

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, John "Peeker" Heffernan, Sharon Compagna and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Mary Arbuckle filming for NEAT TV, Recreation Director Darla Senecal and Jim Quaglino.

1. At 7:00 pm Selectboard Chair Brian Fox called the meeting to order.
2. Recreation Director Darla Senecal joined the Board to discuss updates within the Recreation Department. She discussed the successful Harvest Festival event, but thought that numbers were a slightly lower than previous years; potentially due to not being in conjunction with other events. The Recreation Department has been discussing ways to help make all of the residents suggestions happen. They will be partnering with Bristol Health and Fitness to offer classes while still offering many other continuations of classes for this winter. They are currently working on the program for January through March. She and assistant Valerie Hanson attended training through Vermont Parks and Recreation. Rec Track is updating to offer online registration and would also potentially eliminate some office work that is currently being done. Darla mentioned they are looking into figuring out how to offer Bingo in Holley Hall. While they know it will require a lot of work, they have considered partnering with another fundraising group and splitting the proceeds. The Fire Marshall came to give capacity limits for different events being held in Holley Hall. When the numbers are finalized she will give this information to the Board. The Hub currently has a new sign on system that was created by Program Director Brian LaClair, that contains all of the information from the sign in that was previously used, but will allow the Hub to create a break down. They have received AmeriCorps applications they are currently reviewing to decide if they are interested in bringing on another AmeriCorps for the Hub. The Board thanked Darla for her time.
3. The Board discussed the Walter Cerf Community Fund grant that was applied for by Carol Wells for acoustics improvements in Holley Hall. Therese explained we had already received the grant money, but Carol forgot to ask for permission before applying. The Board agreed to approve the grant and accept the \$2,000. It will be deposited in the Acoustic Fund.
4. The Board discussed Richard Butz's request to work in the Town right-of-way on East Street. He is trying to prevent the water from pooling on the sidewalk in front of his house. Michelle asked what happens if it doesn't work. Therese said you could ask him to remove it. Joel is concerned about water going into the road. Therese had spoken with Road Foreman Peter Bouvier who thinks this may work. Joel Bouvier moved to authorize Richard Butz to work in the Town right-of-way on East Street under the condition the Road Foreman reviews and is satisfied with the work when the project is completed and the other conditions discussed. Peeker Heffernan seconded, so voted. Therese will send Richard a letter outlining all conditions.
5. The Board discussed a Supervisor and an Alternate to represent Bristol for Addison County Solid Waste Management District. Therese suggested advertising and interviewing in two weeks. The Board agreed to advertise on Front Porch Forum and interview candidates on the 19th.
6. The Board agreed to hire Aquastore to do a comprehensive inspection of the reservoir. Michelle Perlee moved to authorize Therese Kirby to hire Aquastore to do a comprehensive inspection of the reservoir for up to \$2,200. Sharon Compagna seconded, so voted.

7. The Board discussed creating a policy regarding the used space on the park. Therese said currently based on calculations given by LaRose Survey's 14% of the park has a structure on it, or is considered used space. Therese reminded the Board without the Board's signature there is no consent to build anything on the park. The Board agreed to have a simple policy made representing the verbal policies the current Board follows. The Board agreed the square footage may be based on everything inside the sidewalks. Therese will find out if the current percentage includes the sidewalk. The Board agreed to keep 14% used space for the policy. Therese will draft a policy and present it at a future meeting.

8. The Board signed an Accounts Payable Warrant in the amount of \$320,378.46

9. Michelle moved to approve minutes from September 21, 2015 as amended. Joel Bouvier seconded, so voted (Compagna abstained).

10. Jen Myers asked for permission to sign an updated ACH Agreement with the National Bank of Middlebury. This is our agreement that allows us to use direct deposit. Peeker Heffernan moved to authorize Jen Myers to sign an updated ACH Agreement with the National Bank of Middlebury. Sharon seconded, so voted (Bouvier abstained).

11. Selectboard Roundtable: Joel asked about the school contributing to the Town Report costs. Therese will write a letter requesting this. Joel asked about the new sidewalk in the intersection and how the hole is being replaced. Therese said they have to re-pour the entire piece. Joel suggested talking to Boy Scouts about building the frame for the kiosk we will eventually have, as this could be a good Eagle Scout Project. Joel will speak with Connie LaRose and have her contact the Town. Sharon asked about marking of the curb stops. Therese said Russ from Green Mountain Engineering is planning to meet with Lance and Therese to find the last ones. Michelle asked about highway funds received from the State. Therese said \$12,000 is just for the one mile stretch from West Street to East Street, the Town receives a total of \$96,000 from the State.

12. Town Administrator's Report: Therese spoke with Casella Construction, they have hauled 35-36,000 tons of Omya material. They should be done hauling for the time being. Sharon Compagna moved to authorize the Selectboard Chair to sign a zoning permit application for the sign for the new Fire Station and potentially an accessory structure for the storage of the diesel tank. Michelle Perlee seconded, so voted. Therese said the architect brought colors to look at for the Fire Station, but they are limited due to the material being used. Milford Cushman will do a color drawing the Board can review before deciding. Therese said the traffic lights were sold for \$212 to someone local. Therese said the dozer and scales have no bids. She discussed sending the equipment and scales to an auction. The Board discussed equipment auctions or farm auctions. Peeker and Joel suggested Gray's Auction in White River Junction, Vermont. Joel asked if the scales inside the scale shed should be pulled for the winter. Therese will ask. Therese said work needs to be done to the Library emergency exit. Joel Bouvier moved to authorize Therese to spend up to \$2500 on the roof of the Library. Peeker Heffernan seconded, so voted. Therese discussed getting a survey done of the adjoining property on West Street for a subdivision of the land as part of the Purchase and Sales Agreement. The Board agreed to hire LaRose Survey's to complete this work for up to \$4,800.

13. At 8:22 pm Michelle Perlee moved to go into executive session to discuss the negotiation of a lease per 1 V.S.A. Section 313 (a)(2). Peeker Heffernan seconded, so voted.

Executive session ended at 9:00 pm. Peeker Heffernan moved to authorize Brian Fox to sign the lease agreement between the Town of Bristol and N. H. Munsill Hose Hook and Ladder Company. Michelle Perlee seconded. The lease covers the 9 Fitch Avenue property. So voted.

Sharon Compagna moved to adjourn at 9:10 pm. Michelle Perlee seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk