

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, John "Peeker" Heffernan and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Joanna Etka filming for NEAT TV, Gaen Murphee of the Addison Independent, Police Chief Kevin Gibbs, Jim Quaglino, Catherine Quaglino, Officer Jori Fairbanks, Sergeant George Crowe, Sergeant Greg Sheldon, Carol Wells, John Elder, Sue Kavanagh, Katie Raycroft-Meyer, Chico Martin, Eric Forand and Fire Chief Brett LaRose.

1. At 7:00 Selectboard Chair Brian Fox called the meeting to order.
2. Police Chief Gibbs swore in Officer Jori Fairbanks, her Fiancé Sergeant Greg Sheldon of the Rutland Police Department pinned her badge on. Chief Gibbs stated Officer Fairbanks is the third female officer in the history of the Bristol Police Department.
3. NH Munsill is requesting to hold a coin drop on October 11, 2015 with the rain date being October 18, 2015; all proceeds will go to NH Munsill. Michelle Perlee moved to allow NH Munsill to hold a coin drop on October 11, 2015 with rain date being October 18, 2015, all proceeds going to NH Munsill. Joel Bouvier seconded, so voted.
4. Carol Wells joined the Board to discuss putting plaques on the two benches in the park near the playground. She said when the playground committee fundraised for the new playground anyone who donated a certain amount of money towards the project would receive a plaque to be placed on a bench and/or picnic table. The plaques will be 1 ¾ inches by 5 inches. Peeker Heffernan moved to allow plaques to be placed on two benches and two picnic tables near the playground. Joel Bouvier seconded, so voted.  
  
Carol said although the new benches are heavy they have been moved from around the playground. She asked if two of the benches near the playground could have one leg staked down, prohibiting them from being moved, but still allowing the convenience of being rotated if needed for different events. Therese will contact Scenic Valley to ask if they could do this.
5. The Board discussed the driveway access permit for Stoney Hill Properties on West Street. Therese stated the conditions the Road Foreman requested. She also discussed the site distance required for the 30 mph zone. Therese researched blinking lights that can be activated when the BFD responds to a call. They are designed to alert drivers to emergency vehicles merging with traffic. Therese expects the quote within the next two days for two blinking lights, one to be placed on Stoney Hill and one to be placed on West Street. These lights would come with remote access controls, along with a button that will be installed in the station. Michelle Perlee moved to approve the curb cut application with all stipulations as distinguished by Road Foreman Peter Bouvier. Peeker Heffernan seconded, so voted.
6. Joel Bouvier moved to renew the \$150,000 South Street Bridge line of credit for one year, with People's United Bank at an interest rate of 1.60%, authorizing the Treasurer to cut a check to pay the interest in the amount of \$1,393.57. Michelle Perlee seconded, so voted.
7. The Board signed an Accounts Payable Warrant in the amount of \$90,552.30.
8. Michelle Perlee moved to approve the minutes of September 7, 2015 as printed. Joel Bouvier seconded, so voted.

9. Town Clerk Roundtable: Jen Myers said tax bills were mailed last week. If your tax bill shows your homestead has not been declared, please contact the Vermont Department of Taxes to verify the status of your homestead declaration. Apparently H & R Block and some versions of Turbo Tax did not transmit homestead declarations to the State of Vermont until recently. She also said water bills should be coming out by the end of this week or the beginning of next week.

10. Selectboard Roundtable: Michelle asked about the status of Aqua Vitea relocating to Middlebury. Therese said she has not heard a date yet. Joel asked about \$20,000 in the police budget. Therese reminded him the Police District voters agreed to use \$20,000 from the undesignated fund balance to offset taxes. Joel asked about pottery studio rent and what month we were paying. Jen Myers said Darla Senecal usually pays that in advance of the month ending. Brian Fox spoke with Sergeant George Crowe regarding the old traffic lights being auctioned on Gov Deals. The Board agreed when the auction was complete to sell the lights at the price offered on the auction. Brian congratulated Officer Marcelle, Worley and Fairbanks for receiving their E-2 certification for the Police Department.

11. Sue Kavanagh, John Elder, Katie Raycroft-Meyer and Chico Martin joined the Board from the Planning Commission. Sue discussed the proposal made regarding the Little Free Library zoning application. Some members of the Planning Commission would like the Selectboard to write an ordinance regarding further development of the Town Green. John Elder feels it is a unique property in Town and this ordinance could help outline any allowable modifications to the park. Therese asked the parameters they would like to see. John suggested a process that would cause a very deliberate response, meet certain standards and outline a certain type of deliberation. Katie is concerned with consistency and how projects move through the process. Chico said he didn't want any more development on the park until it is clarified what exceptions there might be. He would like a specific ordinance that would outline what changes to the present foot print will be considered. The Board discussed the square footage of structures versus open land. The Board will discuss this topic again at a future meeting.

12. Town Administrator's Report: Therese said the three telephone poles the Board has been waiting to have removed (two on South Street and one on North Street) are down, but concrete will need to be re-poured on the sidewalk on Holley Hall. Therese has the paperwork for the updated loan agreement from the State's Drinking Water Revolving Loan Fund. The amendment increases the loan from \$28,700 to \$44,000 to include designing the waterline over Stoney Hill to Lover's Lane. Peeker Heffernan moved to authorize the Selectboard Chair to sign the loan amendment increasing the loan from \$28,700 to \$44,000. Michelle Perlee seconded, so voted. Brian asked about the USDA Loan. He spoke with Alan Huizenga regarding the forgiveness of the loan. Therese will reach out to USDA to clarify the forgiveness of the loan. Therese discussed the damage of one of the landfill gas monitoring wells. The monitoring well was damaged due to erosion of a bank; this monitoring well is outside the current scope of work for Casella Construction. The Board agreed to have Casella Construction repair the gas monitoring well and Green Mountain Engineering work with the State to engineer the repair and possible relocation. Therese said the Police Department would like to sell their old cell phones. The Board agreed they could; Michelle would like all data removed before the sale. Therese discussed reclassification of class one highways and gave the Board a handout regarding the process. Road Foreman Pete Bouvier will track how much it costs him to maintain West Street through East Street versus how much we receive in state aid. Joel is concerned with Act 64 and water run-off going into Lake Champlain. Therese has just started reading the information about Act 64 and passed on information to the Road Foreman. Peter spoke with local Road Foreman's and they hope to have a speaker from the State attend their October

meeting, to spell out the changes. Therese also notes there is a \$400 permit fee, then a \$2,000 per year annual charge to municipalities in this legislation. Therese said Lance thinks he found the shut off for Adirondack View near Devino Lane, after speaking with Ron Williamson. He will work with the Road Crew to replace the curb stop. Lance has also arranged with Acker Excavating to dig on West Street and make that repair. He also arranged for Masterson's to dig on East Street tomorrow to repair a leak.

13. Fire Chief Brett LaRose joined the Board to ask for capital equipment funding for 3 sets of turnout gear and 3 sets of extrication coveralls in the amount of \$8328. Michelle moved to authorize the purchase of 3 sets of turnout gear and 3 sets of extrication coveralls with Fire Department Capital Equipment money for up to \$8328. Peeker Heffernan seconded, so voted.

14. Therese discussed the status of the contingency for the new fire facility. Bid documents are out and due the first full week of October. The last estimate Terry White of Naylor & Breen completed showed we have spent approximately \$53,000 of the \$151,708.47 contingency. Brett discussed the quote from Poseidon Air Systems for or a dual fill station, which fills firefighters air tanks for their breathing apparatus. He also went over the quote for an air compressor. This refers to the air that is provided for breaks on vehicles and to blow the air horn at the fire station. The majority of those costs will be paid out of the Fire Department's Capital Equipment Fund. Therese discussed the costs of an additional intercom system, along with moving existing radios reinstalling them. She and Brett are working with Champlain Valley Telecom to see if there is an alternative to the intercom system by using the phone system. Therese submitted a grant for construction of the road and thanked ACRPC, ACEDC and CORE, for writing letters of support. There has been a recent discussion among the design team of installing radiant heat in the bays, instead of the currently proposed system. The team has decided to wait until the bids come back, to see if there will be savings to cover the additional \$16,000 radiant heat would add to construction costs. The Selectboard discussed radiant heat in the bays and would like to see it installed if possible. Therese complimented the process, the design team and noted all of the extra work everyone has put in. The Board thanked Brett for his time.

At 8:25 Michelle Perlee moved to go into executive session to discuss the appointment, employment or valuation of a public officer or employee per 1 V.S.A. § 313 (a) (3). Joel Bouvier seconded, so voted. Fire Chief Brett LaRose joined them for a portion of executive session.

At 9:40 pm executive session ended.

Peeker Heffernan moved that all property rented or leased to the Town of Bristol by NH Munsill Hose Hook & Ladder Company is subject to all Town of Bristol policies. Michelle Perlee seconded, so voted.

Michelle moved to hire Brynna Carper as a substitute staff member for the Hub at a rate of \$10 per hour, with salary being paid from United Way of Addison County funds. Peeker Heffernan seconded, so voted.

Joel Bouvier moved to adjourn the meeting at 9:45 pm. Michelle Perlee seconded, so voted.

Respectfully Submitted,  
Jen Myers  
Town Clerk