown, Chair

ZONING ADMINISTRATOR'S REPORT

During 2013, 74 zoning applications were submitted, along with 6 sub-division and 1 Planned Residential Development application. These applications included 8 single family residences, one multi-family residence, 3 mobile homes, 8 additions, 13 accessory structures, 7 change of use, 6 business signs, 5 home occupations, 8 deck/porches, one accessory dwelling, and 3 garages. 4 permits were granted for agricultural use structures, 2 were granted for solar panel installations and one for a communication tower. 7 applications were denied and referred to the Board of Adjustments for conditional use review or adjustment requests. 3 applications were denied and referred to the Design Review Commission.

The zoning office also processed 41 Certificates of Compliance, one Certificate of Occupancy, one boundary line adjustment, 11 Warnings and 1 Notice of Violation.

If you plan to build something please be sure to inquire whether a zoning permit is not needed before beginning your project. The Zoning Office hours are Wednesday's from 9-11 or you can call 453-2410 to make an appointment.

Respectfully Submitted,

Eric J Forand, Zoning Administrator

REPORT OF THE BOARD OF LISTERS

The Lister's Office is in a state of flux due to the passing of Claire Scribner in December. Claire was the sole computer person, so we are slowly training and regrouping from the tragic loss.

It has been another busy year with several new homes and many building expansions and upgrades. Please contact the Zoning Administrator before you do any construction on your property so you can be sure to meet any zoning requirements.

Our Common Level of Appraisal for 2013 has increased to 92.24% while the Co-Efficient of Dispersal is 14.51%, both excellent numbers. The state uses these percentages to help determine when a town wide appraisal needs to be done. If the CLA is above 80% and the COD is below 20% the likelihood of a re-appraisal needing to be done decreases. Our last appraisal was done in 2005.

Grievances are scheduled each spring prior to printing the Grand List. There will be notices of these hearings posted in the Town Offices and other public places. Grievances are by appointment or letter only on the date scheduled.

Please call 453-2410, anytime, if you have questions.

Respectfully Submitted,

Craig Scribner, Sr.
Lance Perlee

VALUE OF NON-TAXABLE PROPERTIES 2013

Schools

Bristol Elementary School	\$ 4,487,000
Mt. Abraham Union High School	\$ 15,977,700
The Learning Center (old Supt.'s)	\$ 150,000
Bus Barn	\$ 82,215
Red Cedar School (private)	\$ 289,500
Bristol Family Center	\$ 303,700
Total	\$ 21,290,115

Cemetaries

Mount Saint Joseph's Cemetary	\$ 54,800
Greenwood Cemetary	\$ 71,200
Varney Hill Cemetary	\$ 34,100
Briggs Hill Cemetary	\$ 12,400
Meehan Cemetary	\$ 3,800
Total	\$ 176,300

Churches

Aventist Church	\$ 249,600
Federated Church	\$ 935,000
First Baptist Church	\$ 704,300
St. Ambrose Catholic Church	\$ 690,500
Total	\$ 2,579,400

State of Vermont

Land (approximately 584 acres)	\$ 525,600
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USDA Forest Service

Land (approximately 5400 acres)	\$ 4,320,000
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Miscellaneous

Linabnus Lodge No. 47	\$ 362,200
Bristol Rescue Squad	\$ 398,500
American Legion Post #19	\$ 310,000
NH Munsill Hose Co. Fitch Ave	\$ 107,494
Bristol Recreation Club, Inc.	\$ 180,945
Total	\$ 1,359,139

Total Value of all Non-Taxable Land

\$ 30,250,554

TOWN OF BRISTOL BUILDINGS & LAND

<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$70,100
Sycamore Park	8.40	\$59,100
Eagle Park, Lincoln Rd.	34.0	<u>\$55,700</u>
Parks Totals	31.10	\$184,900
Town landfill (Land Only)	14.70	\$58,200
Village Garage		\$115,636
Salt Shed		\$23,597
Dog Kennel		\$23,707
Scale Shed		\$6,690
Town Garage		<u>\$105,416</u>
Garage & Landfill Totals	14.70	\$333,246
Reservoir (Land only)	2.0	\$45,500
Reservoir Tank		\$625,000
Chlorinator (Bldg only)	.06	\$17,500
Chlorinator Land		\$2,774
60 Pump House Road	1.05	\$42,000
Sewage Treatment Facility	3.10	\$43,500
Intake House		\$1,965
Valve Vault		<u>\$20,000</u>
Water & Sewer Totals	6.21	\$798,239
Foot of Briggs Hill		\$800
Former Shackett (S116 Rd)	1.59	\$49,500
1874 S. 116 Rd. (former Hallock)	.37	\$27,900
E. Lower Notch Road	20.00	\$70,000
Upper Notch	1.6	\$36,000
South Street Land on River	2.30	\$1,800
Drake Smith Road	1.47	\$32,900
Lords Prayer Rock	1.0	<u>\$42,100</u>
Land (open & with bldgs.)	28.33	\$261,000
Holley Hall	.20	\$1,536,900
Howden Hall	1.00	\$40,000
Coach House		\$5,000
Park	1.50	\$94,900
Bandstand		\$33,300
Skating Rink	.95	\$152,500
Riding Ring	1.30	\$42,000
Pottery Kiln		\$2,700
Library	.17	<u>\$376,300</u>
Remaining Buildings & Land	5.12	\$2,283,600
Fire Station		\$212,697
Fire Garage		\$95,161
Fire Department (Fire Dept, Land)	.21	<u>\$30,300</u>
Total Fire Department	.21	\$338,158

ROAD FOREMAN'S REPORT

The Highway Department had a very busy summer. We began the season working on cleaning out ditches, culverts and drains, along with some other roadside maintenance. Once everything dried up we stenciled crosswalks and parking spaces throughout the Town. We then went up to Horns Hill (off from Ireland Road) and ground up approximately 1500 feet of blacktop, removed the clay out from underneath and replaced it with crushed road base, changed all of the culverts, re-graded the road and then completed the project by paving two and a half inches of asphalt and adding guardrails.

After that was complete we moved over to Lower Notch Road. We started by grinding 1500 feet of blacktop and started the lengthy process of rebuilding Tatro Hill. It began by removing hundreds of yards of clay and replacing that with crushed road base and replacing all of the culverts. We decided to extend the pavement about 500 feet to try to eliminate the pot holes that appear during dry weather. Moving down the hill we revamped the Carlstrom Road intersection, bringing this to a "T Intersection" improving visibility for drivers. Once that was completed, the road was graded and repaved with two and a half inches of asphalt. I would like to thank the Lower Notch residents for their patience during the rebuilding of Tatro Hill.

Throughout the year we also continued our regular maintenance; grading, patching pot holes, repairing signs, cutting brush, picking up weekly trash, roadside mowing, and equipment repairs. I would like to thank everyone at the Town Office, Police Department, and Fire Department, with a special thanks to my fellow employees Cale, Eric, Dan, and Mike for their hard work and dedication.

Respectfully Submitted,

Peter J. Bouvier, Road Foreman

CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT

Fire	1972	International Fire Engine-Pumper	Highway	1984	York Rake
	1993	For F450 Brush Truck		1985	Kubota Tractor Model L2250
	1997	Spartan Fire Engine-Class A Pumper		2001	Galion Grader 8706 w/ Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Technical Rescue Truck			
	2001	Ford Expedition			
	2007	Spartan Engine Tanker		2004	International 7600 Tandem Dump Truck with Snow Equipment
	2009	Ford F550 Hose Reel Truck-Pumper		2004	John Deere Front End Loader
Police	2006	Chevrolet Impala Police Cruiser		2005	10 Ton Hudson Trailer
	2010	Chevrolet Impala Police Cruiser		2006	Cross Country Trailer
Landfill				2007	Kobelco Excavator
	1969	Bomag Trash Compactor		2008	14 Foot Protec Snow Pusher
	1986	John Deere 750 Bull Dozer		2009	7600 Tandem Dump Truck with Snow Equipment
				2009	GMC 550 Dump Truck with Snow Equipment
				2009	John Deere 7130 Tractor with Farm Loader
				2012	Cross Country Trailer
				2013	International DuraStar
				2014	Kubota Sidewalk Tractor

HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
Opening Balance	68,877	123,555	31,026	116,646	170,979	264,399
Appropriation	80,000	80,000	85,000	85,000	90,000	90,000
Estimated Interest	1,378	2,471	621	2,333	3,420	5,288
Total Available	150,255	206,026	116,646	203,979	264,399	359,687
Equipment Item	<i>sidewalk trac.</i>	<i>tandem dump</i>		<i>pickup truck</i>		<i>low-pro truck</i>
Net Cost after trade	26,700	175,000	0	33,000	0	115,000
Closing Balance	123,555	31,026	116,646	170,979	264,399	244,687

The following project descriptions provide backup detail to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This document is meant as a planning tool. It is inevitable that unforeseeable circumstances will arise that will require the plan to be altered. The plan is meant to be revisited from year to year so that any such adjustments may be made to keep the plan current. The purpose of the plan is to enable the Town to maintain an even level of financial commitment to highway equipment so as to avoid major peaks and valleys in the tax rate, and to be better able to keep up with its equipment needs.

2013-2014 – Purchased a new model year 2014 Kubota tractor to replace the 1985 Kubota tractor used for sidewalk plowing. Cost of the new tractor was \$30,700. Estimated value of sale of the old tractor in 2014 is \$4,000 which would result in a net cost for the new equipment of \$26,700.

2014-2015 - Replace 2004 tandem-axle dump truck with new tandem-axle dump truck. Estimated cost of \$200,000, less trade/resale of \$25,000 for net estimated cost of \$175,000.

2015-2016 – No purchase planned for this year.

2016-2017 – Replace 2001 Ford F350 pickup with snow plow. Estimated cost of \$35,000, less trade/resale of \$2,000 for net estimated cost of \$33,000.

2017-2018 – No purchase planned for this year.

2018-2019 – Replace 2009 low-profile dump truck with new low-profile dump truck or smaller 4wd truck. Estimated cost of \$125,000, less trade/resale of \$10,000 for net estimated cost of \$115,000.

While the fund shows a significant fund balance as of the end year shown in this plan, it should be noted that several major equipment needs will come up in the following few years that will require significant funding, including replacement of the 2004 Loader, 2001 grader and two dump trucks. It is hoped the loader will give 15 years of service and the grader 20 years. Increases in annual contributions to the equipment fund are anticipated in FY2016 and FY2018 in order to fund these purchases with cash as opposed to borrowing.

ARTS, PARKS, AND RECREATION DEPARTMENT

Bristolrec.org Facebook: Bristol Recreation Department Twitter: Bristol Rec. Dept.

The Bristol Recreation Department was a place of constant motion in 2013. Planning community events, classes and workshops makes the work day very interesting and fulfilling. We are privileged to work with the many talented community members who work as instructors and volunteers for the department, bringing their talents and sharing their passions with their neighbors.

The focus for the Recreation Department this year has been on creating and bolstering partnerships to bring opportunities to the community. In building these partnerships we are able to pool resources and create programming that otherwise would be impossible. A huge thank you to: Mount Abraham Union High School, Bristol Elementary School, Bristol Fire Department, Champlain Valley Telecom, Middlebury Wind Ensemble, LC Jazz, B.A.S.K., The Grift, Bristol Financial Services, Mary's Restaurant, Champlain Valley Plumbing and Heating, Martins Hardware, Bristol Discount Beverage, Cubbers Pizza, Addison Northeast Food Service Co-op, Addison County Chamber of Commerce, Bristol Best Night Committee and In Stitches.

One of the most important partnerships formed was with the Bristol Police Department where we formed, along with other members from various groups in the community the **5 Town Drug and Safety Alliance**. The larger group has created three sub committees: education, prevention, and public safety. There have been several community meetings held and the group co-sponsored the showing of a Vermont made film on addiction in our area, "The Hungry Heart." Bristol Recreation Department will continue to offer healthy choices and education via our programming and directly to teens through The Hub Teen Center as our part in the struggle against addiction.

Throughout the year we offer many camps, classes, workshops and events including some family favorites such as: Breakfast with Santa, Parties in the Park, Summer Cabaret Music Series, a trip to a Lake Monsters game, Bio Blitz, Concerts, Summer Theater, Movies on the Park, Dance School, Summer Lunch Program, Harvest Festival, Cooking School, Carpentry, Lego workshops, Open Swim, Red Cross classes, Indie gaming, Senior Tai Chi, Pottery, Chicken Keeping, Rays River Camp, Dog Training, Community Pot Luck Dinner, Snowman contest, Halloween activities, Super Hero Training Academy and far too many other activities for me to list here. I encourage you to visit our website or Facebook page for photos from throughout the year. Many of these events are free and open to the public and those that we do charge for, we offer payment plans or we have a scholarship fund to help make activities available to all.

The Hub remains a safe and dynamic place for all teens. The staff obtains many grants to support programming. Our teen center is the envy of other communities. It is one of the longest running and well attended teen programs in Vermont. We are often asked by other communities how to maintain such a successful program; this past year alone representatives from three Vermont towns asked for our input. The Skate Park is one of the best in Vermont and appears on lists throughout the country as such.

A heartfelt thanks to our committed staff; Val Hanson, Matlakwauhtli Mayforth, , Ryan Krushenick, Bolton Littlefield and Samantha Rothberg for making Bristol Recreation a vital resource for our community. I believe passionately in the work of our department and that it adds value both fiscally and intrinsically to our community and I thank you for the opportunity to serve you.

Respectfully submitted,

Darla Senecal, Recreation Director





THE HUB TEEN CENTER

2013 was a year of transition for the Hub Teen Center. After six years as the Teen Center Director Jim Lockridge resigned from his position and moved on to explore other areas of interest. We thank Jim for his direction and dedication to the youth of our community.

With Jim's exit came new staffing, Ryan Krushenick was promoted to Hub Teen Center Director after having spent several years as the Hub's Program Coordinator. C. Bolton Littlefield was hired as the new Program Coordinator and Samantha Rothberg was hired on as our new AmeriCorps member.

Our recently hired staff put into place new policies, expanded programming, and revamped our nutrition programming. As a result we have seen our attendance increase and our community partnerships strengthen. The Hub Teen Center serves hot healthy meals free of charge on a daily basis. We thank Ray Beaver for sharing his culinary skills with us, and Cubber's for their ongoing generosity to our food program. We recognize that nutritious meals are not just a nicety, it is a necessity and with our school systems seeing such a large population of kids eligible for free and or reduced lunches we acknowledge the need continue to strengthen this program.

This past year we renovated our internal rules. New policies were written to specifically promote ownership of actions, personal responsibility and ethical consideration of choices made. All policies can be found and examined at our website www.bristolskatepark.com.

We are happy to announce The Hub Teen Center has modified the structure of its Community Advisory Board (CAB). We meet the second Tuesday of each month from 6-7 PM. We see several community members at our meetings on a regular basis and appreciate their wisdom, advice and support. These meetings are open to the public and everyone is invited and encouraged to attend.

The Hub has been in existence for 16 years and is one of the longest running Teen Centers in Vermont, in that time, hundreds of teens have come through the doors. We've mentioned changes that have been made at the Teen Center however, many things remain unchanged. The Hub Teen Center still offers free music lessons, video gaming, homework help, and remains a safe and substance free place for kids to come hang out and interact with their peers. The Hub staff has been certified by the state to teach PREP Class once again; this class focuses on the weight of decisions, responsibilities, and dangers that can come with engaging in intimate relationships.

The success of the Hub Teen Center has attracted the attention of communities throughout the state. We were visited and interviewed by committees from three individual towns, one from as far away as Bennington. Their number one question was "what makes your program so successful"? While we were able to run down the list of things that we do on a regular basis, we attribute the overall success of the Hub Teen Center to the support that we receive from our community and the support received from a wide array of sources too numerous to mention in this short space.

We thank you for your continued support and look forward to the challenges of the New Year.

Respectfully Submitted,

Ryan Krushenick
Hub Director

Hub Grants Annual Report

Funder	Purpose:	Date of Award	Amount:
Children's Trust Fund (3 year grant)	Staff, supplies, and programming support.	1/2/2014	\$5,850.00
Walmart	Nutrition and food program	6/27/2013	\$1,000.00
Kidsgardening.org	Community garden support.	3/28/2013	\$500.00
Neat Repeats	Programming	3/5/2013	\$500.00
United Way of Addison County	Staff and program support.	4/30/2013	\$9,500.00
Ben & Jerry's Foundation	Nutrition and food program	7/10/2013	\$750.00
Vermont Community Foundation	Music program support.	1/6/2013	\$2,500.00
Vermont Dept. Health & VT Dept. Education	Pregnancy and HIV prevention education.	10/1/2013	\$12,600.00
Bristol 5 Town Friends of The Arts	Programming	3/19/2013	\$300.00
TOTAL:			\$33,500.00



BRISTOL FIRE DEPARTMENT ANNUAL REPORT

On behalf of the officers and members of the Bristol Fire Department (BFD), I am pleased to report to the residents of the Town of Bristol this annual summary of the various activities of the fire department for the year 2013. The statistics for this past year are as follows:

Structure Fires	13	Chimney Fires	4	Powerline Emergency	4
Report of Smoke/Gas	7	Carbon Monoxide Alarms	11	Motor Vehicle Crashes	29
Fire Alarm Activation	18	Kitchen Stove Fire	3	Medical Assist	12
Brush Fires	8	Motor Vehicle Fires	2	Hazmat	1
Search & Recovery	1	Electrical Fire	3	Elevator Emergency	2
Structural Collapse	1				

Total Alarms: 119

Total Alarm Hours: 181

Total Personnel Alarm Hours: 1,682

The department currently has thirty three (33) Firefighters on our active roster and can accommodate up to 35. In addition, the Department has two (2) Senior Active Members and five (5) Cadets. This year our active membership increased due to the continued success of the cadet program and a second annual recruitment drive. The Cadet program, established in 2010 saw two more young men make the transition from Cadet to Firefighter by meeting minimum age and educational requirements for active membership. The department held its second annual recruitment drive in 2013 that brought in one (1) new member. This was once again made possible by the Senator Sanders Recruitment and Retention grant in which the department applied for and was awarded \$2,000.

The Department continues to research and apply for federal grants to assist us in purchasing needed equipment and resources, taking some of the burden off needing to utilize capital equipment funds.

Protecting our greatest resource, the Firefighter, is of the utmost importance and our number one priority. Ensuring proper equipment, education and training are provided is how we best ensure their safety. The department continued to make great strides in 2013 bringing our personnel in compliance with National training standards. All new probationary firefighters are required to certify in accordance with the National Fire Protection Agency (NFPA) 1001: Standard for Professional Firefighter Qualifications. This training is made possible through the VT Fire Service Training Council Firefighter-I program sponsored and instructed by the Vermont Fire Academy. Following successful completion of the 208 hour program, personnel are certified firefighters and can begin applying acquired skills at emergency incidents. BFD currently has twenty-three (23) firefighters trained to this level with three (3) more expected to achieve certification in April 2014. In addition to becoming compliant with National Training Standards the department is committed to becoming compliant with Occupational Safety & Health Administration (OSHA) requirements as they apply to the fire service. This past year the department continued its efforts to become compliant with the OSHA Respiratory Protection Program by requiring all firefighters, who are qualified, to wear Self Contained Breathing Apparatus to complete a physical. In addition to training and continuing education we keep our personnel safe by providing them with Personal Protective Equipment (PPE), which includes Bunker Gear and SCBA. The department was able to purchase six (6) sets of turnout gear and six (6) sets of Vehicle Extrication Coveralls in 2013, replacing equipment that was no longer in compliance or considered to be unsafe. This purchase was made possible through the use of Capital Equipment Funding.

Annually, members of the Department conduct Fire Prevention programs at the Bristol Elementary School and provide station tours for various community organizations. We are extremely proud to report that Chance Denecker and Reigin Gracie were chosen to have their artwork printed in the 2014 Fire Safety Calendar, published by the Vermont Division of Fire Safety. Congratulations! Honorable mentions are Dominich Bissitte, Abby Sturtevant and Lucas Grover. Our fire prevention efforts and selection of our local student's work in the fire safety calendar would not be possible without the support and hard work of Deb Mager-Rickner, Bristol Elementary School Teacher. She has been a tremendous advocate of our efforts to communicate to the students the importance of fire safety in homes. Thank you Deb for your efforts, we could not do it without you.

Each year the department recognizes those members who have achieved a milestone in the fire service. In 2013 BFD recognized Retired Chief Mark Bouvier for 40 years of service and Kyle Cousino for 5 years of service.

All Bristol Fire Department personnel belong to both the Addison County Firefighters Association (ACFA) and the Vermont State Firefighters Association (VSFA). Annually these associations recognize firefighters and officers for service to their respective positions based on a nomination letter from their department. Captain Kevin LaRose was recognized by the ACFA receiving the 2013 Line Officer of the Year Award.

Firefighters spend a significant amount of their time training, constantly preparing for the unexpected. As a department, members spent over 2,500 hours training and preparing for the many types of emergencies in which we respond. Bristol has many members who have achieved various certifications to better themselves, staying current with today's fire service requirements and standards. In 2013 Carl Gile and Kris Perlee successfully completed requirements for Professional Firefighter Qualifications and received a certification as a Level-I Firefighter. Congratulations to all the members of the department for their continued hard work and dedication!

The Bristol Fire Department would like to recognize and extend a heartfelt thank you to John "Peeker" Heffernan who after serving as our Chief for the last six years made the decision to step down as our leader and give more time to his family, friends, business and hobbies.

It is always appropriate at this time to extend our gratitude and thanks to those individuals who make our job easier by what they do for us. Our thanks to Bill Bryant, Therese Kirby, Jen Stetson, and Peter D. Ryan at the Town Offices; Police Chief, Kevin Gibbs and his Officers of the Bristol Police Department; Road Foreman, Pete Bouvier and his staff; and the Bristol Rescue Squad for always being there to support us.

We want to take this opportunity to give a special thank you to all of the families of our members. Without their support, what we do as a department would not be possible.

On behalf of the members of the Bristol Fire Department, we want to thank the residents of Bristol for your continued support of our efforts.

Respectfully Submitted,
Brett LaRose, Chief



BRISTOL POLICE DEPARTMENT REPORT TO THE DISTRICT

I would again like to thank all the officers for their efforts during this year, especially in light of my absence at the end of 2013 and beginning of 2014 as I recover from surgery. To those of you who showed us your support this past year I sincerely thank you.

Combinations of factors have continued to affect our community this past year as it relates to public safety. We continue to see an increase in the use of illegal drugs, especially heroin, as well as crimes related to the drug problem. We are continuing to work on this problem and appreciate the support we have seen from the public and from other police agencies in the county.

In 2013 we were successful in acquiring a new home, moving from temporary quarters at the Henderson building on South Street to permanent quarters at Bristol Works on Munsill Avenue. I want to thank the Selectboard, Town Administrator William Bryant, Kevin Harper of Bristol Works, Dr. and Mrs. Henderson and most importantly the residents of the police district for their support in obtaining this goal. As we continue to work toward making Bristol a safer community we will be aided by knowing we have a superior facility to work from that will serve our needs well into the future. We will, as requested by taxpayers, now begin to work with the community to look at other future goals now that the issue of a permanent home has been resolved. Your continued support will be greatly appreciated. An open house for our new facility is in the works and we will be happy to open our home to show everyone why we are so happy with it.

In 2013 we responded to or initiated 1121 incidents (1228 in 2012, 1150 in 2011, 1516 in 2010). Crimes typically reported to the Vermont Crime Information Center and services provided by the department are as follows:

Burglary	5 (-7)	DUI	7 (-4)	Cruelty to Animals	1(+0)
Larceny	35 (-11)	Vandalism	10 (-11)	Skateboard Complaints	0(+0)
Auto Theft	0 (-1)	Harassing Phone Calls	12 (+7)	Fireworks Violations	2(+1)
Forgery	0 (-1)	Family Child Offenses	15 (-9)	Liquor Violations	5(-5)
Fraud	3 (-10)	Disorderly Conduct	276(-21)	Stalking	2(+0)
Stolen Property	0 (-3)	Assaults	6(-10)	Drug Offenses	49(+0)
Sex Offenses	3 (+2)	Trespass Violations	15(-2)	Resisting Arrest	1(-1)
Armed Robbery	0 (-1)				
Vacant Home Checks	8(+3)	Youth Services	0(-8)		
Business Checks	16(-12)	Misc. Citizen Assists	55(-5)		
Bar Checks	4(+0)				

Citizens with questions about the departments operations or services are encouraged to contact us. You can now find us on Facebook. I encourage citizens interested in working with us to make the community safer to consider membership on the Bristol Police Advisory Board. You can reach us at 453-2533.

Respectfully submitted,

Chief Kevin E. Gibbs



BRISTOL POLICE DISTRICT BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED	Percent Change FY14 to FY15 Budgets
<u>REVENUES</u>						
Detail Revenues	3,000	2,829	3,300	1,243	3,300	
Non-District Services to Town	2,500	4,365	4,000	1,935	4,000	
Town Traffic Patrol Contract	10,000	10,000	10,000	0	10,000	
MAUHS Contract	5,000	10,042	5,000	485	5,000	
Fines	18,000	6,972	15,000	3,734	9,500	
Interest	100	0	100	0	0	
Towing Fees	1,000	335	1,000	0	1,000	
Misc. Revenues	500	766	500	1,441	500	
<i>TOTAL NON-TAX REVENUE</i>	40,100	35,309	38,900	8,837	33,300	-16.82%
<i>NET RAISED BY TAXES</i>	303,628	303,628	323,100	161,550	332,956	2.96%
<u>TOTAL REVENUES</u>	343,728	338,937	362,000	170,387	366,256	1.16%
<u>EXPENDITURES</u>						
Full-time Labor	143,500	155,163	150,400	76,655	155,097	
Part-time Labor	20,000	8,824	17,500	9,938	17,500	
Detail Labor	3,000	3,123	3,000	1,326	3,000	
Clerical	3,000	2,220	3,250	889	3,325	
Administration	4,925	4,904	5,010	2,505	5,100	
Overtime & Shift Differential	18,000	15,661	18,000	6,228	16,000	
FICA/MEDI	14,721	14,304	15,083	7,048	15,302	
Health Insurance	50,370	30,869	42,000	14,060	38,650	
Retirement	11,013	11,835	11,908	5,714	12,432	
Worker's Comp	8,100	6,988	7,000	3,378	6,800	
Disability Insurance	2,000	1,621	1,600	1,017	2,000	
Uniforms	1,500	1,229	2,000	693	2,000	
Training	1,500	2,252	2,500	395	2,500	
Computer	2,000	366	1,000	89	1,000	
Office Supplies	750	1,426	1,000	724	1,000	
Equipment	800	376	1,000	723	1,000	
General Supplies	750	548	750	181	750	
Vehicle gas/oil	7,500	11,835	10,000	4,143	9,500	
Advertising	200	156	200	0	0	
Vehicle Maint.	6,000	8,550	7,500	3,835	6,500	
Facility Expenses	13,000	12,667	30,000	12,624	35,000	
Postage	500	161	250	98	250	
Communications	6,000	8,402	7,000	1,844	8,000	
Towing	800	485	800	225	800	
Insurance	13,300	12,819	13,000	6,351	11,000	
Capital Vehicle Reserve	7,500	7,500	7,500	0	9,000	
Capital Equipment Reserve	2,000	2,000	2,000	0	2,000	
Miscellaneous	1,000	2,342	750	151	750	
Unreimbursible START grant	0	1,051	0	0	0	
Deficit Retirement	0	0	0	0	0	
<u>TOTAL EXPENDITURES</u>	343,728	329,676	362,000	160,833	366,256	1.16%

LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

2013 was a year of consolidating the gains of our centennial and gearing up for the technological advances we are planning for 2014. Our goal, as always, is to make using Lawrence Memorial a positive experience for all our users and to continue to improve the resources and infra-structure of the Library within our budget.

Library Director Nancy Wilson and her staff - Children's Librarian, Marita Bathe-Schine, Young Adult Librarian, Paulita Washburn, and circulation desk attendants, Lynn Goldsmith and Jo Lafontaine - have continued to provide the service and innovative programs that our residents have come to depend on. In particular we have run two story times per week throughout the year, conducted a Lego club after school, as well as a financial literacy program in partnership with the National Bank of Middlebury. The staff was aided by a large number of community volunteers, without whom the work of the library could not be accomplished and for which we are grateful.

Both the trustees and the staff have spent a good deal of time in the latter part of the year preparing for major improvements that will be fully realized in the new year. Foremost among these will be KOHA, a catalog system used by a growing number of Vermont public libraries. With KOHA library patrons will be able to do all the things they want to do - renew and place holds on books, receive email notifications of holds that are ready and of items that are coming due - all from their own home.

In 2013 we maintained our engagement with the One-World Library Program and have, through their presentations explored Nicaragua, Taiwan, Bali, and West Africa. We have continued our involvement in the Town via the July 4th celebration, the plant and bake sale, and our annual fund drive, which brought in more than \$1000.

On behalf of the residents of Bristol, the Trustees wish to thank former member, Linda Havey, for her years of service as a Trustee of the Library and Treasurer for the Board.

Sincerely,

The Lawrence Memorial Library Board of Trustees:
Caroline Engvall, Moira Garrity, Jill Mackler, Jim Stapleton

Library Enhancement Fund

June 30, 2012 balance \$1455.00

Income \$1008.00

Expenditures \$2068.00

June 30, 2013 balance \$395.00

This fund is for the purpose of financing capital improvements and library services and collections not included in operating expenses. The fund includes gifts, special donations, and grants.

Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Ending balance December 31
Vera Cline Endowment	2012	\$122,612.27
Vera Cline Endowment	2013	\$136,029.34
Unrestricted Endowment	2012	\$71,796.13
Unrestricted Endowment	2013	\$76,634.56

Lawrence	Memorial	Library	Budget	2014-2015
Budget 2012-2013 Actual 2012-2013 Budget 2013-2014 Proposed 2014-2015				
Revenue:				
Town Appropriations	\$ 117,611.00	\$ 117,787.00	\$ 122,128.00	\$ 122,128.00
Downtown Wireless	\$ 1,128.00	\$ 200.00	\$ 1,200.00	\$ 1,200.00
Investment distribute	9,000.00	9,000.00	9,000.00	9,000.00
Fund Raising	2,200.00	7,223.00	2,200.00	2,800.00
Donations	2,600.00	1,281.00	2,600.00	2,000.00
Out of Town Fees	1,200.00	723.00	1,000.00	1,000.00
DVD fines	700.00	721.00	700.00	700.00
Misc Income		60.00		
Total Revenue:	\$ 134,439.00	\$ 136,995.00	\$ 138,828.00	\$ 138,828.00
Expenses:				
Salaries	\$ 75,851.00	\$ 77,040.00	\$ 77,268.00	\$ 93,350.00
Payroll Taxes	6,600.00	6,659.00	6,600.00	7,500.00
Retirement	2,060.00	2,034.00	2,100.00	3,350.00
Health Insurance	14,065.00	13,406.00	17,310.00	**
Life, disability, workers comp.	1,200.00	1,200.00	1,200.00	1,300.00
Health Savings Account	2,000.00	2,000.00	2,000.00	**
Fundraising Expense	-	2,694.00	-	
Books	6,000.00	4,928.00	6,000.00	6,000.00
Digital Media/DVD	2,000.00	2,399.00	2,000.00	2,000.00
Children's Materials	3,000.00	2,288.00	3,000.00	3,000.00
Young Adult Materials	1,000.00	1,044.00	1,000.00	1,000.00
Processing Supplies	500.00	769.00	500.00	800.00
Technology	1,000.00	1,014.00	1,000.00	2,000.00
Office Supplies	900.00	1,000.00	900.00	1,000.00
Custodial Supplies	\$ 600.00	\$ 1,009.00	\$ 600.00	\$ 1,000.00
Postage	1,000.00	664.00	700.00	600.00
Travel	600.00	358.00	600.00	600.00
Programs	500.00	544.00	500.00	528.00
Education	300.00	205.00	200.00	500.00
Dues/Memberships	100.00	35.00	100.00	50.00
Professional Fees	3,000.00	3,262.00	3,300.00	3,300.00
Equip Maintenance	800.00	357.00	400.00	400.00
Grounds Maintenance	200.00	95.00	200.00	200.00
Building Maintenance	1,700.00	964.00	1,700.00	1,000.00
Cleaning	1,300.00	1,300.00	1,200.00	1,300.00
Fuel Oil	2,500.00	2,796.00	3,000.00	3,000.00
Electric	2,000.00	2,341.00	2,300.00	2,300.00
Telephone and DSL	1,300.00	1,248.00	1,600.00	1,200.00
Water Expense	350.00	250.00	250.00	250.00
Library automation support	785.00	785.00	-	-
bank charges	100.00	60.00	100.00	100.00
Misc Expense	-	102.00		
Downtown Wireless	1,128.00	1,200.00	1,200.00	1,200.00
Total Expenses:	\$ 134,439.00	\$ 136,050.00	\$ 138,828.00	\$ 138,828.00
**health insurance and HSA are now included in salaries				

WATER AND WASTEWATER DEPARTMENT

The Bristol Water System maintains full compliance with all State and Federal drinking water standards. A public hearing is held annually in the spring, where users may voice concerns and address questions to the Selectboard acting in their capacity as Water Commissioners. Your questions and concerns may also be addressed to the Board at any regular meeting or by contacting the Town Office.

Water rates were increased by 4.33% in December 2013 to help maintain the fiscal strength of the Water District. This was the first increase in rates in many years.

During the past couple of years we have been aware of significant water loss within the system due to leaks. The combination of Bristol's well drained gravel soils which allow leaks to dissipate without surfacing and the intentionally built in redundancy of a well-looped system which means users are less likely to lose water due to a leak, have made finding these leaks a major challenge. At the peak of this problem the system was pumping over 500,000 gallons a day to the reservoir. We only bill our users for about 100,000 gallons per day. Pumps were on over 20 hours a day – the system could not have kept up with this loss if it had grown any more. We finally were able to find a very major leak on West Street using listening equipment this past summer. Fixing that one leak lowered our daily volume by nearly 300,000 gallons per day. We have continued to look for and find smaller leaks. The system is over 100 year old and involves miles of distribution. While we must continue to be vigilant about leak detection we are pleased to report that pumping and electric bills are much reduced from the peak of this problem.

The Water Commissioners have determined that it is time to plan for future upgrades to the water distribution system and are contracting in 2014 for the development of a capital improvement plan for replacing aging or undersized water mains.

A Consumer Confidence Report is prepared annually and made available to water users. It provides a detailed account of results for testing of the water. It reviews efforts to provide a quality product and service to our customers. The report is available online at www.bristolvt.org.

The Core Area Sewer System serves 34 properties located in the downtown and adjacent areas. A public hearing is held annually in the spring, where users may voice concerns and address questions to the Selectboard acting in their capacity as Sewer Commissioners. Your questions and concerns may also be addressed to the Board at any regular meeting or by contacting the Town Office.

Sewer rates were increased 10% effective with a billing in February 2013 to help maintain the fiscal strength of the Core Area Sewer District. This was the first increase in rates in many years but another increase may be necessary in the coming year to assure the positive fiscal position of our small district.

The Town continues to contract the operation of its water and wastewater systems to Simon Operation Service of Waterbury. The local operator of the system employed by SOS is Lance Perlee. Lance may be contacted through Bristol's town offices at 453-2410.

Respectfully Submitted,
Bill Bryant, Town Administrator
Lance Perlee, Simon Operation Service

BRISTOL WATER DISTRICT BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>REVENUES</u>					
Water Rents	243,000	236,929	255,000	62,677	250,000
Interest & Penalty	3,500	3,967	3,500	2,277	4,000
Water Service Connection Fees	1,000	0	500	500	1,250
Interest	100	0	100	0	100
Miscellaneous Revenue	<u>100</u>	<u>665</u>	<u>100</u>	<u>0</u>	<u>100</u>
<u>TOTAL REVENUES</u>	247,700	241,561	259,200	65,453	255,450
<u>EXPEDITURES</u>					
Labor	0	39	0	520	200
Admin/Clerical Salaries	7,000	7,990	6,900	3,888	7,050
FICA/Medicare	536	601	528	337	555
Health Insurance	370	349	400	154	945
Retirement	455	471	466	128	489
Disability Insurance	65	89	85	47	91
Supplies	9,500	8,472	9,500	3,790	12,500
Computer Supplies	200	309	200	0	700
Electricity - Pump	31,000	48,786	45,000	15,899	32,500
Electricity - Basin St. Building	250	226	250	102	250
Operating Contract	59,024	59,058	61,000	30,424	62,675
Contracted Services	12,000	4,984	12,500	7,244	11,500
Rent at Town Garage	400	0	400	0	400
Postage & Office Supplies	2,500	1,540	2,500	1,283	2,000
Communications	1,000	260	1,000	21	800
Insurance	2,000	1,334	1,400	684	1,500
Building Overhead & Maintenance	3,000	2,618	3,000	568	5,200
Compliance Testing	1,000	1,481	1,000	400	1,500
Vt Water System Fee	3,500	4,044	3,500	1,954	3,500
Property Tax - Lincoln property	400	284	335	271	335
Bond and Note Payments	83,400	82,247	84,136	66,460	83,160
Capital Reserve Fund	30,000	30,000	25,000	0	25,000
Transfer to Capital Roads - Paving	0	0	0	0	2,500
Miscellaneous	<u>100</u>	<u>70</u>	<u>100</u>	<u>0</u>	<u>100</u>
<u>TOTAL EXPENDITURES</u>	247,700	255,253	259,200	134,173	255,450

The proposed Water District Budget requires no action at Town Meeting. It will be the subject of a public hearing to be held in the spring. Following public input, a budget will be adopted by the Selectboard in its capacity as Water Commissioners.

BRISTOL SEWER DISTRICT BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>REVENUES</u>					
User Fees	32,102	33,582	33,500	19,203	37,500
Interest & Penalty Charges	100	92	100	0	100
Interest	250	0	100	0	100
Misc. & Allocation Revenue	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>
<u>TOTAL REVENUES</u>	32,552	33,673	33,800	19,203	37,800
<u>EXPENDITURES</u>					
Operating Contract	8,400	8,437	8,600	4,346	8,955
Admin/Clerical Salaries	2,400	2,437	2,400	1,208	2,403
FICA/Medicare	184	182	184	92	184
Retirement	156	164	162	45	167
Health Insurance	0	0	0	0	120
Disability Insurance	20	30	30	16	35
Supplies	400	282	400	419	480
Insurance	175	148	200	74	164
Maintenance & Septic Tank	6,000	6,504	6,500	7,403	7,500
Testing	1,200	1,164	1,300	582	1,300
Engineering	1,200	4,435	1,600	873	1,600
Debt Retirement	12,317	12,342	12,324	10,337	12,342
Capital Reserve Fund	0	0	0	0	2,500
Miscellaneous	<u>100</u>	<u>134</u>	<u>100</u>	<u>4</u>	<u>50</u>
<u>TOTAL EXPENDITURES</u>	32,552	36,259	33,800	25,398	37,800

The proposed Sewer District Budget requires no action at Town Meeting. It will be the subject of a public hearing to be held in the spring. Following public input, a budget will be adopted by the Selectboard in its capacity as Sewer Commissioners.

LANDFILL REPORT

Approximately 330 tons of MSW (Municipal Solid Waste) was processed by compacting and covering with fill during 2013. We continued to recycle multiple products, including household products, scrap metal, tires, and cardboard. We processed approximately 175 tons of recycling. There were three very successful household hazardous waste collection events during 2013, and more will occur in 2014.

During the upcoming year we will continue to work on improvements at the landfill. Some of these changes have included opening our facility to other communities, better monitoring of materials entering the landfill, and improved training of the landfill staff.

The landfill will also be working this year to update our Solid Waste Implementation Plan. This is a document that is required by the State of Vermont and lays the foundation for how the landfill operates. We do not see any major changes to this plan due to the fact that many improvements have been made over the years.

Respectfully Submitted,

Kris Perlee, Landfill Manager

BRISTOL LANDFILL BUDGET

	2012-2013 BUDGET	2012-2013 ACUTAL	2013-2014 BUDGET	2013-2014 YTD 12/31/13	2014-2015 PROPOSED
<u>REVENUES</u>					
Residential User Fees	155,000	121,953	125,000	63,939	125,000
Scrap Metal Income	0	3,697	5,000	1,596	4,000
Interest	50	0	50	0	50
Miscellaneous Revenue	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>
<u>TOTAL REVENUES</u>	155,250	125,650	130,250	65,535	129,250
<u>EXPENDITURES</u>					
Landfill Manager Salary	9,225	7,024	9,400	3,431	8,238
Part Time Salaries	16,500	17,758	16,900	9,758	18,835
Admin/Clerical Salaries	4,100	3,630	4,200	1,825	4,259
Highway Department Labor	1,000	837	1,000	280	700
FICA/Medicare	2,358	2,215	2,410	1,168	2,450
Health Insurance	300	209	250	92	555
Retirement	267	276	284	75	296
Workers Compensation	2,800	1,741	2,000	997	2,100
Disability Insurance	100	52	60	27	60
Property Maintenance	1,200	1,285	800	1,165	1,000
Landfill Supplies	2,000	1,383	2,000	83	1,000
Cover Material	25,000	27,455	27,500	9,215	27,500
Computer	200	56	200	0	500
Equipment Supplies/Fuel	1,200	1,717	1,000	642	1,200
Postage/Mailings	300	41	300	9	300
Liability Insurance	1,100	865	1,100	522	1,000
Equipment Use	8,000	8,948	6,800	0	6,800
Equipment Repairs	6,000	6,604	3,000	6,508	3,000
Legal Fees	200	0	100	0	100
Engineering Fees	12,000	6,148	12,000	6,685	12,000
Tire Disposal Costs		889	900	649	1,000
Scale Shed	1,800	1,093	1,200	310	1,200
Franchise Tax	2,750	2,672	2,000	499	2,000
Groundwater Easements	350	0	350	700	350
Closure Liability	50,000	50,000	0	0	0
Capital Equipment Fund	3,000	3,000	3,000	0	3,000
Miscellaneous	<u>3,500</u>	<u>295</u>	<u>100</u>	<u>0</u>	<u>100</u>
<u>TOTAL EXPENDITURES</u>	155,250	146,193	98,853	44,640	99,543
<i>Estimated Excess Revenue/Expense</i> (i.e. amount available for Closure Fund)			31,397		29,707

The proposed Landfill Budget requires no action at Town Meeting. It will be the subject of a public hearing to be held in the spring. Following public input, a budget will be adopted by the Selectboard.

BRISTOL CONSERVATION COMMISSION

Commission Members During 2013: Ken Johnson, Chair; Pete Diminico, Vice-Chair; Katie Reilley, Clerk; Dave Henderson; Dave Rosen; Kristen Underwood; Nate Bouvier; Howie McCausland; Adam Ginsburg (resigned July 2013); Randy Durand (appointed Oct. 2013).

Among this year's major projects, the Conservation Commission, guided by Dave Rosen and Kristen Underwood, worked with Al Karnatz of the Vermont Land Trust (VLT) to conserve the Farr and Fuller family properties along VT Route 116, north of Bristol and south of VT Route 17. The conserved properties will remain as farmsteads and include farm fields, upland forest and a segment of Baldwin Creek. We feel fortunate to have been able to use our Conservation Reserve Fund monies to protect the beautiful northern gateway to the heart of Bristol.

Most of the funds to purchase the Farr and Fuller properties development rights came from the Vermont Housing and Conservation Board and the Vermont Department of Environmental Conservation. The Vermont Community Foundation and Porter Knight from Bristol also assisted by providing fundraising guidance. Approximately \$90,000 was raised by VLT and BCC through local fundraising efforts, including an event hosted by Linda Harmon and Doug Mack at the Inn on Baldwin Creek, and raffling a Folk Rocker donated by Jim Geier. Over 200 people either made a monetary contribution, volunteered their time, or donated goods for the Silent Auction. Thank you all for your generosity!

Kristen Underwood once again led the Commission's efforts to provide assistance to the owners of low-lying property adjacent to the New Haven River in the Bristol Flats area. Working with numerous state and federal agencies Kristen obtained grants to design and implement a management plan to minimize erosion and help to stabilize the course of the river in the stretch behind the residential properties. As part of this project the Town of Bristol became the owners of a portion of the Saunders property, and will work with the Vermont River Conservancy to manage the property.

The Chuck Baser Memorial Universal Fishing Platform at Eagle Park successfully weathered the winter of 2012/2013 and the spring and fall high waters in 2013. We are grateful to the Eagle Scouts who maintain the park and for regular help from the Town Highway crew. The fishing platform has become a popular local open space. Last summer it won a public space honor award from the Vermont Chapter of the American Association of Landscape Architects.

The Vermont Geological Survey bedrock mapping of Bristol and South Mountain Quadrangles work continues and the Commission continues to assist with the groundwater mapping of the Town of Bristol. By the end of 2014 the Town will be able to choose among a variety of maps that combine different layers of information to assist the town in making planning decisions.

Other items on the agenda for 2013 were: Green-Up Day; Bristol Pond maintenance coordination with Monkton; investigation of Bristol's gravel pit properties.

We appreciate the people of the Town of Bristol supporting our efforts in the projects listed above. Special thanks to Bruce Acciavatti for keeping BCC on the website!

Respectfully Submitted,
The Conservation Committee

REVOLVING LOAN FUND COMMITTEE

One of the best kept financial secrets in town, not intentionally mind you, is the Revolving Loan Fund.

For those of you reading about the Revolving Loan Fund for the first time, here's a little history. In 1985 Bristol was awarded a grant of \$315,000 from the U.S. Housing and Urban Development Department. The \$315,000 was to be applied toward downtown revitalization. An advisory board consisting of yours truly, Pete Ryan, Bill Wissell, Doug Corkins, Channa-Lee Lester, Bill Sayre and Leon Jimmo, was appointed by the Selectboard to work out the specifics of the revitalization effort. This was huge!!! To put this grant in perspective, the town's General Fund for 1985 was less money than the grant. This grant and a few others received in the next few years, helped transform the downtown area into a vital economic hub with decent refurbished lower income apartments for its residents. Less than 15% of the grant was spent. The giant share was loaned, with favorable terms, to downtown property owners. The property owners then used these dollars, plus some of their own money in many instances, to make improvements to apartment units and re-do their store fronts. It was a wonderful first step to a multi-year effort to revitalize downtown Bristol. The Revolving Loan Fund today lives on from the dollars recycled from this 1985 grant. Today the Fund has well over \$600,000 to loan to worthy projects.

What type of activity is eligible for Revolving Loan dollars? The Selectboard has identified three categories, economic development, low income housing improvements, and public safety. There is an advisory board that is appointed by the Selectboard, to evaluate loans and make recommendations to the board, which has the authority to make final decisions. We encourage entrepreneurs, property owners and residents to investigate the features of our unique resource and learn if it is applicable to your projects.

In the last year we loaned about \$450,000 to area projects. The largest loan, \$250,000, was to Bristol Works for their efforts in creating a new home for the Bristol Police Department. Visit the department, voluntarily of course, and check out the final product. We also loaned money to A. C. Dental, Bristol's new dentist's office, Mountain Greens, the Bobcat, Aqua Vitea, and Verde Mountain. The details of these loans are a matter of public record so, if you want, you can get the information that is available to you on each of these transactions. As of this writing, we still have about \$97,300 to lend. This amount increases monthly as loan payments are made.

Bristol's Revolving Loan Fund, with prudent management, will remain a part of the wonderful resources this community possesses. The advisory committee and Selectboard has designed the program to continue indefinitely. At times, we are not sure how many of you are aware of the program. In recent years most of the loans have been economic development in nature, yet the first dollars were focused on low income housing improvements. For more information on the Revolving Loan program contact a Selectboard member or a member of the current advisory board.

Respectfully Submitted,
Fred K. Baser, Chair

Current Advisory Board - Pete Ryan, Kelly Laliberte, Bill Sayre, Theresa Gile, Sharon Compagna, Dan Werme, and Fred Baser

BRISTOL ENERGY COMMITTEE

The Bristol Energy Committee was established in 2007 by the Selectboard with the mission to investigate the energy use in the Town of Bristol and make recommendations based on energy conservation and efficiency; consulting with and advise the town about energy related issues in zoning and alternative energy; assist residents and businesses in understanding and reducing their energy use; work with the schools in exploring energy conservation and efficiency; and explore energy conservation and efficiency in transportation.

Committee Members: Brendan Gallivan- Chair, Matt Sharpe, Bob Donnis, Matt Mancini, Dave Cobb, Michael Corey

- 1) Our high visibility project was the conversion of 139 metal halide street lights to LED street lights. Benefits include: directional lighting with little light scatter into homes; no light pollution; brighter lights where needed; long life (20-25 years each) – ones replaced were burning out frequently; reduced tariff (lease) cost to the town by approximately \$7,400 annually.

These upgrades were done at no cost to the town and all depreciation costs were paid by Efficiency Vermont. Green Mountain Power owns the lights, which means they purchased, installed, and they will maintain them.

The committee started by measuring light levels for the existing street lights, followed by recommendations on light level changes (more light was recommended at most intersections and high traffic areas) to the Selectboard for approval. The conversion started with Pleasant Street where there is a lot of student traffic, which gave residents and town officials the opportunity to see the LED lights in action. At this time, all but 5 streetlights have been converted to LEDs. These 5 will be done as soon as possible.

In some cases the LED lights were not totally flat to the street causing light to be directed at homes. These were fixed. In some cases, the lights had to be moved on the pole to cover the correct areas on the streets. If any resident has a concern about a light near their home please contact Bob Donnis at rdonnis@gmavt.net.

- 2) Home Energy Challenge

The State of Vermont has set a goal to reduce energy by 25% in 80,000 homes by 2020. 2013 was year one of this challenge. The Committee started to reach out in 2013 to homeowners. We engaged with numerous residents over the last year, with 7 complete efficiency projects. Our priority in 2014 will be to reach many more homeowners, to do initial evaluations of efficiency improvements that could be made, and to link interested homeowners to energy auditors and financing (if needed).

- 3) Property Assessed Clean Energy (PACE)

The PACE program was passed at the 2013 Town Meeting. The PACE program has been slow to get the details in place. The committee decided to hold off actively participating in PACE for Bristol until the program is fully in place and other towns have experience with it.

Looking forward to 2014:

- Complete conversion of the last 5 streetlights to LEDs
- Reach out to more residents for Home Energy Challenge
- Gather experiential information on PACE
- Explore solar for community buildings
- Make recommendations for lighting on the Prince Lane project

Respectfully Submitted,

Brendan Gallivan, Chair

BRISTOL HISTORICAL SOCIETY

Bristol Historical Society has had a very successful year in many ways. The newly revised "History of Bristol, 1762-2012" has been wildly accepted and we thank all of you who have purchased a copy. You should find it interesting and informative, the Committee who worked on it put their best into it with dedication and the hope it will be useful for some years to come. The Society is about to order another 100 to sell.

The programs for the May through October meetings were informative and entertaining. In May there was a presentation on the history of the Lake Winona/Bristol Pond Association by Sylvia Coffin. George Papp, Sr., from Colchester, Connecticut spoke in June about outhouses based on his experiences building and researching this topic. He brought some models of them and his booklet printed entitled "The Authority of Outhouse/Privy Building." Those in attendance remembered outhouses they had known in the past!

July found us meeting at the First Baptist Church. As Howden Hall was in a renovation stage we were welcome to use the Church. Our annual pot-luck supper was held at the Church with entertainment from the Old Bones musical group. Thank you to them for an excellent performance on a rather hot evening.

On August 15, the Hall was packed to hear Howard Coffin speak on "Vermont and the Civil War." Howard was at his best and we were all enthralled with his presentation. He is a master at remembering battles, names of officers leading both Armies, and the timing of the events he has studied for many years. This was by far the best presentation we have heard in many years. Howard is a member of the Vermont Humanities Council.

The annual banquet was held in October at the American Legion with a delicious dinner put on by the SAL members of the Legion. It is always a pleasure to be fed by the Sons of the American Legion. The entertainment was presented by Martin Bryan, his topic was "The Changing Music Scene of the 1940's." He came equipped with a victrola and a variety of music on records from that era. Martin is a member of the Vermont Humanities Council. This year the Society followed up on presenting a historical plaque to be placed on particular building and we chose the First Baptist Church on Park Street. The plaque will be placed on the Church soon.

Members have been very busy with the events, e-mail questions about our History, many more tours and class by students and teachers from our elementary and High school and hope to have an open house in the spring when the newly remodeled Howden Hall is dedicated now that the renovations are completed. Thank you to the Howden Hall Restoration Committee for the many years of persistence in getting this building in such a wonderful transition. Gerald Heffernan and Theodore Lylis, members of the Historical Society were on this Committee. Remember, our annual membership drive will be coming up in the near future, we would be happy to have you as a member. We meet every third Thursday from May to October at 7:00 at the beautiful Howden Hall!

Respectfully submitted,

Sylvia Coffin, President

BRISTOL RECREATION CLUB, INC.

The Bristol Recreation Club manages the 10 acre recreation field land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, Skate Park and HUB building, a picnic pavilion, and of course; the signature Grandstand, which is a town landmark.

The grounds are maintained by club members, one part-time paid community member, volunteers, and a few contracted services. A HUGE THANKS to Yadow Sales and Service, Heritage Ford and Toyota, Champlain Valley Plumbing and Heating, Martins Hardware, In Stitches, White Fence, Wrights Septic, Bristol Beverage, Masterson's Excavation, East View Electric, Heffernan Excavating, Livingston Farms, Carter Insurance, and Larose Surveys who all volunteered or donated time, labor, and/or materials for projects and improvements to the property. A special thank you to Kris Perlee, our part-time paid member, he does an outstanding job and continually exceeds expectations in support and enthusiasm as a member and with property oversight. Also to Eric Carter who continues to spearhead and manage the improvements and upgrades at the Club facilities. He has spent countless hours volunteering his time and effort for the betterment of the club.

The Recreation Club continues to be the major hub of annual events such as the July 4th Celebration, the Three Day Stampede Cystic Fibrosis fundraiser, the "Better Late Than Never" Car Show, as well as several others. The skate park and The Hub (Bristol teen center), which is part of the Club's property and managed by the Bristol Recreation Department, continues to be a great place for youth in the area to congregate and engage in various activities. We are host to Bristol Little League Baseball/Softball, Addison United Club Soccer, Eagles Youth Football, and Bristol Youth Sports soccer. The club hosted the Vermont Regional U-12 softball All-Star tournament again this year and also hosted the 2nd Annual Bristol Recreation Club tractor pull in late May and the 2nd annual Snowmobile Swap Meet. The Ice Rink continues to offer public skating when weather permits. This year the Sodbusters Horseshoe Club set up residence at the Recreation Club in the spring and has been a welcome addition. They have already hosted a couple events and will be bringing the World Championships to Bristol this summer!

Much work has been done over the last few years to update and improve the facility and we continue to generate income in our effort to become more self-sufficient. Light poles have been moved, dugouts added, fences moved, walkways added, cement floor poured and kitchen updates, and the grandstands have undergone a major rehabilitation. The Club obtains its funds from grants, donations, member fees (\$10.00 per year), user fees, and an appropriation from the Town of Bristol. We are pleased to once again be asking for a significantly smaller allocation from the town this year as our user fee structure and various fundraising activities have paid some dividends for the club. We hope to maintain this momentum and welcome new members to get involved and help generate more activity for the club.

We encourage you the community to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property.

Respectfully Submitted,

Troy Paradee, President
Bristol Recreation Club, Inc.

Bristol Recreation Club, Inc.

Revenue

1/7/2014

		Budget 2012-13		Actual 2012-13		Budget 2013-14	Proposed 2014-15
Cash on Hand	\$	2,789	\$	2,789	\$	2,838	\$ 3,317
Donations		150		50		500	200
Electricity Users		875		476		1,000	500
Field Rentals		1,175		2,890		2,075	3,000
Community/Youth Center		7,200		7,200		7,200	7,200
Town Appropriation		17,000		17,000		13,000	13,000
Memberships		150		200		150	200
Club Sponsored Activities		1,300		3,436		2,000	3,500
Plowing: Youth Center		300		-		-	-
Miscellaneous		586		315		500	500
Grand Total	\$	31,525	\$	34,357	\$	29,263	\$ 31,417

Expenditures

Administration Costs:

Office (Postage, Legal, etc)	\$	250	\$	247	\$	300	\$ 297
Audit		250		540		250	300
Donations		100		-		50	100
Advertising		100		-		243	500
Scholarship		-		-		-	500
Total	\$	700	\$	787	\$	843	\$ 1,697

General Maintenance:

Property/Liability Insurance	\$	2,800	\$	2,510	\$	2,500	\$ 2,900
Contracted Services		7,000		5,180		7,000	7,000
Electricity (Club)		1,000		1,438		1,300	2,500
Users		875		476		1,000	500
Equipment		750		2,022		750	800
Materials and Supplies		3,500		3,791		3,500	3,500
Mowing and Trimming		3,800		1,704		1,500	1,500
Plowing		1,000		585		1,000	1,000
Port-o-Let		450		-		-	-
Refuse Removal		600		540		520	520
Water		800		1,136		1,000	1,000
Ice Rink (Repair/Maint.)		400		-		1,000	1,000
Total	\$	22,975	\$	19,383	\$	21,070	\$ 22,220

Capital Expenditures:

Community/Youth Center	\$	1,500	\$	1,500	\$	1,500	\$ 1,500
Grandstand		3,000		3,000		4,500	3,000
Playground Equipment		1,000		1,000		1,000	1,000
Tennis Courts		-		-		-	-
Multi-purpose Field		2,000		2,000		-	2,000
Septic System		350		350		350	-
Total	\$	7,850	\$	7,850	\$	7,350	\$ 7,500
Grand Total	\$	31,525	\$	28,021	\$	29,263	\$ 31,417

BRISTOL DOWNTOWN COMMUNITY PARTNERSHIP

The Bristol Downtown Community Partnership (BDCP), a non-profit 501(c)(3), is a group of area business people, property owners and community members committed to promote the economic vitality of the Bristol downtown area and organize community events and projects for Bristol citizens. We do this via beautification, marketing, and economic development projects and programs. BDCP and its Board of Directors were created as part of the requirements to become a Vermont Designated Downtown, a status Bristol earned in 2006.

In 2013, Bristol welcomed three new businesses to Main Street, joining the six businesses that opened in 2012. From a high of eight vacancies on Main Street, we are down to two—an optimistic trend that continues. The Bristol Playground project got into full swing, with completed plans for a new, fully accessible design. A highly successful first round of fundraising and awarding of two grants has gotten the project off to a great start, with hopes to complete construction by fall 2014.

BDCP is constantly working to provide proactive, cooperative action within the downtown area to help Bristol stay strong. We worked closely with area businesses from before they open and after opening by helping them access necessary resources, stretch their advertising dollars, plan promotions to increase foot traffic and assist in any way that is needed. These entrepreneurs chose Bristol to establish their new business because they believed in the economic potential of Bristol and understood the advantages of having an organization like BDCP working continuously for their benefit to ensure their success.

In 2013, BDCP welcomed the following business:

The Real Estate Company; the Mexican Market; Katrina Ready Law office; ArtSIGHT studio & gallery; and the re-opening of the Laundromat;

And continued work on the following projects:

1. The Bristol Green Playground Project-slated for completion in June 2014
2. The town green improvements and the Main/North St intersection projects-proposed start 2014
3. Work on the Prince Lane improvement project, and continued planning for the Gran Fondo bike ride
4. Added another 4 flower baskets to Main St lampposts, with another 4 to go in this summer

In 2013, BDCP also brought you Maple Magic, Pocock Rocks Music Festival and Street Fair, Harvest Festival Sidewalk Sale, the Halloween Hustle, a Shop Small campaign, and Cool Yule. We produced and distributed the 2013 Bristol Coupon Pack, expanded the number of businesses accepting Bristol Bucks, and surveyed downtown businesses to monitor sales trends. Our website www.discoverbristolvt.com, is designed to be the place to go to find things to do and places to shop, dine and have fun in Bristol, with a business directory, calendar of events and other useful information.

At the close of 2013, BDCP bid farewell to long-time Executive Director Carol Wells. We are grateful for her many years of service and wish her all the best. We are excited to announce and welcome Kate Selby of New Haven as our new Executive Director. Kate will be a familiar face to many in the community who have learned to ride or attended events at her farm, The Equestry, since 1993. She is looking forward to giving back to the community and working toward making Bristol an even more vibrant place through BDCP.

Bristol is a wonderful, energetic community with an active downtown. BDCP's goal is to help Bristol's businesses not only survive, but also grow stronger during the current economic challenges, while providing enjoyable, family-friendly activities and affordable shopping experiences in the downtown for the entire community. We welcome your input, your involvement and your enthusiasm.

Respectfully submitted,
Carolyn Ashby
BDCP Board Chair

BDCP Board of Directors: Carolyn Ashby – Chair, Andrea Wolak – Secretary, Jill Kopel - Treasurer, Ian Albinson, Barbara Conner, Adam Ginsburg, Gerrie Heuts, Jeanette Marcum, Shawn Oxford, Darla Senecal. Ex-officio: Bill Bryant, Town Administrator; Carol Wells, Executive Director

NORTHEAST ADDISON TELEVISION
NEAT/Ch16

NEAT is a non-profit public access television station and media center which serves Bristol's 5-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding and citizen involvement.*

NEAT is still located in the center of town at the end of Artist Alley. Our studio offers a comfortable drop-in space for media enthusiasts. It provides production training, technical support, equipment, facilities, and airwaves. It broadcasts public meetings and local events and cosponsors media events like the summer Movies-in-the-Park film series with the Bristol Recreation Department. It trains people of all ages who want to make their own media, by providing internships, movie camps, and individual training. It's a resource for everyone.

Media is rapidly changing and NEAT continues to upgrade its production systems. NEAT signed a new 8 year contract this past year with Comcast, which ensures our continued service to the community. Comcast is also contributing to the equipment upgrade.

NEAT values the partnerships within the community that help us maintain our services. Please join us in making media that matters.

Mary Arbuckle, Director
Joanna Etko, Producer/Technical Advisor

NEAT
25B Main St, PO Box 262
Bristol VT 05443
453-8562
neatbristol@gmail.com
www.neatbristol.com



PEACE GARDEN

Bristol's Peace Garden got a facelift this year! You may remember that we spoke of that in last year's Town Report. Ted Lylis stepped forward and volunteered to be the person to facilitate getting the materials, discussing plans with the committee and getting the ball rolling. He, with help from Patrick Fitzsimmons and Dick Butz completed replacement of the front faces of three continents. We were able to do this work due to generous donations from our community and some grant money. People in our community donated \$190 and some of those donations were in memory of a loved one. We plan to finish the continents in the next two years. More donations would be appreciated and would expedite the completion of this work. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant St., Bristol and make checks out to Bristol Peace Garden.

Whatever your memory of the Peace Garden, what has happened in the last 25 years is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: The children envisioned the garden to be a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and in fact was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, walking around the edges. With the new faces, a 'lip' was added and makes each repaired continent easier to sit on.

We had a number of group work days this year and work went on throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. Truly a gem on our town green.

If you would like a more extensive history of the Peace Garden, please visit the town website and click on Community Links, then go to the Peace Garden link. There are additional links at the top of the Peace Garden page.

Please take a moment to sit and enjoy the new additions to the Peace Garden.

The garden remains a gem because of the town's commitment to it and to the many volunteers and organizations who have donated funds and time to keep it alive in the past 20+ years.

Thanks to our volunteers and businesses who keep the garden looking beautiful: Carol Price, Karen Wheeler, Diane Corey, Patty Heather-Lea, Louise Brynn, Martha Gurney, Betsy Almeter, Gail Butz, Dick Butz, Patrick Fitzsimmons, Bunny Daubner, Barbara Miles, Nancy Skidmore, Ted Lylis, Linda Cormany, Alice Leeds, Win Kelley, Diane Mortier, Pat Sharpe, Lily Hinrichsen, Joan Lentz, Heather Mcconville, Alan Bilson, Martin's Hardware, Pine Tree Gardens and Livingston's Farm/ Landscaping.

Respectfully Submitted,

Phoebe Barash for the Bristol Peace Garden

AGENCIES REQUESTING TOWN FUNDS

Addison County Court Diversion provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

Addison County Home Health And Hospice, Inc. provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

Addison County Humane Society promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

Addison County Readers for Literacy supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

Addison County Transit Resources supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

Bristol After-School Program provides safe, supervised care after school for children and summer camp for 8 weeks each year.

Bristol Band is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

Bristol Cemetery Association was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

Bristol Downtown Community Partnership is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

Bristol Family Center provides childcare and a preschool program serving area children and many working families.

Bristol Little League provides baseball for elementary school children.

Bristol Rescue Squad provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

Champlain Valley Agency on Aging provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

Counseling Service Of Addison County, Inc. offers professional mental health services, including a 24-hour emergency service.

Elderly Services, Inc. sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

Fourth Of July Committee organizes the parade and events at the Town park each year.

Helping Overcome Poverty's Effects provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

Hospice Volunteer Services provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

John W. Graham Emergency Shelter Service, Inc. provides emergency shelter to the homeless.

New Haven River Watch is a citizen run water quality monitoring program.

Open Door Clinic provides primary health care to residents.

Parent/Child Center provides playgroups, classes, transportation, infant care, and family education services to town residents.

Retired Senior Volunteer Program (RSVP) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

Vermont Adult Learning provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

Womensafe, Inc. whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

BIRTHS 2013

Sulger, Jesslyn January 4, 2013	Rule, Harlow May 24, 2013	LaVornia, Bruin October 26, 2013
Halby, Julian January 5, 2013	Sassin, Cecilia May 26, 2013	Tedesco, Nolan November 2, 2013
Rule, Joshua January 6, 2013	Cross, Caleb June 3, 2013	Fraser, Hayleigh November 18, 2013
Williamson, Sammuel January 7, 2013	Tanych, Gavin June 21, 2013	Manning, Cameron November 19, 2013
Berg, Oliver January 16, 2013	Wright, Darah June 27, 2013	Ham-Ellis, Macomber December 14, 2013
Benoure, Levi January 23, 2013	Rusk, Noah June 28, 2013	
Cutsinger, Willow January 29, 2013	Giroux, Olivia June 28, 2013	
Curtin, Matthew February 1, 2013	Masefield, Owen July 9, 2013	
Heath, Joey February 2, 2013	Jerome, Owen July 14, 2013	
Malone, Issiah February 6, 2013	Foley, Nora July 19, 2013	
Marshall, Ethan February 16, 2013	Kihm, Nathan July 1, 2013	
Grant, Charles February 20, 2013	Laurie, Paxton August 6, 2013	
Gaskin, Jayce February 24, 2013	Haselton, Myra August 12, 2013	
Stevens, Ian March 2, 2013	Federman, Lola August 14, 2013	
Cousino, Maya March 15, 2013	Jennings, Taelyn August 27, 2013	
Sampson, Connor March 19, 2013	Johnson, Felicity August 31, 2013	
Shine, Adara March 22, 2013	Griggs, Emelia September 29, 2013	
Steele, Hunter April 2, 2013	Rivera, EmMarie October 2, 2013	
Rublee, Tucker April 17, 2013	Bilodeau, Orrin October 7, 2013	
Trudeau, Henry May 13, 2013	Gebo, Oakley October 18, 2013	

MARRIAGES 2013

Spouse A	Spouse B	DATE
Minde, Ellen Kay	Rheaume, Lori-Anne	January 25, 2013
Clark, Jamie Lee	Clark, Joshua Allen	February 27, 2013
Hewitt, Kenneth Waring	Vaughan, Robin Ann	March 22, 2013
Prior, Amy Jo	Piasecki, Joseph Stanton	April 13, 2013
LaRoche, Cathy Marie	Baxter, David Warren	May 4, 2013
Neilson, Rachael Leigh	McClellan, David Peter	May 6, 2013
Clayton, Matthew Eric	Steggerda, Alicia Maria	June 8, 2013
LaFromboise, Megan Elizabeth	Walker, Thomas James	June 22, 2013
Ryan, Kenneth Joseph	Brace, Marion Lee	June 29, 2013
Wind-Vogel, Amber Sun	Curavoo-Tanner, Joshua Leonard	August 6, 2013
Hamberlain, Larry Dale	Kenney, Francine Anne	August 7, 2013
Bouvier, Jennifer April	Wendel, Devin Jae	August 10, 2013
Clark, Lindsey Kate	Fifield, Eric Joel	August 10, 2013
Breen, Christopher Charles	Thompson, Laura Beth	August 10, 2013
Strona, Cara Renee	Murray, Kody Allen	August 10, 2013
Geiler, Jennifer Lynn	Ashley II, Richard Arthur	August 10, 2013
Saunders, Miranda Jane	Rickert, Matthew James	August 18, 2013
Carpenter Jr., Rene Donald	Bussiere, Tessa Marie	August 24, 2013
Lavornia III, Kenneth James	Grace, Alyssa Anne	August 30, 2013
Wolff, Christopher Hollis	Hurlburt, Hanna Winter	September 7, 2013
Winters, James Joseph	Fox, Lyman Earl	September 13, 2013
Metz, Vala Lynnea	Corporon, Weston Reed	September 14, 2013
Bell, Jamie Lyn	Frenandes, Brian Michael	September 21, 2013
Fay, Heidi Ann	Thompson, Michael Erik	September 27, 2013
Tracy, Shauna Ruth	Armiento, Aaron Bernard	October 5, 2013
Livingston, Sarah Lynn	Adams, Erin June	October 5, 2013
Besette, Kayla Marie	Stone Sr., Zachary James	October 12, 2013
Loisel, Timothy Paul	Gadbois, Lee	October 13, 2013
Chesley, Amy Megan	Davison ,Floyd Lourio	November 18, 2013
Milam, Christopher Edward	Scroggins, Mark Andrew	November 23, 2013
Lewis, Emily Kathryn	Thomas, Kathleen Pamela	December 15, 2013
Davis, Matthew Dennett	Cusack, Caitlin Carey	December 17, 2013

DEATHS 2013

NAME	DATE
Steady, James Wallace	January 5, 2013
Howard, Jane Elizabeth	January 12, 2013
Fowler, Richard L.	January 19, 2013
Maynard, Ernest Frederick	January 19, 2013
Gabler, Helen	January 21, 2013
Seleckey, Stephen	January 24, 2013
Newman, Marion Elaine	January 25, 2013
Barrows, Paul Earl	February 6, 2013
Mayforth Jr., Harold A.	February 13, 2013
Haines Sr., Richard Elmer	February 14, 2013
Thompson, Marielana T.	February 26, 2013
Case, Olive H.	March 17, 2013
Steele, Hunter James	April 3, 2013
Grant, Daniel Edward	April 15, 2013
Giard, Hila J.	April 25, 2013
Trombley, Ruth Anne	May 8, 2013
Rivers, Ruth Nellie	May 17, 2013
Collins, Carole Rae	May 23, 2013
Bushey, Marjorie Jane	May 27, 2013
Preston, Barbara Jean	June 9, 2013
Sherman Mark Larry	June 12, 2013
Miller-Beaudoin, Michelle Gilberta	June 19, 2013
Bent-White, Mary	June 30, 2013
Carlstrom, Ruby Alice	July 3, 2013
Orvis, Steven Casey	July 4, 2013
Hier, Thomas Paul	July 5, 2013
Goodrich, Dixie Lee	July 16, 2013
Thompson, Reginald Lee	August 13, 2013
Robertson, Mary	August 19, 2013
James, Agatha	August 20, 2013
Hughes, Shirley E.	August 22, 2013
Vicnent, Jr., Fletcher Harry	August 26, 2013
Spear, Barbra Jean	September 12, 2013
Thompson, Michael Warren	September 25, 2013
Coffey, Shirley Jean	September 26, 2013
Farnsworth, Lucien Clyde	October 17, 2013
Baslow, Cloise Richard	October 26, 2013
DeRagon, Richard Charles	Ocotber 27, 2013
Atherton, Ramona Belanger	November 8, 2013
Burritt, Laura H.	November 12, 2013
Swinton, Elizabeth Swinton	November 24, 2013
Fefee, Dart Harold	November 25, 2013
Coffin, David	November 26, 2013
Ladeau, William Roland	November 30, 2013
Gebo Sr., Donald	December 2, 2013
Scribner, Claire D.	December 12, 2013
Brown, Wilma Ernestine	December 31, 2013

**CONDENSED MINUTES of the
ANNUAL TOWN MEETING and
TOWN SCHOOL DISTRICT MEETING
March 4, 2013**

The full text of the minutes of March 5, 2013 Town meeting is available for review at the Town Clerk's Office.

ARTICLE 1: To act upon the reports of the Town officers. *Article approved by voice vote.*

ARTICLE 2: To elect Town officers by Australian ballot. *Refer to elected Town Officers page in this report for list of officers elected.*

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of real property taxes for the Town's fiscal year period of July 1, 2013 through June 30, 2014, being due in two equal installments on November 5, 2013 and April 5, 2014? *Article approved by voice vote.*

ARTICLE 4: To set salaries that shall be paid to the member of the Selectboard. *Moved to increase the Selectboard's annual stipend to \$500 per year and meeting pay to \$15 per meeting, seconded and approved by voice vote.*

ARTICLE 5: Will the voters adopt the proposed 2013-2014 fiscal year Highway Fund Operating Budget in the amount of \$784,872, a portion thereof in the amount of \$682,722 to be raised by taxes; the tax rate on the 2013 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

ARTICLE 6: Will the voters authorize the Selectboard to expend up to \$35,000 for purchase of a sidewalk tractor and winter equipment to replace a 1985 Kubota tractor, the funds for said purchase to be charged to the Capital Equipment Reserve Fund and the proceeds from the sale of the old tractor to be deposited to the Capital Equipment Reserve Fund? *Article passed by voice vote.*

ARTICLE 7: Will the voters adopt the proposed 2013-2014 fiscal year General Fund Operating Budget in the amount of \$701,570, a portion thereof in the amount of \$498,870 to be raised by taxes; and to designate that \$10,000 be taken from the June 30, 2012 undesignated fund balance to offset taxes for the 2013-2014 fiscal year; the tax rate on the 2013 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article was moved and seconded. A motion to amend the article to \$666,492, a reduction of 5%, was moved and seconded. Amendment was defeated by voice vote. A motion to amend the article to \$694,554, a reduction of 1%, was moved and seconded. Amendment was defeated by voice vote and the original article was then approved by voice vote.*

ARTICLE 8: Will the voters adopt the proposed 2013-2014 fiscal year Arts, Parks and Recreation Department budget in the amount of \$240,958, a portion thereof in the amount of \$160,608 to be raised by taxes; the tax rate of the 2013 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article was approved by voice vote.*

RECESS TOWN MEETING: OPEN SCHOOL DISTRICT MEETING

ARTICLE 1: To act upon the reports of the Town School District Officers. *Article passed by voice vote.*

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday March 6, 2012. *Refer to elected Town Officers page in this report for a list of officers elected.*

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year. *Motion was made, seconded and approved by voice vote to keep the salaries the same (\$200 per year and \$15 per meeting).*

ARTICLE 4: For Discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 5, 2013 BETWEEN 9:00 AM and 7:00 PM AT HOLLEY HALL. The total proposed budget of \$4,847,510 is the amount determined by the school board to be necessary to support the school district's educational program. State law requires the vote on this budget to be divided because (i) the school district's spending per pupil last year was more

than the statewide average and (ii) this year' proposed budget is greater than last year's budget adjusted for inflation.
Part A. Shall the voters of the school district authorize the school board to expend \$4,678,873 which is a portion of the amount the school board as determined to be necessary?

Part B. If Part A is approved by the voters, shall the voters of the school district also authorize the school board to expend \$168.637 which is the remainder of the amount the school board has determined to be necessary? *Increases in the budget were discussed.*

ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year as provided in 16 V.S.A. 562(9)? *Article was approved by voice vote.*

ARTICLE 6: To hear and report on any further business which may legally come before this meeting. *Meeting adjourned.*

RECESS TOWN SCHOOL DISTRICT MEETING; RECONVENE TOWN MEETING

ARTICLE 9: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	
Capital Fire Equipment Reserve	\$10,000
Capital Highway Equipment Reserve	\$80,000
Capital Building Reserve	\$20,000
Capital Building Reserve-Howden Hall	\$ 7,500
Capital Road Fund	\$35,000
Conservation Reserve Fund	\$10,000
Reappraisal Reserve	<u>\$ 5,000</u>
Total: \$167,500	

Article passed by voice vote.

ARTICLE 10: Will the voters authorize the transfer of \$10,000 from the June 30, 2012 undesignated fund balance of the General Fund to the Capital Building Reserve Fund? *Article approved by voice vote.*

ARTICLE 11: Will the voters authorize the borrowing of up to \$35,000 for term of up to five years for the purpose of completing renovations to the interior of Howden Hall including handicap accessibility, weatherization, electrical and plumbing upgrades, and basement remodeling? *Article approved by voice vote.*

ARTICLE 12: Shall the voters designate the Town of Bristol as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A Chapter 87 (Section 3261 et. seq.)? *Article approved by voice vote.*

ARTICLE 13: Will the voters approve an appropriation of \$122,128 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? *Article approved by voice vote.*

ARTICLE 14: Will the voters approve an appropriation of \$13,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements? *Article approved by voice vote.*

ARTICLE 15: Will the voters appropriate the sum of \$1,200 to the Hospice Volunteer Services? *Article was approved by voice vote.*

ARTICLE 16: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lowered from the prior year?

<u>Organization</u>	<u>Amount</u>
Addison County Diversion	\$1,150
Addison County Home Health	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent Child Center	\$4,800
Addison County Transit Resources	\$9,500
Addison County Readers Program	\$2,000
Bristol After School Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol League	\$2,000
Bristol Rescue Squad	\$10,000
Champlain Valley Agency on Aging	\$2,700
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (former Add. Cty. Community Action)	\$3,250
Hospice Volunteer Services	\$1,000
John Graham Emergency Shelter	\$1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$3,500
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomanSafe	<u>\$3,500</u>
Total:	\$91,250

It was moved to amend the article by decreasing appropriations in half that don't have "Bristol" in the name, reducing the appropriation amount to \$67,613. Amendment failed, original article passed by voice vote.

ARTICLE 17: To transact any other non-binding business that may legally come before this meeting. *Peeker Heffernan thanked Carol Wells for her years of service on the Selectboard and he thanked everyone for coming. Meeting adjourned at 11:16 pm.*

**CONDENSED MINUTES of the
SPECIAL MEETING
FIRE FACILITY
March 4, 2013**

ARTICLE 1: Shall general obligation bonds of the Town of Bristol in an amount not to exceed Three Hundred Seventy Five Thousand Dollars (\$375,000) subject to reduction from the receipt of available state and federal grants-in-aid and other sources of funding and subsidized debt repayment, be issued for the purpose of financing the purchase of property located at 2 Garfield Street in said Bristol and for expenses related to design of improvements to said property and the adjacent Bristol Fire Department property located at 32 North Street, to be used for the purpose of providing fire protection services to the community? **This article was voted on March 5, 2013 by Australian ballot. The article was defeated with 297 voting in favor and 587 against.**

**CONDENSED MINUTES of the
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
March 4, 2013**

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2013-2014 fiscal year budget in the amount of \$362,000, a portion thereof in the amount of \$323,100 to be raised by a District special assessment property tax; the tax rate on the 2013 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard? **The Police Budget was voted on March 5, 2013 by Australian ballot. The budget passed with 262 voting in favor and 226 against.**

ARTICLE 2: Will the voters of the Bristol Police District authorize the use of up to \$30,000 from the District's June 30, 2012 undesignated fund balance to cover expenses related to the relocation of the Bristol Police Department to new facilities including but not limited to installation of communications and security equipment? **Article 2 was voted on March 5, 2013 by Australian ballot. The Article passed with 276 voting in favor and 214 against.**

BRISTOL TOWN SCHOOL DISTRICT REPORTS and PROPOSED 2013- 2014 BUDGET

NOTE ABOUT THE BUDGET: In response to a number of past requests, our budget format this year is in a condensed, easier to read format. However, for those who may want to review the budget (current & proposed) in greater detail, it can be accessed on the ANESU website: <http://www.mtbe.k12.vt.us/anesu/> or by contacting the Superintendent's Office at 453-3657 to request a copy.

**Bristol Elementary School
REPORT OF THE SCHOOL DIRECTORS**

The Bristol School Board would like thank the Bristol community for their continued support. Your support, shown at town meeting, on election day, at various community engagement events, and attendance at school functions, serves as part of the foundation for ensuring that our children will learn and grow to be contributing members of our community. As a result of your support, and the continued professionalism of the Bristol Elementary School staff and administration, our students will continue to benefit from a quality education.

David Adams, our superintendent, has led us in a successful search for an interim principal and a realignment of our budget to comply with new state law and bring savings through economy of scale. The latter is visible in a close examination of our budget, where you will see that former spending lines (accounts) are now zero and our ANESU Assessment (i.e., the budget for the entire five town district) has grown.

Bristol Elementary School welcomed interim Principal Sandy Jump to the school over the summer. The transition was very smooth, a tribute to not only our new Principal, but also Central Office and the Administrative Team. The change over to the Common Core Curriculum continues to progress and it is a credit to our staff that we do not see or hear about all of the hard work going on behind the scenes to effect this change.

The Board's continued ethic of working as a respectful and cohesive group, promoting discussion, and encouraging all ideas to be presented and considered prior to making any decisions, allows for quality results. The Board also continues to work with the Starksboro Elementary School Board and the Bristol Family Center on our Ends goals (i.e., what we want our students to be able to do when they leave our school system). This year we are focusing on Goal 2a. which is for each student to become "a valuable, contributing citizen, participating actively in the community."

The administration worked hard to bring the Board a budget which continues to hold spending as low as possible while simultaneously continuing to improve the educational opportunities and environment at our school. The Board has accepted the administration's proposed budget, and is putting forth a budget with a decrease in educational spending of .99%. We ask for your support of this budget on Tuesday March, 3rd.

Respectfully submitted,
Steve Barsalou, Chair
Kelly Laliberte, Vice-Chair
Elin Melchior, Clerk
Chris Scrodin
Sheryl Thurber

Bristol Elementary School REPORT OF THE PRINCIPAL

Bristol Elementary School is an exciting place to learn and teach. The effort of the teachers and staff to create a learning environment that meets the needs of all children is truly remarkable and noteworthy. Combined with supportive parents and volunteers, our children are engaged in their learning, and thriving academically and socially. As a school community we are proud of the fact that our major focus is to do what is in the best interest of your students, implement optimal support, and put children first.

Responsive Classroom and PBIS (Positive Behavior Intervention Supports) continue to support students at BES. These programs are implemented at a high level of fidelity throughout the school and the results have been impressive. It is exciting to see this work take shape across the school, and to know we have structures in place that set out clear expectations for our students. It is important that all students come to school ready to learn, understand that they have a part in their learning, and work together as a community of learners. Our monthly Celebrations of Learning (COL) assemblies are evidence that our students are engaged, have a voice in their learning, respect for diversity in who we are and how we learn, and that everyone can make a contribution to our community.

Last year a group of teachers along with the principal worked on developing the Green Mountain Star Plan for School Improvement and became known as the Bristol Leadership Team. This year new members have been included to represent all staff in the school. We meet regularly work on issues that will increase student achievement, communications, school climate, and student engagement. The GMS Plan was crafted with a multi-year perspective on school-wide improvement, and is continually reviewed by the team. Bristol Elementary continues to work on school improvement as required by the Vermont Agency of Education and we are being monitored for progress on a regular basis. The feedback has been positive as we continue to work in the area of school improvement.

Common Core State Standards is an important part of our focus on student learning and is at the forefront of our work at BES. The purpose of the CCSS is to provide consistent expectations for student within and across states and to focus on the areas we believe to be important for students such as critical thinking, communicating effectively, working collaboratively and creatively, and becoming effective problem-solvers. Staff and administration have been attending local and regional opportunities for professional development. With the support of the supervisory union, much work has been done in the areas of curriculum, instruction, and assessment in Literacy and Math to ensure we are ready for full and successful implementation. If you would like to learn more about CCSS, I encourage you to visit the Vermont Agency of Education website to Common Core State Standards. I suggest viewing a recent discussion panel led by former Vermont Secretary of Education Vilaseca to hear a variety of perspectives on CCSS from educators around Vermont.

The work on behalf of our students is always a work in progress as we strive to meet their needs. As our students change and grow, so do we. Being flexible and responsive to student needs as we set high expectations for learning and engagement is a plan for success for all students. On behalf of the dedicated teachers and staff, we thank you for your support.

Respectfully submitted,
Sandra A. Jump, Interim Principal

**Addison Northeast Supervisory Union
REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Dear Community Members,

It is my pleasure to provide the 2014 annual report to the citizens of our five-town area that constitute the Addison Northeast Supervisory Union. In each of our schools students are receiving high quality instruction from well-trained and dedicated teachers and support staff. In all districts, our organizational and management structures including curriculum and professional development, personnel, facility and financial management are sound. Through careful planning and oversight of spending, our school boards have made significant progress balancing budgets and as a result in the majority of our schools voters will see positive fund balances for the first time in many years. In addition, we have received unqualified financial audits in all school districts for two years in a row.

At the building level Principals are providing effective instructional leadership and management of daily school operations. Working with guidance and support from the Vermont Agency of Education in the development of a supervisory union action plan, our schools are making progress in meeting the performance and program requirements of the statewide accountability system. I am most pleased to report that the day to day efforts of all our teachers, staff and administrators have contributed to our success in meeting locally established student outcomes as described in the Board established ENDS Policies. For more information on ENDS monitoring reports please visit www.anesu.org.

While we are proud of our accomplishments we live in a changing world and we face multiple challenges. School expenses and obligations vary district by district and education spending per equalized pupil continues to increase in each of our districts due to declines in enrollment, revenue and other factors. School boards, administrators and finance staff have worked hard to control costs as the combined spending of all schools in the supervisory union shows an increase of less than 1.2%. The stewardship of our school buildings and furnishings is an important responsibility that we hold for our communities and is often neglected during periods of austerity. The proposed FY15 member district budgets include funding for necessary building repair, maintenance, as well as furniture replacements.

Soon we will move to a new student performance accountability system requiring a change in format from the paper and pencil NECAP test to the computer interfaced Smarter Balance Assessment Consortium (SBAC) test. This mandate requires locally supported technology infrastructure improvements to allow student access to the test that will be based on instructional outcomes related to new Common Core State Standards. Both our teachers and our students will have new expectations put upon them as a result of the move to these new standards. To respond to upcoming change in student testing methods our technology staff is in the process of trial testing each schools network and device capacity for compatibility with the SBAC test. In order to meet new and constant technology challenges in the most efficient way possible, the proposed FY15 budgets reflect continued centralization of technology services and strategic investments in each of our schools to meet these needs.

While the voluntary school district merger components of Act 153 have not been pursued in the ANESU other aspects of the law affect us. Most significant is the statutory requirement to provide special education and related services at the supervisory union level. As anticipated, the proposed FY15 supervisory union budget shifts costs associated with funding special education from local districts to the supervisory union. In essence, expenditures for special education instruction, related services and contracted services funded at the local level have been "zeroed out" from local budgets and those expenses, modified by individual student needs and negotiated salary and benefit increases, are now shared costs and shown as a special education assessment expense in each budget. Thank you for your support of our schools and the opportunity to serve each school in the Addison Northeast Supervisory Union. If you have any questions about school district operations or this report please contact me at 802-453-3657.

Respectfully submitted,
David P. Adams

Addison Northeast Supervisory Union

Tax Rate Summary

Proposed FY 15 Budgets

Preliminary Projections

Projected Equalized Tax Rate FY15 Elementary*
 Projected Equalized Tax Rate FY 15 MT Abe*
 Projected Act 130 Equalized Tax Rate

<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>
\$ 0.7502	\$ 0.8804	\$ 0.7995	\$ 0.6904	\$ 0.8282
\$ 0.8257	\$ 0.6839	\$ 0.8218	\$ 0.9150	\$ 0.7284
\$ 1.5759	\$ 1.5643	\$ 1.6213	\$ 1.6054	\$ 1.5566

Common Level of Appraisal
 Projected Local Tax Rate
 Actual Tax Rate FY 14
 Change in Projected Tax Rate

92.24%	102.14%	84.66%	100.55%	93.51%
\$1,7085	\$1,5315	\$1,9151	\$1,5966	\$1,6646
\$1,6052	\$1,4224	\$1,8420	\$1,4022	\$1,5611
\$0.1033	\$0.1091	\$0.0731	\$0.1944	\$0.1035

*Includes anticipated \$1.01 statewide tax rate.

Education Spending (Expenses minus Revenues):

FY 14
 FY15

<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
7.65%	6.00%	7.19%	6.16%	2.70%	0.00%
0%	8.34%	-2%	-1.04%	4.85%	3.77%

Act 130 Basis (Estimated) - Each School's Budget and Equalized Pupils Determined Independently w/ Debt
 School Spending Per Equalized Pupil:

FY13 Act 130
 FY14 Act 130
 FY15 Act 130

<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
\$ 12,914	\$ 13,631	\$ 13,738	\$ 14,478	\$ 12,759	\$ 13,552
\$ 14,296	\$ 13,643	\$ 15,109	\$ 14,800	\$ 13,094	\$ 14,055
\$ 14,567	\$ 14,398	\$ 15,401	\$ 15,196	\$ 14,248	\$ 14,706

Change in Per Pupil Spending Amount
 Change in Per Pupil Spending Percent

\$ 271	\$ 755	\$ 292	\$ 396	\$ 1,154	\$ 651
1.90%	5.53%	1.93%	2.68%	8.81%	4.63%

BRISTOL ELEMENTARY SCHOOL

2013 - 2014

NAME	POSITION	DEGREE	YRS/EXP
ADMINISTRATION			
Sandra Jump	Principal (Interim)	CAS	7 ADM
TEACHING STAFF			
Kirsten Beneke	Kindergarten	ME	1
Kim Pandiani Gilley	Kindergarten	ME+10	15
Cassandra Underwood	Kindergarten	BA+33	7
Jan Epstein	Grade 1/2	MA	6
Kari Bouvier Griner	Grade 1/2	CAGS	7
Margaret Sutlive	Grade 1/2	BA+53	15
Dorothy Haddock	Grade 1/2	ME+33	35
Sarah Scrodin	Grade 1/2	ME+4	14
Andrea Halnon	Grade 3/4	ME+66	35
Julie MacDonald	Grade 3/4	MA+21	10
Sarah Mangini	Grade 3/4	ME+31	12
Travis Park	Grade 3/4	MS	6
Catherine Smith	Grade 3/4	ME+61	21
Heather Estey	Grade 5/6	ME+38	14
Rebecca Zavidil	Grade 5/6	BA+56	6
Andrea Murnane	Grade 5/6	MST+29	15
Bridget Nardiello	Grade 5/6	ME+16	16
Mary Jane Broughton	Supplemental Math/Home School/RC	ME+55	39
Alice Emmell	Special Educator	ME+29	25
Kyra Ginalski	Library/Media Specialist	MS+15	17
Susan (San) Gordon	Music	BA+3	4
Cathleen Jipner	Supplemental Reading Services	ME+36	29
Michele Lowy	Supplemental Reading Services	MS	24
Christine McGovern	Speech/Language	MS	3
Kathleen McKennan	Supp. Services/Coll. Math/Science	ME+34	31
Erin Pomeroy	Special Educator	BA+3	5
Deborah Mager Rickner	Art (.60)	ME+17	23
Heidi Schwartz	Special Educator	MA+33	2
Carol Spaid	Physical Education (.90)	ME+30	33
Emily Tanych	Speech/Language	MST+15	7
Jere Urban	School Counselor	MA+33	36
Michaela Wisell	Physical/Health Ed./Responsive Classroom	BS+14	8

**BRISTOL ELEMENTARY SCHOOL
2013 - 2014**

NAME	POSITION
SUPPORT STAFF	
Bertha Allen	Food Service
Valli Audy	Clerical Support - Special Education
Linda Barrows	EA - Planning Room Director
Laura Bouvier	Educational Assistant - Math
Hannah Brush	School-based Clinician (.40)
Robin Dion	Educational Assistant - Kindergarten
Betsy Fortune	Custodian
Bronson Heath	Custodian
Rhonda Hoag	Educational Assistant - Literacy
Douglas Hopps	Custodian
Patricia Kelley	Food Service Manager
Julie Kenyon	Educational Assistant
Allen Kimball	Facilities Manager
Kim Krampetz	Educational Assistant - Math
David Lipkin	School-based Clinician
Wendy Lossmann	Educational Assistant - Special Education
Linda Lucia	Educational Assistant - Special Education
Debra Lyons	Educational Assistant - Literacy
Darin Maloney	Educational Assistant - Literacy
Kathaleen Martell	Educational Assistant - Special Education
Chris Mazur	Educational Assistant - Special Education
Jennifer McCormick	Educational Assistant - Special Education
Priscilla McQuade	Educational Assistant - Library
Michael Orvis	Assistant Facilities Manager
Jacqueline Raymond	Educational Assistant - Math
Kristina Reen	Educational Assistant - Kindergarten
Alyssa Rittendale	Educational Assistant - Special Education
Sheree Rougler	Educational Assistant - Special Education
Kara Rublee	Educational Assistant - Special Education
Matthew Senecal	Educational Assistant - Special Education
Victoria Snyder	Educational Assistant - Special Education
Elizabeth Soneira	School Nurse
Jenni Utter	Administrative Assistant/Registrar
Judy Welch	Educational Assistant - Kindergarten
Jen Willey	Administrative Assistant/Bookkeeping

District: **Bristol**
County: **Addison**T031
Addison NortheastStatutory calculation. See
note at bottom of page.Recommended homestead
rate from Tax Commissioner.
See note at bottom of page.

9.382

1.01

Expenditures

		FY2012	FY2013	FY2014	FY2015	
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$4,413,441	\$4,559,439	\$4,847,510	\$4,799,307	1.
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	Act 66 locally adopted or warned budget	\$4,413,441	\$4,559,439	\$4,847,510	\$4,799,307	4.
6.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	plus Prior year deficit repayment of deficit	-	-	-	-	6.
7.	Gross Act 66 Budget	\$4,413,441	\$4,559,439	\$4,847,510	\$4,799,307	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.

Revenues

10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$748,793	\$798,237	\$798,479	\$780,314	10.
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	-	-	12.
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	Total local revenues	\$748,793	\$798,237	\$798,479	\$780,314	14.

15.	Education Spending	\$3,664,648	\$3,761,202	\$4,049,031	\$4,048,993	15.
16.	Equalized Pupils (Act 130 count is by school district)	302.42	291.26	283.23	277.95	16.

17.	Education Spending per Equalized Pupil	\$12,117.74	\$12,914.00	\$14,295.91	\$14,567	17.
18.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	18.
19.	minus Less share of SpEd costs in excess of \$60,000 for an individual	-	-	-	-	19.
20.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	minus Estimated costs of new students after census period	-	-	-	-	22.
23.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	-	-	-	-	23.
24.	minus Less planning costs for merger of small schools	-	-	-	-	24.

25.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	25.
26.	Per pupil figure used for calculating District Adjustment	\$12,118	\$12,914	\$14,298	\$14,567	26.
27.	District spending adjustment (minimum of 100%) (\$14,567 / \$9,382)	141.827% <small>based on \$9,382</small>	148.045% <small>based on \$9,723</small>	155.222% <small>based on \$9,781</small>	155.269% <small>based on \$9,382</small>	27.

Prorating the local tax rate

28.	Anticipated district equalized homestead tax rate to be prorated (155.269% x \$1.010)	\$1.2339 <small>based on \$0.87</small>	\$1.3178 <small>based on \$0.89</small>	\$1.4685 <small>based on \$0.91</small>	\$1.5862 <small>based on \$1.010</small>	28.
29.	Percent of Bristol equalized pupils not in a union school district	49.060%	48.380%	47.280%	47.84%	29.
30.	Portion of district eq homestead rate to be assessed by town (47.840% x \$1.57)	\$0.6052	\$0.6375	\$0.6943	\$0.7502	30.
31.	Common Level of Appraisal (CLA)	84.38%	89.40%	82.06%	92.24%	31.
32.	Portion of actual district homestead rate to be assessed by town (0.750 / 92.24%)	\$0.7172 <small>based on \$0.823</small>	\$0.7131 <small>based on \$0.87</small>	\$0.7642 <small>based on \$0.91</small>	\$0.8133 <small>based on \$1.01</small>	32.

If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.

33.	Anticipated income cap percent to be prorated (155.269% x 1.84%)	2.56% <small>based on 1.84%</small>	2.66% <small>based on 1.85%</small>	2.61% <small>based on 1.85%</small>	2.86% <small>based on 1.84%</small>	33.
34.	Portion of district income cap percent applied by State (47.840% x 2.86%)	1.25% <small>based on 1.84%</small>	1.29% <small>based on 1.85%</small>	1.33% <small>based on 1.85%</small>	1.37% <small>based on 1.84%</small>	34.
35.	Percent of equalized pupils at Mt. Abraham UHSD	50.85%	51.62%	52.72%	52.16%	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount is calculated to be \$9,382. The tax commissioner has recommended base tax rates of \$1.01 and \$1.51. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The base income percentage cap is 1.84%.

Bristol Estimated Education Tax Rate for FY 2015

ACT 130 CALCULATES A TAX RATE BY SCHOOL

Expenditures		Elementary	Mt Abraham
Revenues		\$4,799,307	\$14,091,304
		\$ (750,314)	-\$1,983,004
[1] Education Spending		\$4,048,993	\$12,108,300
[2] Equalized Pupils		277.95	823.38
[3] Education Spending per Equalized Pupil		\$14,567	\$14,706
[4] Spending Adjustment		155.269%	156.743%
(District spending as a percentage of Base Education amount)	\$9,382		
[5] Estimated Homestead Tax Rate	\$1.010	\$1.5682	\$1.5831
[6] Percentage of Total Town Students		47.84%	52.16%
[7] Percentage of Prorated Tax		\$0.7502	\$0.8257
[8] Combined Prorated Tax			\$1.5760
\$0.750 + \$0.826			
[9] Common Level of Appraisal (CLA)			92.24%
[10] Estimated Property Tax Rate			\$1.7086

- [1] Revenues deducted from budgeted expenses by school to determine education spending include special education and transportation reimbursements received from the ST of VT, Medicaid, interest and other miscellaneous revenue.
- [2] The equalized pupils number by SCHOOL is based on the last two years average daily membership (including Pre-K through grade 12) and is adjusted for specific factors, such as secondary vs elementary students, students in poverty situations, and students with limited English proficiency.
- [3] This is the number by SCHOOL that will be compared to the base education amount (\$9,382) to determine the adjustment to the state education tax rate of \$1.01. This number less qualified debt spending is also compared to the penalty ceiling of \$16,169 to determine if property taxes will be increased as a result of spending in excess of the ceiling.
- [4] The State Education Tax Rate is multiplied by this percentage to determine the Homestead Education Tax Rate by SCHOOL. This is the rate before adjustment for the Common Level of Appraisal (CLA).
- [5] State Tax Rate of \$1.01 times SCHOOL Spending Adjustment.
- [6] This number represents the ratio of the town's equalized pupils at each SCHOOL to the total number of students.
- [7] This number reflects the percentage of students in town by SCHOOL (#6) times the Estimated Homestead Tax Rate to produce a Percentage of Prorated Tax by SCHOOL.
- [8] Prorated Tax BY SCHOOL are combined to produce a Town Tax Rate.
- [9] The Common Level of Appraisal (CLA) is the State's method of equalizing education grand lists between towns. It is based on recent property sales compared to the listed value of the properties sold. Towns that haven't completed a reappraisal in several years will usually have low CLA's, while towns recently reappraised will have CLA's near 100%.
- [10] This is the total estimated residential property tax rate based on the recommended state rate of \$1.01, adjusted for SCHOOL budgets and also for CLA.

Estimated Equalized Tax Rates - FY 15
(Replaces Assessments)

Act 130 is the law that accounts for all revenues and expenses by school.

> Under Act 130, a tax rate is calculated for each SCHOOL

> The SCHOOL rate is then prorated for the town based on the ratio of the town's equalized pupils at the SCHOOL to the total number of the town's equalized pupils

>The prorated tax rates for the individual schools are then combined to determined the total education homestead tax rate for the town

This prorated tax rate replaces the dollar assessment to towns from union schools

This system is intended to allow taxpayers to clearly understand all revenues and expenses related to education at each school and to see the direct impact of each school's budget on the tax rate.

Estimated Equalized Homestead Tax Rates - FY 15

Mt Abraham Union High School

\$1.5831 based on \$1.01

**ALL TAX RATES BELOW ARE ESTIMATED BASED ON PROPOSED BUDGETS
AND AVAILABLE INFORMATION ABOUT THE BASE HOMESTEAD TAX RATE**

		Equalized Pupils	% of Total	Estimated Tax Rate	Prorated Rate
Bristol	Elementary	277.95	47.84%	\$1.5681	\$0.7502
	Mt Abe	303.05	52.16%	\$1.5831	\$0.8257
	Town Total	581.00	100.00%		\$1.5759
Lincoln	Elementary	120.77	56.80%	\$1.5500	\$0.8804
	Mt Abe	91.85	43.20%	\$1.5831	\$0.6838
	Town Total	212.62	100.00%		\$1.5643
Monkton	Elementary	147.90	48.09%	\$1.6626	\$0.7995
	Mt Abe	159.65	51.91%	\$1.5831	\$0.8218
	Town Total	307.55	100.00%		\$1.8213
New Haven	Elementary	97.31	42.20%	\$1.6360	\$0.6904
	Mt Abe	133.28	57.80%	\$1.5831	\$0.9150
	Town Total	230.59	100.00%		\$1.6054
Starksboro	Elementary	159.03	53.99%	\$1.5340	\$0.8282
	Mt Abe	135.52	46.01%	\$1.5831	\$0.7284
	Town Total	294.55	100.00%		\$1.5566

**Bristol Elementary School
Major Budget Changes
2014-2015**

Salaries Professional Staff increased 3% per collective bargaining agreement

Salaries Support Staff increased 2.6% per collective bargaining agreement & support staff policy

Health Insurance Premiums Increased by 4.5% for 2014-15

Special Education and IT (Information Technology) Consolidated under ANESU

	2013-2014 Budget	2014-2015 Budget	Percent Change
Total Salaries	\$ 2,758,078	\$ 2,081,588	*
Total Benefits	\$ 1,147,624	\$ 804,272	*
 Total Salaries & Benefits	 \$ 3,905,702	 \$ 2,885,860	 -26.11%
 Salaries & Benefits as a % of Total Budget	 81%	 60.1%	

Education Spending

	2013-2014 Budget	2014-2015 Budget	
Educational Expenses	\$ 4,847,510	\$ 4,799,307	-0.99% *
Local/State/Federal Revenue	\$ (798,479)	\$ (750,314)	-6.03%
 Educational Spending	 \$ 4,049,031	 \$ 4,048,993	 0.00%
Equalized Pupils	283	277.95	-1.78%
Education spending per equalized pupil	\$ 14,308	\$ 14,567	1.82%

***Note: Special Education was consolidated under the ANESU. Cost for Special Education is shown as Special Education Assessment in 2014-2015.**

**Bristol Town School District
Bristol Elementary School Expense Budget**

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
5111 Salaries-Professional Staff	\$1,793,784.00	\$1,865,332.00	\$1,952,393.00	\$1,727,901.00
5112 Salaries-Assistants	\$548,582.00	\$556,485.00	\$524,836.00	\$257,381.00
5113 Salaries-Other Support Staff	\$106,939.00	\$113,392.00	\$69,574.00	\$71,355.00
5115 Health Buy-Out	\$6,000.00	\$5,688.00	\$5,250.00	\$3,500.00
5116 Salaries-Custodians	\$144,069.00	\$146,022.00	\$150,810.00	\$154,922.00
5117 Salaries-Extracurricular	\$600.00	\$600.00	\$600.00	\$600.00
5120 Salaries-Tutors-Professionals	\$0.00	\$5,023.00	\$0.00	\$0.00
5121 Salaries-Professional Staff Substitutes	\$24,870.00	\$24,526.00	\$24,290.00	\$0.00
5122 Salaries-Professional Staff Long Term Substitut	\$0.00	\$9,627.00	\$0.00	\$10,000.00
5123 Salaries-Assistant Substitutes	\$11,950.00	\$12,958.00	\$11,950.00	\$4,000.00
5125 Salaries-Tutors-Support Staff	\$0.00	\$33,406.00	\$0.00	\$0.00
5126 Salaries-Other Support Staff Substitutes	\$8,800.00	\$6,107.00	\$8,800.00	\$0.00
5127 Salaries-Professional Stipends	\$1,775.00	\$15,281.00	\$1,775.00	\$1,950.00
5129 Salaries-Support Stipends	\$0.00	\$7,219.00	\$6,100.00	\$700.00
5131 Salaries-Overtime	\$200.00	\$852.00	\$200.00	\$900.00
5138 Salaries-Overtime for Weekend Coverage	\$1,500.00	\$1,788.00	\$1,500.00	\$1,800.00
Subtotal Salaries:	\$2,649,069.00	\$2,804,306.00	\$2,758,078.00	\$2,235,009.00
5211 Group Health-Professional Staff	\$387,479.00	\$401,458.00	\$525,401.00	\$377,210.00
5212 Group Health-Support Staff	\$299,923.00	\$302,779.00	\$331,110.00	\$186,478.00
5221 Social Security (FICA)	\$189,531.00	\$187,619.00	\$197,005.00	\$158,916.00
5231 Group Life Insurance	\$4,497.00	\$4,580.00	\$4,337.00	\$3,296.00
5241 Retirement Contributions	\$17,003.00	\$14,743.00	\$13,655.00	\$8,000.00
5251 Workers' Compensation	\$18,491.00	\$18,732.00	\$18,671.00	\$15,149.00
5261 Unemployment Compensation	\$4,733.00	\$1,598.00	\$1,505.00	\$924.00
5271 Tuition Reimbursement	\$15,500.00	\$18,102.00	\$16,992.00	\$14,500.00
5281 Group Dental Insurance	\$24,212.00	\$26,220.00	\$25,730.00	\$19,441.00
5291 Disability Insurance	\$13,863.00	\$13,506.00	\$13,218.00	\$10,809.00
Subtotal Benefits:	\$975,232.00	\$989,337.00	\$1,147,624.00	\$794,723.00
5955 Reserve for Negotiations - Professional	\$62,290.00	\$0.00	\$0.00	\$0.00
5956 Reserve for Negotiations - Support	\$34,711.00	\$0.00	\$0.00	\$0.00
Subtotal Reserve for Negotiations:	\$97,001.00	\$0.00	\$0.00	\$0.00
5311 Purchased Services-Section 125	\$2,528.00	\$794.00	\$523.00	\$531.00
5321 In-Service-Professional Staff	\$1,010.00	\$0.00	\$636.00	\$645.00
5322 In-Service-Support Staff	\$1,790.00	\$270.00	\$620.00	\$630.00
5323 Conference Fees	\$3,100.00	\$6,456.00	\$7,984.00	\$7,743.00
5324 School Based Clinician	\$41,659.00	\$37,757.00	\$39,009.00	\$44,010.00
5331 Assessment-Supervisory Union	\$181,464.00	\$198,668.00	\$262,281.00	\$381,183.00
5331 Assessment-Early Education	\$46,232.00	\$46,232.00	\$47,018.00	\$33,871.00
5331 Assessment-Special Education	\$0.00	\$0.00	\$0.00	\$746,568.00
5332 Testing & Evaluation	\$500.00	\$898.00	\$2,651.00	\$2,691.00
5333 OT/PT Services	\$4,500.00	\$5,546.00	\$4,577.00	\$1,032.00
5336 Testing & Evaluation SPED	\$0.00	\$575.00	\$0.00	\$0.00
5337 Purchased Service From SU	\$57,335.00	\$63,284.00	\$59,650.00	\$0.00
5339 Other Professional Services	\$9,600.00	\$15,433.00	\$10,415.00	\$37,800.00
5361 Legal Services	\$1,000.00	\$912.00	\$1,017.00	\$5,000.00
5371 Audit Services	\$8,000.00	\$6,950.00	\$8,136.00	\$8,258.00
Subtotal Purchased Services:	\$358,718.00	\$383,775.00	\$444,517.00	\$1,269,962.00

Bristol Town School District
Bristol Elementary School Expense Budget

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
5411 Water/Sewer	\$4,500.00	\$3,637.00	\$7,360.00	\$7,500.00
5421 Disposal Services	\$5,700.00	\$8,819.00	\$8,000.00	\$8,500.00
5422 Snow Plowing Services	\$4,790.00	\$4,036.00	\$5,000.00	\$5,000.00
5424 Lawn Care	\$0.00	\$0.00	\$0.00	\$600.00
5429 Other Cleaning Services	\$950.00	\$0.00	\$950.00	\$1,000.00
5431 Repairs & Maintenance Services	\$11,600.00	\$16,285.00	\$3,220.00	\$2,000.00
5435 Repairs-Grounds	\$0.00	\$0.00	\$8,100.00	\$23,600.00
5436 Repairs-Buildings	\$18,800.00	\$5,915.00	\$18,650.00	\$36,650.00
5442 Rental of Equipment & Vehicles	\$15,500.00	\$10,916.00	\$15,764.00	\$9,256.00
5499 Other Purchased Property Services	\$4,200.00	\$2,671.00	\$6,000.00	\$6,200.00
Subtotal Property Services:	\$66,040.00	\$52,279.00	\$73,044.00	\$100,306.00
5511 Student Transportation-Fuel Surcharge	\$3,833.00	\$2,689.00	\$3,898.00	\$3,957.00
5518 Student Transportation Services-SPED	\$15,500.00	\$431.00	\$7,000.00	\$0.00
5519 Student Transportation Services-Regular	\$87,296.00	\$92,038.00	\$91,746.00	\$95,559.00
5562 Union School Assessment	\$0.00	\$18,212.00	\$0.00	\$0.00
Subtotal Transportation Services:	\$106,629.00	\$113,370.00	\$102,644.00	\$99,516.00
5521 Property Insurance	\$7,100.00	\$7,793.00	\$7,800.00	\$7,800.00
5522 Liability Insurance	\$8,300.00	\$9,179.00	\$4,900.00	\$11,300.00
5526 Umbrella Insurance	\$2,100.00	\$1,066.00	\$1,200.00	\$1,050.00
5531 Telephone	\$5,100.00	\$5,118.00	\$5,187.00	\$5,265.00
5532 Postage	\$2,400.00	\$1,948.00	\$2,440.00	\$2,271.00
5533 Internet Provider Services	\$540.00	\$700.00	\$915.00	\$0.00
5541 Advertising	\$700.00	\$542.00	\$712.00	\$725.00
5551 Printing & Binding	\$0.00	\$156.00	\$0.00	\$200.00
5581 Travel-Employee	\$2,850.00	\$347.00	\$2,789.00	\$2,359.00
5582 Travel-Non-Employee	\$100.00	\$0.00	\$102.00	\$103.00
5591 Food Service Subsidy	\$18,474.00	\$18,474.00	\$18,788.00	\$33,599.00
Subtotal Other Services:	\$47,664.00	\$45,323.00	\$44,833.00	\$64,672.00
5611 Consumable Supplies	\$43,850.00	\$41,615.00	\$45,274.00	\$39,066.00
5622 Electricity	\$40,400.00	\$42,074.00	\$42,000.00	\$43,000.00
5623 Propane	\$0.00	\$0.00	\$0.00	\$1,800.00
5624 Oil	\$44,000.00	\$39,096.00	\$46,000.00	\$44,000.00
5641 Textbooks	\$11,200.00	\$4,829.00	\$11,391.00	\$9,107.00
5642 Periodicals	\$1,500.00	\$3,460.00	\$1,526.00	\$1,497.00
5651 Audiovisual Materials	\$1,250.00	\$25.00	\$1,271.00	\$878.00
5661 Manipulatives	\$1,600.00	\$643.00	\$1,628.00	\$103.00
5671 Software	\$14,323.00	\$11,872.00	\$12,072.00	\$2,586.00
5699 Non-Capitalized Equipment	\$10,985.00	\$10,009.00	\$14,761.00	\$7,029.00
5733 Equipment-Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$5,000.00
5739 Equipment-Other	\$13,400.00	\$14,935.00	\$27,614.00	\$2,890.00
Subtotal Supplies & Equipment:	\$182,508.00	\$168,558.00	\$203,537.00	\$156,956.00

**Bristol Town School District
Bristol Elementary School Expense Budget**

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
5811 Dues & Fees	\$2,710.00	\$5,094.00	\$2,960.00	\$3,004.00
5835 Interest Expense	\$25,000.00	\$16,861.00	\$25,425.00	\$20,000.00
5891 Miscellaneous Expenditures	\$750.00	\$35.00	\$763.00	\$775.00
5893 Late Charges	\$0.00	\$11.00	\$0.00	\$0.00
5921 Sinking Fund Expense	\$3,500.00	\$0.00	\$3,500.00	\$10,000.00
5930 Fund Transfer-Outgoing	\$0.00	\$3,500.00	\$0.00	\$0.00
5931 Mainstream Block Grant Transfer	\$9,895.00	\$9,772.00	\$0.00	\$0.00
5934 Transfer-State EEE Funding	\$34,723.00	\$37,035.00	\$40,585.00	\$44,384.00
Subtotal Dues, Interest, Principal & Transfers:	\$76,578.00	\$72,308.00	\$73,233.00	\$78,163.00
Total Expenses:	\$4,559,439.00	\$4,629,256.00	\$4,847,510.00	\$4,799,307.00

FY15 Budget Footnotes:

5111 - Professional Staff salaries increased 3% per Teachers contract.

5112/5113 - Assistant/Other Support Staff salaries increased 2.6%.

5211/5212 - Group Health Insurance - 4.5% increase in premiums for 2014-2015.

Also reflects costs for any changes in enrollment status for employees.

5331 - ANESU Assessment

-Includes centralized finance and administrative services district wide.

-Includes all Information Technology costs including staff, equipment, software, and maintenance.

-Professional Development/In-Service costs for all district schools.

-Purchased Services - Purchased services costs assessed across all schools instead of on a specific school basis. Provides a broader range of service level to schools.

-District Facilities Director increased to full time (from half time) to provide needed direction and management to District schools maintenance & operations needs.

-Assessment percent for each school is calculated on a student enrollment count as of 10/1/13 (ADM).

5331 - Special Education Assessment

Special Education Services are now consolidated under the ANESU in accordance with Act 153. The ANESU now has one budget for Special Education district wide.

The cost for Special Education services for 2014-15 has been assessed to each school.

Special Education is now a single assessment in each budget. This gives individual schools access to the full range of Special Education resources district wide rather than just through a school's individual budget.

5591 - ANESU Food Service Cooperative

The ANESU Food Cooperative is now funded at a 20% assessment level for the program. Previously the Food Cooperative (and prior to that individual schools) was only funded at an approximate 10% subsidy which did not cover the full cost of our excellent food service program. The 20% assessment will allow the program to break even without dramatic increases in the price of school lunches for our students.

**Bristol Town School District
Bristol Elementary School Revenue Budget**

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
001-1510-4000 Investment Income	\$18,657.00	\$17,356.00	\$20,000.00	\$12,000.00
001-1910-4000 Other Revenues-Rental	\$15,000.00	\$15,271.00	\$15,000.00	\$15,000.00
001-1943-4000 District Course Related Revenue	\$0.00	\$5,690.00	\$0.00	\$0.00
001-1990-4000 Miscellaneous Other Local Revenue	\$800.00	\$169.00	\$200.00	\$150.00
001-1993-4000 E-Rate Reimbursement	\$3,745.00	\$3,649.00	\$3,480.00	\$3,650.00
001-1999-4000 COBRA Fees	\$0.00	\$81.00	\$0.00	\$0.00
Subtotal Local Revenue:	\$38,202.00	\$42,216.00	\$38,680.00	\$30,800.00
001-2000-4000 Subgrants Received From SU-Medicaid	\$49,260.00	\$42,881.00	\$42,500.00	\$26,614.00
001-2001-4000 Subgrants Received From SU-Title 1	\$185,000.00	\$0.00	\$0.00	\$0.00
800-2001-4000 Subgrants Received From SU-Title 1	\$0.00	\$182,543.00	\$196,225.00	\$0.00
001-2002-4000 Subgrants Received From SU-Flow Throu	\$8,784.00	\$0.00	\$0.00	\$0.00
800-2002-4000 Subgrants Received From SU-Flow Throu	\$0.00	\$12,759.00	\$0.00	\$0.00
001-2004-4000 Subgrants Received From SU-Title II A	\$37,951.00	\$0.00	\$0.00	\$0.00
800-2004-4000 Subgrants Received From SU-Title IIA	\$0.00	\$30,769.00	\$23,825.00	\$0.00
800-2013-4000 Subgrants Received From SU-Consortium	\$0.00	\$1,083.00	\$0.00	\$0.00
800-2015-4000 Subgrants Received From SU-EPST	\$0.00	\$1,263.00	\$0.00	\$0.00
800-2018-4000 Subgrants Received From SU-VEHI Path	\$0.00	\$76.00	\$0.00	\$0.00
800-2020-4000 Subgrants Received From SU-Century 21	\$0.00	\$54,381.00	\$0.00	\$0.00
800-2023-4000 Subgrants Received From SU-SWP	\$0.00	\$0.00	\$0.00	\$190,685.00
Subtotal Subgrant Revenue:	\$280,995.00	\$325,755.00	\$262,550.00	\$217,299.00
001-3110-4000 Education Fund Payments	\$3,761,202.00	\$2,130,179.00	\$4,049,031.00	\$4,048,993.00
001-3110-4001 Residential Property Taxes	\$0.00	\$960,125.00	\$0.00	\$0.00
001-3110-4002 Non-Residential Property Taxes	\$0.00	\$670,898.00	\$0.00	\$0.00
001-3150-4000 State Aid Transportation	\$16,023.00	\$35,280.00	\$18,929.00	\$18,855.00
001-3201-4000 SPED Mainstream Block Grant	\$102,520.00	\$102,520.00	\$100,520.00	\$99,113.00
001-3202-4000 SPED Expenditures Reimbursement	\$321,032.00	\$334,988.00	\$333,015.00	\$335,813.00
001-3204-4000 Early Essential Education Grant	\$34,723.00	\$37,035.00	\$40,585.00	\$44,384.00
Subtotal State Revenue:	\$4,235,500.00	\$4,271,025.00	\$4,542,080.00	\$4,547,158.00
001-4810-4000 Forest Service Revenue	\$4,742.00	\$4,339.00	\$4,200.00	\$4,050.00
Subtotal Federal Revenue:	\$4,742.00	\$4,339.00	\$4,200.00	\$4,050.00
001-5400-4000 Adjustment Of Prior Year Expenditures	\$0.00	\$8,363.00	\$0.00	\$0.00
001-5700-4000 Restricted Revenue - S125 Forfeiture	\$0.00	-\$95.00	\$0.00	\$0.00
800-5720-4000 VEHI Revenue	\$0.00	\$1,925.00	\$0.00	\$0.00
Subtotal Miscellaneous Revenue:	\$0.00	\$10,193.00	\$0.00	\$0.00
Total Revenue:	\$4,559,439.00	\$4,653,528.00	\$4,847,510.00	\$4,799,307.00

CLINTON A. HANKS FUND

The Clinton A. Hanks Fund is money left in the will of Clinton A. Hanks' widow for the purpose of giving interest-free loans to college-bound students. The loans are to be paid back in order to maintain a balance for future students who may need assistance. Since the fund was established, dozens of students have received loans and paid them back. The Fund is administered by the Bristol School Board.

Balance January 1, 2013	\$2,947.02
Student grants repaid 2013	0.00
Interest paid 2013	1.35
Service Charges	0
TOTAL	\$2,948.37
Loans to Students 2013	\$0.00
Funds Available for Loan (12/31/13)	\$2,948.37
Peoples Bank 11109599 (12/31/13)	\$2,948.37

MARSHALL TRUST

In 1994 Bristol Elementary School received \$8,000 from the Arleine R. Marshall Estate designated for the rental of musical instruments for the music department or for those students who cannot afford to rent such instruments. In 1997 an additional contribution of \$964 was received for this Trust Account.

Value:

Bond Fund of America	\$4,327.96
Income Fund of America	10,569.12
Capital Income Builder	11,152.37
12/31/13	\$26,049.45

DANFORTH TRUST

The Danforth Trust was established in 1985 with \$5,000 from the Walter Danforth Estate. The income from the fund is to be used as scholarships for the boy and girl in the Senior Class receiving the highest four-year scholastic average. The students must be residents of Bristol for their last four years of school.

Value:

Bond Fund of America	\$457.16
Income Fund of America	2,654.13
Capital Income Builder	2,819.57
12/31/13	\$5,930.86

INDEPENDENT AUDIT

Bristol Elementary School has a yearly Independent Audit of its Financial Records.

Jeffrey Bradley, Certified Public Accountant performed the FY 2012 – 2013 audit.

The audit report is available on the ANESU web site and at the Office of the Superintendent of Schools, 72 Munsill Avenue, Suite 601, Bristol, VT 05443 or by calling 453-3657.

Comparative Data for Cost-Effectiveness, FY2015 Report
16 V.S.A. § 165(a)(2)(K)

School: Bristol Elementary School
S.U.: Addison Northeast S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2013 School Level Data

Cohort Description: Elementary school, FY2013 enrollment ≥ 200 but <300
(38 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
2 out of 38

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tch. Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Oak Grove School	PK - 6	286	15.10	1.00	18.94	286.00	15.10
	Union Street School	3 - 6	286	26.30	1.00	10.67	286.00	26.30
	Richmond Elementary School	PK - 4	288	19.20	1.00	15.00	288.00	19.20
	Bristol Elementary School	PK - 6	295	29.90	1.00	9.87	295.00	29.90
← Larger	Integrated Arts Academy At HO Wheeler	PK - 6	289	25.00	1.00	11.88	289.00	25.00
Averaged SCHOOL cohort data			248.16	20.34	1.06	12.20	230.84	18.92

School District: Bristol
LEA ID: T031

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

FY2012 School District Data

Cohort Description: Elementary school district, FY2012 FTE ≥ 200 but < 300
(17 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 5 out of 17
Smaller →	Vergennes UESD #44	K-6	258.89	\$12,345	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuition and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Hardwick	K-6	261.17	\$11,603	
	Pownal	PK-6	265.22	\$10,201	
	Bristol	K-6	285.14	\$13,216	
← Larger	Richmond	PK-6	288.76	\$9,808	
	Chester-Andover USD #29	K-6	293.38	\$9,098	
	Newport City	PK-4	297.98	\$12,568	
Averaged SCHOOL DISTRICT cohort data			249.03	\$11,691	

FY2014 School District Data

		School district tax rate				of prorated member district rates			
		SchDist Equalized Pupils	SchDist Education Spending per Equalized Pupil	SchDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate		
LEA ID	School District	Grades offered in School District	-Equalized Pupils	Spending per Equalized Pupil	Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLAs.	
Smaller ->	T092	Hardwick	K-6	261.32	13,131.49	1.3489	1.4251	91.66%	1.5548
	T159	Pownal	K-6	268.61	13,496.79	1.3964	1.3688	103.99%	1.3143
	T234	Westminster	K-6	280.39	13,981.59	1.4362	1.4410	102.13%	1.4108
	T031	Bristol	K-6	283.23	14,295.91	1.4685	1.4777	92.06%	1.6052
	U044	Vergennes UESD #44	K-6	287.62	12,188.87	1.2531	-	-	-
< Larger	T162	Randolph	K-6	302.56	12,946.12	1.3298	1.3813	107.90%	1.2801
	T139	Newport City	K-6	337.49	12,705.39	1.3081	1.3221	86.49%	1.5286

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

Addison Northeast Supervisory Union Expense Budget

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
5111 Salaries - Professional Staff	\$728,410.00	\$675,163.00	\$867,321.00	\$2,206,644.00
5112 Salaries - Assistants	\$26,114.00	\$0.00	\$136,000.00	\$1,382,118.00
5113 Salaries - Other Support Staff	\$375,071.00	\$374,074.00	\$398,870.00	\$578,549.00
5115 Health Buy-Out	\$1,750.00	\$6,674.00	\$5,000.00	\$14,868.00
5124 Salaries - Student Stipends	\$0.00	\$0.00	\$0.00	\$14,550.00
5125 Salaries - Support Staff Tutors	\$0.00	\$0.00	\$0.00	\$1,200.00
5129 Salaries - Support Stipends	\$0.00	\$0.00	\$2,450.00	\$25,136.00
Subtotal Salaries:	\$1,131,345.00	\$1,055,911.00	\$1,409,641.00	\$4,223,065.00
5211 Group Health - Professional Staff	\$100,302.00	\$79,715.00	\$145,130.00	\$506,984.00
5212 Group Health - Support Staff	\$112,146.00	\$101,745.00	\$173,003.00	\$661,238.00
5221 Social Security (FICA)	\$86,547.00	\$77,714.00	\$109,809.00	\$324,234.00
5231 Group Life Insurance	\$2,456.00	\$2,925.00	\$4,072.00	\$8,592.00
5241 Retirement Contributions	\$12,843.00	\$13,427.00	\$20,008.00	\$43,171.00
5251 Workers' Compensation	\$8,026.00	\$6,998.00	\$9,340.00	\$26,470.00
5261 Unemployment Compensation	\$6,160.00	\$5,619.00	\$7,795.00	\$28,019.00
5271 Tuition Reimbursement	\$7,620.00	\$0.00	\$7,750.00	\$24,097.00
5281 Group Dental Insurance	\$7,901.00	\$7,141.00	\$10,813.00	\$46,228.00
5291 Disability Insurance	\$5,498.00	\$4,776.00	\$7,148.00	\$19,849.00
Subtotal Benefits:	\$349,499.00	\$300,060.00	\$494,868.00	\$1,688,882.00
5957 Reserve for Negotiations - ANESU	\$47,572.00	\$0.00	\$0.00	\$0.00
5958 Reserve for Negotiations - Purchased	\$29,090.00	\$0.00	\$0.00	\$0.00
Subtotal Reserve for Negotiations:	\$76,662.00	\$0.00	\$0.00	\$0.00
5311 Purchased Services - Section 125	\$0.00	\$435.00	\$0.00	\$0.00
5321 In-Service - Professional Staff	\$200.00	\$0.00	\$15,601.00	\$15,400.00
5322 In-Service - Support Staff	\$0.00	\$0.00	\$4,236.00	\$4,240.00
5323 Conference Fees	\$4,685.00	\$4,541.00	\$4,766.00	\$9,727.00
5333 OT/PT Related Services	\$0.00	\$0.00	\$0.00	\$23,478.00
5338 District Course Related Expense	\$0.00	\$20,819.00	\$41,189.00	\$41,806.00
5339 Other Professional Services	\$19,000.00	\$11,420.00	\$50,584.00	\$105,300.00
5341 Technical Services	\$25,050.00	\$24,541.00	\$25,476.00	\$25,858.00
5361 Legal Services	\$1,000.00	\$6,350.00	\$1,017.00	\$13,032.00
5371 Audit Services	\$12,000.00	\$8,750.00	\$12,204.00	\$12,387.00
Subtotal Purchased Services:	\$61,935.00	\$76,856.00	\$155,073.00	\$251,228.00
5411 Water/Sewer	\$0.00	\$94.00	\$0.00	\$0.00
5421 Disposal Services	\$900.00	\$812.00	\$915.00	\$929.00
5423 Purchased Custodial Services	\$5,200.00	\$4,575.00	\$5,288.00	\$5,368.00
5431 Repairs & Maintenance Services	\$1,000.00	\$2,375.00	\$1,017.00	\$19,877.00
5432 Maintenance - Vehicles	\$0.00	\$0.00	\$0.00	\$508.00
5441 Rental of Land & Buildings	\$53,000.00	\$54,035.00	\$55,170.00	\$55,998.00
5442 Rental of Equipment & Vehicles	\$10,540.00	\$5,057.00	\$10,720.00	\$3,046.00
Subtotal Property Services:	\$70,640.00	\$66,948.00	\$73,110.00	\$85,726.00

**Addison Northeast Supervisory Union
Expense Budget**

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
5518 Student Transportation Services - SPED	\$0.00	\$0.00	\$0.00	\$116,573.00
5521 Property Insurance	\$250.00	\$149.00	\$254.00	\$254.00
5522 Liability Insurance	\$2,400.00	\$3,296.00	\$2,441.00	\$4,110.00
5531 Telephone	\$8,500.00	\$8,280.00	\$8,644.00	\$11,774.00
5532 Postage	\$4,075.00	\$3,791.00	\$4,144.00	\$4,224.00
5533 Internet Provider Services	\$500.00	\$631.00	\$509.00	\$11,666.00
5541 Advertising	\$800.00	\$977.00	\$814.00	\$826.00
5551 Printing & Binding	\$250.00	\$0.00	\$254.00	\$258.00
5561 Tuition To Other Vermont LEAs	\$0.00	\$0.00	\$0.00	\$232,000.00
5566 Tuition to Private Schools	\$0.00	\$0.00	\$0.00	\$40,000.00
5581 Travel - Employee	\$11,700.00	\$11,151.00	\$11,900.00	\$17,529.00
Subtotal Other Services:	\$28,475.00	\$28,275.00	\$28,960.00	\$439,214.00
5611 Consumable Supplies	\$12,816.00	\$9,188.00	\$11,919.00	\$55,890.00
5613 Food (Instructional & Refreshments)	\$950.00	\$399.00	\$966.00	\$1,137.00
5622 Electricity	\$2,500.00	\$4,317.00	\$2,542.00	\$2,581.00
5624 Oil	\$4,500.00	\$3,081.00	\$4,577.00	\$4,645.00
5626 Gasoline	\$0.00	\$0.00	\$0.00	\$8,155.00
5641 Textbooks	\$575.00	\$193.00	\$585.00	\$594.00
5642 Periodicals	\$350.00	\$447.00	\$356.00	\$361.00
5671 Software	\$1,000.00	\$239.00	\$1,018.00	\$81,352.00
5699 Non-Capitalized Equipment	\$1,800.00	\$9,883.00	\$4,166.00	\$116,216.00
5734 Equipment-Computers	\$0.00	\$0.00	\$0.00	\$37,740.00
5739 Equipment-Other	\$1,200.00	\$1,557.00	\$0.00	\$36,940.00
Subtotal Supplies & Equipment:	\$25,691.00	\$29,304.00	\$26,129.00	\$345,611.00
5811 Dues & Fees	\$6,900.00	\$6,288.00	\$7,017.00	\$7,321.00
5891 Miscellaneous Expenditures	\$300.00	\$0.00	\$305.00	\$309.00
5893 Late Charges	\$0.00	\$48.00	\$0.00	\$0.00
5894 Background Check Expense	\$0.00	\$678.00	\$1,220.00	\$1,239.00
Subtotal Dues, Interest, Principal & Transfers:	\$7,200.00	\$7,014.00	\$8,542.00	\$8,869.00
Total Expenses:	\$1,751,447.00	\$1,564,368.00	\$2,196,323.00	\$7,042,595.00

Addison Northeast Supervisory Union

FY15 Budget Notes

The ANESU budget has increased by \$4,846,272 for FY 2014-2015. Eighty eight percent (88%) or \$4,258,800 is new and funds the delivery of special education and related services previously carried in the District's six school budgets. In accordance with Act 153, special education service costs have been consolidated under the ANESU and assessed back out to the District's six schools.

All of Information Technology (IT) Services have been consolidated under the ANESU and is part of the ANESU assessment. In addition to personnel and benefits, this includes all IT equipment, software, internet, maintenance and all other associated IT costs. This change results in an increase of approximately, \$308,609 or 6.3% of the overall increase.

In addition, Purchased Services have been moved from the individual school budgets and consolidated under the ANESU for more effective use of those services. That cost (approximately \$247,000, or 5% of the ANESU increase) is now included in the ANESU assessment.

Those increases (SPED, IT and Purchased Services) amount to approximately 99.3% of the \$4,846,272 increase.

The remaining amount of the increase (approximately \$32,000 or .007%) is for Administrative and Finance budget increases, including salary increases at the same level as school personnel. Additional funds for legal services have been budgeted to reflect the actual amounts required each year.

Addison Northeast Supervisory Union Revenue Budget

Account Code/Description	Budget 2012-2013	Actual Audited 2012-2013	Budget 2013-2014	Proposed 2014-2015 Budget
001-1510-4000 Investment Income	\$2,500.00	\$1,222.00	\$1,500.00	\$2,606.00
001-1931-4000 Supervisory Union Assessment	\$1,026,961.00	\$1,124,963.00	\$1,524,891.00	\$2,218,762.00
001-1932-4000 Special Education Assessment	\$0.00	\$0.00	\$0.00	\$4,258,800.00
001-1941-4000 Services To Other Vermont LEAs	\$357,867.00	\$394,941.00	\$386,511.00	\$139,048.00
001-1943-4001 District Course Related Revenue	\$0.00	\$19,721.00	\$41,189.00	\$41,806.00
001-1949-4000 Grant Administration Fee	\$35,252.00	\$47,454.00	\$14,990.00	\$12,311.00
001-1990-4000 Miscellaneous Other Local Revenue	\$500.00	\$12,705.00	\$200.00	\$200.00
001-1992-4000 Background Check Income	\$0.00	\$532.00	\$1,220.00	\$1,239.00
001-1993-4000 E-Rate Reimbursement	\$8,300.00	\$5,521.00	\$5,500.00	\$6,508.00
001-1999-4000 COBRA Fees	\$50.00	\$270.00	\$230.00	\$150.00
Subtotal Local Revenue:	\$1,431,430.00	\$1,607,329.00	\$1,976,231.00	\$6,681,430.00
001-2791-4000 Subgrants Received - I3 Network Grant	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Subtotal Subgrant Revenue:	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
001-3201-4000 SPED Mainstream Block Grant	\$56,812.00	\$56,812.00	\$0.00	\$0.00
Subtotal State Revenue:	\$56,812.00	\$56,812.00	\$0.00	\$0.00
001-5290-4000 Fund Transfer - Medicaid	\$28,050.00	\$6,772.00	\$32,830.00	\$8,586.00
001-5290-4001 Fund Transfer - Consolidated Admin.	\$28,826.00	\$0.00	\$36,754.00	\$25,297.00
001-5290-4002 Fund Transfer - Flow Through	\$137,085.00	\$0.00	\$130,416.00	\$294,019.00
001-5290-4003 Fund Transfer - Title IIA	\$21,387.00	\$0.00	\$15,092.00	\$33,263.00
001-5400-4000 Adjustment Of Prior Year Expenditure:	\$0.00	\$1,371.00	\$0.00	\$0.00
001-5700-4000 Restricted Revenue - S125 Forfeiture	\$0.00	\$60.00	\$0.00	\$0.00
Subtotal Miscellaneous Revenue:	\$215,348.00	\$8,203.00	\$215,092.00	\$361,165.00
Total Revenue:	\$1,708,590.00	\$1,677,344.00	\$2,196,323.00	\$7,042,595.00

The percentage used to determine each town's portion of the Supervisory Union Assessment for 2014-2015 is based upon the 10/1/13 headcount.

Towns/Schools	Percentage 2013-2014	Budget 2013-2014	Proposed 2014-2015
Bristol	0.1718	\$262,281.25	\$381,183.31
Lincoln	0.0827	\$120,161.41	\$183,491.62
Monkton	0.0969	\$152,794.08	\$214,998.04
New Haven	0.0620	\$98,050.49	\$137,563.24
Starksboro	0.1008	\$157,521.24	\$223,651.21
Mt. Abraham	0.4858	\$734,082.53	\$1,077,874.58
Addison Northeast District	1.0000	\$1,524,891.00	\$2,218,762.00

**WARNING
ANNUAL MEETING
UNION HIGH SCHOOL DISTRICT #28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

The voters of Union High School District # 28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on **Tuesday, February 25, 2014 at 7:00 PM** to discuss and transact the following business. Article 4 requires a vote by Australian Ballot to take place on **Tuesday, March 4, 2014** at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To receive and act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District #28.
- ARTICLE 3. To elect officers following nominations from the floor.
a) A Moderator; b) A Clerk; c) A Treasurer; d) An Auditor for the term of 3 years.
- ARTICLE 4. For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 4, 2014, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.
Shall the Union High School District #28 adopt a budget of \$14,091,304 for the school year beginning July 1, 2014?
- ARTICLE 5. To see if the voters of the Union High School District will authorize the Union High School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. § 562 (9).
- ARTICLE 6. To transact any other business proper to come before said meeting.
- ARTICLE 7. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 21st day of January 2014.

LANNY SMITH
Lanny Smith, Chair
Board of Directors
Union High School District # 28

Karen Wheeler
Karen Wheeler, Clerk
Union High School District # 28

WARNING
UNION HIGH SCHOOL DISTRICT #28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)

The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on **Tuesday, March 4, 2014**, to vote by Australian Ballot on the following article of business.

Hours of opening and closing of polls will conform to those of each town:

Bristol	Holley Hall	9:00 AM - 7:00 PM
Lincoln	Burnham Hall	7:00 AM - 7:00 PM
Monkton	Monkton Central School	7:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the Union High School District #28 adopt a budget of \$14,091,304 for the school year beginning July 1, 2014?

Dated at Bristol, Vermont, this 21st day of January 2014.

LANNY SMITH

Lanny Smith, Chair
Board of Directors
Union High School District #28

Karen Wheeler

Karen Wheeler, Clerk
Union High School District #28

**WARNING
ANNUAL MEETING
BRISTOL TOWN SCHOOL DISTRICT**

The voters of the Town School District of Bristol, Vermont are hereby warned and notified to meet at Holley Hall on **Monday, March 3, 2014 at 7:00 PM** to discuss and transact the following business. Articles 2 and 4 require a vote by Australian Ballot to take place on **Tuesday, March 4, 2014** at Holley Hall between 9:00 AM and 7:00 PM.

ARTICLE 1: To act upon the reports of the Town School District Officers.

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday, March 4, 2014.

1 - School Director (elementary)	3 years
2 - School Directors (elementary)	1 year
1 - School Director (high school)	3 years
2 - School Directors (high school)	3 years (Remainder of terms)
1 - School District Moderator	1 year

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year.


ARTICLE 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 4, 2014 BETWEEN 9:00 AM AND 7:00 PM AT HOLLEY HALL. Shall the voters of the Bristol Town School District appropriate \$4,799,307 necessary for the support of its school for the year beginning July 1, 2014?


ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9).

ARTICLE 6: To hear and report on any further business which may legally come before this meeting.

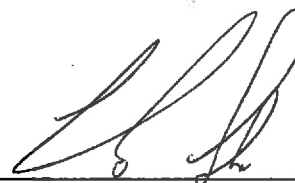
Dated this 22nd day of January, 2014

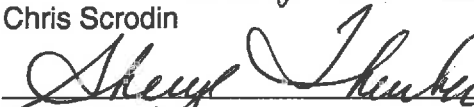
Bristol Board of School Directors


Steve Barsalou, Chair


Kelly Laliberte, Vice Chair

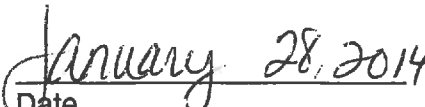

Elin Melchior, Clerk


Chris Scrodin


Sheryl Thurber

ATTEST:


Therese Kirby, Town Clerk


Date

WEBSITES

Town of Bristol- www.bristolvt.org
Bristol Recreation Department- www.bristolrec.org
The HUB Teen Center- www.bristolskatepark.com

TOWN OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:30 p.m.

TELEPHONE NUMBERS

Dog Officer - Mon – Fri 453-2410 daytime
453-2533 evenings and weekends
Town Administrator's Office – 453-2410
Town Clerk's office – 453-2486
Town Garage – 453-4707
Water Department – 453-2410
Recreation Department – 453-5885
Recreation Youth Center – 453-3678

EMERGENCY NUMBERS

Fire Department – 911
Bristol Rescue – 911
State & Local Police – 911

BUSINESS NUMBERS

State Police – 388-4919
Bristol Police – 453-2533
Bristol Rescue Squad – 453-2513
Bristol Fire Dept – 453-3201

LANDFILL AND RECYCLING HOURS

January 15th -April 30th
Tuesdays- 8:00 a.m. to 1:00 p.m.
Saturdays- 8:00 a.m. to 3:00 p.m.

May 1st – January 14th
Tuesdays- 8:00 a.m. to 2:00 p.m.
Saturdays- 8:00 a.m. to 3:00 p.m.

CLOSED ON THE FOLLOWING HOLIDAYS

New Years Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

MEETINGS

Selectboard every other Monday at 7:00 p.m.
Town Planning Commission 3rd Tuesday at 7:00 p.m. (1st Tuesday as needed)
Zoning Board of Adjustment 2nd and 4th Tuesday at 7:30 p.m. as needed
Conservation Commission 2nd Thursday at 7:00 p.m.
MAUHS School Board 1st & 3rd Tuesdays at 7:00 p.m. in MAUHS Library
Bristol Elementary School Board 2nd Monday at 5:30 p.m. in Bristol Elementary School Library

TOWN OF BRISTOL
PO BOX 249
BRISTOL, VERMONT 05443