

THE  
ANNUAL REPORT  
OF THE  
OFFICERS OF THE  
TOWN OF BRISTOL  
VERMONT

FOR THE YEAR ENDING JUNE 30,  
2015

Please bring this report with you to Town Meeting  
Monday, February 29, 2016 at 7:00 pm

Voting by Australian Ballot  
Tuesday, March 1, 2016  
7:00 am to 7:00 pm

## **TOWN OF BRISTOL GENERAL INFORMATION**

Chartered June 26, 1762

Area..... 26,860 acres  
Green Mountain National Forest Acreage ..... 5,354 acres  
  
Town Roads (excluding Class 4 Roads) ..... 36.4 miles  
State Highway (Routes 116 and 17) ..... 13.4 miles  
Population (2010 Census) ..... 3,894  
Voter Checklist (as of January 26, 2016)..... 2,650

### **INFORMATION FOR VOTERS**

#### **ELIGIBILITY OF VOTERS**

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

#### **VOTER'S OATH**

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING  
MONDAY, February 29, 2016 at 7:00 PM at HOLLEY HALL  
VOTING: TUESDAY, MARCH 1, 2016  
7:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN  
BE SEEN AT THE TOWN CLERK'S OFFICE.

## The 2015 Town Report is dedicated to...



### Peter D. Ryan

Peter D. Ryan served the Town of Bristol Fire Department for 28 years from April 5, 1972 to April 5, 2000. He was a founding member of the Bristol Rescue Squad. Peter was appointed as a Village Trustee in 1972 and continued to serve as a member of the Board until 1992. He also held the office of Village Auditor from 1992 to 1994. Peter continues to serve as a member of the Board of Civil Authority as he has since March, 1994. He held the office of Town Treasurer in 2008 through 2009 and continues to serve as the Assistant Town Clerk and Treasurer. The Town of Bristol gives sincere thanks and gratitude for all of Peter's years of service and his commitment to his community. His co-workers and friends appreciate his quick wit and terrific sense of humor.



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**WARNING  
ANNUAL TOWN MEETING  
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, February 29, 2016 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 1, 2016 for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

**ARTICLE 1:** To act upon the reports of the Town officers.

**ARTICLE 2:** To elect Town Officers by Australian ballot.

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2016 through June 30, 2017, being due in two equal installments on November 5, 2016 and April 5, 2017?

**ARTICLE 4:** To set salaries that shall be paid to the members of the Selectboard.

**ARTICLE 5:** Will the voters adopt the proposed 2016-2017 fiscal year Highway Fund Operating Budget in the amount of \$754,789 a portion thereof in the amount of \$652,814 to be raised by taxes; the tax rate on the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 6:** Will the voters adopt the proposed 2016-2017 fiscal year General Fund Operating Budget in the amount of \$938,607, a portion thereof in the amount of \$758,266 to be raised by taxes; and to designate that \$10,000 be taken from the June 30, 2015 undesignated fund balance to offset taxes for the 2016-2017 fiscal year; the tax rate on the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 7:** Will the voters adopt the proposed 2016-2017 fiscal year Arts, Parks and Recreation Department budget in the amount of \$254,758 a portion thereof in the amount of \$173,758 to be raised by taxes; the tax rate of the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 8:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$25,000
Capital Highway Equipment Reserve	\$90,000
Capital Building Reserve	\$25,000
Capital Road Fund - Construction	\$35,000
Capital Road Fund - Paving	\$100,000
Conservation Reserve Fund	\$10,000
Reappraisal Reserve	\$ 5,000
Total:	\$290,000

**ARTICLE 9:** Will the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2016 to fund the Fire Vehicle Capital Reserve Fund?

**ARTICLE 10:** Will the voters approve an appropriation of \$131,721 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

**ARTICLE 11:** Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements?

**ARTICLE 12:** Will the voters appropriate the sum of \$10,706.25 to Addison County Transit Resources?

**ARTICLE 13:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lowered from the prior year?

<u>Organization:</u>	<u>Amount:</u>
Addison County Court Diversion	\$1,150
Addison County Home Health	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent Child Center	\$4,800
Addison County Readers Program	\$2,000
Bristol After School Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Bristol Rescue Squad	\$12,000
Champlain Valley Agency on Aging	\$2,700
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Emergency Shelter	\$1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$84,950

**ARTICLE 14:** Will the voter's advise the Selectboard that the sale of 32 North Street (Bristol Fire Department) property be sold as is?

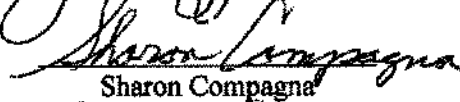
**ARTICLE 15:** To transact any other non-binding business that may legally come before this meeting.

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 25, 2016. Received for record and recorded in the records of the Town of Bristol on January 26, 2016.

**Bristol Selectboard:**

  
Brian Fox, Chair

  
John "Pecker" Heffernan

  
Sharon Compagna

  
Michelle Perlee

  
Joel Bouvier

**ATTEST:**

  
Jen Myers, Town Clerk

**WARNING**  
**BRISTOL POLICE DEPARTMENT**  
**SPECIAL SERVICE DISTRICT MEETING**  
**TUESDAY, MARCH 1, 2016**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 1, 2016, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2016-2017 fiscal year budget in the amount of **\$415,999**, a portion thereof in the amount of **\$363,049** to be raised by a District special assessment property tax; and to designate that \$20,000 be taken from the June 30, 2015 undesignated fund balance of the District to off-set taxes for the 2016-2017 fiscal year; the tax rate on the 2016 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?

***Informational Meetings:*** *The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 22, 2016 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, February 29, 2016, during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 25, 2016. Received for record and recorded in the records of the Town of Bristol on January 26, 2016.

**Bristol Selectboard:**

  
Brian Fox, Chair

  
John "Pecker" Heffernan

  
Sharon Compagno

  
Michelle Perlee

  
Joel Bouvier

ATTEST:

  
Jen Myers, Town Clerk



**Candidates for Elected Town and Town School Offices are as follows:**

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Jen Myers
Town Treasurer	1 year	Jen Myers
Selectboard	3 years	Joshua Clark Brian K. Fox Theodore Lylis
Selectboard	2 years	Peter Coffey
First Constable	1 year	Kevin E. Gibbs
Second Constable	1 year	Ken Marcelle
Delinquent Tax Collector	1 year	Therese Kirby
Grand Juror	1 year	Frank Buonincontro
Town Agent	1 year	Fred K. Baser
Library Trustee	3 years	Mary Yates Vacant
Library Trustee	1 years	Vacant
Lister	3 years	Lance Perlee
Town School Moderator	1 year	Fred K. Baser
Town School Director	3 years	Allison Sturtevant
Town School Director (2 seats)	1 year	Chris Scrodin Colleen Wedge
Union H.S. District 28 School Director	3 years	Carol T. Eldridge Allison Sturtevant Vacant

## APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

### Interest in serving on:

#### Town Offices:

- ☐ Planning Commission
- ☐ Zoning Board of Adjustment
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Police Advisory Committee
- ☐ Hub Advisory Board
- ☐ Other: \_\_\_\_\_

#### Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ CORE
- ☐ Bristol Fire Department
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

## **ELECTED TOWN OFFICIALS**

### **TOWN OFFICERS**

Fred Baser, Moderator	Term Expires 2016
Jen Myers, Town Clerk	Term Expires 2016
Jen Myers, Town Treasurer	Term Expires 2016
Kevin Gibbs, 1 <sup>st</sup> Constable	Term Expires 2016
Ken Marcelle, 2 <sup>nd</sup> Constable	Term Expires 2016
Therese Kirby, Collector of Delinquent Taxes	Term Expires 2016
Fred Baser, Town Agent	Term Expires 2016
Frank Buonincontro, Grand Juror	Term Expires 2016

### **SELECTBOARD**

Brian Fox	Term Expires 2016
Sharon Compagna	Term Expires 2016
Michelle Perlee	Term Expires 2017
John "Pecker" Heffernan	Term Expires 2017
Joel Bouvier	Term Expires 2018

### **BRISTOL TOWN SCHOOL DIRECTORS**

Sheryl Thurber (Resigned)	Term Expires 2016
Terri Mayer – Thompson (Appointed, Resigned)	Term Expires 2016
Colleen Wedge (Appointed)	Term Expires 2016
Chris Scrodin	Term Expires 2016
Steve Barsalou (Chair)	Term Expires 2016
Elin Melchoir	Term Expires 2017
Krista Siringo	Term Expires 2018

### **UNION HIGH SCHOOL DIRECTORS**

Alicia Kurth	Term Expires 2016
Bob Donnis (Resigned)	Term Expires 2016
Allison Sturtevant (Appointed)	Term Expires 2016
Carol Eldridge	Term Expires 2016
Doug Dewitt	Term Expires 2017
Kris Pearsall	Term Expires 2018

### **LISTERS**

Lance Perlee	Term Expires 2016
Craig Scribner	Term Expires 2017
Theresa Gile	Term Expires 2018

### **LAWRENCE MEMORIAL LIBRARY TRUSTEES**

Jim Stapleton	Term Expires 2015
Mary Yates	Term Expires 2015
Moria Garrity-Chair (Resigned)	Term Expires 2017
Jill Mackler	Term Expires 2018
Caroline Ingvall	Term Expires 2018

### **JUSTICE OF THE PEACE (Terms Expire February 2017)**

Fred Baser	George M. Tighe	George Smith
Martha Chesley	Peter Ryan	Anne Wallace
Steven Heffernan	Larry Gile	Kenneth Weston
Craig Scribner	Paul Jackman	Doug Corkins

## **APPOINTED TOWN OFFICIALS**

### **PLANNING COMMISSION**

John Elder	Term Expires March 2016
Susan Kavanagh (Chair)	Term Expires March 2016
Garland "Chico" Martin	Term Expires March 2016
Walter "Skimmer" Hellier	Term Expires March 2017
Gary Clark	Term Expires March 2017
Kris Perlee	Term Expires March 2017
William Sayre	Term Expires March 2018
Katie Raycroft-Meyer	Term Expires March 2018
Bill Brown	Term Expires March 2018

### **ZONING BOARD OF ADJUSTMENT**

Kevin Brown (Chair)	Term Expires March 2016
Peter Grant	Term Expires March 2016
Ronald Kowalski (Alternate)	Term Expires March 2016
Carol Clauss	Term Expires March 2017
Ted Desmond	Term Expires March 2017
Paul Jackman	Term Expires March 2017
Robert Stetson	Term Expires March 2018
Brenda Tillberg	Term Expires March 2018

### **CONSERVATION COMMISSION**

Randy Durand (Appointed)	Term Expires March 2016
David Henderson	Term Expires March 2017
Peter Diminico	Term Expires March 2017
David Rosen	Term Expires March 2017
Kristen Underwood	Term Expires March 2017
Devlin Rutherford	Term Expires March 2018
Ken Johnson (Chair)	Term Expires March 2018
Katie Reilley	Term Expires March 2018

### **DESIGN REVIEW COMMISSION**

Eric Carter (Resigned)	Term Expires March 2016
John "Slim" Pickens	Term Expires March 2016
Kenneth G. Weston	Term Expires March 2016
Liz Hermann	Term Expires March 2016
Jim Weening (Appointed)	Term Expires March 2017
Matthew Ham-Ellis	Term Expires March 2017
Ron LaRose	Term Expires March 2017

### **ENERGY COMMITTEE**

Matt Sharpe	Term Expires March 2017
Bob Donnis	Term Expires March 2017
Brendan Gallivan (Chair)	Term Expires March 2018
David Cobb	Term Expires March 2018
Mike Corey	Term Expires March 2018

### **REVOLVING LOAN FUND**

Theresa Gile	Term Expires March 2016
William Sayre	Term Expires March 2016
Kelly Laliberte	Term Expires March 2016
Sharon Compagna (Ex-officio Selectboard)	Term Expires March 2017
Fred Baser (Chair)	Term Expires March 2017
Peter Ryan	Term Expires March 2017
Dan Wermc	Term Expires March 2018
Carol Wells	Term Expires March 2018

## **EQUIPMENT COMMITTEE**

Merle Knight  
John "Pecker" Heffernan (Ex-Officio Selectboard)  
Peter Bouvier (Ex-Officio Road Foreman)  
Alan Clark  
Ken Johnson

Term Expires March 2016  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017

## **POLICE ADVISORY COMMITTEE**

Joel Bouvier (Ex-Officio Selectboard)  
Janet Crossman  
George Smith  
James Quaglino (Chair)  
David Lawyer  
Larry Gile

Term Expires March 2016  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017

## **All Terms Below Expire Annually**

### **Addison County Solid Waste Management District**

Joel Bouvier (Supervisor)  
Sally Burrell, (Alternate) Term Expires April 2016

### **Fence Viewers**

Peter D Ryan  
Joel Bouvier  
David Sharpe

### **Addison County Regional Planning Commission**

Christopher Lathrop (Alternate)  
Peter Grant  
William Sayre  
Garland "Chico" Martin

### **Poundkeepers**

Kevin Gibbs  
Cale Pelland

### **Zoning Administrator**

### **Assistant Zoning Administrator**

### **Dog Officer**

### **Tree Warden**

### **Town Fire Warden (Reappointed to June 2020)**

### **Inspector of Wood & Lumber**

### **Inspector of Weights of Coal**

### **Green Up Day Coordinator**

### **Addison County Transit Resources**

### **Energy Coordinator**

### **Health Officer**

### **Town Service Officer**

### **Emergency Management Director**

### **Emergency Management Coordinator**

### **Emergency Management Deputy**

Eric Forand

Robert Stetson, Therese Kirby

Cale Pelland

Ken Johnson

Edward Shepard

Ken Johnson

Ken Johnson

David Rosen & Conservation Commission

Naomi Drummond

Brendan Gallivan

Diane Cushman

Town Administrator

Town Administrator

Eric Forand

Peter Coffey

## **TOWN EMPLOYEES**

### **Town Administrator**

### **Administrative Assistant**

### **Town Clerk and Treasurer**

### **Assistant Treasurer and Assistant Town Clerk:**

### **Road Foreman**

### **Road Crew**

### **Recreation Department Director**

### **Recreation Department Assistant**

### **Youth Center Director**

### **Youth Center Program Coordinator**

### **AmeriCorps Volunteer**

### **Water and Sewer Department**

### **Police Chief**

### **Police Officers:**

Therese Kirby

Pam Correia

Jen Myers

Peter Ryan, Val Hanson, & Wendy Truax

Peter Bouvier

Eric Cota, Cale Pelland, Mike Menard, and

Jared Hubbell

Darla Senecal

Val Hanson

Ryan Krushenick

Brian LaClair

Melissa Nelson

Simon Operation Services, Inc.

(Lance Perlee & Mark Simon)

Kevin Gibbs

G. Randy Crowe & Josh Otey

# TOWN BUDGET AND BUDGET COMPARISONS

**TOWN OF BRISTOL  
GENERAL FUND BUDGET**

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/2015	2016-2017 PROPOSED
<b><u>GENERAL OPERATING FUND</u></b>						
<b><u>REVENUES</u></b>						
<b>TAXES &amp; PAYMENTS</b>						
Delinquent Taxes - Interest	8,760	10,000	9,768	9,400	5,672	9,400
Delinquent Taxes - Penalty	12,713	14,000	11,442	13,550	5,433	13,550
Fish & Wildlife Pond Access PILOT	899	900	917	900	917	917
National Forest Payments	14,458	13,000	13,169	14,500	1,122	13,700
Current Use Program	68,216	65,000	71,777	72,000	71,661	71,661
Total TAXES & PAYMENTS	105,046	102,900	107,073	110,350	84,805	109,228
<b>LICENSES, FINES &amp; FEES</b>						
Liquor Licenses	1,418	1,000	1,155	1,100	70	1,100
Dog Licenses	2,302	2,500	2,046	2,325	60	2,325
Dog Fines	203	300	474	350	50	350
Police Fines	6,189	6,000	8,376	7,200	7,957	9,200
Town Clerk Fees	32,588	31,000	29,966	33,000	19,978	33,000
Motor Vehicle Reg. Renewals	677	700	594	700	264	600
Zoning Fees	10,555	8,000	10,020	9,500	4,555	9,500
School Treasurer's Fee	1,500	1,500	1,500	1,500	0	1,500
Total LICENSES, FINES & FEES	55,432	51,000	54,131	55,675	32,934	57,575
<b>REIMBURSEMENTS TO TOWN</b>						
Library Personnel Benefits Reimb	8,095	600	1,239	600	361	855
Heavy Rescue Charges	0	0				
Police Department Rent	0	0				
Act 60 Reimbursements	1,647	1,600	1,683	1,647	0	1,683
Total REIMBURSEMENTS	9,742	2,200	2,922	2,247	361	2,538
<b>MUNICIPAL SOLID WASTE PROGRAM</b>						
Recyclable Materials Payments	2,392	2,500	1,021	2,325	195	0
Recycling User Sticker Fees	9,867	10,000	4,388	13,160	-14	0
Household Hazardous Waste Grant	2,163	2,100	2,164	2,100	976	0
Total MUNICIPAL SOLID WASTE	14,421	14,600	7,573	17,585	1,157	0
<b>OTHER REVENUES</b>						
Interest	1,082	1,000	752	1,100	258	600
Tree Planting	0	0	500	0	0	0
Parking Permit Fees	25	150	320	150	200	150
Trans. From Fund Balance	0	30,000	30,000	30,000	0	10,000
Miscellaneous Revenues	166	1,200	36	500	0	250
Total OTHER REVENUES	1,274	32,350	31,608	31,750	458	11,000
<b><u>TOTAL REVENUES</u></b>	<b>185,914</b>	<b>203,050</b>	<b>203,307</b>	<b>217,607</b>	<b>119,715</b>	<b>180,341</b>

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b><u>EXPENDITURES</u></b>						
<b>GENERAL EXPENSES</b>						
Supplies	2,731	3,500	3,223	3,000	1,071	3,000
Furnishings	242	400	0	300	170	300
Equipment	3,588	5,000	4,029	3,700	1,323	3,700
Advertising	2,724	800	966	800	608	1,000
Postage	3,666	3,500	4,701	3,700	1,727	4,000
Telephone	1,789	1,500	2,431	2,150	976	2,500
Pub. Official & Empl. Practices Ins.	9,859	10,000	8,900	10,000	11,784	10,840
Rubbish Removal	1,400	1,400	1,400	1,500	252	525
Miscellaneous	<u>2,097</u>	<u>1,500</u>	<u>1,277</u>	<u>2,000</u>	626	1,500
Total GENERAL EXPENSES	28,096	27,600	26,927	27,150	18,537	27,365
<b>ADMINISTRATOR'S OFFICE</b>						
Salaries	74,722	78,105	69,873	74,950	37,488	75,602
Additional Labor	281	400	0	300	0	0
FICA/Medicare	5,429	6,006	5,852	5,757	3,033	5,784
Health Insurance	5,089	11,055	13,510	16,782	8,921	16,951
Retirement	4,055	5,419	5,147	5,247	3,320	5,528
Workers Compensation	221	230	171	230	201	330
Disability Insurance	871	1,000	796	700	464	960
Mileage	1,112	1,300	1,589	1,500	750	1,500
Training	<u>327</u>	<u>300</u>	<u>235</u>	<u>200</u>	119	200
Total ADMINISTRATOR'S OFFICE	92,107	103,814	97,173	105,666	54,296	106,855
<b>CLERK/TREASURER'S OFFICE</b>						
Salaries	71,030	73,218	66,800	71,336	35,337	77,197
FICA/Medicare	5,332	5,601	4,978	5,457	2,666	5,906
Health Insurance	5,814	9,935	15,627	20,804	11,924	26,240
Retirement	3,815	5,079	3,221	4,007	1,702	5,645
Workers Compensation	221	230	227	240	201	350
Disability Insurance	912	925	648	535	370	630
Training	345	300	347	300	156	300
Supplies	3,404	3,800	3,253	3,800	2,254	3,800
Software & Programming	924	1,100	944	1,100	972	1,100
Equipment	182	500	75	500	125	500
Postage	536	1,300	1,412	1,300	666	1,300
Telephone	1,666	1,300	1,639	1,600	853	1,730
Microfilming	576	525	423	525	482	525
Miscellaneous	<u>114</u>	<u>200</u>	<u>202</u>	<u>200</u>	83	200
Total CLERK/TREAS. OFFICE	94,870	104,014	99,796	111,704	57,791	125,423



	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
LISTING DEPARTMENT						
Salaries	15,465	13,170	15,038	15,000	4,345	16,310
FICA/Medicare	1,183	1,008	1,151	1,148	332	1,248
Workers Compensation	111	120	114	120	100	155
Mileage	157	300	212	250	0	250
Training	575	200	250	300	0	300
Supplies	567	500	306	400	302	400
Software	1,342	1,200	1,182	1,400	972	1,200
Equipment	125	300	298	200	0	200
Postage	247	250	119	300	2	300
Telephone	843	650	832	850	439	924
Legal Fees	0	500	0	300	0	300
Professional Fees	1,400	1,500	0	1,500	0	1,000
Map Maintenance	2,023	2,000	1,963	1,800	0	1,800
Miscellaneous	0	100	0	100	0	100
Total LISTING DEPARTMENT	24,037	21,798	21,465	23,668	6,492	24,487
PLANNING/ZONING						
Salaries	9,959	13,107	10,648	13,139	5,850	28,950
FICA/Medicare	762	1,003	637	1,005	448	2,215
Health Insurance	0	0	0	0	0	0
Retirement	172	250	236	225	71	244
Workers Compensation	111	120	114	115	100	125
Disability Insurance	35	50	33	161	20	34
Mileage	396	400	401	400	288	500
Training	0	100	60	100	0	300
Supplies	104	1,100	903	500	61	980
Advertising	360	600	297	450	221	600
Postage	563	500	595	500	173	575
Attorney Fees	7,378	8,000	5,625	7,500	152	5,000
Planning Services	7,341	8,000	8,658	7,500	1,469	5,000
Statemap Mapping Project	0	1,500	1,500	0	0	0
Printing	129	1,000	657	500	0	500
Meetings	640	600	435	700	320	700
Total PLANNING & ZONING	27,950	36,330	30,799	32,795	9,173	45,723
PROFESSIONAL FEES						
Attorney Fees	3,505	4,000	4,579	4,000	1,202	4,000
Audit Fees	19,112	19,000	21,905	19,500	15,051	22,000
Total PROFESSIONAL FEES	22,617	23,000	26,484	23,500	16,253	26,000
TOWN REPORT	1,880	2,100	2,100	1,800	0	1,300

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b>MEETINGS &amp; ELECTIONS</b>						
Election Workers	586	1,900	1,813	900	77	1,900
Election Supplies	<u>1,611</u>	<u>4,300</u>	<u>4,418</u>	<u>1,700</u>	70	4,600
Total MEETINGS & ELECTIONS	2,196	6,200	6,231	2,600	147	6,500
<b>TOWN OFFICERS</b>						
Selectboard Salaries	5,865	4,750	4,269	4,750	3,609	4,990
Collector of Delinquent Taxes	7,493	7,300	7,946	7,446	3,843	7,816
Conservation Commission	355	400	405	400	0	350
Energy Committee	0	200	0	100	0	0
FICA/Medicare	905	922	836	933	531	958
Training	<u>270</u>	<u>150</u>	<u>207</u>	<u>165</u>	144	180
Total TOWN OFFICERS	14,887	13,722	13,663	13,794	8,127	14,294
<b>TOWN PARKS</b>						
Supplies	1,194	1,300	789	1,200	403	1,200
Electricity	1,141	1,000	1,123	1,100	485	1,300
Liability Insurance	1,572	1,600	1,328	1,600	1,314	1,800
Mowing	8,824	12,000	10,159	11,500	4,166	7,600
Maintenance	1,000	800	900	1,000	0	1,500
Sycamore Park Portolet	300	500	310	500	330	460
Tree Planting	1,370	800	1,284	500	560	0
Rubbish Removal	1,800	2,000	2,000	1,800	468	1,500
Miscellaneous	<u>100</u>	<u>200</u>	<u>0</u>	<u>100</u>	0	0
Total TOWN PARKS	17,301	20,200	17,893	19,300	7,726	15,360
<b>HOLLEY HALL</b>						
Supplies	875	900	547	900	371	900
Equipment	0	300	20	250	0	600
Heating Fuel	8,027	7,000	5,574	7,000	963	7,000
Electricity	3,881	3,900	4,110	3,900	1,404	4,265
Custodial	4,116	4,800	4,538	4,500	2,020	7,140
Building Maintenance	3,244	2,500	4,117	2,600	3,273	3,000
Liability Insurance	4,733	4,800	4,545	4,800	4,407	4,800
Holley Hall Renovation Bond	58,572	58,750	57,782	57,600	38,056	56,242
Sewer Fees	413	550	419	550	275	550
Water Fees	<u>324</u>	<u>300</u>	<u>598</u>	<u>300</u>	72	300
Total HOLLEY HALL	84,184	83,800	82,250	82,400	50,841	84,797
<b>HOWDEN HALL</b>						
Supplies	321	200	278	200	19	200
Heating Fuels	3,213	2,000	2,436	2,700	57	2,600
Electricity	1,537	2,000	1,402	1,600	974	1,450
Telephone	490	450	554	500	278	560
Liability Insurance	3,162	3,200	3,218	3,230	3,182	3,600
Maintenance & Custodial	515	1,200	905	800	500	1,100
Coach House	540	50	0	50		0
Debt Service	0	8,033	8,047	7,841	7,841	7,634
Water Fees	<u>29</u>	<u>275</u>	<u>275</u>	<u>275</u>	71	295
Total HOWDEN HALL	9,808	17,408	17,115	17,196	12,922	17,439

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/2015	2016-2017 PROPOSED
<b>PUBLIC SAFETY</b>						
Dog Officer	1,296	2,000	1,606	1,600	500	1,606
FICA/Medicare	99	153	123	122	39	123
Dog Pound	1,134	1,200	364	1,600	1,199	1,250
Street Lights	28,426	26,000	26,968	26,000	10,384	26,000
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,000	10,000	5,002	10,000
Police Responses (BPD to Town)	4,275	4,000	3,915	4,350	1,305	4,250
<b>Total PUBLIC SAFETY</b>	<b>45,229</b>	<b>43,353</b>	<b>42,976</b>	<b>43,672</b>	<b>18,429</b>	<b>43,229</b>
<b>FIRE DEPARTMENT</b>						
Labor	19,539	22,000	21,746	25,000	22,065	25,000
FICA/Medicare	1,495	1,683	1,799	1,913	1,608	1,913
Dues	960	1,029	988	1,092	0	1,118
Training	1,055	2,500	2,589	2,000	383	2,000
OSHA Requirements	6,119	5,500	5,559	5,500	1,082	5,600
Supplies	8,212	7,700	8,591	8,000	3,370	8,860
Heating Fuel	9,782	8,300	6,935	6,000	109	0
Electricity	3,841	3,500	3,683	3,500	1,127	13,200
Propane	178	200	323	0	0	8,800
Gas & Oil	3,581	3,400	2,622	3,500	852	3,500
Telephone	1,201	1,300	1,348	1,300	677	3,300
Dispatching	3,058	3,000	2,969	3,000	1,738	3,650
Building Maintenance/custodial	2,246	2,500	1,621	5,000	1,060	8,200
Workers Compensation	3,139	2,000	5,923	4,446	4,620	4,642
Accident & Disability Insurance	2,315	2,600	2,315	2,600	0	2,400
Property Insurance	7,706	7,700	6,920	7,700	7,973	8,400
Water Fees	193	240	257	240	261	500
Rubbish Removal	120	120	120	120	0	504
Radios and Pagers (repair & replace)	6,238	3,400	2,266	4,000	619	6,500
Hose Replacement	3,574	1,500	3,090	2,000	0	2,000
CTI Tower Lease	0	3,090	2,750	3,183	1,591	3,278
Firefighting Equipment Repairs	4,451	3,500	4,300	3,600	2,151	4,100
2007 Engine Tanker Repairs	380	1,000	582	1,000	481	2,000
2009 Pumper - Hose Reel	35	500	558	500	40	1,435
1997 Engine One	3,246	1,200	2,205	2,000	1,644	2,200
1999 Utility Vehicle Repair	810	850	1,547	850	40	1,400
2001 Heavy Rescue Vehicle Repair	127	850	774	850	40	1,060
Storage Heavy Rescue	3,200	3,400	3,200	7,400	4,317	0
1993 Brush Truck	113	500	833	500	50	1,410
Bond Payment - 2007 Eng.Tanker	36,162	35,124	35,124	34,049	31,244	32,841
Fire Prevention	125	500	305	500	335	400
Fire/Apparatus Pump Service & Testin	0	1,500	0	1,500	812	0
Fire/Uniforms & Apparel	0	700	941	1,000	699	2,000
Fire/PPE						13,000
Fire/bond payment on station						177,812
Miscellaneous	177	200	107	200	0	200
<b>Total FIRE DEPARTMENT</b>	<b>133,379</b>	<b>133,086</b>	<b>134,890</b>	<b>144,043</b>	<b>90,988</b>	<b>353,223</b>

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b>LAWRENCE MEM. LIBRARY</b>						
Health Insurance	6,461	0	0	0	0	0
Workers Compensation	221	230	227	230	200	250
Disability Insurance	596	370	594	625	344	650
Liability Insurance	2,304	2,300	2,300	2,400	2,291	2,420
<b>MAINTENANCE</b>					0	250
Total LAWRENCE MEM. LIBRARY	9,582	2,900	3,121	3,255	2,835	3,570
<b>CEMETERY CARE</b>	2,917	3,300	2,582	3,100	1,447	2,600
<b>TAX ANTICIPATION INTEREST</b>	338	1,000	83	500	1,050	1,100
<b>MUNICIPAL SOLID WASTE PROGRAM</b>						
Recycling Hauling/Processing Fees	18,053	15,000	19,186	18,500	5,239	0
Recycling Labor	9,673	10,040	9,383	10,239	1,025	0
Recycling Manager Salary	2,277	2,746	2,358	3,955	25	0
Workers Compensation	675	700	611	700	268	0
FICA/Medicare	174	978	180	1,086	2	0
Equipment Use	1,798	1,200	1,114	1,382	640	0
Household Hazardous Waste Prog.	16,007	10,000	20,480	22,000	0	0
Solid Waste Education Program	200	200	0	200	0	0
Solid Waste Planning	200	1,800	0	1,800	0	0
Electricity	480	540	500	540	40	0
Contribution to Closure Fund				26,545	26,545	0
<b>POST CLOSURE MONITORING</b>						9,950
Total MUN. SOLID WASTE PROG.	49,537	43,204	53,812	86,947	33,784	9,950
<b>DUES, TAXES, CONTRIBUTIONS</b>						
Add. County Regional Planning	4,309	4,542	4,542	4,628	4,627	4,743
Addison County Tax	12,979	13,000	14,193	13,500	13,349	14,016
Add. Cty. Economic Dev. Corp.	3,250	3,500	3,500	3,500	0	3,500
Vt. League of Cities & Towns	4,747	5,000	5,000	5,142	5,142	5,234
Christmas Committee	397	400	46	400	449	400
Fourth of July Bristol PD exp.	966	1,000	1,340	1,000	918	1,500
Chamber of Commerce	165	165	165	165	0	0
Solid Waste Programs/Recycling	see above	see above				
Tax Sale/Abatement Expense	0	0	0	0	49	0
Total DUES, TAXES, CONTRIB.	26,814	27,607	28,786	28,335	24,534	29,393
<b><u>TOTAL EXPENDITURES</u></b>	<b>687,728</b>	<b>714,435</b>	<b>708,146</b>	<b>771,424</b>	<b>415,372</b>	<b>938,607</b>
<b><u>GENERAL OPERATING FUND</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>501,814</b>	<b>511,385</b>	<b>504,839</b>	<b>553,817</b>	<b>295,658</b>	<b>758,266</b>

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b><u>HIGHWAY DEPARTMENT</u></b>						
<b><u>REVENUES</u></b>						
State Aid for Highways	96,146	95,000	96,054	96,206	47,988	95,975
Equipment Use - Water Dept	18,581	9,000	7,425	9,200	4,473	5,000
Garage/sign Rent from Water Dept.	400	400	400	400		500
Miscellaneous	495	250	613	500	95	500
<b><u>TOTAL REVENUES</u></b>	<b>115,621</b>	<b>104,650</b>	<b>104,492</b>	<b>106,306</b>	<b>52,556</b>	<b>101,975</b>
<b><u>EXPENDITURES</u></b>						
PERSONNEL & INSURANCE						
Salaries	222,254	237,500	232,509	237,301	118,838	247,340
Overtime	21,027	22,000	21,734	22,500	788	22,000
FICA/Medicare	19,729	19,852	19,295	19,875	9,059	20,605
Health Insurance	49,286	66,618	50,327	52,969	33,097	53,895
Retirement	16,939	18,003	17,782	18,002	8,613	19,834
Workers Compensation	12,927	14,500	14,757	14,500	16,630	17,900
Disability Insurance	2,860	3,000	2,694	3,000	1,435	3,000
Uniforms	1,381	1,500	1,440	1,500	1,131	1,500
Mileage	299	400	200	400	54	400
Training	390	600	872	600	42	600
Liability Insurance	12,812	12,200	12,661	13,000	12,658	14,000
Total PERSONNEL	359,904	396,173	374,271	383,646	202,345	401,074
EQUIPMENT						
Supplies	15,252	14,500	14,785	15,000	10,219	15,000
Parts	13,997	11,000	10,957	12,000	5,356	12,000
Tires	4,522	5,000	6,000	6,000	4,218	6,000
Fuels	52,856	47,000	40,176	52,000	9,138	52,000
Oil, Anti-freeze	1,939	2,000	2,909	2,000	707	2,500
Purchases/tools	3,485	2,500	2,474	2,500	2,675	2,600
Contracted Repairs	11,070	11,000	5,376	11,000	8,645	12,000
Equipment Rentals	8	500	0	500	0	500
Total EQUIPMENT	103,130	93,500	82,677	101,000	40,958	102,600
GARAGE						
Supplies	5,518	5,500	5,600	5,500	3,172	5,500
Heating Fuel (East garage)	4,369	2,200	2,406	3,000	98	5,000
Propane (West garage)	3,511	2,500	2,365	3,000	2,002	3,000
Electricity	3,577	3,200	2,801	3,500	922	3,500
Telephone	1,000	650	1,361	1,200	983	1,896
Pagers	597	650	617	1,200	545	765
Maintenance	2,363	2,500	1,107	2,500	0	2,500
Water Fees	188	275	263	275	70	280
Rubbish Removal	200	200	200	300	84	504
Total GARAGE	21,323	17,675	16,720	20,475	7,876	22,945

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b>MATERIALS &amp; SERVICES</b>						
Road Gravel	21,013	22,000	20,217	22,000	-1,831	22,000
Winter Sand	21,179	32,000	27,303	32,000	17,561	32,000
Salt	63,653	48,000	86,070	50,000	6,604	52,000
Chloride	22,302	22,000	21,983	22,000	614	22,000
Re-paving	84,558	see Voted Ap	0			
Cold Patch	554	1,000	1,183	1,000	838	1,000
Culverts	294	4,000	4,834	4,000	1,917	4,000
Signs	3,064	3,000	2,964	3,000	2,192	3,000
Tree Work	2,100	5,000	2,175	5,000	0	5,000
Pavement Markings	724	1,000	0	1,000	0	1,000
Sidewalks	14,976	15,000	15,440	15,000	13,880	15,000
Guard Rail	6,584	2,000	2,350	2,000	0	2,000
Storm Drainage	1,385	1,000	130	1,000	0	1,000
Contracted Services	8,480	13,000	13,071	13,000	6,763	14,000
Miscellaneous	474	1,000	1,165	1,000	361	1,000
Total MATERIALS & SERVICES	251,340	170,000	198,885	172,000	48,899	175,000
<b>TOTAL HIGHWAY OPERATING EXP.</b>	<b>735,697</b>	<b>677,348</b>	<b>672,553</b>	<b>677,121</b>	<b>300,078</b>	<b>701,619</b>
<b>INDEBTEDNESS</b>						
Stormwater Bond (2010)	34,920	34,920	34,920	34,920	34,920	34,920
South Street Bridge Replacement	0	2,000	0	2,000	1,394	18,250
Total INDEBTEDNESS	34,920	36,920	34,920	36,920	36,314	53,170
<b><u>TOTAL EXPENDITURES INCL. BONI</u></b>	<b>770,617</b>	<b>714,268</b>	<b>707,473</b>	<b>714,041</b>	<b>336,392</b>	<b>754,789</b>
<b><u>HIGHWAY DEPARTMENT</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>654,995</b>	<b>609,618</b>	<b>602,981</b>	<b>607,735</b>	<b>283,836</b>	<b>652,814</b>

2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	2016-2017
ACTUAL	BUDGET	ACTUAL	BUDGET	As Of 12/31/15	PROPOSED

# ARTS, PARKS & RECREATION DEPARTMENT

## REVENUES

Program Registration Fees	58,239	58,000	52,339	58,000	12,511	55,000
Town Appropriations - 4 towns	8,100	9,000	9,000	9,000	7,000	9,000
Youth Center Events Income	1,000	1,000	1,000	1,000	965	1,000
Pottery Studio Revenues	8,085	12,000	14,026	12,000	3,980	13,000
Hall Rentals	1,870	2,250	4,441	2,250	1,290	3,000
<b>Total REVENUES</b>	<b>77,294</b>	<b>82,250</b>	<b>80,806</b>	<b>82,250</b>	<b>25,746</b>	<b>81,000</b>

## EXPENDITURES

### GENERAL RECREATION DEPT.

Labor (director & assistant)	59,934	60,183	61,965	61,387	31,520	63,408
Contracted Labor	240	500	343	500	150	500
FICA/Medicare	4,508	4,604	4,797	4,734	2,402	4,889
Health Insurance	18,633	25,534	18,618	21,746	7,328	21,275
Retirement	4,539	4,175	4,862	4,297	2,515	4,640
Workers Compensation	1,504	1,420	1,350	1,500	1,685	1,750
Disability Insurance	778	800	734	800	391	750
Liability Insurance	0	1,500	1,500	1,500	0	1,600
Mileage	276	400	93	300	297	350
Training	534	800	0	600	204	500
Supplies	1,122	1,000	1,087	1,000	860	1,000
Equipment	649	2,500	2,534	2,400	1,068	2,100
Advertising	1,540	1,300	1,386	1,600	694	1,600
Facilities Rent	1,578	1,200	819	800	0	1,000
Postage	142	350	93	300	49	150
Telephone	985	1,300	1,862	1,250	536	1,200
Holley Hall Custodial	1,568	2,100	2,300	2,100	720	3,800
Printing	1,438	1,500	1,580	1,500	0	1,500
Programs	32,422	39,000	26,335	36,000	18,052	30,000
Events	1,864	2,000	3,157	2,000	1,291	2,500
Annual Fees	260	300	292	300	250	300
Miscellaneous	67	300	190	250	64	225
<b>Total GENERAL RECREATION</b>	<b>134,580</b>	<b>152,766</b>	<b>135,897</b>	<b>146,864</b>	<b>70,076</b>	<b>145,037</b>

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
<b>YOUTH CENTER/SKATE PARK</b>						
Full Time Labor	28,208	30,600	30,258	31,212	15,606	31,992
Part Time Labor	10,701	11,669	9,393	14,560	7,285	16,218
FICA/Medicare	3,046	3,234	3,173	3,502	1,758	3,688
Health Insurance	9,164	15,728	9,630	11,852	9,501	6,785
Retirement	1,899	2,932	2,165	3,204	1,112	3,526
Workers Compensation	1,628	1,420	1,349	1,450	1,683	2,608
Hub rent to Recreation Club	7,200	7,200	7,200	7,200	227	7,200
Disability Insurance	393	500	300	600	46	370
Travel	11	300		150	420	300
Supplies	818	1,000	1,372	1,000	628	1,000
Food	1,359	2,200	1,853	2,200	830	2,500
Equipment	0					
Heat	2,767	1,800	3,287	2,800	606	2,800
Electricity	1,689	1,800	1,404	1,800	517	1,800
Telephone	1,000	1,100	1,173	1,100	590	1,100
Programs/Workshops	1,221	1,800	1,126	1,800	644	2,000
Trash Disposal	418	400	257	500	168	504
Water Fees	197	250	443	250	71	250
Youth Center Other	0					
Maintenance	1,270	1,000	1,218	1,000	486	1,000
Total YOUTH CENTER/SKATE PK.	72,988	84,933	75,601	86,179	42,178	85,641
<b>POTTERY STUDIO</b>						
Labor	10,358	11,300	10,358	11,526	6,592	12,560
Instructors	0	0				
Supplies	694	700	1,180	700	585	1,000
Kiln	741	700	817	820	44	820
Heat	297	1,200	69	1,000	0	1,000
Electricity	410	350	387	400	121	400
Rent	6,850	7,200	6,325	7,500	4,025	7,800
Telephone	500	500	499	500	284	500
Total POTTERY STUDIO	19,851	21,950	19,635	22,446	11,651	24,080
<b><u>TOTAL EXPENDITURES</u></b>	<b>227,419</b>	<b>259,649</b>	<b>231,133</b>	<b>255,489</b>	<b>123,905</b>	<b>254,758</b>
<b><u>ARTS, PARKS &amp; RECREATION DEPT.</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>150,125</b>	<b>177,399</b>	<b>150,327</b>	<b>173,239</b>	<b>98,159</b>	<b>173,758</b>



	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	BUDGET	ACTUAL	BUDGET	As of 12/31/15	PROPOSED
<b><u>VOTED APPROPRIATIONS</u></b>						
Capital Equipment Fund	80,000	80,000	80,000	85,000	0	90,000
Capital Fire Equipment Fund	10,000	15,000	15,000	20,000	0	25,000
Capital Building Fund	20,000	20,000	20,000	20,000	0	25,000
Capital Bldg.Fund-Howden Hall	7,500	0	0	0	0	0
Capital Road Fund - Construction	35,000	35,000	35,000	35,000	0	35,000
Capital Road Fund - Paving	0	95,000	95,000	100,000	0	100,000
Reappraisal Fund	5,000	5,000	5,000	5,000	0	5,000
Conservation Reserve Fund	10,000	10,000	10,000	10,000	0	10,000
Lawrence Memorial Library	122,128	122,128	122,128	129,543	75,567	131,721
Bristol Recreation Club	13,000	13,000	13,000	15,000	15,000	15,000
Addison County Court Diversion	1,150	1,150	1,150	1,150	1,150	1,150
Addison County Home Health	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Humane Society	1,000	1,000	1,000	1,000	1,000	1,000
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Add. County Transit Resources	9,500	10,105	10,105	10,706	10,706	10,706
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Bristol After School Program	1,275	1,275	1,275	1,275	1,275	1,275
Bristol Band	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	7,000	7,000	7,000	7,000	7,000	7,000
BDGP/CORE	10,000	10,000	10,000	10,000	10,000	10,000
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
Bristol Rescue Squad	10,000	12,000	12,000	12,000	12,000	12,000
Champlain Valley Agency on Aging	2,700	2,700	2,700	2,700	2,700	2,700
Counseling Service Add. County	3,875	3,875	3,875	3,875	3,875	3,875
Elderly Services	2,200	2,200	2,200	2,200	2,200	2,200
Helping Overcome Poverty's Effects	3,250	3,250	3,250	3,250	3,250	3,250
Hospice Volunteer Services	1,200	1,200	1,200	1,200	1,200	1,200
John Graham Emergency Shelter	1,400	1,400	1,400	1,400	1,400	1,400
New Haven River Watch	300	300	300	300	300	300
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Retired Senior Volunteer Prog.	750	750	750	750	750	750
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
<b><u>TOTAL VOTED APPROPRIATIONS</u></b>	<b>395,078</b>	<b>490,183</b>	<b>490,183</b>	<b>515,199</b>	<b>186,223</b>	<b>532,377</b>

	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED	
<b><u>SUMMARY OF NON-TAX REVENUES</u></b>						
General Operating Fund	203,050	203,307	217,607	119,715	180,341	-17.13%
Highway Department	104,650	104,492	106,506	52,556	101,975	-4.07%
Recreation Department	82,250	80,806	82,250	25,746	81,000	-1.52%
<b><u>GRAND TOTAL NON-TAX REV.</u></b>	<b>389,950</b>	<b>388,605</b>	<b>406,163</b>	<b>198,017</b>	<b>363,316</b>	<b>-10.55%</b>
<b><u>SUMMARY OF EXPENDITURES</u></b>						
General Operating Fund	714,435	708,146	771,424	415,372	938,607	21.67%
Highway Department	714,268	707,473	714,041	336,392	754,780	5.71%
Recreation Department	259,649	231,133	255,489	123,905	254,758	-0.29%
Voted Appropriations	490,183	490,183	515,199	186,223	532,377	3.33%
<b><u>GRAND TOTAL EXPENDITURES</u></b>	<b>2,178,535</b>	<b>2,136,935</b>	<b>2,256,154</b>	<b>1,061,892</b>	<b>2,480,531</b>	<b>9.96%</b>
<b><u>SUMMARY OF AMOUNT SUPPORTED BY TAXES</u></b>						
General Operating Fund	511,385	504,839	553,817	295,658	758,266	36.92%
Highway Department	609,618	602,981	607,735	283,836	652,814	7.42%
Recreation Department	177,399	150,327	173,239	98,159	173,758	0.30%
Voted Appropriations	490,183	490,183	515,199	186,223	532,377	3.33%
<b><u>TOTAL SUPPORTED BY TAXES</u></b>	<b>1,788,585</b>	<b>1,748,330</b>	<b>1,849,991</b>	<b>863,876</b>	<b>2,117,215</b>	<b>14.44%</b>

The Selectboard approved submission of the 2016-2017 proposed general fund, highway, and recreation budget to the voter's at the Monday, February 29, 2016 Town Meeting. The general fund budget is up 36.92 % over last year, largely due to the first payment of the Fire Facility Bond. The highway budget is up 7.42% over last year, largely due to the first payment of the South Street Bridge Bond. The Recreation Department is up .30% over last year and voted appropriations are up 3.33% over last year, due to increases in deposits to capital funds. That brings the total budget up 14.44% over last year, with 10.49% of that increase made up of bond payments.

## FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>Proposed</u> <u>2016-2017</u>
General	\$471,879 5.27%	\$495,870 4.84%	\$504,839 1.78%	\$553,817 8.84%	\$758,266 26.96%
Highway	\$648,458 7.17%	\$682,722 5.02%	\$602,981 -13.22%	\$607,735 0.78%	\$652,814 6.91%
Recreation	\$151,080 19.85%	\$160,608 5.93%	\$150,327 -6.84%	\$173,239 13.23%	\$173,758 0.30%
Appropriations	\$389,661 43.00%	\$395,078 1.37%	\$490,183 19.40%	\$515,199 4.86%	\$532,377 3.23%
<b>Total General Fund</b>	<b>\$1,661,078</b> 5.96%	<b>\$1,734,278</b> 4.22%	<b>\$1,748,330</b> 0.80%	<b>\$1,849,990</b> 5.50%	<b>\$2,117,215</b> 12.62%
Police District	\$303,628 3.20%	\$350,567 13.39%	\$332,956 -5.29%	\$345,695 3.69%	\$363,049 4.78%

Note: Percentage figures beneath each item represent the change from the previous year.

## THREE YEAR TAX RATE COMPARISON

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>%Change</u> <u>Previous Year</u>
<b><u>Grand List:</u></b>				
Municipal Grand List	\$2,821,352	\$2,852,679	\$2,879,021	0.91%
Police District Grand List	\$1,117,079	\$1,136,551	\$1,145,354	0.77%
State Education Grant List				
Homestead Grand List	\$1,790,835	\$1,821,755	\$1,756,986	-3.69%
Non-Residential Grand List	<u>\$1,043,769</u>	<u>\$1,051,154</u>	<u>\$1,140,779</u>	7.86%
Total Education Grant List	\$2,834,604	\$2,872,909	\$2,897,765	0.86%
Common Level of Appraisal	92.24%	93.49%	91.85%	
<b><u>Municipal Tax Rates</u></b>				
General	\$0.1768	\$0.1793	\$0.1924	6.81%
Highway	\$0.2420	\$0.2137	\$0.2111	-1.23%
Recreation	\$0.0569	\$0.0622	\$0.0602	-3.32%
Appropriations	\$0.1400	\$0.1718	\$0.1789	3.97%
Local Agreements (voted exemptions)	<u>\$0.0041</u>	<u>\$0.0056</u>	\$0.0056	0.00%
Fire Dept. Equipment Fund			<u>\$0.0200</u>	100.00%
<b>Total Municipal Tax Rate</b>	<b>\$0.6198</b>	<b>\$0.6326</b>	\$0.6682	5.33%
<b><u>Police District Tax Rates</u></b>	\$0.2892	\$0.2930	\$0.3018	2.92%
<b><u>Education Tax Rates</u></b>				
Homestead Rate	\$1.6052	\$1.6986	\$1.6789	-1.17%
Non-Residential Rate	\$1.5642	\$1.6425	\$1.6419	-0.04%
<b><u>Total Tax Rates</u></b>				
Homestead outside Police District	<b>\$2.2250</b>	<b>\$2.3312</b>	<b>\$2.3471</b>	0.68%
Homestead within Police District	<b>\$2.5143</b>	<b>\$2.6242</b>	<b>\$2.6489</b>	0.93%
Non-Residential outside Police District	<b>\$2.1840</b>	<b>\$2.2751</b>	<b>\$2.3101</b>	1.52%
Non-Residential within Police District	<b>\$2.4733</b>	<b>\$2.5681</b>	<b>\$2.6119</b>	1.68%

## STATEMENT OF DELINQUENT TAXES

Beginning Delinquent Taxes Receivable as of April 7, 2015:

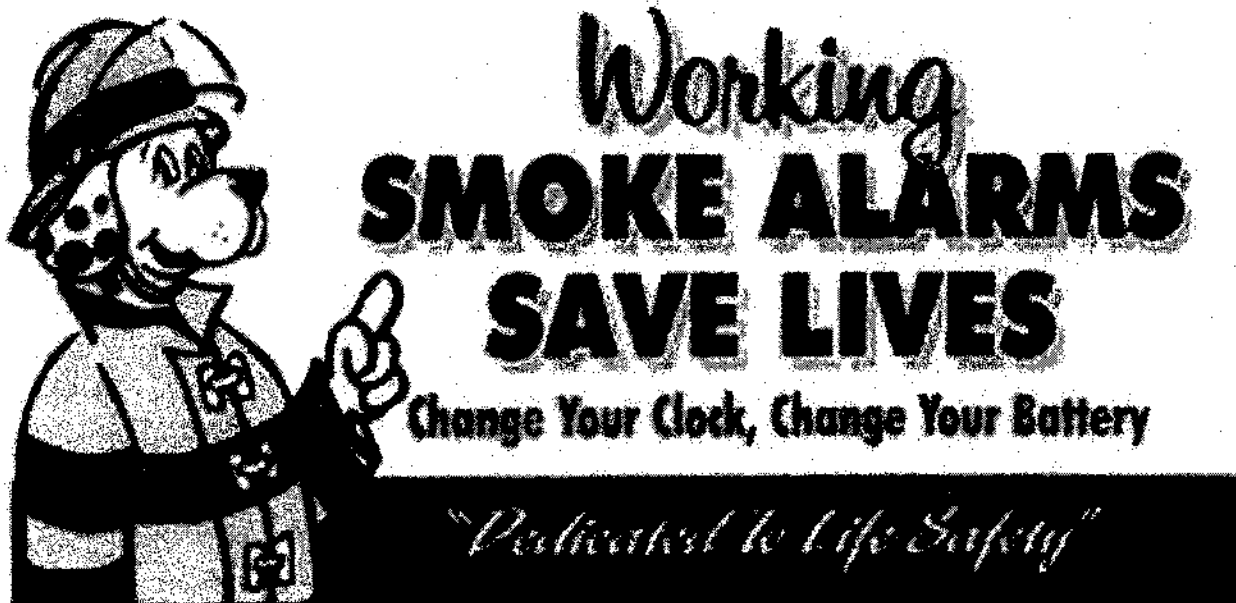
2011/2012	1 Property	1,762.09
2012/2013	1 Properties	3,561.26
2013/2014	10 Properties	13,677.37
2014/2015	122 Properties	162,010.91
Total Delinquent Taxes Receivable		\$181,011.63

Delinquent Tax Payments thru January 25, 2016:

2011/2012	-1762.09	BCA abatement
2012/2013	-3,561.26	BCA abatement
2013/2014	-10,967.82	\$3211.14 BCA abatement
2014/2015	-149,218.48	\$2942.62 BCA abatement
Total Tax Collections		-\$165,509.65

**Balance of Delinquent Taxes Receivable:**      **\$15,501.98**      67% less than last year

As of January 25, 2015 there are 57 properties that have not yet paid in full their November 5, 2015 tax payment. That outstanding amount totals \$52,588.63 Those properties are not considered delinquent until midnight of April 5, 2016.



## FINANCIAL AUDIT

An audit for fiscal year end June 30, 2015 was completed by Sullivan, Powers & Co. CPA, and will be posted on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) as soon as it becomes available. Copies are available upon request.

## BONDS AND NOTES PAYABLE

### Principal Balances 6/30/14

#### Governmental Activities:

2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$120,000	
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$590,000	\$530,000 H.H \$ 60,000 Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24.	\$499,065	
2011 Holley Hall People's United Bank	\$60,000	
2012 Howden Hall Lift National Bank of Middlebury	\$28,000	
South Street Bridge Line of Credit People's United Bank	\$82,048	
<u>Subtotal Governmental Activities:</u>	\$1,379,113	

#### Business-Type Activities:

2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93% , annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$893,243.63	\$800,338.72 water \$92,904.91 sewer
North St. Waterline Renovation Note, Chittenden Bank, matures Oct. 2016, 2.55% , annual principal payments of \$15,000	\$15,000	
<u>Subtotal Business-Type Activities:</u>	\$908,243.63	

TOTAL SHORT AND LONG TERM OBLIGATIONS: \$2,287,356.63

## CHANGES IN FUND BALANCES REPORT

	<u>6/30/2014</u>	<u>6/30/2015</u>
<u>TOWN GENERAL FUND:</u>	\$154,952	\$70,854
 <u>LANDFILL FUNDS:</u>		
Landfill Closure Fund (certificates of deposit & cash)	\$406,835	\$609,173
Landfill Equipment Reserve Fund	\$11,827	\$14,839
Net Position of Landfill	(\$294,813)	(\$467,240)
 <u>REVOLVING LOAN FUND</u>		
Cash Available for Lending	\$159,090	\$272,435
Loans Receivable	\$508,803	\$404,480
Net Position of Revolving Loan Fund	\$667,893	\$676,915
 <u>WATER DISTRICT FUNDS:</u>		
Water District Equipment Reserve Fund	\$47,788	\$47,847
Water District Building Reserve Fund	\$109,335	\$139,079
Net Position of Water District Fund	\$487,635	\$594,344
 <u>SEWER DISTRICT FUNDS:</u>		
Sewer Department Equipment Reserve Fund	\$16,667	\$16,846
Net Position of Sewer District Fund	\$274,493	\$268,580
 <u>POLICE DISTRICT FUNDS:</u>		
Police District Vehicle Replacement Reserve Fund	\$32,006	\$14,023
Police District Capital Equipment Reserve Fund	\$5,560	\$5,972
Net Position of Police Fund	\$44,256	\$51,059
 <u>MISCELLANEOUS DEDICATED FUNDS:</u>		
Flood Relief Fund	\$12,838	\$12,857
Lister Education Grant Fund	\$1,951	\$1,955
Martha Parker Fund (cannot use \$17,700 principal)	\$18,315	\$17,772
Records Restoration Fund	\$18,271	\$21,907
Recreation Department Scholarship Fund	\$440	\$1,063
Holley Hall Accoustics Fund	\$3,364	\$3,419

Note: These numbers reflect accumulated depreciation, fixed assets and long-term debt liabilities.

## CAPITAL RESERVE FUNDS REPORT

### **CAPITAL BUILDING RESERVE FUND:**

June 30, 2014 Balance	\$ 84,719
FY15 Voted Appropriation	\$ 20,000
Interest Income	\$ 67
Transfer from 6/30/14 Fund Balance (Art. 11, 3/4/15 Town Meeting)	\$ 20,000
Expenditures	\$ (83,312)
June 30, 2015 Balance	\$ 41,474

FY2015 expenses consisted of expenses related to installing the new playground, repairs to Holley Hall, removal of three underground fuel tanks, a structural engineering report for the old fire station and costs for new fire station.

### **HOWDEN HALL CAPITAL BUILDING RESERVE FUND:**

June 30, 2014 Balance	\$ 1,213
Interest Income	\$ 2
Donations	\$ 0
Expenditures	\$
June 30, 2015 Balance	\$ 1,215

### **PEVERILL PEAKE FUND:**

June 30, 2014 Balance	\$ 4,494
Interest Income	\$ 7
Expenditures	\$ (0)
June 30, 2015 Balance	\$ 4,501

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall. It has now been restricted to go towards the acoustic improvement of the hall.

### **CONSERVATION RESERVE FUND:**

June 30, 2014 Balance	\$ 21,605
FY15 Voted Appropriation	\$ 10,000
Interest Income	\$ 29
Expenditures	\$ (9,598)
June 30, 2015 Balance	\$ 22,306

FY2015 expenses were part of fundraising campaign to acquire the Middle Forest which abuts the Watershed Property on Plank Road.

### **FIRE CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2014 Balance	\$ 60,298
FY15 Voted Appropriation	\$ 10,000
Interest Income	\$ 51
Miscellaneous Revenue	\$ 4,643
Expenditures	\$ (44,914)
June 30, 2015 Balance	\$ 35,078

FY2015 expenses included replacement of firefighter turnout gear, breathing apparatus, extrication tools, and safety equipment.

**CAPITAL ROAD FUND:**

June 30, 2014 Balance	\$ 167,700
FY15 Voted Appropriation	\$ 35,000
Interest Income	\$ 151
Expenditures	\$ (29,995)
June 30, 2015 Balance	\$ 172,856

FY 2015 expenses went toward crushing gravel and traffic safety.

**HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2014 Balance	\$ 161,164
FY15 Voted Appropriation	\$ 80,000
Sale of Equipment	\$ 0
Interest Income	\$ 44
Expenditures	\$ (191,892)
June 30, 2015 Balance	\$ 49,316

FY 2015 expenses were for the purchase of a Mack Tandem Plow Truck and plow equipment.

**REAPPRAISAL RESERVE FUND:**

June 30, 2014 Balance	\$ 169,193
FY15 Voted Appropriation	\$ 5,000
Act 60 Annual Support	\$ 14,307
Interest Income	\$ 94
June 30, 2015 Balance	\$ 188,594

The Town continues to set aside money to the Reappraisal Reserve Fund from an appropriation and also funds received each year in Act 60 support for the next reappraisal.



*The New Fire Station in Progress  
Photo Courtesy of Mark Bouvier*



## SELECTBOARD REPORT

I'm not sure where to start. There has been so much that has happened in the last year here in the Town of Bristol. In some ways the year has seemed like it has flown by and other times it seemed like we could not make it move fast enough. I think we could call this the year of projects with numerous projects coming to a finish and new ones taking off.

The first project is the South 116 Road Bridge coming to a completion. After what seemed like the project that would never happen and we would be stuck with a "temporary" one-way bridge forever, the new bridge is open and looks great after over 20 years. It was a long summer of delays and the road being closed for a stint, but it's a project that came to an end.

The second project to come to an end is the South Street Bridge. After many years of use and floods, the bridge was deemed unsafe and closed to all traffic. The bridge is now open and better than ever and a much safer bridge. A big thanks to the residents of South Street and all that use that road on a daily basis for their patience with the road being closed for so long. Also, a thank you to ACTR for making accommodations to the people that depended on their service with making accommodations for pickups and drop offs.

The third project that we have seen come to a completion is the playground on the park and the new lighting on the park. With a lot of hard work put in by the Recreation Department and volunteers the playground looks great and is a much safer place for our children to enjoy and play. I think I can truly say I see more children using the playground now than I can ever remember. Also, it is very nice to be able to walk through the park at night and have the walkway lit up by the new lights. Other items completed this year on the park were improvements around the grandstand and the water fountain. In looking at the park in its entirety, the park is a much better looking and safer place for the community to use and enjoy.

The fourth project is the completion of Prince Lane. This is another project that a lot of people thought would not see the light of day, and I was one of them. But I am glad to say it has been completed. With the new sidewalks and lighting, it makes it a safer parking area for our community.

The fifth project to come to a completion is the new intersection in the center of town. This was a big project to see come to an end. This new intersection seems to fit in nicely. All the hanging wires and telephone poles are gone with new traffic lights bringing us into the 21st century while still blending in nicely with our beautiful downtown.

Now the sixth project is a huge one; the Town landfill. After a long, hard decision, the landfill closed last October. After being pressured by the State of Vermont and being found to be in violation by the State's standards time and time again, we came to a decision that we need to close now. After a countless amount of meetings and hours, we came up with a plan to have Casella Construction close the dump with the money that we had set aside for closure. Along with a one-time appropriation from the State of Vermont, the dump is closed and capped. This was truly not an easy thing to do. The landfill has been the heartbeat of Bristol forever. Who knows how many times the world's problems were solved over conversation by all who used the facility. A special thank you to the employees of the landfill who have given all the years they did working for the Town of Bristol landfill.

The last project is the Bristol Fire Department facility. The North Street building, for lack of words, just wore out. The building was deemed unsafe to use or be in anymore. After over 10 years of uncountable man hours from the members of Bristol Fire Department, Town residents, and volunteers, a search was done and a location was found. With the grace of the voters of Bristol, the project was approved. I am

extremely glad to state the new building is underway and will be open for use by this Summer. This is a project where I cannot say thank you enough to everyone that had a hand in this along the way. There is no way I can even tell you how many people over the last decade have had a hand in making this project come to light.

I think that covers the large things that have happened over the last year. I would like to take a moment to say thank you to all the Town of Bristol employees for their hard work and dedication which helps make Bristol a truly great town. I would also like to thank all the volunteers that donate their free time to be on endless amounts of boards and committees. Without you, the Town of Bristol would not be the great town and community that it is to live and raise our families in.

The Bristol Selectboard would like to thank you for your belief in us and trusting us to make Bristol truly the best town it can be.

Respectfully Submitted,

Brian Fox, Chair

## TOWN ADMINISTRATOR'S REPORT

2015 continued to show lots of changes in Bristol. The Intersection and Traffic Light Project happened with VTrans installing bump-outs to shorten the length of our crosswalks and upgrading the traffic light, as well as installing signal crossings for pedestrians and decorative lighting. This project has created a safer crossing for pedestrians. Also in 2015, the Town Green Beautification Project was completed. Lighting was installed along the walkway in the center of the Green, new picnic tables, a bike rack and benches were purchased and installed.

The new Fire Facility is well under way and we hope to be in before the 4<sup>th</sup> of July, 2016. That project could not have been done without the help of the volunteers who served on the Fire Building Site Selection Committee and the Fire Facility Building Committee. A special thanks to Liz Hermann, Fire Chief Brett LaRose, and Bill Elwell for co-chairing those committees. I would be remiss if I did not thank Honorary Fire Chief Mark Bouvier for starting this process over ten years ago.

The landfill officially closed on August 4, 2015. The Town entered into a contract with R & L Rubbish to manage a drop-site near the Town Garage and to pick up garbage and recycling at Town buildings and on Main Street. This relationship has been working very well. Bristol was also welcomed into the Addison County Solid Waste Management District and our representatives are Joel Bouvier and Sally Burrell. The current shortfall for closing the landfill is approximately \$144,000; for a breakdown of this, please see the Landfill report. A big thank you to George Smith for his 24 years as Scale Operator, Randy Farnsworth for his 16 years as Landfill Attendant, Scott Powell, Merle Knight and Kris Perlee, who all served as Landfill Managers in the recent past, and of course to Jane Dearborn, for her dedication to her Father and Bristol; without whom the last couple of months operating the landfill would have been impossible.

Along with closing the landfill and starting construction on a new Fire Facility, the Lawrence Memorial Library received a new coat of paint. The Town and Stoney Hill Properties, LLC also partnered to apply for a Community Building Development Grant, and were awarded \$30,000 to develop a master plan for a campus style business park on Stoney Hill. This would be a tremendous opportunity to bring jobs to Bristol, as well as increase the grand list by adding new buildings. The Selectboard has entered into a Purchase and Sale Agreement with Stoney Hill Properties, LLC for them to purchase ten acres behind the new Fire Facility. There will be more information on this in the coming months.

The Selectboard continues to meet every other Monday and I urge you to attend, read the minute's online at ([www.bristolvt.org](http://www.bristolvt.org)), watch the meetings live on NEAT TV, or go to their website ([www.neatbristol.com](http://www.neatbristol.com)) to watch the taped meetings anytime. You may also watch Planning Commission meetings, school board meetings and much more on their website.

I would like to recognize two Town of Bristol employees who deserve special recognition this year. Officer Josh Otey, who in May 2015 was certified as a Master Interdictor by the National Crime Enforcement Association, and Honorary First Assistant Chief Peter Coffey who was named 2015 Senior Fire Fighter of the Year by the Addison County Fire Fighters Association.

I would like to thank the entire Town of Bristol staff, residents of Bristol, the Selectboard, and my family for their support over the past year, as I took on the role of Town Administrator. I truly appreciate the opportunity to continue to serve a community I love.

Respectfully,

Therese Kirby  
Town Administrator

## CLERK/TREASURER'S REPORT

This year, the Clerk/Treasurer's Office has worked on updating and revamping a few office operations. With minor changes, we have been able to offer Town employees the opportunity to use direct deposit. We appreciate the employee's willingness and excitement to participate in this opportunity. I would like to thank the Board of Civil Authority and the many other individuals who set up, worked or counted ballots for the five additional elections held. Your help and willingness to participate in the election process makes the process practically flawless. We would also like to welcome Wendy Truax as our new Assistant Clerk. She has gladly stepped into the role of processing all of the Town's land records.

We would like to remind everyone that we try to keep you as informed as possible through the use of Front Porch Forum and our Town website. The website, [www.bristolvt.org](http://www.bristolvt.org) is a great resource for meeting minutes, agendas, happenings in Town and lots of other great information. If you have a suggestion for something you would like to see added on the website, please don't hesitate to call the office.

**Taxes** – Tax bills are mailed in September, with due dates of November 5<sup>th</sup> and April 5<sup>th</sup>. Payments for property taxes may be made at any time during the year prior to the due date, but your payment will not accrue interest. When your tax bill is mailed to you in September, it will show any payments that have been made prior to the mailing of the tax bill as well as reflect any state payment (prebate) you may have received. The Town does not accept credit or debit cards. Delinquent taxes are currently charged an 8% penalty and 1% interest after midnight on April 5<sup>th</sup>. Postmarks are not accepted; however, there is a locked box outside our office door.

**Your options for voting** - Ballots are available at least two weeks before any election. You may come to the office and vote in person or a ballot may be mailed to you. There are handicapped parking spaces in front of Holley Hall on Election Day and a handicap lift at the West entrance. If you have not yet registered to vote, you must do so no later than the Wednesday before an election. Forms are available at this office, Lawrence Memorial Library, the Secretary of State's website, and the Department of Motor Vehicles.

**DMV registration renewals** – in order for us to process your renewal, we must have the renewal form the Department of Motor Vehicles (DMV) sends you. We are required by the DMV to only accept checks or money orders for the amount of the renewal and we cannot accept any renewals more than sixty days old. There is a three dollar fee for processing the renewals, which is separate from the registration fee and may be paid in cash. There are also many DMV forms here in the office if you need them. Registration renewals may also be done on-line at <https://secure.vermont.gov/dmv/express>.

**Dog licenses are due by April 1<sup>st</sup>**. Please note the price has increased for dog licenses. Prior to April 1<sup>st</sup>, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or neutered dogs. After April 1<sup>st</sup>, spayed or neutered dogs are \$11.00 and \$17.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you if you send us a copy of the dog's rabies certificate with a check for the fee.

The clerk's office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

We would like to thank Town Administrator Therese Kirby and Administrative Assistant Pam Correia for continually assisting and working together with our office to make daily operations run smoothly.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support.

Respectfully submitted,  
Jen Myers, Town Clerk & Treasurer  
Peter D. Ryan, Assistant Town Clerk & Treasurer  
Valerie Hanson, Assistant Town Treasurer  
Wendy Truax, Assistant Clerk

## **Planning Commission Report**

The nine-member Bristol Planning Commission continued its work bringing the Town's zoning bylaws and regulations into conformity with the Town Plan (approved November 2012). The Commission has been working closely with Adam Lougee, Executive Director of the Addison County Regional Planning Commission (ACRPC), to complete a draft proposal of these regulatory changes. Over the past year, the Commission reviewed proposed changes specifically to Article X, deliberating on elements affecting each zoning district, including objectives and guidelines, uses, and dimensional standards. The Planning Commission anticipates holding a public information meeting to discuss its proposed Article X changes in order to inform property owners and to generate feedback for a final proposal. The Planning Commission hopes to have a full revised zoning bylaws and regulations document ready for review and approval by the Selectboard during 2016 and then for a Town vote in March, 2017.

In other planning business over the past year, the Commission approved applications for a Planned Residential Development, acted on several zoning permit application recommendations made by the Downtown Review Board, and participated in a successful Vermont Agency of Commerce CDBG (Community Development Block Grant Program) application to support creation of a master plan for a business park on land that is currently owned by the Town in the Stoney Hill area.

The Planning Commission meets on the third Tuesday of every month at 7 p.m. in the Town Offices at Holley Hall. Meetings are televised and videoed by Northeast Addison Television for viewing on cable TV and at NEAT's and the Town's websites. The public is invited to attend meetings and comment on work being done by the Planning Commission.

Respectfully,

Susan Kavanagh, Planning Commission Chairperson  
John Elder, Planning Commission Vice-Chairperson

## **ZONING ADMINISTRATOR'S REPORT**

During 2015, 95 zoning applications were submitted, along with 11 sub-division application. These applications included 5 single family residences, 14 additions, 32 accessory buildings, 5 change of use, 6 business signs, 6 home occupations, 7 deck/porches, 1 mobile home, 4 boundary line adjustments, and 3 agricultural permits. 1 permit was granted for a commercial structure. 13 applications were denied and referred to the Board of Adjustments for review. 4 applications were denied and referred to the Design Review Commission.

The zoning office also processed 59 Certificates of Compliance, 12 Certificate of Occupancy, 13 warning letters and 6 curb cuts.

The Zoning Administrator works with the Zoning Board of Adjustment, Downtown Design Review Commission and the Planning Commission to assist in the planning of meetings, the recording of minutes and other administrative matters as they arise.

Respectfully Submitted,

Eric J Forand, Zoning Administrator

## **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment (ZBA) consists of seven members and two alternates, which are appointed by the Selectboard. The members are Kevin Brown (Chair), Brenda Tillberg, Bob Stetson, Peter Grant, Paul Jackman, Ted Desmond and Carol Clauss. The alternates are Ron Kowalski and Christopher Lathrop.

The number of matters brought before the ZBA in 2015 increased from the previous year. All totaled, the ZBA convened 9 public meetings over the course of the year. ZBA meetings frequently involve more than a single matter. The range of permit applications and issues that came before the ZBA in 2015 included the following; 5 conditional use permit applications, 2 adjustment requests, 2 business signs, 1 change of use and 4 Right of Way requests.

Kevin Brown,  
Zoning Board of Adjustment Chair

## **REPORT OF THE BOARD OF LISTERS**

Greetings from the Lister's Office. Thank you for accommodating our requests to schedule inspections of your property. In a typical year, we inspect 125-150 properties, update sketches, pictures and data in our computer database. We also exchange several reports with the State Tax Department, the Division of Property Valuation and Review, as well as Current Use. This is a broad description of our duties.

The tax year of 2016/17 will show some moderate growth. It has been 11 years since our last reappraisal; however, we are anticipating a town-wide reappraisal beginning in 2016 which will entail our appraisers completing a thorough interior and exterior inspection of each property, associated measurements and photographs. You will be called and an appointment will be established at your convenience. A typical inspection may take one to one and a half hours.

Many taxpayers become fearful of reappraisals as a typical reappraisal will raise most assessments, yet the tax rate, in our past experience, has always been reduced.

For those of you interested in percentages, the State tracks sales in each town then creates a CLA (common level of appraisal) and a COD (coefficient of dispersion). The State likes to see the CLA of each town between 80 to 100%, our CLA is 91.85%, which is very good. In turn, the State likes COD's less than 20% and our COD is 13.06%, also very good.

Board of Listers,  
Craig Scribner  
Theresa Gile  
Lance Perlee

## **E-911**

Greetings from your 911 Coordinator. I am in the process of working with the State E-911 Board to change incorrect addresses. I hope to complete this in 2016.

Craig Scribner, Sr.  
E-911 Coordinator

## VALUE OF NON-TAXABLE PROPERTIES 2015

### Schools

Bristol Elementary School	\$ 8,282,000
Mt. Abraham Union High School	\$ 24,434,944
The Learning Center (old Supt.'s)	\$ 150,000
Bus Barn	\$ 82,215
Red Cedar School (private)	\$ 291,900
Bristol Family Center	\$ 303,700
<b>Total</b>	<b>\$ 33,544,759</b>

### Cemetaries

Mount Saint Joseph's Cemetary	\$ 54,800
Greenwood Cemetary	\$ 71,200
Varney Hill Cemetary	\$ 34,100
Briggs Hill Cemetary	\$ 12,400
Meehan Cemetary	\$ 3,800
<b>Total</b>	<b>\$ 176,300</b>

### Churches

Aventist Church	\$ 187,600
Federated Church	\$ 1,167,400
First Baptist Church	\$ 534,100
St. Ambrose Catholic Church	\$ 690,500
Terasem	\$ 421,600
<b>Total</b>	<b>\$ 3,001,200</b>

### State of Vermont

Land (approximately 675 acres)	\$ 1,459,000
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### USDA Forest Service

Land (approximately 5400 acres)	\$ 4,320,000
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### Miscellaneous

Linabnus Lodge No. 47	\$ 362,200
Bristol Rescue Squad	\$ 398,500
American Legion Post #19	\$ 397,300
NH Munsill Hose Co. Fitch Ave	\$ 55,500
Bristol Recreation Club, Inc.	\$ 239,300
<b>Total</b>	<b>\$ 1,452,800</b>

**Total Value of all Non-Taxable Property** **\$ 43,954,059**



*The New Fire Station in Progress  
Photo Courtesy of Mark Bouvier*

## TOWN OF BRISTOL BUILDINGS & LAND

<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$70,100
Sycamore Park	8.40	\$59,100
Eagle Park, Lincoln Rd.	5.5	\$55,700
<b>Parks Totals</b>	<b>33.20</b>	<b>\$184,900</b>
Town landfill (Land Only)	14.70	\$58,300
Village Garage		\$115,636
Salt Shed		\$23,597
Dog Kennel		\$23,707
Scale Shed		
Town Garage		\$105,416
Equipment Shed		\$235,300
<b>Garage &amp; Landfill Totals</b>	<b>14.70</b>	<b>\$561,956</b>
Reservoir (Land only)	2.0	\$45,000
Reservoir Tank		\$625,000
Chlorinator (Bldg only)	.06	\$17,500
Chlorinator Land		\$2,774
60 Pump House Road	1.05	\$42,000
Sewage Treatment Facility	3.10	\$43,500
Intake House		\$1,965
Valve Vault		\$20,000
<b>Water &amp; Sewer Totals</b>	<b>6.21</b>	<b>\$797,739</b>
Foot of Briggs Hill		\$800
Former Shackel: (S116 Rd)	1.59	\$3,000
1874 S. 116 Rd. (former Hallock)	.37	\$27,900
E. Lower Notch Road		
Upper Notch		
South Street Land on River	2.30	\$1,800
Drake Smith Road	1.47	\$32,900
Lords Prayer Rock	1.0	\$42,100
Stoney Hill & Lover's Lane	30.0	\$76,700
East 116 Saunders	40.10	\$48,100
<b>Land (open &amp; with bldgs.)</b>	<b>28.33</b>	<b>\$233,300</b>
Holley Hall	.20	\$1,536,900
Howden Hall	1.00	\$219,900
Coach House		\$5,000
Park	1.50	\$94,900
Bandstand		\$33,300
Skating Rink	.95	\$152,500
Riding Ring	1.30	\$42,000
Pottery Kiln		\$2,700
Library	.17	\$376,300
<b>Remaining Buildings &amp; Land</b>	<b>5.12</b>	<b>\$2,463,500</b>
Fire Station		\$212,697
Fire Garage		\$95,161
Fire Department (Fire Dept, Land)	.21	\$30,300
<b>Total Fire Department</b>	<b>.21</b>	<b>\$338,158</b>



## **Town of Bristol Highway Department**

In 2014 – 2015, the Highway Department experienced another very busy and expensive winter season with many snow and ice storms. With warmer weather arriving, we started maintenance by sweeping the streets and sidewalks, stenciling crosswalks, tree removal, grading & applying chloride to dirt roads, mowing roadsides, and other normal routine maintenance.

From there, we moved to begin work on preparing Burpee Road from the intersection of Rte 116 and Rte 17 to Plank Road for paving, which was just under a mile. This project supported with a grant from VTrans included ditching, grinding pavement, adding road base, shimming & overlaying to make it possible. We continued on South Street with ditching and replacing culverts and dug out soft spots in the road, added road base, shimmed and overlaid from South Street bridge to Hewitt Road bridge.

We leased a “boom” mower for a week to aid in mowing behind the guardrails and farther up the roadside banks or spots unreachable with our mower tractor. With the dry summer weather, many hours were spent ditching and removing thousands of yards of ditching material. In addition, we vacuumed out the drop inlets in the old village.

All of this work, which we face annually, can't be accomplished without the hard work of Cale, Eric, Mike and Jared. Also, I would like to thank the Bristol Fire & Police Departments along with the Town Office, who help us throughout the year.

Respectfully Submitted,

Peter Bouvier,  
Road Foreman

### **CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT**

<b>Fire</b>	1993	Ford F450 Brush Truck	<b>Highway</b>	1984	York Rake
	1997	Spartan Fire Engine-Class A Pumper		2001	Galion Grader 8706 w/ Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Technical Rescue Truck		2004	John Deere Front End Loader
	2007	Spartan Engine Tanker		2005	10-ton Hudson Trailer
	2009	Ford F550 Hose Reel Truck-Pumper		2006	Cross Country Trailer 10'
<b>Police</b>	2010	Chevrolet Impala Police Cruiser		2007	Kobelco Excavator
	2014	Ford Interceptor		2008	14-foot Protec Snow Pusher
				2008	22 ton Trail Boss Equipment Trailer
				2009	7600 Tandem Dump Truck with Snow Equipment
				2009	GMC 5500 Dump Truck with Snow Equipment
				2009	John Deere 7130 Tractor with Farm Loader
				2012	Cross Country Trailer
				2013	International DuraStar
				2014	Kubota Sidewalk Tractor
				2014	Tandem Mack Plow Truck

## HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2015- 2016</u>	<u>2016- 2017</u>	<u>2017- 2018</u>	<u>2018- 2019</u>	<u>2019- 2020</u>	<u>2020- 2021</u>	<u>2021- 2022</u>	<u>2022- 2023</u>
<b>Opening Balance</b>	49,316	134,415	191,683	282,067	262,631	170,656	45,998	13,590
<b>Appropriation</b>	85,000	90,000	90,000	95,000	97,500	105,000	107,500	110,000
<b>Estimated Interest</b>	99	269	383	564	525	341	92	27
<b>Total Available</b>	134,415	224,683	282,067	377,631	360,656	275,998	153,590	123,617
<b>Equipment Item</b>		<i>pickup truck</i>		<i>low-pro truck</i>	<i>tandem truck</i>	<i>grader</i>	<i>loader</i>	<i>low-pro truck</i>
<b>Net Cost after trade</b>	0	33,000	0	115,000	190,000	230,000	140,000	120,000
<b>Closing Balance</b>	134,415	191,683	282,067	262,631	170,656	45,998	13,590	3,617

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee, so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment. This plan was designed to avoid bonding for all of our equipment needs.

**2015-2016** No purchase planned.

**2016-2017** Replace the 2001 Ford F350 pickup and plow with a used truck. Estimated purchase price of \$35,000, less trade/resale of \$2,000 for a net estimated cost of \$33,000.

**2017-2018** No purchase planned.

**2018-2019** Replace 2009 GMC with new low-profile dump truck or smaller 4wd truck. Estimated purchase price of \$125,000, less trade/resale of \$10,000 for a net estimated cost of \$115,000.

**2019-2020** Replace 2009 International with a new dump truck. Estimated purchase price of \$220,000, less trade/resale of \$30,000 for a net estimated cost of \$190,000.

In 2020 through 2022, we will be looking at replacing the grader and the loader, both large equipment purchases. Hence the need to slowly increase the appropriation to the capital reserve fund.

# Bristol Recreation Department

Bristolrec.org Facebook: Bristol Recreation Department Twitter: @bristolrec [bristolrec@mtia.vt.net](mailto:bristolrec@mtia.vt.net)  
(802)453-5885

## Our Mission

**The Bristol Recreation Department is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages.**

*Public recreation agencies create healthy communities and play a fundamental role in enhancing the physical environments in which we live.*

### *National Recreation and Parks Association*

I respectfully submit the annual report of the activities and accomplishments of the Bristol Recreation Department. We are proud to provide services and opportunities enhancing the overall quality of life for the citizens of Bristol.

Our administrative offices operate out of Holley Hall but our activities take place all over Bristol. By partnering with other groups and pooling our resources, we are able to create programming that would otherwise be impossible. A huge thank you to Mount Abraham Union High School, Bristol Elementary School, Bristol Fire Department, the Lawrence House, Waitsfield Champlain Valley Telecom, Middlebury Wind Ensemble, LC Jazz, B.A.S.K., Martins Hardware, Common Ground Center, Cubbers Pizza, Mary's at Baldwin Creek, Addison North East Food Service Co-op, Addison County Chamber of Commerce, Monkton Recreation Committee, Champlain Valley Agency on Aging, United Way of Addison County, Addison County Solid Waste District, Five-Town Friends of the Arts and the Vermont Community Foundation. It has been our pleasure to work with these agencies.

One of the biggest projects that the Recreation Department took part in this year, along with many community members, was the updating of the playground on the Town Green. This project took many hands, literally and figuratively. The efforts of coordinators Jill Kopel, Krista Siringo, Carol Wells, Jessica Teets and Mary Beth Stillwell were outstanding. There were many fundraisers, donations, and grants written for this project. A very special thank you to Ben Chamberlain and Drew Smith of Cubbers Restaurant. Who donated a portion of sales every Thursday for several months to this project. This was a true community event with over 75 volunteers helping out on build days and dozens more during the planning and preconstruction stages. The result is a beautiful playground that the families of Bristol and children of all abilities will enjoy for many years to come.

We have taken great strides to include programming for all ages. Many seniors take advantage of the free Tai Chi classes. The Pottery Studio is booming this year with an increase in student enrollment both adult and youth. The Pottery Studio is located in Artist's Alley next to Art On Main. Mallakwauhli Mayforth our Potter in Residence has guided many of your friends and neighbors in both hand building and using the wheel to create incredible projects. Folks of all ages attended our community events which this year included: Breakfast with Santa, Tea with Mrs. Claus, Halloween Party, Vacation & Saturday Swims, Daddy Daughter Dance, Candy Cane Flashlight Hunt, Concerts, Harvest Festival and free composting workshops. We held a "Frozen" event in March where children got to meet Elsa, Anna, Kristoff and Olaf the snowman. There was a sing a long, crafts, snacks and photo opportunities. Many of these events are free of charge and only possible with your continued support.

There are a number of ways for residents to find information on our activities. Our brochure is available online at our website [bristolrec.org](http://bristolrec.org). The brochure is distributed in each of the five towns via the elementary schools and we send home information in school newsletters regularly. We also have a Facebook page Bristol Recreation Department and a twitter feed @bristolrec. Both are a great way to get up to the minute information about programming. We post regularly on Front Porch Forum and if you would like to receive email updates, you are invited to send us your email address. We would be happy to add you to our list.

We appreciate all of the volunteers and instructors who have given their time and energy to our community.

**Volunteers make a difference!**

Join our team and be part of something great. We need your help to offer great programs and events, and you can gain valuable experience and give back to the community. The Department staff welcomes and encourages citizen input to enhance the program offerings.

I would be remiss if I did not thank the Town Road Crew. They help the Recreation Department in many ways throughout the year. I greatly appreciate the efforts of my staff: Valerie Hanson, Ryan Krushenick, Matlakwauhtli Mayforth, Brian LaClair and our AmeriCorps volunteer Melissa Nelson. Without their support, none of the activities and countless others would happen.

Here is a sample of our programming:

Parties on the Park:

Let's Celebrate Summer!  
All about Bubbles  
Teddy Bear Picnic  
Let's go Fishing with Vermont Fish  
and Wildlife  
WET Event  
Luau  
Very Merry Theater

Discounts Tickets to:

The Great Escape  
Bromley Adventure Park  
Six Flags New England

Trash on the Park-Learn good  
recycling skills with the MAU  
Enviro Group  
Free Composting Workshops  
Dog Training-Puppy Classes  
Horsemanship 101  
Paint Night at Mary's at Baldwin  
Creek  
Fitness Boot Camp  
Mt Kenpo Karate  
Video Production Workshop  
After School Film Project  
Total Sports Squirts  
First Play Lacrosse  
Total Play Multi Sports Camp

Tennis  
Twist & Shout Cheer Camp  
Vermont Voltage Soccer  
Gymnastics  
Fairy Tale Ballet  
Hip Hop Dance Camp  
Summer Dance Camp  
Pottery  
Jedi Training Camp  
Super Hero Training Academy  
Mad Scientist  
Web Design and Development  
River Camp  
Pickle Ball  
Movies on the Park  
Saturday Swims  
Kids Open Weaving  
Guitar Instruction Class  
Ballet  
Weird Wacky Contraptions Lab  
Bow & Rifle Hunter Safety  
Meet the Snow Queen and Her  
Friends at the Crystal Palace  
Aqua Fit!  
Co-Ed Rec Volleyball  
Monday Nights Basketball  
Sunday Mens League Basketball  
Resolution Kick Start  
Sunday Fitness Fusion Workshop  
Zumba

Tai Chi  
CPR and First Aid  
EKG Earn it Keep it Grow it  
Tablets and Smart Phones Tips &  
Tricks  
Powerful Tools for Caregivers  
Soldering 101  
Chalk Paint  
Moonlit Snowshoe Hike  
Daddy Daughter Dance  
Mother & Son Night of Fun  
Bristol Harvest Festival  
Halloween Window Painting  
Halloween Party  
Kids Yoga  
Handmade Holidays  
Tea with Mrs. Claus  
Cookie Decorating  
Cake Decorating Holiday and  
Beyond  
Intro to Baking GlutenFree  
Memory Tree Lighting  
Flashlight Candy Cane Hunt  
Phone Calls from Santa  
Community Christmas Caroling  
Middlebury Wind Ensemble  
Breakfast with Santa



## THE HUB TEEN CENTER

**Programming:** At The Hub, we create quality programming experiences for the youth in our community. We always aim to be more than just a room that hosts youth, but rather a place that creates chances for them to grow as human beings. This past year, we hired a new Program Manager, Brian LaClair. We chose Brian because of his technical skills and because of his experience in programming events. He has brought positive new energy to our program that has been worth its weight in gold. There have been presentations on personal responsibility, avoiding/understanding opiate addiction, fiscal responsibility, Q&A with Bristol Police Chief Kevin Gibbs, and anti-bullying just to name a few. We also took field trips to go paintballing (with BPD staff), the Essex Farmers Market, Jay Peak Pumphouse, go-karts and many more fun activities. We are always looking for new and exciting ideas to offer the youth.

**The Facility:** This year has been one of many changes on the inside of The Hub. We tapered the concrete on our floor to get rid of a "lip" that was considered a tripping hazard. We felt our interior was too dark, and though we liked that it felt like a cozy cave, we wanted to reinvigorate our interior with fresh bright paint. Our ceiling, floor, beams, and several walls have all received a fresh coat of bright paint. This makes The Hub have a bright "sunny and warm" feeling all year round. Our new kitchen continues to be a treasured asset.

**Grants:** \$9,763 was received from United Way of Addison County was used for expanding staffing hours and supports our AmeriCorps Volunteer. We received \$12,600 From the Vermont Department of Health to run the PREP Program. Also, we received \$2,500 from The Vermont Community Foundation - small and inspiring grant. This money was spent on garden supplies/repair. It was also used to take youth on garden based field trips. Our grants totaled \$25,863.

**New Staff:** We have two new members this year bringing fresh ideas, hard work, and enthusiasm to their duties. Melissa Nelson is our VYDC AmeriCorps member (40 hours/week) and Brian LaClair is our Programming Manager (23 hours/week). They each bring unique skills to The Hub. Brian is skilled in robotics, film making, computers, music, event planning and marketing. While Melissa bring extensive experience in gardening and grant writing. Expect big things from us in the near future!

**Food:** One of the most important programs at The Hub is the Nutrition Program. Many of the students who frequent The HUB are food insecure. The Nutrition Programs includes the garden as a source of sustenance and to educate students on how to grow their own food, daily snacks, special events, and dinners (i.e. Lock-ins or the Annual Community Thanksgiving). One of the duties of our AmeriCorps volunteer is to create nutritious snacks daily, and during the summer much of that food came directly from the garden and from the Summer food program from ANESU. We were fortunate to have Ray Beaver from CSAC come in on Tuesday's and donates beef for "Taco Tuesday". Wednesday's there is pizza from CUBBERS that is donated each week, and we are always grateful.

**In Closing:** We want to thank all the taxpayers for their continued support of The Hub. We work hard to create and maintain a substance free, educational, fun, safe space that the youth of this great community can depend on. We are happy to facilitate an environment that dismantles the social cliques and serves as a place for youth to interact, eat, play, laugh and lean on. We work hard to ensure that this not only continues to exist as a staple, and pillar for our youth, but are always re-evaluating and expanding. Thank you for another year.

**Data:** Over the last year, we have 3,357 confirmed log-ins. Bristol residents totaled 1,500 with the balance coming primarily from the four outlying towns. During this time, 34 youth completed the State of Vermont PREP (Personal Responsibility Education Program) and we logged over 200 hours of youth community service.

Respectfully Submitted,

Ryan Krushenick  
Director

## **Bristol Fire Department - 2015 Annual Report**

### **Fire Chief's Report**

I am pleased to offer you this annual report of the Bristol Fire Department for the year 2015. This report highlights the department's activities and accomplishments through the year. It is our goal to offer the highest level of service possible for the citizens and business community of Bristol, while honoring the established budget set forth by the Town of Bristol Selectboard.

As the Fire Chief, I am privileged to lead a fire service organization comprised of such committed and skilled staff. The men and women of Bristol are unwavering in their commitment to protect the lives and properties of the citizens and visitors of Bristol.

The #1 priority of the department's leadership team is to ensure that the members of our department are equipped with the skills, tools, and training to provide this service in a safe and effective manner.

Our organization values trustworthiness, resourcefulness, compassion, diversity, respect, and the commitment to excellence. I am very proud to be a part of a 43 member team that exudes these values every day, on every call for service.

It has been more than a year since the 1897 fire station was all but closed down, forcing the department to operate out of less than ideal facilities in multiple geographical locations. Since that time, I have witnessed this department come together like never before and continued our mission of providing a professional service to our community.

Let us not forget, 2015 was the year our community came together to reach a successful bond vote! This resulted in the approval to construct the Town's new fire station which is currently being built!! None of this would have been possible without the work of many committees' for more than 12 years. Our transparency and willingness to work through a public process helped to make this project a reality. Construction is scheduled to be completed June 2016.

I would like to thank our Town Administrator, Therese Kirby and the Town of Bristol Selectboard members, Brian Fox, Sharon Compagne, John "Peeker" Heffernan, Joel Bouvier, and Michelle Perlee. Without their dedication to the fire department and its mission, we would not be able to continue to provide the quality of service to the citizens that we currently do. I would also like to acknowledge and extend our sincere gratitude and thanks to those who make our job a little easier by what they do for us. Our thanks to Town Clerk, Jen Myers; Administrative Assistant, Pam Correia and Peter D. Ryan; Police Chief, Kevin Gibbs and his Officers; Road Foreman, Peter Bouvier and the road crew; and the Bristol Rescue Squad for being there to support us.

I would like to equally thank our families for their continued sacrifice to the fire service. Without their support the Bristol Fire Department would not be able to provide such an outstanding community service.

Finally, I would like to thank the citizens of Bristol for your continued support and encouragement. I am blessed to be able to serve in this capacity and lead such a dedicated organization. I value the people I work with and witness their commitment daily. I am honored to be a member of this organization and of this community. I do not take this responsibility or the safety of our residents lightly.

If the doors are open and the lights are on, please feel free to stop in or contact me if you have any questions or concerns.

Sincerely,

J. Brett LaRose, Chief

## Mission Statement

*THE MISSION OF THE BRISTOL FIRE DEPARTMENT IS TO SERVE THE CITIZENS AND GUESTS OF THE TOWN OF BRISTOL BY UTILIZING EDUCATION, TRAINING AND OTHER RESOURCES AVAILABLE TO SAFETLY PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT FROM INCIDENTS INVOLVING HAZARDOUS MATERIALS, FIRE, AND OTHER EMERGENCIES.*

### **Bristol Fire Department 2015 Personnel Roster**

**\*\*      *Honorary Chief Officer***

**\*        *Honorary Officer***

<b>Name</b>	<b>Position</b>	<b>Years</b>	<b>Name</b>	<b>Position</b>	<b>Years</b>
George Smith *	Historian	58	Eric Forand	1 <sup>st</sup> Assistant Chief	11
Edward Shepard*	Engineer	44	Justin Jackman	Firefighter/Engineer	10
Mark Bouvier**	Engineer	42	Karen Moore	Firefighter/Clerk	9
Peter Coffey**	Engineer	39	Jarrett Kimball	Truck Capt. (EVMT)	8
Darwin Kimball**	Engineer	34	James Goodyear	Firefighter/Engineer	5
Bill Elwell	Firefighter/Chaplain	31	Carl Gile	Firefighter	3
Peter Bouvier*	Engineer	30	Cody Cyr	Truck LT (EVMT)	3
Joel Bouvier	Engineer	29	Kris Perlee	Firefighter	3
James Robideau	Firefighter/Engineer	27	Ryan Denecker	Firefighter	3
John Heffernan**	Firefighter/Engineer	25	Alex Bishop	Firefighter	3
Peter J. Ryan	Firefighter	24	Nick Ouellette	Firefighter	2
Jim Whitcomb	Engineer	24	Jare Allen	Firefighter	2
Terry Farr	Firefighter/Engineer	21	Will Elwell	Firefighter	2
Kevin LaRose	2 <sup>nd</sup> Assistant Chief	21	Dan McDurfee	Firefighter	1
J. Brett LaRose	Chief	20	Brian C. Wendel	Probationary Firefighter	1
Matthew Lathrop	Firefighter	20	Steve Devino	Probationary Firefighter	1
Brian W. Wendel	Firefighter	19	Matthew Babcock	Probationary Firefighter	1
Lance Perlee	Lieutenant	19	Anthony Robideau	Cadet	
Chad Perlee	Firefighter	14	Victor Hinojosa	Cadet	
Nathan Bouvier	Firefighter	14	Delaynah Leavitt	Cadet	
Amos Martin	Captain	13	Peter Foley	Cadet	
Chris Griggs	Firefighter	13			

### **Bristol Fire Department Service Recognition**

<i>Peter Bouvier</i>	<i>30 Years of Service</i>
<i>Peeker Heffernan</i>	<i>25 Years of Service</i>
<i>Brett LaRose</i>	<i>20 Years of Service</i>
<i>Matt Lathrop</i>	<i>20 Years of Service</i>
<i>Justin Jackman</i>	<i>10 Years of Service</i>
<i>James Goodyear</i>	<i>5 Years of Service</i>

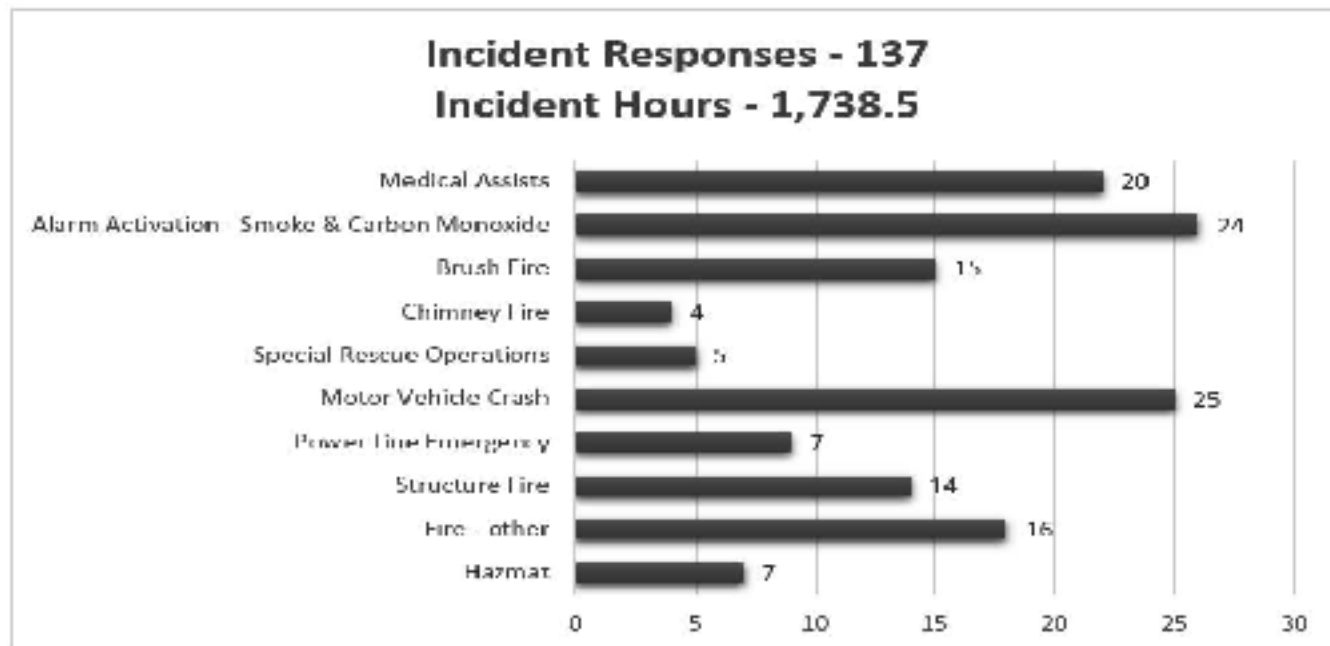
### **Joined Bristol Fire Department**

<i>Matthew Babcock</i>	<i>May 6, 2015</i>
<i>Alex Bishop</i>	<i>July 1, 2015</i>
<i>James Robideau</i>	<i>October 7, 2015</i>

### **Joined Bristol Fire Dept. – Cadet Program**

<i>Anthony Robideau</i>	<i>September 2, 2015</i>
<i>Victor Hinojosa</i>	<i>October 7, 2015</i>
<i>Delaynah Leavitt</i>	<i>November 4, 2015</i>
<i>Peter Foley</i>	<i>November 4, 2015</i>

## Emergency Incident Report:



## Training Report:

All personnel are considered probationary firefighters until they have successfully completed the Vermont Fire Service Training Council's Firefighter-I program. Following successful completion of this 200-hour program, individuals receive a pro-board certification that meets National Fire Protection Association (NFPA) Standards for Firefighter Professional Qualifications. At this time, 26 Bristol Fire Department personnel meet or exceed national standards with 3 more personnel currently enrolled in the pro-board certification course. Many firefighters go on to take other certification courses for enhanced qualifications to include, Firefighter II, Pumping Apparatus Driver Operator, Fire Instructor and Fire Officer. **Bristol Fire Department firefighters trained a total of 2,800 hours in 2015.**

## Fire Prevention and Life Safety Education Program Report:

Annually, members of the Department conduct fire prevention programs including, firefighters visiting local schools and daycare facilities to teach children the basics of fire safety, familiarize them with what a firefighter looks like in protective clothing, and to let them see the fire apparatus up close. Some highlights include fire extinguisher demonstrations, various apparatus on display, mock emergency demonstrations, and station tours. In 2015 the department rolled out a new fire prevention program curriculum that provided nearly 20 hours of education to more than 15 different Bristol Elementary Classes. We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2016 Vermont Division of Fire Safety Calendar: Esme Visco-Lyons (January); Hayden Lutz (March); Rylee Friend (April); and Allison Wells (June). Congratulations! Honorable mentions are Addison Hineman, Zoey Vaughan, and Kennedy Denecker. Our fire prevention efforts and selection of our local students' work in the fire safety calendar would not be possible without the hard work and support of Deb Mager-Rickner, Bristol Elementary School Teacher. Deb has been a tremendous advocate of our efforts to communicate to the students the importance of fire safety in homes. To schedule a fire station tour, call 453-3201 or email [bristolfiredepartment@gmail.com](mailto:bristolfiredepartment@gmail.com).



## Inventory of Fire Apparatus:



**1997 Spartan Pumper (Six-person cab):** Serving as the department's first-due engine, Engine #1 responds to all incidents including structure fires, alarm investigations, motor vehicle fires and crashes, investigations, and request for service. Engine #1 is equipped with a 1,500 gallon per minute (GPM) pump, 1,000 gallon water storage tank and a Class-A Foam System.



**2007 Spartan Pumper/Tanker (Six-person cab):** Engine-Tanker is assigned to respond to fire incidents as the second-due engine with the primary duty of providing water supply for the first-due engine until a water source can be secured. Engine-Tanker is equipped with a 2,000 gallon per minute (GPM) pump, 3,000 gallon water storage tank and a Class-A Foam system.



**2009 Ford F550 4X4 Chassis (Two-person cab):** The Mini-Pumper/Hose-Reel Truck is a multi-purpose vehicle with a 1,250 GPM pump, 300 gallon water tank, and 1,400 feet of five-inch water supply hose. This is a multi-purpose truck with the capability of: 1) Supplying water to pumpers and tankers at a water-site, 2) Carries 1,400 feet of five-inch water-supply hose, and 3) Can be utilized as a "Fast Attack" Pumper.



**2001 Ford F550 4X4 Heavy Rescue Truck (Five-person cab):** A highly specialized unit, Heavy Rescue's primary function is to respond to motor vehicle crashes with lifesaving hydraulic equipment that provides FF's the tools to disentangle a person(s) from a crashed vehicle.



**1999 Ford F550 4X4 Utility Truck (Five-person cab):** This is a first-due truck on all incidents. The custom body has an on board generator providing power to the vehicle's scene lighting, air booster system, and ventilation fans. Other essential equipment carried on this truck include self-contained breathing apparatus, thermal imaging camera, multi-gas detector, traffic control equip., etc.



**1993 Ford F450 4X4 Brush Truck (Two-person cab):** A brush truck or brush pumper truck is smaller than a structural firefighting pumper. This truck is designed for rural/wild land firefighting where access is limited. The equipment and components are oriented toward fighting brush fires. This truck has a 500 GPM pump, a 300-gallon water tank and a larger complement of smaller and lighter hose for wild land firefighting. A unique feature on the

brush truck is the pump-and-roll capability, meaning it can drive and pump water at the same time, allowing firefighters to make a "running attack" on the fire. Other essential equipment carried on this truck is wildland water backpack-pumps and hand tools for digging fire lines.

## Apparatus Replacement Plan:

Fiscal Year	Amount added July-1	Revenue from Apparatus Sale	Estimated Expense of Apparatus	EOY Balance	Notes
FY2015-16	\$ 57,580.41			\$ 57,580.41	
FY2016-17	\$ 57,580.41			\$ 115,160.82	
FY2017-18	\$ 57,580.41			\$ 172,741.23	
FY2018-19	\$ 57,580.41	100000	\$ 325,000.00	\$ 5,021.64	Sell 1997 Spartan Pumper and 1999 F550 Utility truck and replace with one new Rescue Pumper.
FY2019-20	\$ 57,580.41			\$ 62,602.05	
FY2020-21	\$ 57,580.41			\$ 120,182.46	
FY2021-22	\$ 57,580.41			\$ 177,762.87	
FY2022-23	\$ 57,580.41			\$ 235,343.28	
FY2023-24	\$ 57,580.41	35000	\$ 325,000.00	\$ 1,223.69	Sell 2001 F550 Heavy Rescue and replace with one new Rescue Truck.
FY2024-25	\$ 57,580.41			\$ 60,804.10	
FY2025-26	\$ 57,580.41			\$ 118,384.51	
FY2026-27	\$ 57,580.41			\$ 175,964.92	
FY2027-28	\$ 57,580.41	10000	\$ 235,000.00	\$ 5,545.33	Sell 2002 F550 Mini-Pumper/1991 DINGELL Pump & Body and replace with new Quick Attack Mini-Pumper.

## Capital Equipment Plan:

Fiscal Year	Amount added July-1	Equipment Purchase	EOY balance	Equipment Description
FY2015-16	\$ 27,020.95	\$ 24,636.00	\$ 2,384.95	PPE (\$0,300); Pneumatic Air Compressor (\$7,300); Posaloon Air Systems parts/labor (\$3,486); Burlington Communications (\$7,000)
FY2016-17	\$ 25,000.00	\$ 12,900.00	\$ 14,000.00	8 SCOTT 4500 PSI Cylinders (30 minute) to replace 8 SCOTT end of life (1.5 year) Cylinders; Tools for apparatus (\$5,000)
FY2017-18	\$ 25,000.00	\$ 13,000.00	\$ 25,984.95	NIRO T3013 Standard for Automatic Fire Apparatus: Equipment for new Pumper [e.g. ladders: 10' AHC, 16' Roof, 20' extension, 15' extension, 300' 2-1/2" Hose, 400' 1-3/4" hose, 20' suction hose, one handline nozzle (200gpm) two handline nozzle (50gpm), one poypipe nozzle, Monitor Appliance, Extinguishers, etc.]
FY2018-19	\$ 30,000.00	\$ 55,000.00	\$ 1,984.95	9 SCOTT 4.5 AIR PAK's with 30 minute cylinder to replace 9 SCOTT 4.5 out of compliance AIR PAK's.
FY2019-20	\$ 30,000.00	\$ 5,000.00	\$ 22,984.95	2 MSA ALTAIR Gas Detectors (\$3,000); Extrication Air Bags/Air Tools (\$0,000)
FY2020-21	\$ 30,000.00	\$ 11,000.00	\$ 35,984.95	Replace Thermal Imaging Camera #1
FY2021-22	\$ 30,000.00	\$ 65,500.00	\$ 1,404.95	9 SCOTT 4.5 AIR PAK's with 30 minute cylinder plus 1 spare cylinder(s) to replace 9 SCOTT 4.5 out-of-compliance AIR PAK's.
FY2022-23	\$ 30,000.00	\$ 1,000.00	\$ 28,484.95	NIRO T3013 Standard for Automatic Fire Apparatus: Equipment for new Rescue Truck [e.g. ladders: 10' AHC, 15' Roof, 20' extension, Extinguishers, etc.]
FY2023-24	\$ 30,000.00	\$ 11,500.00	\$ 40,984.95	(\$2,500), Ventmaster Cut-off Saw (\$2,500)
FY2024-25	\$ 30,000.00	\$ 14,000.00	\$ 62,984.95	Ventilation Saw (\$2,500) Turnout Gear Drying Cabinet (\$9,000)
FY2025-26	\$ 30,000.00	\$ 45,000.00	\$ 47,984.95	Replace Thermal Imaging Camera #2
FY2026-27	\$ 30,000.00	\$ 35,000.00	\$ 42,984.95	Replace Cascade System and Compressor
FY2028-29	\$ 30,000.00	\$ 35,000.00	\$ 42,984.95	Replace Hydraulic Extrication Tools [e.g. pump, cutters, spreaders, rams, force]
FY2029-30	\$ 30,000.00	\$ 15,000.00	\$ 57,984.95	NIRO T3013 Standard for Automatic Fire Apparatus: Equipment for new "Quick-Attack Mini Pumper" [e.g. ladders: 12' Roof, 17' extension, 1,400' 1-1/2" hose, 400' 1-3/4" hose, 40' suction hose, one handline nozzle (200 gpm) one handline nozzle (50gpm), Extinguishers, etc.]

## Town of Bristol Fire Department 2015 Capital Equipment Purchases

1. Purchase of ten (10) Motorola Minitor VI pagers to replace pagers no longer serviceable.
2. Purchase of four (4) sets of Personal Protective Equipment (Turnout Gear).

## Bristol Fire Department 2015 Notable Recognitions and Highlights

The following individuals were recognized by the department:

Kevin LaRose	<u>Outstanding Contributor</u>
Brian W. Wendel	<u>Most Training Hours</u>
Carl Gile	<u>Outstanding Fundraiser</u>

### Addison County Firefighters Association (A.C.F.A.) - 2015 Recognition & Awards

Peter Coffey received the A.C.F.A. Senior Firefighter of the Year award.

### Received Pro-Board certification as a Professional Firefighter

Daniel McDurfee

Lance Perlee

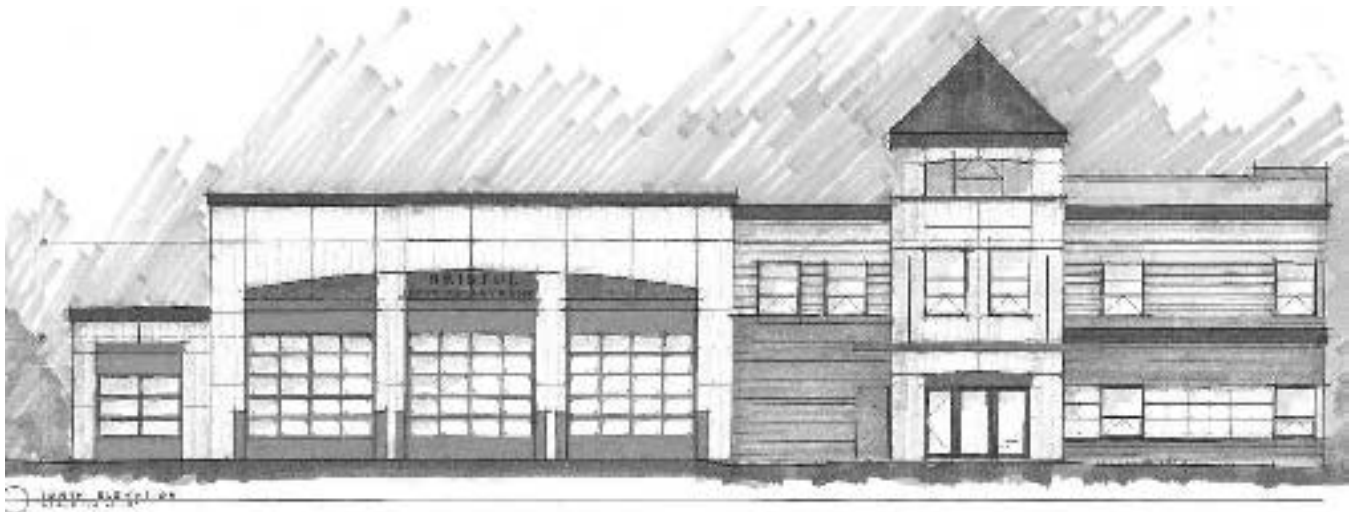
## Grant Awards 2015

**Vermont Rural Fire Protection Dry Hydrant Grant Program:** With the acquisition of \$7,500 in grant funding, and nearly 145 volunteer firefighter hours, the department was able to install two dry hydrants and repair a third. These dry hydrants are located on the Lower and Upper Notch Roads and Route 116 North and provide critical water supply for rural fire protection.

**Vermont Homeland Security Grant Program:** With the acquisition of \$32,000 in grant funding, the department was able to update and replace 10 portable radios and 8 mobile radios.

### New Town of Bristol Fire Station (*Scheduled for completion June-2016*)

It is with a very happy and humble heart that I write this particular note of thanks. As you know, a ballot was cast on July 7, 2015 for a Capital Bond to construct a new fire station. I am overwhelmed by the support this community has shown for its fire department. To receive a nearly 75% approval for a new fire station is humbling. On behalf of the Town of Bristol Fire Department and its Members, I cannot thank you enough for your support – we are overjoyed to call this site our new home come July.



## **Customer Service Report:**

The Bristol Fire Department is committed to excellent customer service. The department is always working to keep current with innovative ways to serve our community. Our officers and firefighters work hard at ensuring great customer care is met each and every day, with every person we come in contact with.

While it may be obvious that we respond to emergency service calls of all kinds, structure fires, vehicle crashes, smoke & carbon monoxide alarms, and hazmat incidents just to name a few, let it be known that we are prepared for much more than the obvious. The fire department and its personnel hold a wealth of knowledge, expertise and resources in many areas other than firefighting. Should a citizen or resident have a situation in which they are not familiar or don't know how to handle, we in the fire department, are experienced in almost every situation and can resource to find a solution to almost any problem. When in doubt, call 911! When you don't know where to turn, turn to the Town of Bristol Fire Department.

Our emergency activities include responding to all types of fires and vehicle crashes, carbon monoxide situations, special rescue operations, hazardous materials protection, assisting with water and ice rescues, storm damage mitigation and alarm notifications. Conversely, we will help our residents with smoke detector questions, home fire inspections, lift assists, well-being checks, home lock outs and much more.

The Bristol Fire Department strives for the highest level of customer service. We pride ourselves on kind customer care and "owning your situation to completion". Remember, we're here to serve you... any time, any day and in any way.

## **A Very Special Thanks**

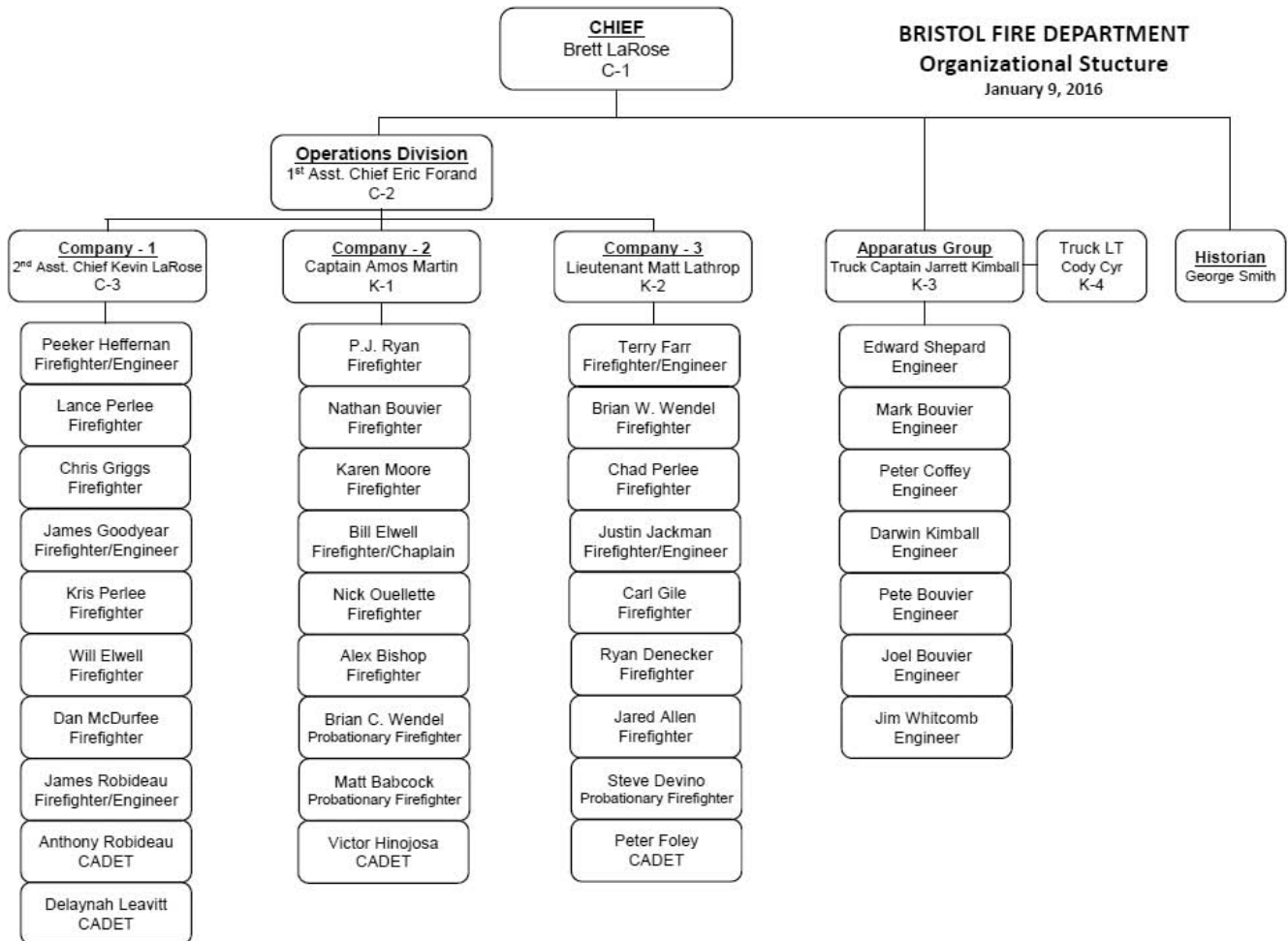
**Bristol American Legion, Post 19** – last, but certainly not least, a heartfelt thanks for the continued hospitality you have shown the Town of Bristol and its Fire Department. For part of 2014, all of 2015 and what will end up being at least six months of 2016, you have provided the fire department a space, at no cost to the tax payers, to conduct meetings, trainings, and special events. Since the fire department's North Street Headquarters was all but closed down, the legion has provided us a place to gather as a department and conduct our business.

I would like to personally recognize and thank American Legion Member, Mr. Stephen Tierney. Since the fire department lost use of its kitchen, Steve and his support staff have graciously donated their time and expertise each month preparing and serving the fire department's monthly dinner. We thank you greatly.

Respectfully submitted on behalf of the Officers and Members of the Bristol Fire Department,

Brett LaRose, Chief

# Town of Bristol Fire Department 2016



## **BRISTOL POLICE DEPARTMENT REPORT TO THE DISTRICT**

I would again like to thank all the officers for their efforts during this year, especially in light of my short absence in March 2015 due to a back injury and the temporary absence from active duty of Officer Josh Otey who injured his shoulder, also last March, who just returned to duty 01-17-16. To those of you who showed us your support this past year, I sincerely thank you.

A combination of factors have continued to affect our community this past year as it relates to public safety. We see continued issues around the use of illegal drugs, especially heroin, as well as crimes related to the drug problem. We are continuing to work on this problem and appreciate the support we have seen from the public and from other police agencies in the county.

In 2015, we began to expand our public safety programs with ALICE (Alert, Lockdown, Inform, Counter, Evacuate) which is a program to help schools, churches, businesses etc. respond to a violent intruder. In the coming year, we hope to work with ANESU and other organizations to address this concern with additional trainings and assistance with crisis plans. We also look forward to conducting other community safety programs. Anyone wishing to visit us or come in for a tour can find us at 72 Munsill Avenue.

In 2015, we responded to or initiated 1,220 incidents (1,236 in 2014, 1,121 in 2013, 1,228 in 2012, 1,150 in 2011, 1,516 in 2010). Crimes typically reported to the Vermont Crime Information Center and services provided by the department are as follows:

<b>Burglary</b>	<b>5 (-1)</b>	<b>DUI</b>	<b>3 (-4)</b>	<b>Cruelty to Animals</b>	<b>1(+1)</b>
<b>Larceny</b>	<b>31 (-7)</b>	<b>Vandalism</b>	<b>13 (+3)</b>	<b>Skateboard Complaints</b>	<b>0(+0)</b>
<b>Auto Theft</b>	<b>3 (-2)</b>	<b>Harassing Phone Calls</b>	<b>3 (-5)</b>	<b>Fireworks Violations</b>	<b>0(-2)</b>
<b>Forgery</b>	<b>2 (-3)</b>	<b>Family Child Offenses</b>	<b>17 (+3)</b>	<b>Liquor Violations</b>	<b>6(+2)</b>
<b>Fraud</b>	<b>6 (-5)</b>	<b>Disorderly Conduct</b>	<b>26(+4)</b>	<b>Stalking</b>	<b>1(+0)</b>
<b>Stolen Property</b>	<b>2 (+0)</b>	<b>Assaults</b>	<b>15(+3)</b>	<b>Drug Offenses</b>	<b>22(-12)</b>
<b>Sex Offenses</b>	<b>0 (+0)</b>	<b>Trespass Violations</b>	<b>11(+0)</b>	<b>Resisting Arrest</b>	<b>2(-4)</b>
<b>Armed Robbery</b>	<b>0 (-0)</b>				
<b>Vacant Home Checks</b>	<b>37(+32)</b>	<b>Youth Services</b>	<b>21(+6)</b>		
<b>Business Checks</b>	<b>25(+12)</b>	<b>Misc. Citizen Assists</b>	<b>7,485(-11)</b>		
<b>Bar Checks</b>	<b>0(-1)</b>				

Citizens with questions about the Department's operations / services are encouraged to contact us. You can now find us on Facebook and we have a page linked to the Town's website. I encourage citizens interested in working with us to make the community safer to consider membership on the Bristol Police Advisory Board. You can reach us at 453-2533.

Respectfully Submitted,

Chief Kevin E. Gibbs

# BRISTOL POLICE DISTRICT BUDGET

	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 AS OF 12/30/15	2016-2017 PROPOSED
<b><u>REVENUES</u></b>					
Detail Revenues	3,300	13,336	3,000	2,189	3,000
Non-District Services to Town	4,000	4,578	4,350	900	4,250
Town Traffic Patrol Contract	10,000	10,000	10,000	5,002	10,000
MAUHS Contract	5,000	8,030	5,200	2,320	6,000
Fines	9,500	7,611	6,500	5,496	8,000
Interest	0	0	0		0
Towing Fees	1,000	645	500		500
Misc. Revenues	<u>500</u>	<u>695</u>	<u>975</u>	<u>293</u>	<u>1,200</u>
Transfer from fund balance			<u>20,000</u>		<u>20,000</u>
<b>TOTAL NON-TAX REVENUES</b>	<b>33,300</b>	<b>44,895</b>	<b>50,525</b>	<b>16,200</b>	<b>52,950</b>
<b>NET RAISED BY TAXES</b>	<b>332,956</b>	<b>332,956</b>	<b>345,695</b>	<b>194,889</b>	<b>363,049</b>
<b><u>TOTAL REVENUES</u></b>	<b>366,256</b>	<b>377,851</b>	<b>396,220</b>	<b>211,089</b>	<b>415,999</b>
<b><u>EXPENDITURES</u></b>					
Full-time Labor	155,097	153,048	163,592	73,771	165,607
Part-time Labor	17,500	23,750	18,000	19,533	33,280
Detail Labor	3,000	9,742	2,800	2,510	2,800
Clerical	3,325	1,514	12,480	3,728	8,860
Administration	5,100	4,653	4,812	2,406	5,006
Overtime & Shift Differential	16,000	19,245	20,800	10,495	15,780
FICA/MEDI	15,302	16,918	17,020	8,686	17,697
Health Insurance	38,650	30,909	33,839	20,431	35,555
Retirement	12,432	12,921	13,440	11,268	13,835
Worker's Comp	6,800	6,706	7,151	3,405	8,200
Disability Insurance	2,000	1,903	2,000	1,023	2,090
Uniforms	2,000	1,129	2,000	1,529	2,000
Training	2,500	2,278	2,500	1,747	2,500
Computer	1,000	1,484	1,000	840	4,000
Office Supplies	1,000	2,736	1,225	1,044	2,200
Equipment	1,000	641	1,500	710	1,000
General Supplies	750	865	800	84	750
Vehicle gas/oil	9,500	9,315	9,500	2,639	8,000
Vehicle Maint.	6,500	3,228	6,500	1,493	5,500
Facility Expenses	35,000	37,097	39,246	21,479	40,878
Postage	250	149	270	69	200
Communications	8,000	7,989	6,800	6,577	7,500
Towing	800	630	300	0	300
Insurance	11,000	12,836	14,745	15,036	16,861
Capital Vehicle Reserve	9,000	9,000	11,000		12,500
Capital Equipment Reserve	2,000	2,000	2,000		2,000
Miscellaneous	750	486	900	586	900
2013 Facility Special Article		85			
Crime Prevention					200
<b><u>TOTAL EXPENDITURES</u></b>	<b>366,256</b>	<b>373,257</b>	<b>396,220</b>	<b>211,089</b>	<b>415,999</b>

## LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

The staff and Board of the library spent 2015 carefully considering the past and looking forward to an exciting future at our library. Cooperation amongst public libraries in Vermont and open access for all residents have become guiding principles of modern library service. We are constantly looking for new ways to get library materials to the reading public as we move forward to create a "library without walls" which will bring our resources to even more people.

Our first year using a new library automation system called KOHA was 2015. This system links our library collections with those of 60 plus others in the state. Now when you look for an item that we do not own, you can see who does own it. We can borrow it for you through inter-library loan or you can take advantage of our new HomeCard and go to any HomeCard library to pick up the item you want. Instead of being limited to the 17,000 items we own in Bristol, you have access to tens of thousands of items. In January 2016, Vermont libraries will begin a new delivery service that will expedite borrowing between libraries. If you take a movie or book from, for example, Shelburne and can't make it back to return it, we can send it back for free via our delivery service. This new delivery service also means we will no longer ask for donations to cover inter-library loan postage. Borrowing between libraries will be absolutely free. We also now offer Bristol library accounts to anyone, regardless of town of residence, for free. Each of these new projects moves us towards more open access.

Some statistics help illustrate how the new "library without walls" model is playing out in Bristol. Three years ago, we started offering downloadable ebooks; in 2015, the number of titles downloaded doubled from the year before. Audiobook downloads increased by a third. Visits to our website have steadily increased every year; in 2015, they increased by 20%. Patrons are going to the website to do genealogy research, take continuing education classes, learn new languages, and do research using our Gale databases. Two "old-fashioned" ways that we continue to bring the library to you is through our shut-in delivery service and our weekly visits to childcare providers. We also continue to provide technology help by appointment to guide people in using new resources.

We would like to take this opportunity to thank Moira Garrity and Jim Stapleton for their hard work as members of the Library Board of Trustees. We will miss them as they move on to new pursuits.

Sincerely,

The Lawrence Memorial Library Board of Trustees

Caroline Engvall

Jill Mackler

Jim Stapleton

Mary Yates

**Lawrence Memorial Library Endowment Fund Balances**

Fund	Year	Ending balance December 31
Vera Cline Endowment	2014	\$137,438.23
Vera Cline Endowment	2015	\$130,925.30
Unrestricted Endowment	2014	\$74,333.92
Unrestricted Endowment	2015	\$69,219.38

### **Library Enhancement Fund**

June 30, 2014 balance \$7773.00

Income \$9621.00

Expenditures \$15,881.00

June 30, 2015 balance \$1513.00

This fund is for the purpose of financing capital improvements and library services and collections not included in operating expenses. The fund includes gifts, special donations, and grants.



Lawrence	Memorial	Library	Budget	2016-2017
	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Proposed 2016-2017
<b>Revenue:</b>				
Town Appropriations	\$ 122,128.00	\$ 122,745.92	\$ 129,543.00	\$ 131,721.00
Downtown wireless	\$ 1,200.00	\$ -		
Investment distribution	\$ 9,000.00	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00
Fund Raising	\$ 2,800.00	\$ 7,597.29	\$ 3,400.00	\$ 3,400.00
Donations and fines	\$ 3,700.00	\$ 1,743.72	\$ 1,800.00	\$ 1,800.00
Misc Income				
<b>Total Revenue:</b>	\$ 138,828.00	\$ 141,086.93	\$ 144,743.00	\$ 146,921.00
<b>Expenses:</b>				
Salaries	\$ 93,350.00	\$ 93,277.44	\$ 95,217.00	\$ 98,073.00
Payroll Taxes	\$ 7,500.00	\$ 7,674.84	\$ 7,650.00	\$ 8,000.00
Retirement	\$ 3,350.00	\$ 3,768.52	\$ 3,700.00	\$ 3,800.00
Life, disability, workers comp.	\$ 1,300.00	\$ 1,239.49	\$ 1,400.00	\$ 1,428.00
Fundraising Expense		\$ 1,647.95	\$ -	\$ -
Books	\$ 6,000.00	\$ 4,746.10	\$ 6,000.00	\$ 6,000.00
Digital Media/DVD	\$ 2,000.00	\$ 1,985.44	\$ 2,000.00	\$ 2,000.00
Children's Materials	\$ 3,000.00	\$ 2,185.03	\$ 3,000.00	\$ 3,000.00
Young Adult Materials	\$ 1,000.00	\$ 976.24	\$ 1,000.00	\$ 1,000.00
Processing Supplies	\$ 800.00	\$ 767.82	\$ 700.00	\$ 800.00
Technology	\$ 2,000.00	\$ 1,121.21	\$ 2,000.00	\$ 2,000.00
Office Supplies	\$ 1,000.00	\$ 630.96	\$ 1,000.00	\$ 600.00
Custodial Supplies	\$ 1,000.00	\$ 598.96	\$ 1,000.00	\$ 600.00
Postage	\$ 600.00	\$ 910.69	\$ 650.00	\$ 650.00
Travel	\$ 600.00	\$ 434.50	\$ 600.00	\$ 600.00
Programs	\$ 528.00	\$ 236.47	\$ 300.00	\$ 300.00
Education	\$ 500.00		\$ 400.00	\$ 400.00
Dues/Memberships	\$ 50.00	\$ 84.00	\$ 50.00	\$ 50.00
Professional Fees	\$ 3,300.00	\$ 3,125.00	\$ 3,366.00	\$ 3,200.00
Equip Maintenance	\$ 400.00	\$ 637.95	\$ 900.00	\$ 900.00
Grounds Maintenance	\$ 200.00	\$ 690.00	\$ 300.00	\$ 450.00
Building Maintenance	\$ 1,000.00	\$ 2,983.30	\$ 1,000.00	\$ 1,000.00
Cleaning	\$ 1,300.00	\$ 2,780.00	\$ 3,900.00	\$ 3,900.00
Fuel Oil	\$ 3,000.00	\$ 2,587.92	\$ 3,400.00	\$ 3,000.00
Electric	\$ 2,300.00	\$ 2,428.81	\$ 2,300.00	\$ 2,300.00
Telephone and DSL	\$ 1,200.00	\$ 1,173.18	\$ 1,200.00	\$ 1,200.00
Water Expense	\$ 250.00	\$ 215.46	\$ 300.00	\$ 250.00
Building Improvements			\$ 1,000.00	\$ 1,000.00
Library automation support	\$ -	\$ -	\$ 350.00	\$ 360.00
Bank charges	\$ 100.00	\$ 60.00	\$ 60.00	\$ 60.00
Downtown wireless	\$ 1,200.00	\$ 1,200.00	0*	
Misc Expense		\$ 76.41	\$ -	\$ -
<b>Total Expenses:</b>	\$ 138,828.00	\$ 140,243.69	\$ 144,743.00	\$ 146,921.00

## **WATER AND WASTEWATER DEPARTMENT**

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. Each year, a consumer confidence report is generated, that explains the quality of Bristol's water and terminology to help us understand what the Department of Environment Conservation requires we test for. It is available on our website at [www.bristolvt.org](http://www.bristolvt.org).

The Bristol Selectboard are also the Water Commissioners, and in that capacity, they review monthly budget reports, review monthly reports from Simon Operation Services (SOS), our current contracted water operators, and plan for infrastructure projects, as well as routine maintenance.

We are currently working with Green Mountain Engineering to upgrade the waterline on West Street and expanding the district by running the waterline to Lover's Lane. This will help us bring on more users, bring us closer to looping the system by connecting to the South Street waterline, as well as encourage development of the campus style business park on Stoney Hill. This year, we will be having a bond vote at our May 2016 Water District Meeting, as the cost to update the water line on West Street and expand to Lover's Lane has an estimated cost of \$833,000. We have been working with U.S.D.A. regarding funding. We do qualify for up to 45% of that amount in grant funding, but won't know our exact figures for another month or two.

Selectboard meetings are every other Monday night and the Water Commissioner's hold an annual public meeting in the spring, where users may voice concerns, ask questions and make suggestions. You may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. Like the Water Department, the Selectboard are also the Sewer Commissioners and they also hold an annual public meeting in the spring and review monthly financial and maintenance reports.

In 2016, there is a plan to move forward with the installation of a hatch in one of the cells that make up the system, and do some other minor repairs. Simon Operation Services continues to operate our waste water system and has a contract with the Town until June 2016. Lance Perlée is our local operator and may be contacted via the Town Office at 453-2410.

Respectfully Submitted,

Therese Kirby, Town Administrator  
Lance Perlée, Simon Operation Services

### Water Department Capital Fund Long Range Plan

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
<b>Balance (6/30/15)</b>	186,926	175,715	163,676	156,623	149,561	161,429
<b>Appropriation</b>	20,275	20,000	25,000	25,000	25,000	25,000
<b>Estimated Interest</b>	224	211	196	188	179	194
<b>Total Available</b>	207,425	195,926	188,873	181,811	174,740	186,623
	<i>line thawer &amp; engineering for new water line &amp; reservoir repairs</i>	<i>replace 200 water meters</i>	<i>replace 200 water meters</i>	<i>replace 200 water meters</i>	<i>remote monitor &amp; meter reader</i>	<i>Leak detector &amp; high lift pump &amp; possible upgrade of pine street water line</i>
<b>Equipment/Service</b>	31,710	32,250	32,250	32,250	13,311	151,596
<b>Closing Balance</b>	175,715	163,676	156,623	149,561	161,429	35,027

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Water Department's capital fund shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial, or in needs, may be made. The purpose of long range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan was designed to reduce the need for bonding for all of our equipment and service needs. This plan does not reflect any emergency repairs.

<b>2015-2016</b>	Purchased a line thawer, contracted to have maintenance done on the reservoir and engineering fees for expansion and upgrade on West Street.
<b>2016-2017</b>	Upgrade 200 meters in district to meter guaranteed to be accurate for 20 years.
<b>2017-2018</b>	Upgrade 200 meters in district to meter guaranteed to be accurate for 20 years.
<b>2018-2019</b>	Upgrade 200 meters in district to meter guaranteed to be accurate for 20 years.
<b>2019-2020</b>	Upgrade remote monitor at the reservoir and the meter reading equipment.
<b>2020-2021</b>	Upgrade hand held leak detecting equipment and replace or rebuild a high lift pump.
<b>2021-2022</b>	Upgrade pipe locator , replace or rebuild a high lift pump, start engineering &/or construction of water line upgrade on Pine Street.

**BRISTOL WATER DISTRICT BUDGET**

	<b>2013-2014 BUDGET</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 BUDGET</b>	<b>2015-2016 as of 1/15/16</b>	<b>2016-2017 PROPOSED</b>
<b><u>REVENUES</u></b>							
Water Rents	255,000	232,424	250,000	254,077	245,000.00	93,721.00	263,000
Interest & Penalty	3,500	4,655	4,000	3,032	4,300	2,437	3,800
Water Service Connection Fe	500	500	1,250	-	500		500
Interest	100	0	100	-	-		100
Sugar Wood Revenue				625			625
Miscellaneous Revenue	<u>100</u>	624.8	<u>100</u>	<u>1122</u>	<u>500</u>		<u>100</u>
<b><u>TOTAL REVENUES</u></b>	<b>259,200</b>	<b>238,204</b>	<b>255,450</b>	<b>258,856</b>	<b>250,300</b>	<b>96,158</b>	<b>268,125</b>
<b><u>EXPEDITURES</u></b>							
Labor	0	1144.96	200	349	200	277	350
Admin/Clerical Salaries	6,900	6528.17	7,050	6,183	6,570	3,700	6,834
FICA/Medicare	528	683	555	643	518	303	523
Health Insurance	400	292	945	1,210	1,536	940	1,767
Retirement	466	374	489	434	474	128	504
Disability Insurance	85	89	91	70	91	41	75
Supplies	9,500	11,057	12,500	12,183	9,500	4,012	11,000
Meters, Touchpads, etc.				-	2,500	109	2,500
Computer Supplies	200	0	700	700	200	10	200
Electricity - Pump	45,000	35,836	32,500	35,553	34,000	17,324	37,246
Electricity - Basin St. Building	250	253	250	233	240	86	240
Operating Contract	61,000	60,848	62,675	64,110	64,566	38,089	66,502
Contracted Services	12,500	14,124	11,500	14,738	11,500	11,341	14,000
Rent at Town Garage	400	400	400	400	400	-	400
Postage & Office Supplies	2,500	1,407	2,000	94	1,500	977	1,500
Communications	1,000	21	800	563	700	-	700
Insurance	1,400	1,405	1,500	1,416	1,500	1,371	1,500
Building Overhead & Mainten	3,000	2,726	5,200	1,996	3,000	1,621	3,000
Compliance Testing	1,000	647	1,500	1,291	1,500	168	1,400
Vt Water System Fee	3,500	6,857	3,500	3,886	3,600	2,040	4,000
Property Tax - Lincoln proper	335	271	335	289	300	326	360
Bond and Note Payments	84,136	83,717	83,160	83,201	83,081	66,423	101,984
Capital Reserve Fund	25,000	0	25,000	25,000	20,275	-	20,000
Transfer to Capital Roads - P	0	0	2,500	2,500	2,500	-	2,500
Miscellaneous	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>50</u>	<u>459</u>	<u>500</u>
<b><u>TOTAL EXPENDITURES</u></b>	<b>259,200</b>	<b>228,680</b>	<b>255,450</b>	<b>257,042</b>	<b>250,300</b>	<b>149,745</b>	<b>279,585</b>

# BRISTOL SEWER DISTRICT BUDGET

	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 As of 1/25/16	2016-2017 PROPOSED
<b><u>REVENUES</u></b>							
User Fees	33,500	35,221	37,500	36,087	37,500	16,353	35,600
Interest & Penalty Charges	100	161	100	0	100	231	150
Interest	100	0	100	0	0	0	0
Misc. & Allocation Revenue	<u>100</u>	<u>0</u>	<u>100</u>	<u>2,500</u>	<u>100</u>	<u>0</u>	<u>100</u>
<b><u>TOTAL REVENUES</u></b>	<b>33,800</b>	<b>35,381</b>	<b>37,800</b>	<b>38,587</b>	<b>37,700</b>	<b>16,584</b>	<b>35,850</b>
<b><u>EXPENDITURES</u></b>							
Operating Contract	8,600	8,692	8,955	8,955	9,225	5,381	5,926
Admin/Clerical Salaries	2,400	2,119	2,403	2,276	2,212	1,295	2,644
FICA/Medicare	184	175	184	161	169	99	202
Retirement	162	129	167	156	155	45	194
Health Insurance	0	0	120	185	256	160	530
Disability Insurance	30	29	35	23	30	14	30
Supplies	400	521	480	490	500	337	500
Insurance	200	148	164	162	165	179	182
Maintenance & Septic Tank	6,500	9,947	7,500	9,280	8,000	5,356	8,000
Testing	1,300	582	1,300	1,159	1,300	597	1,300
Engineering	1,600	1,673	1,600	1,273	1,600	873	1,500
Debt Retirement	12,324	12,336	12,342	12,264	12,336	10,665	12,317
Capital Reserve Fund	0	0	2,500	2,500	1,702	0	2,500
Miscellaneous	<u>100</u>	<u>7</u>	<u>50</u>	<u>8</u>	<u>50</u>	<u>0</u>	<u>25</u>
<b><u>TOTAL EXPENDITURES</u></b>	<b>33,800</b>	<b>36,358</b>	<b>37,800</b>	<b>38,892</b>	<b>37,700</b>	<b>25,001</b>	<b>35,850</b>

This budget will be discussed and voted on at a duly warned Sewer District Meeting in May 2016.

## LANDFILL REPORT

On July 15, 2015, the Town of Bristol and the Vermont Agency of Natural Resources entered into a Memorandum of Agreement in regards to closure of our landfill. The Town of Bristol committed to closing the landfill per the State of Vermont's statutory requirements, and the Agency of Natural Resources agreed to include an appropriation for Bristol for up to \$180,000 in the State Capital Funds FY 2017 proposal to the Legislature for the Capital Bill.

As you are fully aware, the landfill ceased operation on August 1, 2015 and the closure process began. The Selectboard entered into contracts with Casella Construction and Green Mountain Engineering to manage the task. With terrific team work, an unbelievably gracious donation of tailings from Omya, a donation of material which saved Bristol over \$400,000, the landfill is closed and covered.

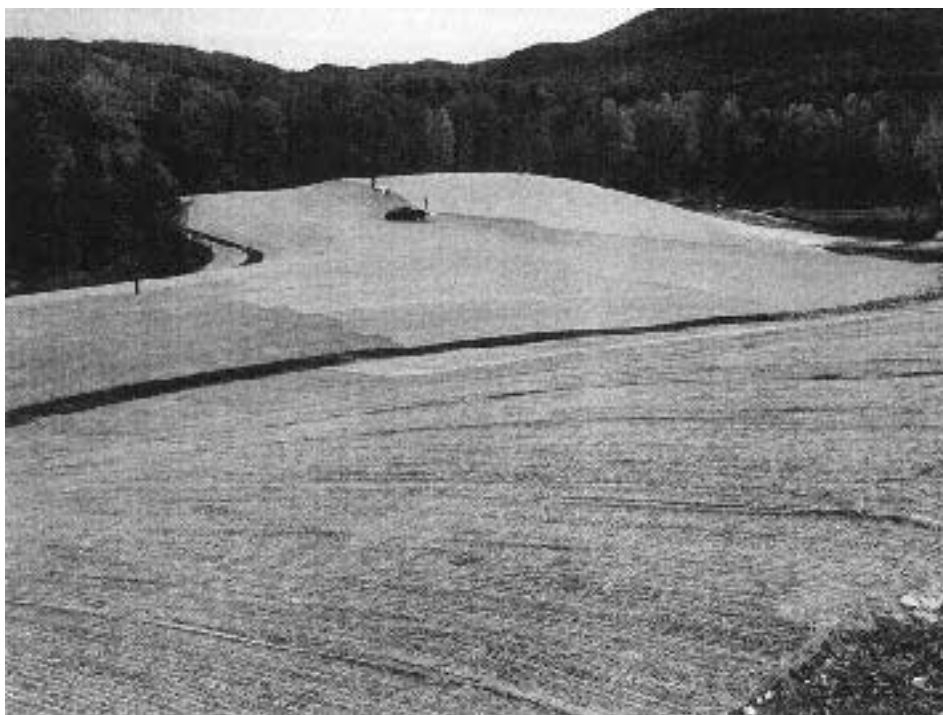
There is a shortfall of \$143,863.24, which we believe will be included in the State's FY 2017 Capital Fund. Representative Dave Sharpe and Fred Baser have been working directly with Legislative Committee Members to try and make this happen. At this time we are cautiously optimistic.

Casella Construction and Green Mountain Engineering will be back in the spring of 2016 to see how settling has occurred and to replant any spots necessary. Due to the nature of landfill closures, the landfill will need to be left alone for at least three years, to fully allow the cover process to take hold.

Thank you to John Casella II and all of his staff at Casella Construction and to Alan Huizenga and Russ Strom-Olsen of Green Mountain Engineering, without whom this would have been an impossible task. Thank you to Merle Knight, George Smith, Randy Farnsworth and Jane Dearborn for their service and dedication.

Respectfully,

Therese Kirby, Town Administrator



## CLOSURE COSTS

Legal	Amount	Description
1/6/2015 - 2/16/15	2,966.00	Reviewed State's MOU & Documents for joining ACSWMD, Opinion letter for joining ACSWMD, payment of ACSWMD's legal fees for Bristol to join district.
<b>Engineering</b>		
6/22/2015 - 6/2016	28,281.67	Resident Engineering Services and Contract Administration for closure.
<b>Construction</b>		
8/11/2015 - 6/2016	720,000.00	Closure materials, equipment, etc.
<b>Administration</b>		
5/15-11/15	1788.57	Town of Bristol's administrative costs.
<b>Total</b>	<b>\$753,036.24</b>	

## Statement of Net Position Closure Fund #020

Assets	
Current Assets	
Cash	202,381.00
Investments	406,792.00
Receivables	0.00
Prepaid Expenses	0.00
Total Current Assets	\$609,173
Noncurrent Assets	
Capital Assets	0.00
Total Noncurrent Assets	0.00
<b>Total Assets</b>	<b>\$609,173</b>
Liabilities	
Current Liabilities	
Accounts Payable	0.00
Unearned Revenue	0.00
Estimated Closure Costs	753,036.24
<b>Total Liabilities</b>	<b>\$753,036.24</b>
<b>Net Position as of 6/30/15</b>	<b>(\$143,863.24)</b>

## **Bristol Conservation Commission**

Commission members during 2015: Ken Johnson, Chair; Pete Diminico, Vice-Chair; Katie Reilley, Clerk; Dave Henderson; Dave Rosen; Kristen Underwood; Randy Durand; Rick Taylor; Devlin Rutherford (appointed May 2015).

Several 2014 projects were continued into 2015 and new projects were undertaken.

- The plantings in the Saunders River Access were redone where trees struggled to survive the dry summer weather in 2014. A BCC workday with volunteers used some of the many successful saplings in the center of the river bend to replant the outer ring area.
- Vermont Geological Survey maps of Bristol are available for viewing at the town offices and online at: <http://www.anr.state.vt.us/dec/geo/ofreps.htm>.
- Hosted a "Water Quality Chat" with Matt Witten of the Addison County River Watch Collaborative for residents to discuss any water quality concerns.
- Organized Green-Up Day in Bristol, which brought roughly 230 bags to the landfill, resulting in over 1,400 lbs. of garbage cleaned up.
- Received hard copies of the Bristol Village Tree Inventory produced by the Vermont Urban & Community Forestry Program.
- Claire Tebbs from the Addison County Regional Planning Commission attended a BCC meeting to discuss newer stormwater management strategies now coming into use. In the future, grants may be available to interested towns. Of particular concern is slowing down runoff to allow particulate matter to settle out and getting stormwater absorbed before it can reach a brook, stream, or storm drain.
- Helped with a demonstration stormwater project on East Street by Richard Butz and learned about his experiences with a rain barrel program in Buffalo, NY.
- Distributed information through Front Porch Forum about mulch "volcanoes" on tree plantings. Mulch above the trunk/root flare can starve a tree of oxygen.
- Installed signage showing the most recent e-coli readings at important swimming locations on the New Haven River.
- Provided support and publicity for Sonia DeYoung's project walking the New Haven River in Addison County. Sonia met local residents and gave a public talk.
- Participated in a storm drain stenciling project, initiated by the New Haven River Anglers. Sixty storm drains in town were stenciled to remind everyone that the drains empty into the river and to keep contaminants out of the storm drains.
- Started discussions with the Bristol Historical Society about collaborating on a trail along historical sections of the New Haven River south of Bristol Village.

The Bristol Conservation Commission members wish to express their thanks to all the organizations and individuals that contributed time, energy, and funds to the many projects we participated in this year. We are also very appreciative of the ongoing support of the Town of Bristol's elected officials, employees, and of the residents of the Town. It would be very difficult to accomplish what we have without your support for our efforts and your contributions to the Conservation Reserve Fund, which is vital to leveraging funds from other sources.

Respectfully Submitted,

Ken Johnson, Chair



## **REVOLVING LOAN FUND COMMITTEE**

Our current revolving loan fund has its origins in the late 1980's when the Town of Bristol received a \$300,000 block grant from the State of Vermont for downtown housing and storefront improvements. Rather than giving the money to the downtown property owners, the almost \$300,000 was loaned to these participants at very friendly terms. This allowed the Town to recycle about \$250,000 of the original award. Today, we have three times the amount of money to lend out thanks to prudent, yet competitive, use of the original grant.

In 2015, we had two successful loans in the program, both to Bristol businesses. One loan was to an existing business that presented us with a refinancing plan that would allow them to reduce their lending costs, and as a result, be more competitive. The second loan was to a new Bristol business, a furniture manufacturer who, if successful, will also open a showroom in the downtown area. As of December 31, 2015, we have \$191,313.90 available to lend. At the moment, there is \$490,915.71 outstanding in our portfolio, all of it working within the community.

It is important to note that while the Town's Revolving Loan Fund has been used by business people to help their enterprises and thus Bristol (jobs, property taxes, increased property values, more options for area residents, etc.), the revolving loan dollars are also available for affordable housing and public safety projects. Having a resource like this in our community is special. We hope your awareness will assist in the continued use of the Fund to continue to make Bristol a wonderful place to live and do business.

Respectfully Submitted,

Fred Baser  
Advisory Board Chair

## BRISTOL ENERGY COMMITTEE

The Bristol Energy Committee was established in 2007 by the Selectboard with the mission to investigate the energy use in the Town of Bristol and make recommendations based on energy conservation and efficiency, consulting with and advising the Town about energy related issues in zoning and alternative energy, assisting residents and businesses in understanding and reducing their energy use, working with schools in exploring energy conservation and efficiency, and exploring energy conservation and efficiency in transportation. The Committee is authorized to have up to 7 members. The current members of the Bristol Energy Committee are: Michael Corey, Bob Donnis, Chair, Brendan Gallivan, Sue Hawkins, Wendy McArdle, Matt Sharpe. If you are interested in becoming a member of the Bristol Energy Committee, please contact the Town Clerk's Office. The Bristol Energy Committee established the following goals:

### **GOAL 1: Become THE resource for all matters relating to Energy in Bristol**

- Town, Residents, Businesses
- Electrical, Thermal, Renewable, Transportation

### **GOAL 2: Disseminate Energy Information to all Townspeople/Organizations**

- Energy Saving TIPS on Front Porch Forum and Facebook

### **GOAL 3: Engage the People of Bristol on Energy Saving Measures**

- Advice on Town Projects
- Home and Business Energy Investigation and Advice

### **2015 Projects of the Bristol Energy Committee:**

- Investigation of Community Solar to Benefit the Town, Residents, and Businesses
  - Identified potential sites for solar installation
  - Supported GMP's request to the PSB to extend renewable energy connections to the power grid in 2016
  - Status – continue in 2016
- Investigation of an Electric Car Charging Station in Bristol
  - Educate the public about electric vehicles (EVs)
  - Facilitate ownership of electric cars
  - Attract electric car owners to Bristol – benefit businesses in town
  - Status – continuing in 2016
- Helped the Fire Station Committee Connect with Efficiency Vermont
  - Efficiencies are designed into the new fire station
  - Efficiency VT technical expertise and rebates
  - Energy savings for the life of the new fire house
- Published Energy Saving Tips to Bristol Residents and Businesses
  - Including LEDs, heat pumps, energy audits, roof ice dams, hourly electric usage from GMP, financing energy projects, refrigerators, rental properties, fuel cost per BTU, windows, electronic phantom power, boilers and furnaces, programmable thermostats and more.
- Created A Facebook Page to Include all These Tips and More
  - [https://www.facebook.com/BristolEnergyCommittee?\\_rdr](https://www.facebook.com/BristolEnergyCommittee?_rdr)
- On site Home Energy Reviews and Identification of Actions for Homeowners to Reduce Energy and \$\$.

### **Additional Project in 2016: Transportation Survey**

- Survey Bristol Residents to Identify the Transportation Interests and Improvements Important to Them

### **Fuel Assistance Program: Heating Fuel for Bristol Neighbors who have Exhausted Other Means**

- Funds by Generous Donations – Managed by the Bristol Federated Church
- Four (4) Neighbors Assisted in Calendar Year 2015

Respectfully Submitted,

Bob Donnis, Chair; Brendan Gallivan; Matt Sharpe; Michael Corey; Wendy McArdle; Sue Hawkins

## BRISTOL HISTORICAL SOCIETY

The highlight for the Bristol Historical Society in 2015 was the presentation of a Lifetime Achievement Award from the Vermont Historical Society for Reg Dearborn in recognition of his significant and continued contributions to historical preservation. Details along with a picture can be found at the following link:

<http://www.addison-eagle.com/news/2015/nov/12/bristol-educator-receives-vermont-history-award/>

Reg is a regular contributor to History Space in the Burlington Free Press and an excellent example of that is his article on 'When Bristol had an airport' published in the newspaper on November 27<sup>th</sup>, 2015. The Society is proud to call Reg a member. Reg and Gerald Heffernan again have placed the always popular display of Bristol artifacts in the National Bank of Middlebury lobby here in town.

In addition, in January 2015, Gerald Heffernan presented our past president, Sylvia Coffin, with a Lifetime Achievement Award from the League of Local Historical Societies. For those of you that have participated in and been active in the activities of the Bristol Historical Society, you will recognize that Sylvia has contributed significantly and this award was also well deserved.

Team Apex under the guidance of Betsy Rippner, Nan Guilmette, and Jocelyn Foran made a field trip to the Bristol Historical Society on Friday, February 27<sup>th</sup>. They were hosted by Gerald Heffernan, Sylvia Coffin, Reg Dearborn, and John Burbank.

The Society meets monthly on the third Thursday of the month from May through September and traditionally has had a supper at the American Legion for the final meeting of the year in October. At the monthly meetings, the Society has guest speakers. Our speakers for 2015 were Prof. David Bain from Middlebury College on The Transcontinental Railroad, David Rosen on the tree inventory performed in Bristol by students at UVM (combined with a potluck supper), Judith Edwards presented on the Civil Conservation Corps, Frank Bryan on the construction of the Interstate Highway System, and Jim Ross with a presentation about the French and Indian War. Similar to 2014, our dinner at the American Legion was prepared by the Sons of the Legion and featured music by Carl Boss and his band.

The Bristol Historical Society made the decision at Executive Board meetings to obtain central storage for the many valuable items that are currently located throughout the town so we purchased a tractor trailer box that was placed successfully on the back edge of the Howden Hall property. The box will be painted and fast growing evergreens be planted to help make it less visible. We will elicit the help of a local landscape architect, Long Leaf Landscaping, to obtain and plant the trees. When complete we will start the process of moving items such as Howden Hall bell, Southside Drug Store soda fountain, Bristol Press printing press, jail cells, and other items into our new storage facility.

For his 104<sup>th</sup> birthday, the Society completed a plaque commemorating all of the contributions of Bill James. It is mounted in the Howden Hall entry and reads "William "Bill" James, a generous and clever man whose heart was always with those in need. Thank you, Bill!"

Other items of interest: The Bristol Coach was in the 4<sup>th</sup> of July parade again this year with the new wheels provided by our Society and installed by Bill Roleau, Bob Compton has made new mugs celebrating Bristol sites and people which are on sale along with the 4<sup>th</sup> Edition of the History of Bristol in the museum. For 2016, we will be once again participating in the Vermont Historical Society Expo in Tunbridge (June 18-19), and Zachary Hines of BSA Troop 543 will be constructing an enclosure for the

1866 Meneely bell from the Howden Hall belfry as an Eagle Scout project. The display will be on the museum lawn and will be similar in appearance to the 1856 Meneely bell of the old Bristol High School.

The Society continues to thrive with members continuing to fund our activities through the payment of dues. This year our membership form requests that, wherever possible, a valid email address be provided by our valuable members and those who wish to join for future correspondence in our effort to be able to communicate electronically. A Facebook page was created for the Society and can be found at the following link:

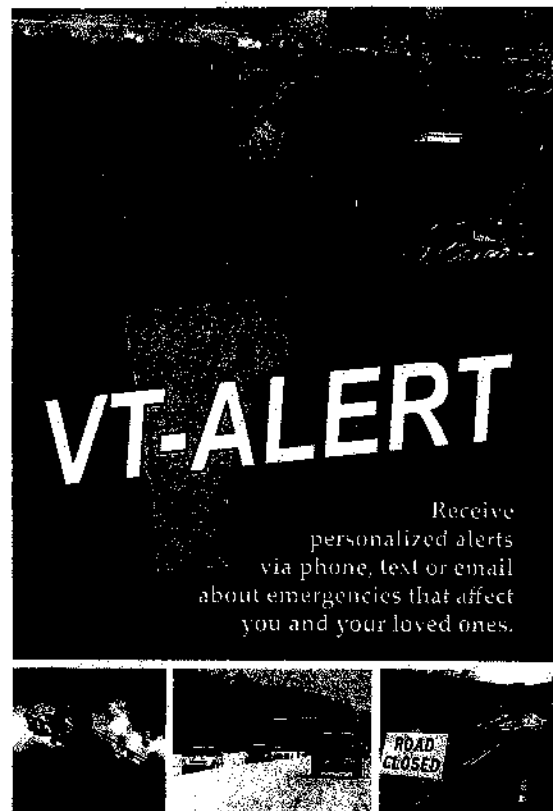
<https://www.facebook.com/Bristol-Historical-Society-600781823354763/>

As a whole, our Society wishes to start using this Facebook page to communicate with our community regarding our activities and dates for events. Thank You.

Respectfully Submitted,

Stephen Ayotte, President  
Gerald Heffernan, Vice President  
John Burbank, Secretary  
Ted Lylis, Treasurer

Members at Large  
Reg Dearborn  
Rick Desorda  
George Smith



- FREE service
- Alerts are relevant and localized (based on home/work addresses, as well as your current location)
- Reliable information from state and federal agencies and local first-responders

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[www.vtalert.gov](http://www.vtalert.gov)



## **Bristol Recreation Club, Inc.**

The Bristol Recreation Club manages the ten-acre recreation field land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, skate park and HUB building, a picnic pavilion, ice skating rink and, of course, the signature Grandstand, which is a Town landmark.

The facilities are maintained by club members, volunteers, and a few contracted services. We would like to thank the entire community for all of the support and help we receive every year to enable us to provide the community with a nice facility for recreational opportunity.

The Recreation Club property continues to be the major hub of annual events such as the July 3rd Celebration, the Three Day Stampede Cystic Fibrosis fundraiser, the "Better Late Than Never" Car Show, as well as several others. The skate park and The Hub (Bristol Teen Center), which is part of the Club's property and managed by the Bristol Recreation Department, continues to be a great place for youth in the area to congregate and engage in various activities. We are host to Bristol Little League Baseball/Softball, Addison United Club Soccer, and Bristol Youth Sports soccer and football. We have also renewed a relationship with local mens softball play. The Club hosted for the first time the Tour de Farms bike tour of the area. We look forward to continued success with ACORN on this event. The ice rink continues to provide public skating when weather permits. The Sodbusters Horseshoe Club continues to host tournaments and league play with great success. They continue to make improvements to the space and now have lights up for night play.

Much work has been done over the last few years to update and improve the facility and we continue to improve our space. This past year, we have had several improvements at the tennis courts. New lines were painted for pickleball/paddle tennis. We also had the courts pressure washed and cleaned for more traction. We also, for the first time, gave a small scholarship to a Mt. Abe Student who applies and meets our criteria. This year that student was Sarah Sodaro. We are excited to give back to the youth who use our space.

The Club obtains its funds from grants, donations, member fees, user fees, and an appropriation from the Town of Bristol. We are pleased to once again be asking for a significantly smaller allocation from the Town this year than in years past as our user fee structure has paid some dividends for the Club. We continue to improve the space and look for ways to generate more use. We hope to maintain this momentum and welcome new members to get involved and help generate more activity for the club.

We encourage you, the community, to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property.

Respectfully,

Troy Paradee, President  
Bristol Recreation Club, Inc.

# Bristol Recreation Club, Inc.

## Revenue

	Budget 2014-15	Actual 2014-15	Budget 2015-16	Proposed 2016-17
Cash on Hand	\$ 3,317	\$ 3,317	\$ 3,476	\$ 3,253
Donations	200	50	200	100
Electricity Users	500	65	500	200
Field Rentals	3,000	4,120	3,200	3,200
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	13,000	13,000	15,000	15,000
Memberships	200	400	300	300
Club Sponsored Activities	2,500	1,785	3,400	2,500
Miscellaneous	500	256	500	300
<b>Grand Total</b>	<b>\$ 30,417</b>	<b>\$ 30,193</b>	<b>\$ 33,775</b>	<b>\$ 32,053</b>

## Expenditures

### Administration Costs:

Office (Postage, Legal, etc.)	\$ 297	\$ 254	\$ 300	\$ 300
Audit	300	275	275	300
Donations	100	100	50	50
Advertising	500	-	100	100
Scholarship	500	-	500	500
<b>Total</b>	<b>\$ 1,697</b>	<b>\$ 629</b>	<b>\$ 1,225</b>	<b>\$ 1,250</b>

### General Maintenance:

Property/Liability Insurance	\$ 2,900	\$ 3,135	\$ 3,200	\$ 3,253
Contracted Services	7,000	5,358	7,000	7,000
Electricity (Club)	2,500	2,297	3,000	3,000
Users	500	65	500	200
Equipment	800	460	800	800
Materials and Supplies	3,500	912	3,500	3,500
Mowing and Trimming	1,500	3,270	2,500	2,500
Plowing	1,000	878	1,000	1,000
Refuse Removal	520	225	650	650
Water	1,000	630	500	500
Ice Rink (Repair/Maint.)	1,000	305	1,000	1,000
<b>Total</b>	<b>\$ 22,220</b>	<b>\$ 17,536</b>	<b>\$ 23,650</b>	<b>\$ 23,403</b>

### Capital Expenditures:

Community/Youth Center	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,500
Grandstand	3,000	3,000	1,000	1,000
Playground Equipment	1,000	1,000	-	-
Tennis Courts	-	-	400	400
Multi-purpose Field	2,000	2,000	6,000	4,000
Septic System	-	-	500	500
<b>Total</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 8,900</b>	<b>\$ 7,400</b>
<b>Grand Total</b>	<b>\$ 31,417</b>	<b>\$ 25,666</b>	<b>\$ 33,775</b>	<b>\$ 32,053</b>

# BRISTOL X CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • [info@bristolcore.org](mailto:info@bristolcore.org) • [discoverbristolvt.com](http://discoverbristolvt.com)

Bristol's Main Street and Town Green, historic buildings and local enterprises, and, above all, the unique character of its people are the **core** of our **CO**mmunity – physically, culturally and economically. Bristol CORE's mission and passion is to bring people together to rally the **RE**sources to keep that core strong, to celebrate its history, and to plan for its future. Bristol CORE (formerly Bristol Downtown Community Partnership), a non-profit 501(c)(3), was created as one of the requirements to become a Vermont Designated Downtown, a status Bristol earned in 2006.

In 2015, Bristol CORE engaged in significant restructuring – launched a major organizational re-branding, sought community feedback in a variety of ways, actively worked to increase its Board and volunteer team participation, hired a new Executive Director, and restructured both its internal operations and its fundraising strategies.

## Volunteer Teams

### **Economic Development**

- Installation (ongoing as of December 2015) of a brand new Downtown Wireless system, in partnership with Green Mountain Access.
- Pursuing multiple avenues to improve cell service for community members, visitors, and businesses.
- Exploring options to revitalize local food connections to counterbalance the loss of Mountain Greens and the Farmers Market.
- Gathering information about financial resources available to local businesses and discussing avenues to make it more widely available.

Team Members: Carolyn Ashby, Danelle Birong, Amy Piasecki, Reed Prescott, Carol Wells

### **Promotions (Events and Marketing)**

- Took advantage of the Neighborhood Champion Program to bring local business resources, marketing materials, and extra pizzazz to (a very chilly) Main Street on Small Business Saturday® November 28th.
- The 8<sup>th</sup> Annual Chocolate Walk on December 4th set records for business participation, community turnout, chocolate consumed, dollars spent locally, and holiday festivity!
- Pocock Rocks! took 2015 off to recharge and will be returning in 2016, bigger and better than ever.
- Continuing to maintain [www.discoverbristolvt.com](http://www.discoverbristolvt.com) as the place to go to find things to do and places to shop, dine, and have fun in Bristol with a business directory, calendar of events, and other useful information.
- Expanded social media activity leading up to and during events and, on behalf of local businesses, with paid promotions and sponsored content.

Team Members: John Kromer, Matthew Ham-Ellis, Reed Prescott, Darla Senecal

### **Collaborations (Town & Community Relationships)**

- Surveyed community members via Front Porch Forum and at Town Meeting in March to learn more about the activities, habits, needs, desires, and priorities of our community for the future.
- Held a community forum in May to continue to seek community feedback, to educate about the downtown designation and its benefits, and to launch our organizational re-branding as Bristol CORE.
- Attended statewide Downtown & Historic Preservation Conference and Downtown Retreat in September to learn about best practices & new ideas, access State resources, and make useful connections for future opportunities.
- Partnered with the Local Community Initiatives capstone class, taught by Bristol resident Kelly Hamshaw in the Department of Community Development & Applied Economics at UVM. The Fall semester class had teams of students tackling four key areas: local foods, local business, signature events, and downtown designation renewal.
- Continued regular conversations with the Planning Commission, regularly included Town staff in meetings, and provided assistance with Town Office technical upgrades taking place alongside the WiFi improvements.

Team Members: Ian Albinson, Carolyn Ashby, Kelly Hamshaw, Kate Selby

### Design (Historic Preservation & Public Improvements)

- Completed a long-term grant collaboration with the Vermont Department of Transportation that included the beautification of the entry corner of the Town Green; new lamp posts to improve lighting and safety through the Green; park benches and picnic tables; and trash/recycling receptacles on Main Street.
- The Playground received its final touches during the Spring, was busy all Summer and Fall, and was lit and decorated for Cool Yule. A child-size picnic table was added in conjunction with the grant project above.
- Yearly Winter decorating of Main Street, including holiday lights on lamp posts and bandstand, and garland on the bandstand, Howden Hall, and Holley Hall.

Team Members: Ian Albinson, Carol Wells

Our hardworking Executive Director is only able to pound the pavement 10 hours/week, and the appropriation from the Town covers only a portion of the budget. All other funds and person-power to make the projects pictured below, and those in the future, come from the community. We are currently seeking new Board and team members and welcome your involvement, your enthusiasm, and your financial support.

The Town's funding of Bristol CORE makes it possible for the non-profit to exist. We are truly grateful for the support of the Town Administrator, the Selectboard, and the taxpayers in our amazing community.

Respectfully Submitted,

*Bristol CORE Board of Directors*

Carolyn Ashby, Chair | Jill Kopel, Treasurer (term ended 2015) | John Kromer  
Amy Piasecki, Secretary | Kate Selby (term ended 2015) | Darla Senecal

Ex-officio: Ian Albinson, Executive Director | Therese Kirby, Town Administrator



Flower Baskets



Entry Corner of Town Green



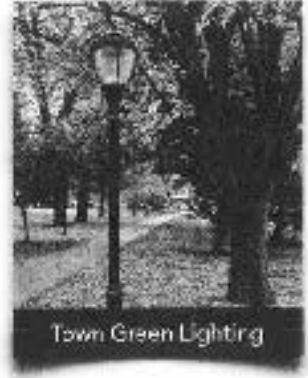
Prince Lane Beautification



Bristol Green Playground



Signature Event - Pockock Rocks!



Town Green Lighting



## NORTHEAST ADDISON TELEVISION (NEAT/CH16)

NEAT is a non-profit public access television station and media center which serves Bristol's five-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement.*

NEAT is still located in the center of town at the end of Artist Alley. Our studio offers a comfortable drop-in space for media enthusiasts. It provides production training, technical support, equipment, and airwaves. It broadcasts public meetings and local events and has co-sponsored media events with the Bristol Recreation Department. It provides internships to both high school and college students. It is a resource for everyone.

Media is rapidly changing and NEAT continues to upgrade its production systems. Comcast agreed to switch from coaxial cable to fiber, which greatly improves the quality of the image you are seeing on the television screen. All coverage is also posted online at NEAT's website [www.neatbristol.com](http://www.neatbristol.com).

It's been a busy year at ANESU, with increased meetings to cover negotiations and public gatherings. Although a small operation, NEAT prides itself on covering such important local issues. We added a new staff member this year, Shawn Kimball, to help with expanded coverage needs.

NEAT values the partnerships within the community that help us maintain our services. Please join us in making media that matters.

Respectfully Submitted,

Mary Arbuckle, Executive Director  
Joanna Etko, Producer/Technical Advisor

NEAT  
25B Main St, PO Box 262  
Bristol VT 05443  
453-8562  
[neatbristol@gmail.com](mailto:neatbristol@gmail.com)  
[www.neatbristol.com](http://www.neatbristol.com)

## BRISTOL PEACE GARDEN

As you may remember from last year's Town Report, we had planned to finish the facelift of each continent. Due to the heavy snow during the Winter of 2015, there was some damage to one of the faces of the Peace Garden. That was repaired by our very capable volunteer Dick Butz. The plan is to complete the remaining faces by the end of 2016. More donations would be welcome and would expedite the completion of the front faces. During 2015, we were able to purchase some new perennials with some generous donations that we received. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant Street, Bristol and make checks out to Bristol Peace Garden.

Whatever your memory of the Peace Garden, what has happened in the last 27 years is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden. The children envisioned the garden to be a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and, in fact, was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, playing and strolling.

We had a number of group work days this year and work went on throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. Truly a gem on our Town green. We thinned a lot of the perennials that had become a bit overgrown, which then opened up space for the new perennials we purchased with the donations we received.

If you would like a more extensive history of the Peace Garden, please visit the Town website and click on Community Links, then go to the Peace Garden link. There are additional links at the top of the Peace Garden page.

If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at [barash.phoebe@gmail.com](mailto:barash.phoebe@gmail.com). We are particularly looking for someone who could help us to think through and plan some fundraising ideas.

Thanks to our volunteers and businesses who keep the garden looking beautiful through donations of time and supplies: Carol Price, Diane Corey, Patty Heather-Lea, Louise Brynn, Betsy Almeter, Bob Almeter, Gail Butz, Dick Butz, Patrick Fitzsimmons, Bunny Daubner, Barbara Miles, Nancy Skidmore, Linda Cormany, Alice Leeds, Sara McGrath, Win Kelley, Cathy and Jon Turner, Karen McEachen, Martin's Hardware, Pine Tree Gardens and Livingston's Farm/Landscaping. A big thank you is also sent out to the Selectboard, the Town of Bristol, and the Road Crew for their continued support of the Peace Garden.

Respectfully Submitted,

Phoebe Barash for the Bristol Peace Garden

## AGENCIES REQUESTING TOWN FUNDS

**Addison County Court Diversion** provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

**Addison County Home Health And Hospice, Inc.** provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

**Addison County Humane Society** promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

**Addison County Readers for Literacy** supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

**Addison County Transit Resources** supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

**Bristol After-School Program** provides safe, supervised care after school for children and summer camp for 8 weeks each year.

**Bristol Band** is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

**Bristol Cemetery Association** was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

**Bristol CORE** is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

**Bristol Family Center** provides childcare and a preschool program serving area children and many working families.

**Bristol Little League** provides baseball for elementary school children.

**Bristol Rescue Squad** provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

**Champlain Valley Agency on Aging** provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

**Counseling Service Of Addison County, Inc.** offers professional mental health services, including a 24-hour emergency service.

**Elderly Services, Inc.** sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

**Fourth Of July Committee** organizes the parade and events at the Town park each year.

**Helping Overcome Poverty's Effects** provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

**Hospice Volunteer Services** provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

**John W. Graham Emergency Shelter Service, Inc.** provides emergency shelter to the homeless.

**New Haven River Watch** is a citizen run water quality monitoring program.

**Open Door Clinic** provides primary health care to residents.

**Parent/Child Center** provides playgroups, classes, transportation, infant care, and family education services to town residents.

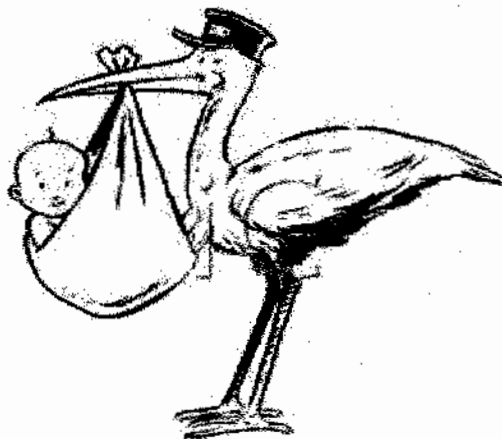
**Retired Senior Volunteer Program (RSVP)** is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

**Vermont Adult Learning** provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

**Womensafe, Inc.** whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

## BIRTHS 2015

Laurie, Easton Hunter January 11, 2015	Rule, Levi Colton April 22, 2015	Cousino, Dominic Travys August 8, 2015
Pelkey III, Joseph Paul February 4, 2015	Shackett, Killian Thomas April 27, 2015	West, Nicholas John August 30, 2015
Nero, Soren February 5, 2015	Rockwood, Carson John April 27, 2015	Morrow, Ezra Matthew James September 4, 2015
Tierney, Nolan James Wade February 16, 2015	Cannon, Anna Marie May 8, 2015	Wright, Harmony Shand September 18, 2015
Harding, Beariston Kees February 17, 2015	Johnston, Ruby Sue May 15, 2015	Paolantonio, Walker Rylee October 8, 2015
Turo, Rowen Ames March 10, 2015	Donnet, Isabella Cyrena May 31, 2015	Roleau, Kennett William October 10, 2015
Nadeau, Blake Olivia March 15, 2015	Urban, Juniper Eveline June 7, 2015	Shepard, Maya Alina November 10, 2015
Shively, Elyjah Koltin March 17, 2015	White, Addilyn Faith June 16, 2015	McClellan, Ezra David November 19, 2015
Austin, Cynthia Scarlett April 8, 2015	Williams, Colton Blaze June 21, 2015	Steadman, Tyler James December 17, 2015
Darragh, James Quinn April 21, 2015	Marcelle, Colton Robert July 24, 2015	Alexander, Olivia Ann December 18, 2015
	Hendee, Joseph Melhorn July 30, 2015	



## MARRIAGES 2015

### Spouse A

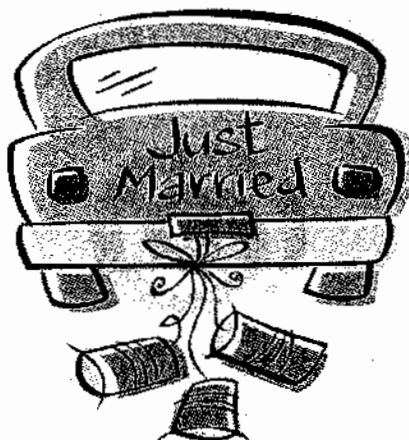
Bouvier, Nathan Jacob  
 Larock, Brady  
 Andrews, Bryan Richard  
 Dupont, Danielle Marie  
 Dumas, Hubert Oliver  
 White, Edward  
 Jennings, Lindsey Lynn  
 Roorda, Amanda Jo  
 Damskov, Julie Anne  
 Gardner, Andrew Bryan  
 English, Doris Ann  
 Robair, Jessica Lynn  
 Gorton, Emily Sue  
 Hanlon, Jeanne Mary  
 Cutsinger, April Renee  
 Curtis, Brandon Bryan  
 Cyr, Arthur David  
 Roberts, Brandy May  
 Flaschenriem, David Wilfred  
 Bailey, Jennifer Marie  
 Colvin, Karen Marie  
 Snider, Amanda Mae  
 Lossmann, Cole Joseph  
 Nisun, Christina Phyllis  
 Desell, Dawn Marie  
 Mongeon, Claudine Ann  
 Vaillancourt, Robin Ann  
 Warner, Leslie Ellen  
 Huizenga, Jillian Clare

### Spouse B

Holmquist, Erica Anne  
 Parent, Katrina Ann  
 Whitney, Lauren Marie  
 Babenco, Sergiu Eugen  
 Fortune, Elizabeth Frances  
 Gebo, Nancy Mary  
 Conley, Jason Christopher  
 Craft, Brandon Derek  
 Fortier, Patrick Alexandre  
 Hussey, Olivia Dawn  
 Peck II, Charles Hallock  
 Wright V, H. Kent  
 Montello III, Nicholas Joseph  
 Baslow, Cloise Claude  
 Scafe, Kemar Rickardo  
 Marcelle, Melinda Sue  
 Syrell, Anna Cathleen  
 Devino, Stephen Robert  
 Burke, Edward Thomas  
 Hubert, Miles  
 James, Kyle Austin  
 Landon Jr, Martin LeRoy  
 Talmadge, Faith Katherine  
 Phelps, Charles Frederick  
 Mockler, Matthew John  
 Bruley II, Edwin Arthur  
 Cox Jr, Daniel Edward  
 McIntire, Brian William  
 Garcia, Jose Miguel Marquez

### DATE

February 7, 2015  
 February 21, 2015  
 February 21, 2015  
 March 14, 2015  
 April 1, 2015  
 April 19, 2015  
 May 30, 2015  
 June 12, 2015  
 June 12, 2015  
 June 27, 2015  
 June 27, 2015  
 July 3, 2015  
 August 1, 2015  
 August 15, 2015  
 August 23, 2015  
 September 5, 2015  
 September 5, 2015  
 September 5, 2015  
 September 6, 2015  
 September 9, 2015  
 September 12, 2015  
 September 19, 2015  
 September 26, 2015  
 September 29, 2015  
 October 3, 2015  
 October 10, 2015  
 October 10, 2015  
 November 21, 2015  
 December 10, 2015



## DEATHS 2015

### NAME

Ladeau, Zelva F.  
MacGowan, Marion Kate  
Shepard, Thomas Charles  
Ambrose, Thomas James  
Nelson, Carl August  
Benedict, Marjorie Alice  
Lavallee, Donna Ann  
Bolduc, Josaphat Stanilaus  
Raymond, Melvin Leonard  
Acker, Christopher Peter  
Swanson, Einar Ewald  
Colby, Sylvia Claire  
Babcock, Olive Evelyn  
Lathrop, Patricia Elizabeth  
Lathrop, Helen May  
Forsythe, Frances Mary  
Davis, Jean Tewksbury  
Grace Sr, Donald Lee  
McIntyre, Peter Sibley  
Guthrie, Marguerite Mary  
Hier, Franklin Delano  
O'Neill, Florence  
Austin, Richard Joseph  
DeVoid, Leo Ernest  
Elithorpe, Erwin J.  
O'Bryan, Frances Marjorie

### DATE

January 11, 2015  
February 16, 2015  
March 6, 2015  
March 15, 2015  
March 29, 2015  
April 2, 2015  
April 27, 2015  
May 18, 2015  
May 5, 2015  
May 15, 2015  
June 5, 2015  
June 21, 2015  
June 30, 2015  
July 3, 2015  
July 7, 2015  
July 8, 2015  
July 9, 2015  
July 30, 2015  
August 16, 2015  
September 22, 2015  
October 18, 2015  
November 2, 2015  
November 8, 2015  
December 5, 2015  
December 20, 2015  
December 25, 2015

**CONDENSED MINUTES of the  
ANNUAL TOWN MEETING and  
TOWN SCHOOL DISTRICT MEETING  
MARCH 2, 2015**

*The full text of the minutes of March 2, 2015 Town Meeting is available for review at the Town Clerk's Office.*

**ARTICLE 1:** To act upon the reports of the Town Officers. *Article approved by voice vote.*

**ARTICLE 2:** To elect Town Officers by Australian ballot. *Refer to elected Town Officers page in this report for a list of officers elected.*

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2015 through June 30, 2016, being due in two equal installments on November 5, 2015 and April 5, 2016? *Article amended to say interest rate at three quarters percent of fraction thereof for the first three months and one and one quarter percent per month of fraction thereof. Amendment passed by voice vote.*

**ARTICLE 4:** To set the salaries that shall be paid to the members of the Selectboard. *Motion was made to leave salaries the same. Article approved by voice vote.*

**ARTICLE 5:** Will the voters adopt the proposed 2015-2016 fiscal year Highway Fund Operating Budget in the amount of \$714,041, a portion thereof in the amount of \$607,735 to be raised by taxes; the rate on the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**ARTICLE 6:** Will the voters authorize the Selectboard to expend money from the Capital Equipment Reserve Fund to purchase equipment recommended by the Equipment Committee as outlined in the Highway Capital Equipment Long Range Plan? *Article approved by voice vote.*

**ARTICLE 7:** Will the voters adopt the proposed 2015-2016 fiscal year General Fund Operating Budget in the amount of \$771,424, a portion thereof in the amount of \$553,817 to be raised by taxes; and to designate that \$10,000 be taken from the June 30, 2014 undesignated fund balance to offset taxes for the 2015-2016 fiscal year; the tax rate on the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**RECESS TOWN MEETING, OPEN SCHOOL DISTRICT MEETING**

**ARTICLE 1:** To act upon the reports of the Town School District Officers. *Article approved by voice vote.*

**ARTICLE 2:** To elect the Town School District officers and the Moderator, for the coming year by Australian Ballot on Tuesday, March 3, 2015. *Refer to elected Town Officers page in this report for a list of officers elected.*

**ARTICLE 3:** To act upon the salaries of the Town School District Officers for the ensuing year. *Article approved by voice vote.*

**ARTICLE 4:** For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 3, 2015 BETWEEN 9:00 AM AND 7:00 PM AT HOLLEY HALL. Shall the voters of the Bristol Town School District appropriate \$4,931,966 necessary for the support of its school for the year beginning July 1, 2015? *An overview of the budget was discussed.*

**ARTICLE 5:** To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. (9). *Article approved by voice vote.*

**ARTICLE 6:** To hear and report on any further business which may legally come before this meeting. *Article approved by voice vote.*

*Fred Baser adjourned the meeting at 9:50 PM.*

#### **RECESS TOWN SCHOOL DISTRICT MEETING, RECONVENE TOWN MEETING**

**ARTICLE 8:** Will the voters adopt the proposed 2015-2016 fiscal year Arts, Parks and Recreation Department budget in the amount of \$255,489 a portion thereof in the amount of \$173,239 to be raised by taxes; the rate of the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**ARTICLE 9:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reverse	\$ 20,000
Capital Highway Equipment Reserve	\$ 85,000
Capital Building Reserve	\$ 20,000
Capital Road Fund – Construction	\$ 35,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$ 10,000
Reappraisal Reserve	\$ 5,000
Total	\$275,000

*Article approved by voice vote.*

**ARTICLE 10:** Will the voters authorize the transfer from the June 30, 2014 undesignated fund balance of the General Fund of \$20,000 to the Landfill Closure Fund? *Article approved by voice vote.*

**ARTICLE 11:** Will the voters authorize the transfer from the June 30, 2014 undesignated fund balance of the General Fund of \$20,000 to the Capital Building Fund to be used for costs related to designing a fire station? *Article approved by voice vote.*

**ARTICLE 12:** Shall the voters establish a Capital Technology Fund pursuant to 24 V.S.A. § 2804 for the purpose of purchasing a server, new computers and other technology? *Article approved by voice vote.*

**ARTICLE 13:** Shall the voters appropriate thereto the sum of \$5,000 from June 30, 2014 undesignated fund balance to fund the Capital Technology Fund? *Article approved by voice vote.*

**ARTICLE 14:** Shall the voters establish a Fire Vehicle Capital Reserve Fund pursuant to 24 V.S.A. § 2804 for the purpose of purchasing fire apparatus? *Article approved by voice vote.*

**ARTICLE 15:** Shall the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2015 to fund the Fire Vehicle Capital Reserve Fund? *Article approved by voice vote.*

**ARTICLE 16:** Will the voters approve an appropriation of \$129,543 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? *Article approved by voice vote.*

**ARTICLE 17:** Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements? *Article approved by voice vote.*



**ARTICLE 18:** Will the voters appropriate the sum of \$10,706.25 to Addison county Transit Resources? *Article approved by voice vote.*

**ARTICLE 19:** Will the voters appropriate the following sums in support of the organizations listed below with said amounts being level funded or lower from the prior year?

<u>Organization:</u>	<u>Amount</u>
Addison County Court Diversion	\$ 1,150
Addison County Home Health	\$ 4,700
Addison County Humane Society	\$ 1,000
Addison County Parent Child Center	\$ 4,800
Addison county Readers Program	\$ 2,000
Bristol After School Program	\$ 1,275
Bristol Band	\$ 1,200
Bristol Cemetery Association	\$ 7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$ 4,000
Bristol Fourth of July Committee	\$ 6,000
Bristol Historical Society	\$ 2,500
Bristol Little League	\$ 2,000
Bristol Rescue Squad	\$12,000
Champlain Valley Agency on Aging	\$ 2,700
Counseling Service of Addison County	\$ 3,875
Elderly Services	\$ 2,200
Hope (Helping Overcome Poverty's Effects)	\$ 3,250
Hospice Volunteer Services	\$ 1,200
John Graham Emergency Shelter	\$ 1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$ 3,500
Open Door Clinic	\$ 1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$ 1,650
WomenSafe	\$ 3,500
Total:	\$84,950

*Article approved by voice vote.*

**ARTICLE 20:** To transact any other non-binding business that may legally come before this meeting.

**Meeting was adjourned at 10:40pm via voice vote.**

# BRISTOL TOWN SCHOOL DISTRICT REPORTS and PROPOSED 2016 - 2017 BUDGET

**NOTE:** The school budget is presented in a condensed, easier-to-read format. However, for those who may want to review the budget (current & proposed) in greater detail, it, along with other information about school operations, including the areas of policy and curriculum can be accessed on the ANESU website:

<http://www.anesu.org>

or by contacting the Superintendent's Office at 453-3657 to request a copy.

## Report of the School Directors - Bristol Elementary School

We would like to thank Bristol community members for their continued support even as we have faced challenges over the past year in our school and throughout the ANESU district. We would also like to thank school staff and administrators for their professionalism and commitment to providing students with a quality education. The Bristol community can take pride in knowing that our school provides a warm and nurturing environment in which our children feel safe and free to learn and grow.

The board continues to function as a highly respectful and cohesive group, allowing and encouraging discussion on issues, both current and future, to be conducted in a manner which encourages all ideas to be shared and considered prior to making any decisions. We are especially grateful to Sheryl Thurber for her service to the board and the community over the past four years.

A significant amount of Board work over the past year has been focused on three key issues: (1) passing a budget for 2015-2016; (2) addressing issues of climate, culture and leadership; (3) responding to the passage of Act 46. This work has involved and included staff, administration and community members and this collaboration has been critical to the progress of the Board on these issues.

The board convened twelve meetings, community events and information sessions between March and June in response to the budget defeat of March 2014. Surveys, mailings and a social media presence enhanced communication between the board and community members and a budget was passed in June.

In November, a Bristol Board member and several members from the Bristol Elementary School staff and administration participated in a "Relationship-by-Objectives" training program conducted by the Federal Mediation and Conciliation Service. In all, 27 representatives from Addison Northeast Supervisory Union (ANESU) and Addison Northeast Education Association (ANEDA) met to chart a course to improve working environments and to develop a better relationship between School Boards, Schools and Central Office Administration and Staff. In addition, a Bristol Board member sits on the newly formed ANESU policy governance committee charged with reviewing Board policies, governance and the use of the Policy Governance model.

In June 2015, the legislature passed Act 46 which seeks to amend education funding, spending and governance in Vermont. A Fact Sheet from the Department of Education states: *"Act 46 is designed to encourage and support local decisions and actions that: provide substantial equity in the quality and variety of educational opportunities statewide; lead students to achieve or exceed State Education Quality Standards; maximize operational efficiencies; promote accountability and transparency; and are delivered at a cost that parents, voters and taxpayers value."*

In response to the passage of Act 46, ANESU formed a Study Committee to explore potential governance structures with 5 representatives from Bristol: a board member and four community members. The work of this committee will include community engagement in each town as well as with key stakeholders: students, parents, teachers and business people.

In addition to the above committees, the board represents the Bristol community with three members on the ANESU school board, one member on the ANESU Executive Committee and one member each on the teacher and staff negotiation boards.

Looking forward, we continue to face difficult economic times, making the task of managing the fiscal aspects of the school even more challenging than usual. In addition to the increasing costs of health care, insurance, and salaries, the inclusion of spending thresholds in the Act 46 legislation has placed an additional burden on school districts during this process. Despite these challenges, the board has worked closely with the administration to provide a thoughtful and responsible budget that holds spending as low as possible without causing an adverse effect on students. You can visit the Bristol School Board website (<https://sites.google.com/site/besboard/>) for more detailed information about the proposed budget as well as the meeting calendars for all ANESU board meetings.

We ask for your support of the budget on Town Meeting day, Tuesday, March 1st.

Respectfully submitted,

Steve Barsalou (Chair, ANESU Board, Professional and Support Staff Negotiation Committees)

Elin Melchior (Vice-Chair, RBO Steering Committee, RBO Communication Committee, ACT 46 Committee, Policy Governance Committee)

Krista Siringo (Clerk, ANESU Board, ANESU Executive Committee, Support Staff Negotiation Committee)

Chris Scrodin (ANESU Board)

Colleen Wedge

## 2016 Annual Bristol Town Report - Principal's Report

Dear Bristol Community,

As your principal of Bristol Elementary School, it is once again my pleasure to write to you on behalf of the students and staff, and the outstanding teaching and learning that takes place every day in every classroom. Whether one is a student or an adult in the building, we are all part of a school community of learners. We strive to engage our students in learning that is challenging and keeps them on their toes! The adults at BES are learners as well. Our staff participates in professional development and learning that is student focused in the areas of curriculum, instruction and social-emotional supports. I can assure you that the children of this community are receiving an education that we all can be proud of.

This past year has been a wonderfully busy year at BES. From our Sneak Peek before school event to our Open House, to our Community and Thanksgiving dinners, performances from the Mt. Abraham students, field trips to local farms, Shelburne Farms, the BioDome, student participation in Addison County Field Days, hiking in the surrounding area, to volunteering and performing in the Bristol community, our students are engaged and involved. We welcomed guest authors, and we have had our students' artwork chosen as part of the Vermont Fire Safety Calendar. This list goes on as we follow through on our commitment to offering students opportunities for experiential learning.

BES has always been successful at maintaining a culture of continuous school improvement whether it be in the area of academic or social-emotional wellness. While we all have our areas of responsibilities, if we truly believe that we all have a hand in educating the whole child, then it is important that our staff have a broad and encompassing view of each child as a learner. This year it was decided that every teacher who comes into contact with students would be looking at student data. The better informed our staff is about students, the more effectively they are able to meet student needs. It is just as important for our unified arts, or "specials" teachers, to have an understanding of their students as the classroom teacher. When we provide more opportunities for staff to analyze data as part of a larger school-wide team, school-wide collaboration becomes increasingly meaningful. Data analysis helps our staff obtain a big picture of student learning at BES, and view developing trends in learning. It is important that our students meet the challenges of 21st Century learning, and I am proud to report that BES is an exemplar of a model of educator collaboration.

BES implements a Multiple Tiered System of Support (MTSS) in academics and social emotional learning. By having systems in place for an Educational Support Team and the implementation of PBIS (Positive Behavior Intervention and Supports), we are making excellent progress. This year BES received an award from the Vermont PBIS organization in recognition of the excellent work we are doing to support students. Also this year BES has focused on MTSS to reflect on our strengths and areas of improvement using a self-assessment and data-to-action tools. As a school, we strive to be systems oriented, and understand how the work we do as individuals and teams impact our school as a learning community.

A multi-tiered system of support goes hand-in-hand with our school improvement plan. Last year I reported that the Green Mountain Star Plan continued to be monitored by the BES Leadership Team and was guiding the work we do at BES. The BES Leadership Team represents all who work in the building, and has strived tirelessly to ensure that the GMS plan reflects what we believe is important to achieve student success. This year the Vermont Agency of Education has changed its format and we now will be working under what is known as a Continuous School Improvement Plan or CSIP and will be in full implementation for the 2015-2016 school year.

In the Spring of 2015, all third through sixth grade students participated in the SBAC assessment. As you may know, the SBAC replaced the long standing NECAP assessment in Vermont. This required intensive preparation not only because it was new to our students and staff but it was administered online. Due to the hard work, preparation, and planning on the part of the BES staff that began in September 2014, our students were able to take SBAC assessment without major issues. As with any new initiative, there are always a few glitches to work out and we were pleased that all went very well. Kudos to the staff and the ANESU tech team who went above and beyond to ensure our students felt confident in this new paradigm of assessments.

During the last year we made a concerted effort to increase our communications between school and home and I can say we have made much progress in that area. Our teachers continue to send home regular communications about learning opportunities. The BES website is a great source of information including a current breakfast/lunch menu. The staff does a great job of keeping our website updated with student news and school happenings such as our Edible Garden Contest, students in action in the classroom and throughout the school, community service activities, students mentoring students, PE and wellness activities, our Four Winds program, and a whole lot more!

We are fortunate to live in Bristol where folks believe in giving back to their community. Our volunteers give freely of their time and are greatly appreciated. From Grandparent volunteers to the families who are always willing to support our school - thank you. Our volunteers are the best!

On behalf of the entire staff at BES I want to thank you for your support as we work in tandem to provide an educational experience for children that we all can be proud of.

Sincerely,  
Sandy Jump, Principal

## Annual Report of the Superintendent of Schools

It is with pleasure that I write this annual report from the office of the Superintendent of Schools. My name is Armando Vilaseca and I am serving as a part-time Interim Superintendent for the remainder of the school year. My initial introduction has been a whirlwind of learning new things, meeting new people and having the pleasure of visiting all of the schools and getting to know many of our students and teachers. One of the highlights of this experience has been getting to see all of the good things going on in our schools to support kids and challenge them to excel.

The ANESU has many positive attributes that should make the community proud to have these schools educating their children. The supervisory union is fortunate to have a dedicated and professional teaching staff that truly cares about every child and their wellbeing. There are many outstanding individuals working with our children including teachers, support staff, central office folks, food service providers, custodial and maintenance workers as well as bus drivers. All of these people are making sure our children receive a high quality education in a caring and supportive environment. The local boards all are committed to improving educational opportunities while always being mindful of the costs and the impact of budgets on its citizens. These dedicated and hardworking board members who are your relatives, neighbors and friends spend countless hours at meetings and participating in committees and are always looking out for the best interests of our children and the needs of the community.

The member districts of the supervisory union all face challenges that make the job of running the districts much more challenging. A declining student population adds huge pressures to the district both programmatically as well as financially. Can we continue to offer the same level of opportunities with fewer students and staff? The newly passed Act 46 requirements put a cap on local spending of under 2% for most districts in our Supervisory Union and adds additional pressure on the local boards. The consolidation of many services from the local districts to the Supervisory Union office has been a move in the right direction but has not been without some challenges. New standards set forth by the state have added additional opportunities as well as challenges in order to raise the learning outcomes for our students. These new standards require additional training for our staff in the area of professional development in order to implement the new standards. Aging infrastructure is another area that needs our attention as several schools are in need of upgrades at a time when resources are limited. These are but some of the issues confronting your local boards and schools as we move towards the future. I am confident that the school community will come together to address these challenges head on.

Act 46 is having a major impact for all school districts statewide. Act 46 calls for Vermonters to address equity, quality, and cost containment through the creation of PreK-12 education systems. The preference in the law is for supervisory unions to become single districts with each new single district being larger and more flexible to assure an excellent education at a reasonable cost. However, recognizing that a one size fits all approach may not work in Vermont, the bill allows considerable flexibility in how particular areas achieve the objectives of the bill. ANESU has set up an Act 46 study committee led by Rebecca Otey, the chair of the Lincoln school board; members representing all five communities are working to present a model to all of the local boards and communities for their consideration. Once a decision has been made by all of the member districts a vote will occur where townspeople from Bristol, Lincoln, Monkton, New Haven, and Starksboro will vote on whether they support this new administrative structure to run our schools. The bill allows districts and supervisory unions three years to sort out these issues, at which time if no decision has been made by the locals, the State has the authority to organize the districts themselves. This is a huge undertaking, but one that should help make our districts stronger. Additionally, Act 46 maintains local control by having representatives from all communities serving as new board members, and hopefully reduces costs while providing more opportunities for our students.

I hope you find this school district report helpful and encourage you all to get involved in improving our schools. The boards meet once a month and your attendance is always welcome as each board member is committed to being as open and transparent as possible. Thank you for your support.

Respectfully,

Armando Vilaseca

**Bristol Elementary School  
2015-2016**

**Administration**

Jump, Sandra A

Principal

**Teachers**

Baron, Mariah

Teacher Special Education

Bouvier, Kari L

Teacher Grade 1/2

Broughton, Mary Jane

Teacher Supplemental Math

Estey, Heather C

Teacher Grade 5/6

Ginalski, Kyra E

Library Media Specialist

Guyette, Eileen

Teacher Special Education

Haddock, Dorothy S

Teacher Grade 1/2

Halnon, Andrea

Teacher Grade 3/4

Hamel, Christopher J

Teacher Music

Jipner, Cathleen L

Teacher Supplemental Reading

Lowy, Michele S

Teacher Supplemental Reading

MacDonald, Julie A

Teacher Grade 3/4

Mager Rickner, Deborah

Teacher Art

Mangini, Sarah M

Teacher Grade 3/4

Mayer, Amy L

Teacher Special Education

McKenna, Kathleen R

Teacher Collaborative Math/Science

Murnane, Andrea

Teacher Grade 5/6

Nardiello, Bridget M

Teacher Grade 5/6

Pandiani, Kim

Teacher Kindergarten (1 Yr LOA)

Park, Travis A

Teacher Kindergarten

Raymond, Jacqueline

Teacher Kindergarten (1 Yr)

Schwartz, Heidi A

Teacher Special Education (LOA)

Scrodin, Sarah A

Teacher Grade 1/2

Smith, Catherine J

Teacher Grade 3/4

Spaid, Carol A

Teacher Physical Education

Sutlive, Margaret O

Teacher Grade 1/2

Tanych, Emily A

Teacher Special Education

Underwood, Cassandra R

Teacher Kindergarten

Urban, Jere

School Counselor

Wisell, Michaela Ann

Teacher Physical Education

Zavadil, Rebecca

Teacher Grade 5/6

**Bristol Elementary School  
2015-2016**

**Support Staff**

Allen, Bertha  
Barrows, Linda A  
Bolduc, Philip V  
Bouvier, Laura  
Chestnutis, Christine  
Clark, Julie  
Fortune, Elizabeth F  
Heath, Bronson L  
Henley, Joseph T  
Hoag, Rhonda E  
Jarvis, Marguerite L  
Kenyon, Julie C  
Kimball, Allen  
Krampetz, Kim Ann  
Laurent, Pamela J  
Lossman, Wendy A  
Lyons, Debra F  
Martell, Kathaleen  
Mazur, Chris  
McCormick, Jennifer  
McQuade, Priscilla A  
Orvis, Michael D  
Reen, Kristina L  
Rougier, Sheree L  
Rumsey, Andrea L  
Senecal, Matthew B  
Soneira, Elizabeth A  
Utter, Jenni H  
Willey, Jennifer B

Food Service Manager  
Planning Room Director  
Custodian  
Special Education Assistant  
Special Education Assistant  
Food Service  
Custodian  
Custodian  
Special Education Assistant  
Special Education Assistant  
Educational Assistant  
Special Education Assistant  
Head Custodian  
Educational Assistant  
Educational Assistant  
Special Education Assistant  
Educational Assistant  
Special Education Assistant  
Special Education Assistant  
Special Education Assistant  
Library Assistant  
Head Custodian Assistant  
Behavior Support  
Special Education Assistant  
SLP Assistant  
Special Education Assistant  
School Nurse  
Administrative Assistant  
Administrative Assistant



# Addison Northeast Supervisory Union

## Tax Rate Summary

## Proposed FY 17 Budgets

### Preliminary Projections

	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>
Projected Equalized Tax Rate FY15 Elementary*	\$ 0.7640	\$ 0.8822	\$ 0.8007	\$ 0.6913	\$ 0.8585
Projected Equalized Tax Rate FY 15 MT Abe*	\$ 0.7580	\$ 0.8640	\$ 0.7417	\$ 0.8063	\$ 0.6382
Projected Act 130 Equalized Tax Rate	\$ 1.5220	\$ 1.5461	\$ 1.5424	\$ 1.4976	\$ 1.4967

Common Level of Appraisal	91.85%	104.27%	87.74%	100.36%	93.40%
Projected Local Tax Rate	\$1.6571	\$1.4828	\$1.7580	\$1.4922	\$1.6024
Actual Tax Rate FY 15	\$1.5764	\$1.5919	\$1.6373	\$1.6163	\$1.5858
Change in Projected Tax Rate	\$0.0807	(\$0.1091)	\$0.1207	(\$0.1241)	\$0.0166

\*Includes anticipated \$1.00 statewide tax rate.

Education Spending (Expenses minus Revenues):	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
FY 14	7.65%	6.00%	7.19%	6.16%	2.70%	0.00%
FY 15	0%	8.34%	-2%	-1.04%	4.85%	3.77%
FY 16	0.70%	3.98%	3.20%	-3.49%	8.12%	-0.80%
FY 17	3.62%	2.80%	2.36%	2.66%	1.70%	-5.45%

### Act 130 Basis (Estimated) - Each School's Budget and Equalized Pupils Determined Independently w/ Debt

School Spending Per Equalized Pupil:	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
FY13 Act 130	\$ 12,914	\$ 13,631	\$ 13,738	\$ 14,478	\$ 12,759	\$ 13,552
FY 14 Act 130	\$ 14,296	\$ 13,643	\$ 15,109	\$ 14,800	\$ 13,094	\$ 14,055
FY 15 Act 130	\$ 14,567	\$ 14,398	\$ 15,401	\$ 15,198	\$ 14,249	\$ 14,706
FY 16 Act 130	\$ 14,504	\$ 14,904	\$ 15,725	\$ 15,323	\$ 15,485	\$ 15,099
FY 17 Act 130	\$ 14,739	\$ 15,217	\$ 15,137	\$ 14,201	\$ 14,391	\$ 15,319
Change in Per Pupil Spending Amount	\$ 235	\$ 313	\$ (588)	\$ (1,122)	\$ (1,094)	\$ 220
Change in Per Pupil Spending Percent	1.62%	2.10%	-3.88%	-7.72%	-7.60%	1.46%

District: Bristol		T031	Property tax per \$100 of assessed value	Homestead tax per \$1,000 of assessed value	
County: Addison		Addison Northwest	\$8.870	1.00	
			11.085		
<b>Expenditures</b>		<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>
Budget total budget, including special programs, all technical service expenditures, and any Ad 14A expenditures		\$4,347,510	\$4,799,307	\$4,918,334	\$5,020,993
Sum of separately earned articles passed at town meeting		-	-	-	-
Ad 14A expenditures, to be excluded from Education Spending threshold calculation		-	-	-	-
Locally adopted or earned budget		\$4,347,510	\$4,799,307	\$4,918,334	\$5,020,993
Obligation to a Regional Technical Center School District if any		-	-	-	-
Prior year deficit repayment of deficit		-	-	-	-
<b>Total Budget</b>		<b>\$4,347,510</b>	<b>\$4,799,307</b>	<b>\$4,918,334</b>	<b>\$5,020,993</b>
S.U. assessment included in local budget - informational data		-	-	-	-
Prior year deficit reduction included in expenditures budget - informational data		-	-	-	-
<b>Revenues</b>					
Offsetting revenues (categorized grants, donations, tuition, capital, etc., including local Ad 14A revenues)		\$798,479	\$750,314	\$839,655	\$794,700
Capital debt aid for eligible projects pre-existing Ad 60		-	-	-	-
All Ad 14A revenues, including local Ad 14A tax revenues, less revenue of Vermont State		-	-	-	-
<b>Offsetting revenues</b>		<b>\$798,479</b>	<b>\$750,314</b>	<b>\$839,655</b>	<b>\$794,700</b>
<b>Education Spending</b>		<b>\$4,049,031</b>	<b>\$4,048,993</b>	<b>\$4,078,679</b>	<b>\$4,226,293</b>
<b>Equalized Pupil</b>		<b>283.23</b>	<b>277.26</b>	<b>281.22</b>	<b>286.74</b>
<b>Education Spending per Equalized Pupil</b>		<b>\$14,296.91</b>	<b>\$14,567.34</b>	<b>\$14,503.52</b>	<b>\$14,739.11</b>
Less ALL net eligible construction costs (for PSU) per equalized pupil		-	-	-	-
Less share of SpEd costs in excess of \$50,000 for an individual (per capsp)		-	-	\$5.10	-
Less amount of deficit, if deficit is 50% or more attributable to tuition paid to public schools for grades the district does not operate for new students who moved to the district since the budget was passed (per capsp)		-	-	-	-
Less SpEd costs if excess is solely attributable to new SpEd spending if district has 30 or fewer equalized pupils (per capsp)		-	-	-	-
Estimated costs of new students after census period (per capsp)		-	-	-	-
Total tuition & tuitioning ALL K-12 unless electronic fee approved tuition greater than average announced tuition (per capsp)		-	-	-	-
Less planning costs for merger of small schools (per capsp)		-	-	-	-
Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per capsp)		-	-	-	-
Allowable growth per pupil spending threshold (see 316.08, Act 60, 2015)		-	-	-	\$14,739.11
Excess Spending per Equalized Pupil over threshold (if any)		\$14,296.91	\$14,567.34	\$14,503.52	\$14,739.11
Per pupil figure used for calculating District Equalized Tax Rate		100.00%	100.00%	100.00%	100.00%
District spending adjustment (minimum of 100%)		100.00%	100.00%	100.00%	100.00%
<b>Fronting the local tax rate</b>					
Anticipated district equalized homestead tax rate (to be passed by tax 28)		\$14,296.91	\$14,567.34	\$14,503.52	\$14,739.11
Percent of Bristol equalized population in a union school district		47.28%	47.84%	48.03%	51.15%
Portion of district equalized rate to be assessed by town		\$6,764.42	\$6,735.35	\$6,751.19	\$6,764.40
Common Level of Appraisal (CLA)		82.05%	82.24%	83.45%	81.05%
Portion of actual district homestead rate to be assessed by town		\$6,764.42	\$6,735.35	\$6,751.19	\$6,764.40
Anticipated income cap percent (to be passed by tax 30)		2.81%	2.82%	2.78%	2.66%
Portion of district income cap percent applied by State		1.33%	1.35%	1.27%	1.38%
Percent of equalized pupils at Mt. Abraham UHSD		52.72%	52.16%	50.97%	48.84%

-Following current statute, the Tax Commissioner recommended a property yield of \$8.870 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11.157 for a base income percent of 2.0% and a non-residential tax rate of \$1.738. New and updated data have changed the proposed property yield to \$8.870 and the income yield to \$11.085.

-Final figures will be set by the Legislature during the legislative session and approved by the Governor.

-The base income percentage cap is 2.0%.

## Bristol Estimated Education Tax Rate for FY 2017

### ACT 130 CALCULATES A TAX RATE BY SCHOOL

Expenditures		Elementary	Mt Abraham
Revenues		\$5,020,993	\$13,389,914
		\$ (794,700)	-\$2,000,732
[1] Education Spending		\$4,226,293	\$11,389,182
[2] Equalized Pupils		286.74	743.48
[3] Education Spending per Equalized Pupil		\$14,739	\$15,319
[4] Spending Adjustment		149.332%	155.205%
(District spending as a percentage of Base Education amount )	\$9,870		
[5] Estimated Homestead Tax Rate	\$1.000	\$1.4933	\$1.5521
[6] Percentage of Total Town Students		51.16%	48.84%
[7] Percentage of Prorated Tax		\$0.7640	\$0.7580
[8] Combined Prorated Tax			\$1.5220
\$0.764 + \$0.758			
[9] Common Level of Appraisal (CLA)			91.85%
[10] Estimated Property Tax Rate			\$1.6571

- [1] Revenues deducted from budgeted expenses by school to determine education spending include special education and transportation reimbursements received from the ST of VT, Medicaid, interest and other miscellaneous revenue.
- [2] The equalized pupils number by SCHOOL is based on the last two years average daily membership (including Pre-K through grade 12) and is adjusted for specific factors, such as secondary vs elementary students, students in poverty situations, and students with limited English proficiency.
- [3] This is the number by SCHOOL that will be compared to the base education amount (\$9,870) to determine the adjustment to the state education tax rate of \$1.00. This number less qualified debt spending is also compared to the penalty ceiling of \$14,758.53 to determine if property taxes will be increased as a result of spending in excess of the ceiling. =
- [4] The State Education Tax Rate is multiplied by this percentage to determine the Homestead Education Tax Rate by SCHOOL. This is the rate before adjustment for the Common Level of Appraisal (CLA).
- [5] State Tax Rate of \$1.00 times SCHOOL Spending Adjustment.
- [6] This number represents the ratio of the town's equalized pupils at each SCHOOL to the total number of students.
- [7] This number reflects the percentage of students in town by SCHOOL (#6) times the Estimated Homestead Tax Rate to produce a Percentage of Prorated Tax by SCHOOL.
- [8] Prorated Tax BY SCHOOL are combined to produce a Town Tax Rate.
- [9] The Common Level of Appraisal (CLA) is the State's method of equalizing education grand lists between towns. It is based on recent property sales compared to the listed value of the properties sold. Towns that haven't completed a reappraisal in several years will usually have low CLA's, while towns recently reappraised will have CLA's near 100%.
- [10] This is the total estimated residential property tax rate based on the recommended state rate of \$1.00, adjusted for SCHOOL budgets and also for CLA.

**Estimated Equalized Tax Rates - FY 16**  
(Replaces Assessments)

Act 130 is the law that accounts for all revenues and expenses by school.

> Under Act 130, a tax rate is calculated for each SCHOOL

> The SCHOOL rate is then prorated for the town based on the ratio of the town's equalized pupils at the SCHOOL to the total number of the town's equalized pupils

> The prorated tax rates for the individual schools are then combined to determine the total education homestead tax rate for the town

This prorated tax rate replaces the dollar assessment to towns from union schools

This system is intended to allow taxpayers to clearly understand all revenues and expenses related to education at each school and to see the direct impact of each school's budget on the tax rate.

**Estimated Equalized Homestead Tax Rates - FY 17**

**Mt Abraham Union High School**

**\$1.5521** based on \$1.00

**ALL TAX RATES BELOW ARE ESTIMATED BASED ON PROPOSED BUDGETS  
AND AVAILABLE INFORMATION ABOUT THE BASE HOMESTEAD TAX RATE**

		Equalized Pupils	% of Total	Estimated Tax Rate	Prorated Rate
<b>Bristol</b>	Elementary	286.74	51.16%	\$1.4933	\$0.7640
	Mt Abe	273.71	48.84%	\$1.5521	\$0.7580
	Town Total	560.45	100.00%		<b>\$1.5220</b>
<b>Lincoln</b>	Elementary	122.16	57.22%	\$1.5417	\$0.8822
	Mt Abe	91.35	42.78%	\$1.5521	\$0.6640
	Town Total	213.49	100.00%		<b>\$1.5461</b>
<b>Monkton</b>	Elementary	159.39	52.21%	\$1.5336	\$0.8007
	Mt Abe	145.91	47.79%	\$1.5521	\$0.7417
	Town Total	305.29	100.00%		<b>\$1.5424</b>
<b>New Haven</b>	Elementary	103.18	48.05%	\$1.4388	\$0.6913
	Mt Abe	111.56	51.95%	\$1.5521	\$0.8063
	Town Total	214.73	100.00%		<b>\$1.4976</b>
<b>Starksboro</b>	Elementary	173.17	58.88%	\$1.4580	\$0.8585
	Mt Abe	120.95	41.12%	\$1.5521	\$0.6382
	Town Total	294.11	100.00%		<b>\$1.4967</b>

**Bristol Elementary School  
Major Budget Changes  
2016-2017**

Salaries Professional Staff increases are in the Reserve for Negotiations line  
 Salaries Support Staff increases are in the Reserve for Negotiations line  
 Health Insurance Premiums increases are in the Reserve for Negotiations lines  
 Special Education and IT (Information Technology) Consolidated under ANESU  
 Transportation is a purchased service from the supervisory union contract

	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>	<b>Percent Change</b>
<b>Total Salaries</b>	\$ 2,113,717	\$ 2,111,208	-0.12%
<b>Total Benefits</b>	\$ 765,139	\$ 781,311	2.11%
<b>Reserve for Negotiations</b>	\$ 102,508	\$ 181,418	
<b>Total Salaries &amp; Benefits</b>	<u>\$ 2,981,364</u>	<u>\$ 3,073,937</u>	3.11%
 <b>Salaries &amp; Benefits as a % of Total Budget</b>	 60.6%	 61.2%	

**Education Spending**

	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>	
Educational Expenses	\$ 4,918,334	\$ 5,020,993	2.09% *
Local/State/Federal Revenue	<u>\$ (839,655)</u>	<u>\$ (794,700)</u>	-5.35%
 Educational Spending	 <u>\$ 4,078,679</u>	 <u>\$ 4,226,293</u>	 3.62%
 Equalized Pupils	 281.22	 286.74	 1.96%
<b>Education spending per equalized pupil</b>	<b>\$ 14,504</b>	<b>\$ 14,739</b>	<b>1.62%</b>

**Bristol Town School District  
Bristol Elementary School Expense Report**

**Budget Footnotes:**

- 5111 Professional Staff salaries increases are in the Reserve for Negotiations line. Includes changes in professional staff Assistant/Other Support Staff salaries increases are in the Reserve for Negotiations line. Includes changes in Assistant/Other Support Staff positions.
- 5112/5113
- 5211/5212 Group Health Insurance increases are in the Reserve for Negotiations lines. Also reflects costs for any changes in enrollment status for employees.
- 5331

**ANESU Assessment**

Includes centralized finance and administrative services district wide.  
Includes all Information Technology costs including staff, equipment, software, and maintenance.  
Professional Development/In-Service costs for all district schools.  
Purchased Services - Purchased services costs assessed across all schools instead of on a specific school basis. Provides a broader range of service level to schools.  
Assessment percent for each school is calculated on a student enrollment count as of 10/1/15.

**Special Education Assessment**

-Special Education Services are now consolidated under the ANESU in accordance with Act 153. The ANESU now has one budget for Special Education district wide.  
The cost for Special Education services for 2016-17 has been assessed to each school.  
Special Education is now a single assessment in each budget. This gives individual schools access to the full range of Special Education resources district wide rather than just through a school's individual budget.

**Early Education Assessment**

Early Education is assessed to the individual school districts based on total elementary school enrollment on 10/1/15.

5591

**ANESU Food Service Cooperative**

The ANESU Food Cooperative is partially funded through an assessment to assist the program. The current assessment should allow the program to break even without dramatic increases in the price of school lunches for our students.

5337

**Purchased Transportation from the SU**

Transportation of students is now assessed to the schools as required by law. Each district pays the SU and the SU pays the transportation vendor.

**Bristol Town School District  
Bristol Elementary School Revenue Budget**

Code	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed
001.1510.4000.01	Investment Income	\$12,000	\$11,256	\$16,476	\$13,430
001.1910.4000.01	Other Revenues-Rental	\$15,000	\$13,390	\$15,480	\$13,000
001.1941.4000.01	Services To Other Vermont LEA's	\$0	\$92	\$0	\$0
001.1943.4000.01	District Course Related Revenue	\$0	\$4,153	\$0	\$0
001.1990.4000.01	Miscellaneous Other Local Revenue	\$150	\$1,624	\$150	\$150
001.1993.4000.01	E-Rate Reimbursement	\$3,650	\$3,930	\$3,802	\$3,000
001.1999.4000.01	COBRA Fees	\$0	\$148	\$0	\$0
	<b>Subtotal Local Revenue:</b>	<b>\$30,800</b>	<b>\$34,593</b>	<b>\$35,908</b>	<b>\$29,580</b>
001.2000.4000.01	Subgrants Received from SU - Medicaid	\$26,614	\$26,614	\$26,529	\$0
174.2004.4000.01	Subgrants Received from SU - Title IIA	\$0	\$6,917	\$0	\$8,323
169.2015.4000.01	Subgrants Received from SU - EPSDT	\$0	\$0	\$6,097	\$0
176.2012.4000.01	Subgrants Received from SU - IDEAB	\$0	\$6,365	\$0	\$0
163.2023.4000.01	Subgrants Received from SU - SWP	\$190,685	\$179,149	\$168,804	\$168,216
	<b>Subtotal Subgrant Revenue:</b>	<b>\$217,299</b>	<b>\$219,045</b>	<b>\$201,430</b>	<b>\$176,539</b>
001.3110.4000.01	Education Fund Payments	\$4,048,993	\$4,048,993	\$4,078,679	\$4,226,293
001.3150.4000.01	State Aid Transportation	\$18,855	\$39,808	\$38,642	\$44,314
001.3201.4000.01	SPED Mainstream Block Grant	\$99,113	\$99,113	\$97,760	\$102,047
001.3202.4000.01	SPED Expenditures Reimbursement	\$335,813	\$342,647	\$333,928	\$366,524
001.3203.4000.01	SPED Extraordinary Reimbursement	\$0	\$0	\$0	\$0
001.3204.4000.01	Early Essential Education Grant	\$44,384	\$44,384	\$42,824	\$39,080
	<b>Subtotal State Revenue:</b>	<b>\$4,547,158</b>	<b>\$4,574,945</b>	<b>\$4,591,833</b>	<b>\$4,778,258</b>
001.4810.4000.01	Forest Service Revenue	\$4,050	\$4,007	\$3,982	\$3,800
	<b>Subtotal Federal Revenue:</b>	<b>\$4,050</b>	<b>\$4,007</b>	<b>\$3,982</b>	<b>\$3,800</b>
001.5400.4000.01	Adjustment Of Prior Year Expenditures	\$0	(\$21,693)	\$0	\$0
001.5700.4000.01	Restricted Revenue - S125 Forfeiture	\$0	\$813	\$0	\$0
104.5720.4000.01	VISBIT Refund	\$0	\$75	\$0	\$0
	<b>Subtotal Miscellaneous Revenue:</b>	<b>\$0</b>	<b>(\$20,805)</b>	<b>\$0</b>	<b>\$0</b>
Prior Year Surplus Applied to Education Spending:		\$0	\$0	\$85,181	\$32,816
<b>Total Revenue:</b>		<b>\$4,799,307</b>	<b>\$4,811,785</b>	<b>\$4,918,334</b>	<b>\$5,020,993</b>

### **CLINTON A. HANKS FUND**

The Clinton A. Hanks Fund is money left in the will of Clinton A. Hanks' widow for the purpose of giving interest-free loans to college-bound students. The loans are to be paid back in order to maintain a balance for future students who may need assistance. Since the fund was established, dozens of students have received loans and paid them back. The Fund is administered by the Bristol School Board.

Balance January 1, 2015	\$2,943.12	
Student grants repaid 2015	0.00	
Interest paid 2015	2.07	
Service Charges	0.00	
TOTAL	\$2,945.19	
Loans to Students 2015	\$0.00	
Funds Available for Loan (12/31/15)	\$2,945.19	
Merchants Bank Account 5845359 (12/31/15)		\$2,945.19

### **MARSHALL TRUST**

In 1994 Bristol Elementary School received \$8,000 from the Arleine R. Marshall Estate designated for the rental of musical instruments for the music department or for those students who cannot afford to rent such instruments. In 1997 an additional contribution of \$964 was received for this Trust Account.

Value:

Bond Fund of America	\$ 4,297.47
Income Fund of America	11,013.09
Capital Income Builder	11,274.27
12/31/15	\$26,584.83

### **DANFORTH TRUST**

The Danforth Trust was established in 1985 with \$5,000 from the Walter Danforth Estate. The income from the fund is to be used as scholarships for the boy and girl in the Senior Class receiving the highest four-year scholastic average. The students must be residents of Bristol for their last four years of school.

Value:

Bond Fund of America	\$ 245.37
Income Fund of America	2,668.18
Capital Income Builder	2,465.61
12/31/15	\$5,379.16

### **INDEPENDENT AUDIT**

Bristol Elementary School has a yearly Independent Audit of its Financial Records. Morrison & Bradley, P.C., Certified Public Accountants performed the FY 2014 – 2015 audit. The audit report is available on the ANESU web site and at the Office of the Superintendent of Schools, 72 Munsill Avenue, Suite 601, Bristol, VT 05443 or by calling 453-3657.



**Comparative Data for Cost-Effectiveness, FY2017 Report**  
**16 V.S.A. § 165(a)(2)(K)**

**School:** Bristol Elementary School  
**S.U.:** Addison Northeast S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2015 School Level Data**

**Cohort Description:** Elementary school, enrollment ≥ 300  
 (31 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
 28 out of 31

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tch	Stu / Admin	Tchr / Admin
						Ratio	Ratio	Ratio
Smaller →	Randolph Elementary School	PK - 6	308	23.20	-	13.28	-	-
	Marion W Cross School	K - 6	308	23.30	1.00	13.22	308.00	23.30
	Vergennes UES #44	PK - 6	317	19.00	1.00	18.68	317.00	19.00
	<b>Bristol Elementary School</b>	<b>PK - 6</b>	<b>319</b>	<b>24.60</b>	<b>1.00</b>	<b>12.97</b>	<b>319.00</b>	<b>24.60</b>
← Larger	Bennington Elementary School	PK - 5	328	17.70	2.00	18.53	164.00	8.85
	Edmunds Elementary School	K - 5	335	26.55	1.00	12.62	335.00	26.55
	Highgate Elementary School	PK - 6	339	29.30	2.00	11.57	169.50	14.85
<b>Averaged SCHOOL cohort data</b>			<b>424.65</b>	<b>30.90</b>	<b>1.40</b>	<b>13.74</b>	<b>302.69</b>	<b>22.62</b>

**School District:** Bristol  
**LEA ID:** T031

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs makes districts more comparable to each other.

**FY2014 School District Data**

**Cohort Description:** Elementary school district, FY2013 FTE ≥ 200 but < 300  
 (16 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 1 out of 16
Smaller →	Richmond	PK-4	266.94	\$11,190	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Pownal	PK-6	274.65	\$10,611	
	Vergennes UESD #44	PK-6	279.72	\$11,483	
	<b>Bristol</b>	<b>PK-6</b>	<b>290.41</b>	<b>\$13,282</b>	
← Larger					
<b>Averaged SCHOOL DISTRICT cohort data</b>				<b>244.19</b>	<b>\$12,050</b>

**FY2016 School District Data**

		School district tax rate			of prorated member district rates			
		Sch/Dist	Sch/Dist	Sch/Dist	MUN	MUN	MUN	
		Equalized	Education	Equalized	Equalized	Common	Actual	
		Grades offered	Spending per	Homestead	Homestead	Level	Homestead	
		in School	Equalized Pupil	Ed tax rate	Ed tax rate	of Appraisal	Ed tax rate	
		District		Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.	
LEA ID	School District							
Smaller →	T234 Westminster	PK-6	254.47	15,888.53	1.6629	1.8406	99.12%	1.6551
	T159 Pownal	PK-6	255.92	14,684.87	1.5369	1.4795	106.16%	1.3937
	T092 Hardwick	PK-6	256.16	14,123.19	1.4782	1.5770	88.56%	1.7807
	<b>T031 Bristol</b>	<b>PK-6</b>	<b>281.22</b>	<b>14,503.52</b>	<b>1.5180</b>	<b>1.6896</b>	<b>93.48%</b>	<b>1.6789</b>
← Larger	U044 Vergennes UESD #44	PK-6	282.59	13,752.87	1.4394			
	T205 Thetford	PK-6	400.04	18,213.56	1.9063	1.9063	99.76%	1.9109

The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

# ADDISON NORTHEAST SUPERVISORY UNION

## 2015-2016

Audy, Valli G	Special Education Administrative Assistant	Central Office
Bruhl, Susan D	Director of Special Education	Central Office
Comner, Bobbi Jo	Human Resources Coordinator	Central Office
DiNapoli, Catrina TM	Assistant Superintendent	Central Office
Harwood, Alden K	Facilities Director	Central Office
Hughes, Cheryl A	Senior Accountant	Central Office
Ladd, Catherine M	Payroll Specialist	Central Office
LaFlam, Kristen A	Bookkeeper	Central Office
Mansfield, Howard C	Chief Financial Officer	Central Office
Smiley, Chelsea R	Data & Communication Specialist	Central Office
Vilaseca, Armando	Interim Superintendent	Central Office
Wheeler, Karen L	Executive Administrative Assistant	Central Office
Baker, Margaret A	Universal Pre-K Coordinator	ANESU
Birdsall, Carol S	Speech Language Pathologist	ANESU
Camara, Caroline P	Learning Innovation Coach	ANESU
Chesley Park, Amanda	21st Century Program Director	ANESU
Conrad, Julie A	Math Coordinator	ANESU
Emmell, Alice M	Special Educator Teacher Leader K-6	ANESU
Finn, Brendan P	School Psychologist	ANESU
Hartmann, Marybeth B	English Language Learner Teacher	ANESU
Knight, Carolyn T	SPED Van Driver	ANESU
Lu, Jefferson C	Behavior Interventionist	ANESU
MacHarg, Patricia G	Speech Language Pathologist	ANESU
* Starr, Melissa A	Special Educator Teacher Leader 7-12	ANESU
Watson III, Charles W	Student Support Services Coordinator	ANESU
Gernander, Jennifer M	Early Ed Special Educator	Early Ed
Moreau, Caitlin M	Early Ed Special Educator	Early Ed
Towsley, Patricia W	Early Ed Educational Assistant	Early Ed
Alexander, Katherine Y	Food Service Director	Food Service
Collaro, Laura A	Nutrition and Education Coordinator	Food Service
* Allen, Bertha	Food Service Manager/Bristol	Food Service
* Calderon-Guthe, Lea A	Food Service Manager/Lincoln	Food Service
* McConville, Heather A	Food Service Manager/Monkton	Food Service
* Roscoe, Carol J	Food Service Manager/Mt. Abraham	Food Service
* Bortz, Doreen A	Food Service Manager/Robinson	Food Service
* Bolduc, Marie M	Food Service/Beeman	Food Service
* Clark, Julie E	Food Service/Bristol	Food Service
* Rathbun, Yvonne H	Food Service/Lincoln	Food Service
* Preston, Debra H	Food Service/Monkton	Food Service
* Cobb, Maxine M	Food Service/Mt. Abraham	Food Service
* Correll, Kathleen A	Food Service/Mt. Abraham	Food Service
* Malloy, Jacqueline M	Food Service/Mt. Abraham	Food Service
* Murray, Pamela	Food Service/Mt. Abraham	Food Service
* Teer, Beverly A	Food Service/Mt. Abraham	Food Service
* Cavorotto, Shonda L	Food Service/Robinson	Food Service

\* Staff who are paid through the ANESU Budget but are assigned to specific schools.  
(Their name also appears on the list of the school where they are assigned.)

# ADDISON NORTHEAST SUPERVISORY UNION

## 2015-2016

Carper, Michael C	Information Systems Manager	IT
Cordero, Ronnie B	Network Supervisor	IT
Hobbs, Shana E	Network Supervisor	IT
Ronark, Andrew P	Database Administrator/Sr Network Supervisor	IT
* Ellis, Carina M	Music/Monkton & Robinson	Shared
* Newton, Justin D	PE/Lincoln & Monkton	Shared
* Norton, Kim M	Nurse/Lincoln & Beeman	Shared
* Sheets, Leann P	Communication Facilitator/Beeman	Special Ed
* Davis, Michelle	Speech Language Pathologist/Mt. Abraham	Special Ed
* Rumsey, Andrea L	Speech Language Pathologist Assistant/Bristol	Special Ed
* Vorsteveld, Melissa L	Speech Language Pathologist Assistant/Monkton	Special Ed
* Cornellier, Ryan A	Special Education Assistant/Beeman	Special Ed
* Fagan, Claudia	Special Education Assistant/Beeman	Special Ed
* Kilbreth, Rebecca L	Special Education Assistant/Beeman	Special Ed
* Kimball, Sheryl A	Special Education Assistant/Beeman	Special Ed
* Bouvier, Laura	Special Education Assistant/Bristol	Special Ed
* Chestnutis, Christine	Special Education Assistant/Bristol	Special Ed
* Henley, Joseph T	Special Education Assistant/Bristol	Special Ed
* Hoag, Rhonda E	Special Education Assistant/Bristol	Special Ed
* Kenyon, Julie C	Special Education Assistant/Bristol	Special Ed
* Lossman, Wendy A	Special Education Assistant/Bristol	Special Ed
* Martell, Kathaleen	Special Education Assistant/Bristol	Special Ed
* Mazur, Christopher	Special Education Assistant/Bristol	Special Ed
* McCormick, Jennifer	Special Education Assistant/Bristol	Special Ed
* Rougier, Sheree L	Special Education Assistant/Bristol	Special Ed
* Senecal, Matthew B	Special Education Assistant/Bristol	Special Ed
* DuBrul, Raoul Peter	Special Education Assistant/Lincoln	Special Ed
* Letourneau, Anne Marie	Special Education Assistant/Lincoln	Special Ed
* McDonald, Joan M	Special Education Assistant/Lincoln	Special Ed
* Rotax, Maureen L	Special Education Assistant/Lincoln	Special Ed
* Cota, Shelly L	Special Education Assistant/Monkton	Special Ed
* Huizenga, Bonita L	Special Education Assistant/Monkton	Special Ed
* Irish, Dwight P	Special Education Assistant/Monkton	Special Ed
* Perlee, Nancy L	Special Education Assistant/Monkton	Special Ed
* Ashline, Rachel C	Special Education Assistant/Mt. Abraham	Special Ed
* Chamberlain, Lauris K	Special Education Assistant/Mt. Abraham	Special Ed
* Cole, Gretchen	Special Education Assistant/Mt. Abraham	Special Ed
* Cousineau, Christopher V	Special Education Assistant/Mt. Abraham	Special Ed
* Gilbride, Sandra L	Special Education Assistant/Mt. Abraham	Special Ed
* Griffin-Kimball, Penney	Special Education Assistant/Mt. Abraham	Special Ed
* Krawczyk, Carol G	Special Education Assistant/Mt. Abraham	Special Ed
* Marcelle, Shela S	Special Education Assistant/Mt. Abraham	Special Ed
* Masterson, Linda P	Special Education Assistant/Mt. Abraham	Special Ed
* McKean, Brenda A	Special Education Assistant/Mt. Abraham	Special Ed
* Noble, Camille H	Special Education Assistant/Mt. Abraham	Special Ed

\* Staff who are paid through the ANESU Budget but are assigned to specific schools.  
(Their name also appears on the list of the school where they are assigned.)

# ADDISON NORTHEAST SUPERVISORY UNION

## 2015-2016

* Orvis, April Lynn	Special Education Assistant/Mt. Abraham	Special Ed
* Perlee, Nancy L	Special Education Assistant/Mt. Abraham	Special Ed
* Rowinski, Karl E	Special Education Assistant/Mt. Abraham	Special Ed
* Sargent, Veronica J	Special Education Assistant/Mt. Abraham	Special Ed
* Tucker, Frances A	Special Education Assistant/Mt. Abraham	Special Ed
* Amory, John H	Special Education Assistant/Robinson	Special Ed
* Bell, Barbara J	Special Education Assistant/Robinson	Special Ed
* Bordeaux, Barbara M	Special Education Assistant/Robinson	Special Ed
* Cota, Diane J	Special Education Assistant/Robinson	Special Ed
* McKinney, Roberta L	Special Education Assistant/Robinson	Special Ed
* Paul, Jill L	Special Education Assistant/Robinson	Special Ed
* Rublee, Terry R	Special Education Assistant/Robinson	Special Ed
* Cosgrove, Heather R	Special Educator/Beeman	Special Ed
* Morse, Amanda R	Special Educator/Beeman	Special Ed
* Baron, Mariah	Special Educator/Bristol	Special Ed
* Guyette, Eileen	Special Educator/Bristol	Special Ed
* Mayer, Amy L	Special Educator/Bristol	Special Ed
* Schwartz, Heidi A	Special Educator/Bristol	Special Ed
* Tanych, Emily A	Special Educator/Bristol	Special Ed
* Maher, Elizabeth J	Special Educator/Lincoln	Special Ed
* McGovern, Christine	Special Educator/Lincoln	Special Ed
* Davey, Marcie E	Special Educator/Monkton	Special Ed
* Morgan, Jennifer L	Special Educator/Monkton	Special Ed
* Christian, Elizabeth	Special Educator/Mt. Abraham	Special Ed
* Connor, Marian S	Special Educator/Mt. Abraham	Special Ed
* Decker, Alysia	Special Educator/Mt. Abraham	Special Ed
* Decker, Eric	Special Educator/Mt. Abraham	Special Ed
* Gevry, Heather J	Special Educator/Mt. Abraham	Special Ed
* Hart, Ernest A	Special Educator/Mt. Abraham	Special Ed
* Humphries, Albert	Special Educator/Mt. Abraham	Special Ed
* Mattison, Patricia	Special Educator/Mt. Abraham	Special Ed
* Willwerth, Patrick J	Special Educator/Mt. Abraham	Special Ed
* Ballas, Cynthia A	Special Educator/Robinson	Special Ed
* Gage, Cynthia M	Special Educator/Robinson	Special Ed
* McGovern, Christine	Special Educator/Robinson	Special Ed

\* Staff who are paid through the ANESU Budget but are assigned to specific schools.  
(Their name also appears on the list of the school where they are assigned.)

## ANESU SUPERVISORY UNION and OUR BUDGETING PROCESS

Dear Community Members,

As Chair of the ANESU board I often hear community members say that the budget of the central office is growing too much and placing too much of a financial burden on our local schools without really bringing much value to the schools. I would like to clarify how the process works here in ANESU as well as in most other supervisory unions throughout the state.

To begin with, the supervisory union (SU) office is a very valuable member of our school district and in supporting our schools. The SU office manages all of the financial supports for the district and acts as the representative for the school boards around financial matters. The SU office does everything from building our budgets for the boards to approve, applying for and managing grants, all payroll and personnel matters as well as curricular and professional development for our teachers.

The supervisory union board is made up of 3 members from each local Board; they are appointed to the Supervisory Union Board after Town Meeting day elections. The SU Board has 18 members. The primary roles of the SU Board include overseeing the SU budget and hiring a Superintendent.

If you look back over the past 5-10 years, you will notice that the SU portion of the budget has increased. The reason for this increase is that by Vermont law, SU's are now responsible for supervising and running all special education services to the district. The law also requires the SU office to manage and budget for student transportation for all member districts. The SU office is also responsible for running the food service program for our schools and preschool and early education programs. The SU office is also responsible for centralized IT services as well as compiling and drafting school district policies. If you look at your local budgets you will see that these items are no longer in your local budgets but rather have been transferred to the SU portion of the budget.

The member districts are billed out for these services using a calculation of student enrollment as of October 1 every year. Each district is then assessed a cost corresponding to their enrollment.

You can see the SU office's budget has in fact grown in size and responsibility over the years and this was done as a result of laws passed in Vermont over the past several years. The goal of these changes is to help find ways of providing more equity for member districts with each other as well as looking for ways that districts can be more efficient and effective.

I hope this brief explanation has helped you better understand the role of the SU office in our budgets and in supporting our schools.

Thank you.

Respectfully submitted on behalf of the Addison Northeast Supervisory Union Board,

Dawn Griswold, Chair

**Addison Northeast Supervisory Union  
Expense Budget**

<b>Code</b>	<b>Description</b>	<b>FY15 Budget</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY17 Proposed</b>
5111	Salaries - Professional Staff	\$2,206,644	\$966,719	\$2,328,385	\$2,274,822
5112	Salaries - Assistants	\$1,382,118	\$129,292	\$1,066,421	\$1,121,603
5113	Salaries - Other Support Staff	\$578,549	\$461,444	\$514,927	\$548,137
5115	Health Buy-Out	\$14,868	\$800	\$13,650	\$9,050
5124	Salaries - Student Stipends	\$14,550	\$0	\$0	\$0
5125	Salaries - Support Staff Tutors	\$1,200	\$0	\$0	\$0
5127	Salaries - Professional Stipends	\$0	\$2,200	\$0	\$0
5129	Salaries - Support Stipends	\$25,136	\$0	\$42,050	\$30,750
<b>Subtotal Salaries:</b>		<b>\$4,223,065</b>	<b>\$1,560,455</b>	<b>\$3,965,433</b>	<b>\$3,984,362</b>
5211	Group Health Insurance	\$506,984	\$366,150	\$1,118,486	\$1,094,008
5212	Group Health Insurance	\$661,238		\$0	\$0
5221	Social Security (FICA)	\$324,234	\$112,128	\$303,356	\$304,742
5231	Group Life	\$8,592	\$7,728	\$5,849	\$4,924
5241	Retirement Contributions	\$43,171	\$11,840	\$46,559	\$51,983
5251	Workers' Compensation	\$26,470	\$30,434	\$28,646	\$28,348
5261	Unemployment Compensation	\$28,019	\$2,881	\$9,893	\$4,028
5271	Tuition Reimbursement	\$24,097	\$14,101	\$27,850	\$42,420
5281	Group Dental Insurance	\$46,228	\$12,965	\$42,123	\$38,030
5291	Disability Insurance	\$19,849	\$8	\$14,496	\$10,492
<b>Subtotal Benefits:</b>		<b>\$1,688,882</b>	<b>\$558,235</b>	<b>\$1,597,258</b>	<b>\$1,578,975</b>
5955	Reserve for Negotiations - Professional	\$0	\$0	\$106,070	\$163,231
5956	Reserve for Negotiations - Support	\$0	\$0	\$163,707	\$156,974
5957	Reserve for Negotiations - ANESU	\$0	\$0	\$86,900	\$53,181
5958	Reserve for Negotiations - Purchased	\$0	\$0	\$5,582	\$0
<b>Subtotal Reserves:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$362,259</b>	<b>\$373,386</b>
5311	Purchased Services - Section 125 Administration	\$0	\$570	\$0	\$0
5321	In-Service - Professional Staff	\$15,400	\$10,913	\$18,000	\$15,000
5322	In-Service - Support Staff	\$4,240	\$2,607	\$5,500	\$5,000
5323	Conference Fees	\$9,727	\$6,249	\$13,423	\$14,129
5333	OT/PT Related Services	\$23,478	\$31,381	\$23,000	\$20,792
5338	District Course Related Expense	\$41,806	\$23,675	\$43,144	\$38,000
5339	Other Professional Services	\$105,300	\$42,263	\$67,321	\$53,444
5341	Technical Services	\$25,858	\$34,575	\$31,419	\$32,205
5361	Legal Services	\$13,032	\$33,966	\$13,449	\$13,785
5371	Audit Services	\$12,387	\$42,550	\$66,735	\$50,092
<b>Subtotal Purchased Services:</b>		<b>\$251,228</b>	<b>\$228,749</b>	<b>\$281,991</b>	<b>\$242,447</b>
5411	Water/Sewer	\$0	\$181	\$160	\$164
5421	Disposal Services	\$929	\$1,869	\$1,649	\$2,000
5423	Purchased Custodial Services	\$5,368	\$4,989	\$6,240	\$5,400
5431	Repairs & Maintenance Services	\$19,877	\$9,504	\$42,056	\$42,069
5432	Maintenance - Vehicles	\$508	\$362	\$4,000	\$4,100
5441	Rental of Land & Buildings	\$55,998	\$60,576	\$65,300	\$64,000

**Addison Northeast Supervisory Union  
Expense Budget**

Code	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed
5442	Rental of Equipment & Vehicles	\$3,046	\$3,651	\$3,143	\$3,179
	<b>Subtotal Property Services:</b>	<b>\$85,726</b>	<b>\$81,132</b>	<b>\$122,548</b>	<b>\$120,912</b>
5111	Student Transportation Services-Fuel Surcharge				\$41,744
5518	Student Transportation Services - SPED	\$116,573	\$97,825	\$132,000	\$181,500
5119	Student Transportation Services-Regular				\$767,844
	<b>Subtotal Transportation Services:</b>	<b>\$116,573</b>	<b>\$97,825</b>	<b>\$132,000</b>	<b>\$991,088</b>
5521	Property Insurance	\$254	\$228	\$236	\$136
5522	Liability Insurance	\$4,110	\$9,496	\$9,801	\$8,014
5531	Telephone	\$11,774	\$9,908	\$15,151	\$10,000
5532	Postage	\$4,224	\$4,383	\$4,359	\$4,300
5533	Internet Provider Services	\$11,666	\$110	\$750	\$769
5541	Advertising	\$826	\$1,228	\$3,054	\$2,555
5551	Printing & Binding	\$258	\$0	\$266	\$250
5561	Tuition To Other Vermont LEAs	\$232,000	\$0	\$0	\$0
5566	Tuition to Private Schools	\$40,000	\$233,391	\$256,788	\$280,650
5581	Travel - Employee	\$17,529	\$15,785	\$23,449	\$24,815
	<b>Subtotal Other Services:</b>	<b>\$322,641</b>	<b>\$274,529</b>	<b>\$313,854</b>	<b>\$331,489</b>
5611	Consumable Supplies	\$55,890	\$39,017	\$60,832	\$58,782
5613	Food (Instructional & Refreshments)	\$1,137	\$248	\$1,173	\$884
5622	Electricity	\$2,581	\$5,356	\$6,192	\$5,800
5624	Oil	\$4,645	\$2,867	\$5,082	\$3,500
5626	Gasoline	\$8,155	\$6,926	\$12,000	\$7,200
5641	Textbooks	\$594	\$0	\$533	\$500
5642	Periodicals	\$361	\$133	\$1,500	\$1,000
5671	Software	\$81,352	\$89,942	\$105,471	\$114,337
5699	Non-Capitalized Equipment	\$116,216	\$128,506	\$32,831	\$33,225
5734	Equipment - Computers	\$37,740	\$50,421	\$147,020	\$77,000
5739	Equipment - Other	\$36,940	\$21,171	\$23,378	\$57,500
	<b>Subtotal Supplies &amp; Equipment:</b>	<b>\$345,611</b>	<b>\$344,587</b>	<b>\$396,012</b>	<b>\$359,728</b>
5811	Dues & Fees	\$7,321	\$7,449	\$8,949	\$9,644
5891	Miscellaneous Expenditures	\$309	\$177	\$319	\$359
5893	Late Charges	\$0	(\$10)	\$0	\$0
5894	Background Check Expense	\$1,239	\$1,283	\$1,279	\$1,311
5930	Fund Transfer - Outgoing	\$0	\$92,574	\$0	\$0
	<b>Subtotal Dues, Interest, Principal &amp; Transfers:</b>	<b>\$8,869</b>	<b>\$101,473</b>	<b>\$10,547</b>	<b>\$11,314</b>
<b>Total Expenses:</b>		<b>\$7,042,595</b>	<b>\$3,246,985</b>	<b>\$7,181,902</b>	<b>\$7,993,701</b>

## **Addison Northeast Supervisory Union**

### **Expense Budget Summary**

The ANESU proposed June 30, 2017 budget has increased by \$811,799 or 11.3%. The budget includes an increase of \$809,588 that includes the requirement by law to move transportation costs into the ANESU. This amount is not an additional assessment. The individual schools pay their transportation costs to the ANESU and then the ANESU pays the vendor. Vermont law requires transportation costs to be part of the supervisory union assessment

In accordance with Act 153, special education costs had been consolidated under the ANESU and assessed back to the six school districts. The proposed June 30, 2017 budget is now comparable to last year's budget. The actual increase in the ANESU budget is \$2,211. The local office ANESU budget decreased \$206,728 and the ANESU Special Education budget increased by \$208,938. This increase is due to increased student needs in the areas of physical therapy, audiological services, summer programming and transportation per individualized educational programs.

All of the Information Technology (IT) Services had been consolidated under the ANESU. The proposed June 30, 2017 budget is now comparable to last year's budget. In addition to personnel and benefits, this includes all IT equipment, software, maintenance and all other associated IT costs. The overall IT budget decreased from the prior year by \$80,750.

The ANESU assessment includes the total bill for audit services for the six school districts.

The budget includes a series of Reserve for Negotiations amounts related to the collective bargaining agreement contract negotiations for Professional and Support staff salary and benefits.



# Addison Northeast Supervisory Union Revenue Budget

Code	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed
001.1412.4000.07	Regular Elementary Transportation				\$374,692
001.1422.4000.07	Regular Secondary Transportation				\$393,152
001.1510.4000.07	Investment Income	\$2,606	\$2,322	\$2,046	\$2,400
001.1931.4000.07	Supervisory Union Assessment	\$2,218,762	\$2,218,762	\$2,396,959	\$1,921,391
001.1932.4000.07	Supervisory Union Assessment - SPED	\$4,258,800	\$1,100,761	\$4,188,926	\$4,419,436
001.1941.4000.07	Services To Other Vermont LEAs	\$139,048	\$165,174	\$157,096	\$165,980
001.1941.4001.07	Services To Vermont LEAs-Fuel Surcharge				\$41,744
001.1943.4000.07	District Course Related Revenue	\$41,806		\$43,144	\$38,000
001.1943.4001.07	District Course Related Revenue	\$0	\$23,748	\$0	\$0
001.1949.4000.07	Grant Administration Fee	\$12,311	\$23,843	\$11,108	\$15,000
001.1990.4000.07	Miscellaneous Other Local Revenue	\$200	\$3,394	\$500	\$2,000
001.1992.4000.07	Background Check Income	\$1,239	\$924	\$1,279	\$1,310
001.1993.4000.07	E-Rate Reimbursement	\$6,508	\$7,642	\$5,820	\$5,000
001.1999.4000.07	COBRA Fees	\$150	\$26	\$50	\$150
	<b>Subtotal Local Revenue:</b>	<b>\$6,681,430</b>	<b>\$3,546,596</b>	<b>\$6,806,928</b>	<b>\$7,380,255</b>
001.2791.4000.07	Subgrants Received - I3 Network Grant		\$5,000	\$0	\$0
	<b>Subtotal Subgrant Revenue:</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>
001.5290.4000.07	Fund Transfer-Medicaid	\$8,586	\$0	\$16,872	\$0
001.5290.4001.07	Fund Transfer - Title I	\$25,297	\$0	\$27,024	\$65,526
001.5290.4002.07	Fund Transfer-Flow Through	\$294,019	\$0	\$227,512	\$202,702
001.5290.4003.07	Fund Transfer - Title IIA	\$33,263	\$0	\$78,560	\$39,270
001.5290.4009.07	Fund Transfer - EPSDT	\$0	\$0	\$25,006	
001.5400.4000.07	Adjustment Of Prior Year Expenditures	\$0	\$1,215	\$0	\$0
001.5700.4000.07	Restricted Revenue - S125 Forfeiture	\$0	\$122	\$0	\$0
	<b>Subtotal Miscellaneous Revenue:</b>	<b>\$361,165</b>	<b>\$1,337</b>	<b>\$374,974</b>	<b>\$307,498</b>
001.6999.4000.07	Prior Year Fund Balance				\$305,948
<b>Total Revenue:</b>		<b>\$7,042,595</b>	<b>\$3,552,933</b>	<b>\$7,181,902</b>	<b>\$7,993,701</b>

The percentage used to determine each town's portion of the Supervisory Union Assessment for 2016-2017 is based upon the 10/1/15 enrollment.

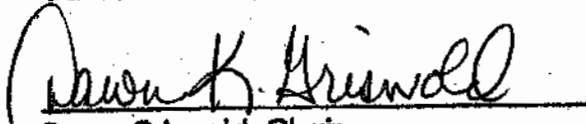
Towns/Schools	Percentage FY17	Budget FY16	Proposed FY17
Bristol	0.1859	432,806	357,131
Lincoln	0.0796	187,287	152,868
Monkton	0.1043	248,667	200,310
New Haven	0.0727	143,219	139,690
Starksboro	0.1056	265,979	202,945
Mt. Abraham	0.4520	1,119,001	868,447
<b>Addison Northeast District</b>	<b>1.0000</b>	<b>2,396,959</b>	<b>1,921,391</b>

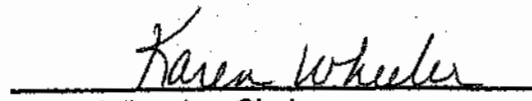
**WARNING  
ANNUAL MEETING  
UNION HIGH SCHOOL DISTRICT #28  
(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

The voters of Union High School District #28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on **Tuesday, February 23, 2016 at 7:00 PM** to discuss and transact the following business. Article 5 requires a vote by Australian Ballot to take place on **Tuesday, March 1, 2016** at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To receive and act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District #28.
- ARTICLE 3. To elect officers following nominations from the floor.  
a) A Moderator; b) A Clerk; c) A Treasurer; d) An Auditor for the term of 3 years.
- ARTICLE 4. To elect a community representative to serve on the Patricia A. Hannaford Regional Technical School District Board of Directors for a term of 3 years.
- ARTICLE 5. For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 1, 2016, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.  
Shall the voters of the Mt. Abraham Union Middle/High School District approve the school board to expend \$13,389,914 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,610 per equalized pupil. This projected spending per equalized pupil is 1% higher than spending for the current year.
- ARTICLE 6. To see if the voters of the Union High School District will authorize the Union High School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. § 562 (9).
- ARTICLE 7. To transact any other business proper to come before said meeting.
- ARTICLE 8. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 22<sup>nd</sup> day of January 2016.

  
Dawn Griswold, Chair  
Board of Directors  
Union High School District #28

  
Karen Wheeler, Clerk  
Union High School District #28

**WARNING**  
**UNION HIGH SCHOOL DISTRICT #28**  
**(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

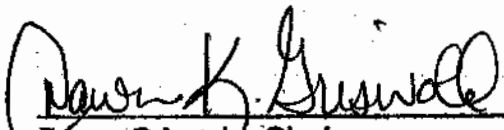
The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on **Tuesday, March 1, 2016**, to vote by Australian Ballot on the following article of business.

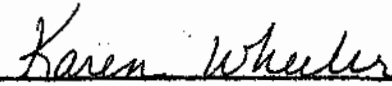
Hours of opening and closing of polls will conform to those of each town:

Bristol	Holley Hall	7:00 AM - 7:00 PM
Lincoln	Burnham Hall	7:00 AM - 7:00 PM
* Monkton	Monkton Central School	7:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the voters of the Mt. Abraham Union Middle/High School District approve the school board to expend \$13,389,914 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,610 per equalized pupil. This projected spending per equalized pupil is 1% higher than spending for the current year.

Dated at Bristol, Vermont, this 22<sup>nd</sup> day of January 2016.

  
Dawn Griswold, Chair  
Board of Directors  
Union High School District #28

  
Karen Wheeler, Clerk  
Union High School District #28

\* The Monkton polling place has been changed from Monkton Central School to the **Monkton Volunteer Fire Department**.

**WARNING  
ANNUAL MEETING  
BRISTOL TOWN SCHOOL DISTRICT**

The voters of the Town School District of Bristol, Vermont are hereby warned and notified to meet at Holley Hall on **Monday, February 29, 2016 at 7:00 PM** to discuss and transact the following business. Articles 2 and 4 require a vote by Australian Ballot to take place on **Tuesday, March 1, 2016** at Holley Hall between 7:00 AM and 7:00 PM.

ARTICLE 1: To act upon the reports of the Town School District Officers.

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday, March 1, 2016.

1 - School Director (elementary)	3 years
2 - School Directors (elementary)	1 year
3 - School Director (high school)	3 years
1 - School District Moderator	1 year

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year.

ARTICLE 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 1, 2016 BETWEEN 7:00 AM AND 7:00 PM AT HOLLEY HALL.

Shall the voters of the Bristol Town School District approve the school board to expend \$5,020,993, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,739 per equalized pupil. This projected spending per equalized pupil is 1.6% higher than spending for the current year.

ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9).

ARTICLE 6: To hear and report on any further business which may legally come before this meeting.

Dated this 21<sup>st</sup> day of January, 2016.


Bristol Board of School Directors



Steve Barsalou, Chair



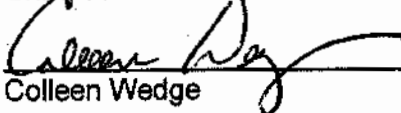
Elin Melchior, Vice Chair



Krista Siringo, Clerk



Chris Scrodin



Colleen Wedge

ATTEST:



Jennifer Myers, Town Clerk

1.25.16  
Date

**Bristol Town School District  
Bristol Elementary School Expense Report**

Code	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed
5111	Salaries - Professional Staff	\$1,727,901	\$1,844,378	\$1,629,503	\$1,637,479
5112	Salaries - Assistants	\$257,381	\$479,686	\$190,015	\$182,894
5113	Salaries - Other Support Staff	\$71,355	\$119,176	\$125,140	\$128,247
5115	Health Buy-Out	\$3,500	\$5,250	\$4,250	\$3,250
5116	Salaries - Custodians	\$154,922	\$143,762	\$153,910	\$154,938
5117	Salaries - Extracurricular	\$600	\$600	\$600	\$600
5120	Salaries - Professional Tutors	\$0	\$0	\$0	\$0
5121	Salaries - Professional Substitutes	\$0	\$4,440	\$0	\$0
5122	Salaries - Professional Long Term Substitutes	\$10,000	\$0	\$0	\$0
5123	Salaries - Assistant Substitutes	\$4,000	\$14,831	\$0	\$0
5125	Salaries - Support Staff Tutors	\$0	\$0	\$0	\$0
5126	Salaries - Other Support Substitutes	\$0	\$4,954	\$6,000	\$0
5127	Salaries - Professional Stipends	\$1,950	\$6,370	\$3,500	\$2,000
5129	Salaries - Support Stipends	\$700	\$8,248	\$0	\$1,800
5131	Salaries - Overtime	\$900	\$0	\$300	\$0
5138	Salaries - Overtime for Weekend Coverage	\$1,800	\$5,503	\$500	\$0
<b>Subtotal Salaries:</b>		<b>\$2,235,009</b>	<b>\$2,637,198</b>	<b>\$2,113,717</b>	<b>\$2,111,208</b>
5211	Group Health Insurance	\$377,210	\$675,484	\$513,407	\$536,271
5212	Group Health Insurance	\$186,478	\$0	\$0	\$0
5221	Social Security (FICA)	\$158,916	\$176,731	\$161,833	\$161,507
5231	Group Life & Disability Insurance	\$3,296	\$11,682	\$19,142	\$7,344
5241	Retirement Contributions	\$8,000	\$11,940	\$10,000	\$24,462
5251	Workers' Compensation	\$15,149	\$15,980	\$17,167	\$14,951
5261	Unemployment Compensation	\$924	\$1,300	\$967	\$1,738
5271	Tuition Reimbursement	\$14,500	\$18,889	\$19,570	\$20,059
5281	Group Dental Insurance	\$19,441	\$21,813	\$15,534	\$14,979
5291	Disability Insurance	\$10,809	\$0	\$7,519	\$0
<b>Subtotal Benefits:</b>		<b>\$794,723</b>	<b>\$933,819</b>	<b>\$765,139</b>	<b>\$781,311</b>
5955	Reserve for Negotiations - Professional	\$0	\$0	\$73,724	\$136,354
5956	Reserve for Negotiations - Support	\$0	\$0	\$28,784	\$45,064
<b>Subtotal Reserves:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$102,508</b>	<b>\$181,418</b>
5311	Purchased Services - Section 125	\$531	\$407	\$548	\$562
5321	In-Service - Professional Staff	\$645	\$0	\$666	\$682
5322	In-Service - Support Staff	\$630	\$0	\$650	\$666
5323	Conference Fees	\$7,743	\$2,789	\$8,547	\$8,761
5324	School Based Clinician	\$44,010	\$35,681	\$18,731	\$18,328
5331	Assessment - Supervisory Union	\$381,183	\$381,183	\$432,806	\$357,131
5331	Assessment - Early Education	\$33,871	\$33,871	\$131,922	\$174,076
5331	Assessment - Special Education	\$746,568	\$177,401	\$756,372	\$821,445
5332	Testing & Evaluation	\$2,691	\$0	\$2,777	\$2,846
5333	OT/PT Services	\$1,032	\$0	\$1,065	\$1,092
5337	Purchased Service From SU	\$0	\$6,950	\$0	\$98,339
5339	Other Professional Services	\$37,800	\$29,209	\$82,542	\$82,568
5361	Legal Services	\$5,000	\$9,278	\$5,000	\$5,125
5371	Audit Services	\$8,258	\$0	\$0	\$0
<b>Subtotal Purchased Services:</b>		<b>\$1,269,962</b>	<b>\$676,769</b>	<b>\$1,441,626</b>	<b>\$1,571,621</b>

**Bristol Town School District  
Bristol Elementary School Expense Report**

Code	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed
5411	Water/Sewer	\$7,500	\$6,213	\$7,500	\$7,000
5421	Disposal Services	\$8,500	\$8,737	\$8,500	\$9,000
5422	Snow Plowing Services	\$5,000	\$6,323	\$5,160	\$6,000
5424	Lawn Care Services	\$600	\$0	\$600	\$600
5429	Other Cleaning Services	\$1,000	\$190	\$1,000	\$1,000
5431	Repairs & Maintenance Services	\$2,000	\$3,762	\$2,100	\$3,000
5434	Repairs - Roof	\$0	\$500	\$0	\$0
5435	Repairs - Grounds	\$23,600	\$20,416	\$24,355	\$2,000
5436	Repairs - Buildings	\$36,650	\$18,473	\$35,000	\$31,000
5442	Rental of Equipment & Vehicles	\$9,256	\$7,468	\$9,552	\$7,400
5499	Other Purchased Property Services	\$6,200	\$3,829	\$6,398	\$6,300
	<b>Subtotal Property Services:</b>	<b>\$100,306</b>	<b>\$75,911</b>	<b>\$100,166</b>	<b>\$73,300</b>
5511	Student Transportation - Fuel Surcharge	\$3,957	\$648	\$4,084	\$0
5519	Student Transportation Services - Regular	\$95,559	\$100,084	\$95,586	\$0
5519	Student Transportation Services - Field Trips				\$3,822
	<b>Subtotal Transportation Services:</b>	<b>\$99,516</b>	<b>\$100,732</b>	<b>\$99,669</b>	<b>\$3,822</b>
5521	Property Insurance	\$7,800	\$7,778	\$8,030	\$7,891
5522	Liability Insurance	\$11,300	\$10,847	\$11,300	\$10,480
5526	Umbrella Insurance	\$1,050	\$870	\$900	\$285
5531	Telephone	\$5,265	\$4,882	\$5,433	\$5,569
5532	Postage	\$2,271	\$1,030	\$2,344	\$1,311
5533	Internet Provider Services	\$0	\$110	\$2,400	\$2,500
5541	Advertising	\$725	\$388	\$748	\$767
5551	Printing & Binding	\$200	\$0	\$206	\$212
5581	Travel - Employee	\$2,359	\$1,142	\$2,434	\$2,466
5582	Travel - Non-Employee	\$103	\$0	\$106	\$109
5591	Food Service Subsidy	\$33,599	\$33,599	\$35,222	\$36,257
	<b>Subtotal Other Services:</b>	<b>\$64,672</b>	<b>\$60,646</b>	<b>\$69,125</b>	<b>\$67,847</b>
5611	Consumable Supplies	\$39,066	\$38,072	\$40,316	\$41,110
5622	Electricity	\$43,000	\$41,462	\$44,376	\$43,000
5623	Propane	\$1,800	\$1,692	\$3,600	\$3,000
5624	Oil	\$44,000	\$39,628	\$45,408	\$45,000
5641	Textbooks	\$9,107	\$4,492	\$9,398	\$30,133
5642	Periodicals	\$1,497	\$2,224	\$2,012	\$2,063
5651	Audiovisual Materials	\$878	\$650	\$906	\$929
5661	Manipulatives	\$103	\$0	\$106	\$109
5671	Software	\$2,586	\$2,361	\$500	\$512
5699	Non-Capitalized Equipment	\$7,029	\$5,113	\$7,254	\$7,077
5733	Equipment - Furniture & Fixtures	\$5,000	\$0	\$1,160	\$0
5739	Equipment - Other	\$2,890	\$0	\$2,982	\$0
	<b>Subtotal Supplies &amp; Equipment:</b>	<b>\$156,956</b>	<b>\$135,694</b>	<b>\$158,020</b>	<b>\$172,933</b>
5811	Dues & Fees	\$3,004	\$2,858	\$4,100	\$4,203
5835	Interest Expense	\$20,000	\$11,877	\$20,640	\$13,430
5891	Miscellaneous Expenditures	\$775	\$54	\$800	\$820
5893	Late Charges	\$0	\$10	\$0	\$0
5921	Sinking Fund Expense	\$10,000	\$0	\$0	\$0
5930	Fund Transfer - Outgoing	\$0	\$100,070	\$0	\$0
5934	Transfer - State EEE Funding	\$44,384	\$44,384	\$42,824	\$39,080
	<b>Subtotal Dues, Interest, Principal &amp; Transfers:</b>	<b>\$78,163</b>	<b>\$159,253</b>	<b>\$68,364</b>	<b>\$57,533</b>
<b>Total Expenses:</b>		<b>\$4,799,307</b>	<b>\$4,780,022</b>	<b>\$4,918,334</b>	<b>\$5,020,993</b>

## **WEBSITES**

Town of Bristol- [www.bristolvt.org](http://www.bristolvt.org)  
Bristol Recreation Department- [www.bristolrec.org](http://www.bristolrec.org)  
The HUB Teen Center- [www.bristolskatepark.com](http://www.bristolskatepark.com)

## **TOWN OFFICE HOURS**

Monday – Friday 8:00 a.m. – 4:30 p.m.

## **TELEPHONE NUMBERS**

Dog Officer - Mon – Fri 453-2410 daytime  
453-2533 evenings and weekends  
Town Administrator's Office – 453-2410  
Town Clerk's Office – 453-2486  
Town Garage – 453-4707  
Water Department – 453-2410  
Recreation Department – 453-5885  
Recreation Youth Center – 453-3678

## **EMERGENCY NUMBERS**

Fire Department – 911  
Bristol Rescue – 911  
State & Local Police – 911

## **BUSINESS NUMBERS**

State Police – 388-4919  
Bristol Police – 453-2533  
Bristol Rescue Squad – 453-2513  
Bristol Fire Department – 453-3201  
Lawrence Memorial Library – 453-2366

## **RECYCLING HOURS**

Saturdays- 8:00 a.m. to 12:00 p.m.

## **CLOSED ON THE FOLLOWING HOLIDAYS**

New Years Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

## **MEETINGS**

Selectboard every other Monday at 7:00 p.m.  
Town Planning Commission 3<sup>rd</sup> Tuesday at 7:00 p.m. (1<sup>st</sup> Tuesday as needed)  
Zoning Board of Adjustment 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 7:30 p.m. as needed  
Conservation Commission 2<sup>nd</sup> Thursday at 7:00 p.m.  
MAUHS School Board 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 7:00 p.m. in MAUHS Library  
Bristol Elementary School Board 2<sup>nd</sup> Monday at 5:30 p.m. in Bristol Elementary School Library