

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, Sharon Compagna, Michelle Perlee and John "Peeker" Heffernan. Also present was Town Administrator Therese Kirby, Administrative Assistant Pam Correia, Shawn Kimball filming for NEAT TV, Jim Quaglino, Road Foreman Peter Bouvier, Gary Clark, Sue Kavanagh, Kevin Brown, Kris Perlee, Bill Brown, John Elder, Garland "Chico" Martin and Katie Raycroft-Meyer.

1. At 6:02pm, Selectboard Chair Brian Fox called the meeting to order.

2. Peter Bouvier joined the Board to discuss the Excess Weight Permit Policy. Therese Kirby explained the permit process and stated the Board may adopt the Policy at their next meeting, after they agree to changes tonight. Peter expressed to the Board his goal is to know who is on Bristol roads and to have proof of insurance from the permit holders showing coverage if there is any damage. Peter also stated a truck no heavier than 80,000 lbs would be permitted without a permit. The Board briefly discussed the different weight recommendations pertaining to the Excess Weight Permit. Therese confirmed the wording should say vehicles on Class II, III, or IV shall not exceed 80,000 lbs all year round. Peeker Heffernan restated his original concern of Peter or the Bristol Police, looking for overweight trucks so they could write tickets. He now understands what Peter is looking for and agrees Bristol should be aware of who is on the roads and have their proof of insurance. He also corrected the earlier statement he made at the January 11, 2016 Selectboard Meeting to clarify the Town of Starksboro does require road permits. Michelle Perlee questioned the portion of all farm vehicles being exempt and being excluded from the policy. In agreement, Brian Fox stated farm vehicles are exempt from everything and do not even have to be registered. Therese advised the Board she will change the wording in sentence #1 to read "No vehicles should exceed 80,000 lbs. except for 72,000 lbs for tri-axle trucks, 60,000 lbs for tandem, 36,000 lbs for single axle, 24,000 lbs for all other vehicles and anything over 80,000 lbs needs special permission of the Road Foreman or his/her designee". The Board discussed in further detail the rates and what is specified as a fleet. The Board also briefly discussed some work Peter is beginning and thanked Peter for coming.

3. Sue Kavanagh (Chair of the Planning Commission), John Elder, and Bill Brown from the Bristol Planning Commission (PC) joined the Board to discuss proposed zoning revisions. Sue spoke to the Board about bringing zoning regulations and bylaws in conformance with the 2012 Town Plan. She stated the Planning Commission is currently reviewing Article 10 and would like to bring it to the voters in March of 2017. Therese Kirby asked if Kevin Brown, Chair of the Zoning Board of Adjustment, had seen any of this as of yet. Kevin stated he had not, but he has given some input on other topics thus far. Sue conveyed to the Board the greatest interest of the Planning Commission are the areas where they can increase economic development and residential development. Sue laid out maps she brought showing existing zones, a map with proposed zones, and a map showing a more focused area of the Village Planning Area. Sue stated she would like to invite the public to the next Planning Commission meeting, at which they will be discussing the proposed zoning revisions. Sue stated the big interest of the Planning Commission is on economic development. Therese added the Selectboard has been very focused on economic development recently as well. Therese asked if any by-right or conditional uses were removed from existing zones or they were only added. Kris Perlee stated every use was reviewed and uses were added or subtracted from existing zones.

The Planning Commission is proposing to expand the mixed use zone, extend the commercial zone, expand block commercial, and eliminate neighborhood commercial. Article 10 went from 14 to 12 zones. Michelle Perlee asked if the zoning districts will match up with boundaries on properties. Sue Kavanagh said not necessarily. They experimented with matching the two, but it proved to be too much. They are hoping to make as few changes as possible while still bringing the regulations up to date. Kris Perlee used Martin's Hardware as an example. Due to the layout of their parcel, it remains in two zoning districts. If they changed that, they would have pushed commercial zoning further into a residential neighborhood. Chico Martin also stated they wanted to avoid spot zoning. Kevin Brown stressed the real problem is the boundaries and the PC needs to give the ZBA a reference point for when one property falls in two or more zoning districts. He will work with the PC to address the issue. Sue also noted the Planning Commission is considering Daniels Four Corners as visual point of interest, so they have created an overlay district there. Chico clarified zones stayed the same, but all conditional uses are no longer

permitted in that area. Peeker Heffernan asked if they brought Rockydale (RA-1) into compliance. Sue stated they did not and some uses are still non-compliant. Joel Bouvier wanted to know if they should zone around the reservoir to be municipal and not conservation. Kris stated a reservoir is already a by-right use there. There was a discussion regarding the Conservation Zone and Kris Perlee reminded people this is conservation not preservation. Sue reiterated they are not rewriting the Town Plan, just bringing zoning in compliance with the current Town Plan. Sue and the Planning Commission are requesting the Boards blessing in holding a public informational meeting on 2/16. This will be an informational meeting, not a public hearing. Therese reminded Sue the Selectboard needs to have two public hearings after the PC and if they make changes it needs to go back to the PC, so the PC needs to keep that in mind. Therese commended the Planning Commission on all of their work and the tremendous job they have done. The Board thanked everyone for coming.

4. Public Forum: No issues were presented to the Board.

5. Sharon Compagna moved to approve Bristol Fire Department's request to apply for \$10,210.50 for the PACIF Equipment Grant to purchase and install a fill station with matching funds to be covered by an anonymous donor. Peeker Heffernan seconded, so voted. Sharon moved to approve Bristol Fire Department's request to apply to Round Robin for \$1,400 (no matching funds) to purchase a wireless projector and screen. Michelle Perlee seconded, so voted.

6. Sharon Compagna moved to approve the HUB's request to apply for \$25,000 from the Tony Hawk Foundation to upgrade wooden ramps to concrete, with no matching funds required; and no acceptance of the grant until the Recreation Club agrees and any necessary zoning permits are in place. Michelle Perlee seconded. The Board had some concern with concrete ramps being installed. Peeker Heffernan wanted to know if they were poured in place or precast and Joel Bouvier wanted to be sure the Recreation Club agreed to a more permanent structure. Therese Kirby will look at their lease with the Club and speak to Recreation Director, Darla Senecal. So voted. Sharon Compagna moved to approve the submittal of a grant to F.I.R.S.T. for a robotics kit and free registration to a challenge, at a value of \$2,013; no matching funds required as this is not a cash grant award. Joel Bouvier seconded, so voted.

7. Sharon Compagna moved to authorize Chair Brian Fox to sign an agreement for engineering services with Green Mountain Engineering for \$29,145 for the Stoney Hill Master Plan. Joel Bouvier seconded, so voted.

8. Joel Bouvier moved to authorize the Addison County Chamber of Commerce's request to use Bristol roadways for the Gran Fondo scheduled for Saturday, June 4, 2016. Michelle Perlee seconded. She also asked we be listed as an "additional insured". So voted.

9. The Selectboard approved submission of the 2016-2017 proposed General Fund, Highway, and Recreation Budget to the voter's at the Monday, February 29, 2016 Town Meeting. The General Fund Budget is up 36.92% over last year, largely due to the first payment of the Fire Facility Bond. The Highway Budget is up 7.42% over last year, largely due to the first payment of the South Street Bridge Bond. The Recreation Department is up .30% over last year and voted appropriations are up 3.33% over last year, due to increases in deposits to capital funds. That brings the total budget up 14.44% over last year, with 10.49% of that increase made up of bond payments. The Police Budget is up 4.99% over last year and that includes being offset by \$20,000 from their undesignated fund balance. Sharon Compagna moved to adopt the 2015 Annual Town Meeting Warning as amended, Joel Bouvier seconded, so voted. Sharon Compagna moved to accept the 2015 Police Department Warning. Peeker Heffernan seconded, so voted. Therese Kirby provided the Board with proposed preliminary Water and Sewer Budgets for the Town Report, and explained her changes and thoughts. The annual Water and Sewer District Meetings will be held in May 2015 so the Board will have in depth discussion of these at a future Board meeting.

10. Michelle Perlee asked where the money is coming from to pay the Hub's Small Dog Electronics invoice. Therese Kirby said the Prep Grant.

11. Sharon Compagna moved to accept the minutes of January 9, 2016. Joel Bouvier seconded, so voted; with Michelle Perlee abstaining. Sharon Compagna moved to accept the minutes of January 11, 2016. Joel Bouvier seconded, so voted; with Michelle Perlee abstaining.

12. Joel Bouvier moved to approve the Special Event Permit for the Appalachian Distillery. Michelle Perlee seconded, so voted. Joel Bouvier moved to approve the liquor license for Mary's at Baldwin Creek. Michelle Perlee seconded, so voted. Peeker Heffernan moved to approve the liquor license for the Nomadic Chef Catering, LLC. Michelle seconded, so voted. The Board did not approve their outside consumption permit, as they need more information before doing so.

13. Selectboard Concerns: Sharon Compagna asked about the monthly water activity report. She needed clarification on what a non-draining fire hydrant was. Peeker Heffernan explained. She also asked about the Closure Fund. Therese Kirby stated the Closure Fund will be short \$143,863.24 and she has notified the State of Vermont, as well as Representatives Sharpe and Baser. The State entered into a MOU with Bristol that stated they would set aside up to \$180,000 in their Capital Fund Budget, to be approved by the Legislature. Therese remains consciously optimistic that Bristol will get their short fall covered by the State. Joel Bouvier is still upset that Bristol is being told we cannot install an advanced green at the intersection by the State of Vermont. Joel will be getting the Board pictures of other intersections that are similar to ours and programmed as he would like ours to be. Joel stated at the recent Police Advisory Board Meeting, Chief Kevin Gibbs said he would like residents to vote on going town-wide. Jimmy Quaglini said the Chief will sit down with Therese in the next few weeks to go over proposed budgets, a plan for public informational meetings, and a schedule. The Board discussed timing of a vote and if there was time to get information out to the public. The Police Advisory Board is offering to help with the public informational meetings. Peeker feels the reduction in police tax to the District has to span more than a couple of years. He also stated the Board has been supportive of the Chief's wish to go town-wide, but he does not follow through with providing the budget and the schedule for them to look over. Brian Fox feels Kevin needs to first get Therese's support and then come to the Board, so they can help him.

14. Town Administrator's Report: Eric Forand is looking into a "Go Fund Me" site to raise money to cover costs not included in the Fire Facility Bond. He will speak with the Treasurer and the Assistant Treasurer and if they support the idea, Eric will be at a future meeting to discuss it with the Board.

At 7:57pm, Michelle Perlee moved to go into executive session to discuss the appointment, employment, or evaluation of a public officer or employee per 1 VSA Section 313 (a) (3). Peeker Heffernan seconded, all in favor, so voted.

The Board came out of executive session at 8:50pm. Peeker Heffernan moved, Sharon Compagna seconded to approve Therese's request to hire Peter Gebo at \$15 per shoveling, to shovel Howden Hall. So voted.

At 8:53pm, Michelle Perlee moved to adjourn. Sharon Compagna seconded, so voted.

Respectfully Submitted,

Pam Correia  
Administrative Assistant