

Selectboard Member's present: Chair Michelle Perlee, John "Peeker" Heffernan, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Mary Arbuckle filming for NEAT TV, Jamie Simpson, Peter Grant, Jim Quaglino, Willow Wheelock, Chauncy Eldrige, Carol Eldridge, Peter Bouvier, Ron Williamson, Larry Gile, Donna Gile, Ken Weston, Anne Wallace, Naomi Drummond, Randall Freeman, Craig Allen, Dennis Bowen, Bill Sayre and Gaen Murphy reporting for the Addison Independent.

1. At 7:00 pm Selectboard Chair Michelle Perlee called the meeting to order. Michelle added the renewal of a loan with People's Bank to item number 11 of the agenda.
2. Peter Bouvier joined the Board to discuss the work the Highway Department would be completing this spring/summer. They plan to dig out the pavement and old road base/repave and repair culverts by Paul Davis' house on Meehan Road. They also plan to complete ditching along the Notch Road which will include pulling stumps, replacing culverts and if there is time complete some paving by Carterville Road. They will re-plank Harvey Road bridge. They will spend \$35,000 on crushing gravel and plan to repaint crosswalks in the near future. He would like to purchase a new furnace for the green building, the current furnace is over 35 years old. Ted Lylis said he would like the furnace to go out to bid. Peter Bouvier is concerned with repair of the furnace, will the company who installs the furnace be responsible for repair, or will the company who provides the oil. The Board agreed to put the furnace out to bid to 3-4 businesses in Town. Peter Bouvier also explained there is some work to be done on the trucks. He would like to trade the GMC truck for a pick up. He will meet with the Equipment Committee to speck the vehicle out and return to the Board after they have put the vehicle out to bid. They have already been able to replace the guardrails on the Lower Notch Road by Norm Booska's house. They will switch to summer hours, which is Monday through Thursday 6 am until 3:30 pm and Friday's from 6 am until 10 am. Therese discussed changes to the buried or aerial utility lines policy to be made. She would like Peter Bouvier or the Road Foreman to be able to approve this work as it is requested versus waiting for Selectboard approval. Peeker suggested including working within the Town Right of Ways as part of this policy. Ted Lylis moved to adopt the Buried or Aerial Utility Lines Policy as amended. Peter Coffey seconded, so voted. Therese and Peter Bouvier will work on a policy to work in the Town's Right of Way.
3. The Board met as Water Commissioners. Therese introduced Jamie Simpson from Green Mountain Engineering who presented the financing, the expansion of the water system and the upgrade of the waterline and stormwater infrastructure on West Street. This project includes three pieces of infrastructure change, West Street portion from Maple Street to Airport Drive, which is repair and replacement of the water line, connecting the new fire station and extending the water line to Lovers Lane to connect Woodland Apartments. Peeker said upgrading the line on West Street was a plan prior to the new fire station being built. He also spoke about when he repaired a leak on West Street that was leaking about 100 gallons day. Therese said when 64 Seconds, a leak detection company from Massachusetts, completed their review of the water system, it was determined that West Street had several leaks detected. Jamie explained the updated changes that would happen with the updated water lines. The Town will also replace the fire hydrants along this route will be upgraded as well. Peter Coffey asked if an 8 inch line will suffice for the next 100 years. Jamie said yes, based on the current growth on the Town and the proposal for the business park this will adequately serve the Town. Jamie explained the poor stormwater drainage on West Street. The Town believes the state will repave in 2018 so, it would be wise to address this infrastructure change to the stormwater drains before the

repaving was complete and while the road is dug up for the water line upgrade. Jamie explained connecting Woodland Apartments to the water system would remove the well head protection currently in place, to allow development south of the new fire station. Peeker said this project does not need to be completed because of the new fire station, this is something completely separate. Jamie said the fire station has already been permitted and is completely separate from this project. Craig Allen asked about any other wells along Lovers Lane. Jamie said there are more wells to the east, but none of those well head protection areas affect this project. Ken Weston asked about the change in pressure from the 6 inch main versus the 8 inch main. Jamie said the pressure will stay the same, what will change will be the amount of flow. Craig asked about the reduction in the leaks and increasing the demand of the system by adding Woodland Apartments. Therese said based on the engineering study completed for this project there wouldn't be an issue as the system is equipped to deal with it. Donna Gile asked about providing water to Greenwood Cemetery. Therese explained 64 Seconds will come listen to that water line in hopes to find where the leaks are to repair the line, but this project does not include the cemetery. Chauncy Eldridge asked when this project discussion began. Therese explained they had begun discussing this potential project for about one year, beginning when they were discussing the plans for the new fire station. Peeker explained they had been discussing this as a long range plan based on when the state would be repaving West Street. USDA won't give the details of the finance package until they have a positive bond vote. We are eligible for up to 45% grant. Chauncy Eldridge asked if or what the change will be in the water rates. Therese said that was unknown currently because there is a lot of change that will happen with repairs and adding Woodland Apartments. Therese said the Board may take \$100,000 money Capital Roads to put towards the stormwater upgrade. Craig Allen said unless you set aside money for future repair you might have to account for repairs due to the addition. Therese said they currently set aside capital funds in the annual budgets, but realized they aren't setting aside enough. Jamie said currently the town is eligible for a loan at 2.125%, and rates are not going to get much lower. Because it is a water project, USDA will allow the Town to borrow for up to 40 years. Therese said the Town is looking to borrow at 30 years. Peter Coffey said for people who don't live in the district, this will benefit you, it will give the opportunity for development of a business park that will add value to the grand list. Chauncy Elridge asked what will happen to the money from the sale of the property behind the new fire station. Joel explained that has not been decided. Peeker said they intend to reduce debt with it, they haven't decided what debt that will be.

4. Adam Powers joined the Board to discuss the transfer of glebe lands at 27 Broadview Estates. Therese said Town attorney Kevin Brennan reviewed the Quit Claim Deed. Adam explained glebe lands were lots given by the King to the Town. Joel asked why this wasn't picked up prior to this point. Adam said it had been picked up, but glebe lands have never really been a problem, but they would like get this taken care of. Adam's client agreed to pay Kevin's legal fees for reviewing the Quit Claim Deed. Ted Lylis moved to authorize Michelle Perlee to sign the Quit Claim Deed for the glebe lands at 27 Broadview Estates. Joel Bouvier seconded, so voted.

5. The Board interviewed/reviewed the following for renewal of terms and/or interest in Town Committees.

- Joel Bouvier moved to appoint John Elder and Sue Kavanagh for 3 year terms to the Planning Commission. Peter Coffey seconded, so voted.
- Joel Bouvier moved to appoint Peter Grant and Kevin Brown as members and Ron Kowolski as an alternate to the Zoning Board of Adjustment for 3 year terms. Peter Coffey seconded, so voted.

- Joel Bouvier moved to appoint Slim Pickens, Liz Herrmann and Ken Weston for 3 year terms to the Design Review Committee. Peter Coffey seconded, so voted.
- Joel Bouvier moved to appoint Amy Piasecki, Theresa Gile and Bill Sayre for 3 year terms to the Revolving Loan Fund Committee. Peter Coffey seconded, so voted. The Board thanked Kelly Laliberte for her service and hopes she may be willing to serve on the Design Review Committee. Ted Lylis will be the Selectboard liaison for the Revolving Loan Fund Committee.
- Joel Bouvier moved to appoint Chris Lathrop, Peter Grant and Bill Sayre for one year terms to Addison County Regional Planning. Peter Coffey seconded, so voted. Peter Grant would like to increase the communication with the Board to help better represent Bristol at the meetings Bristol.
- Joel Bouvier moved to appoint Namoi Drummond for a one year term to Addison County Transit Resources Board. Peeker Heffernan seconded, so voted.
- Joel Bouvier moved to appoint Anne Wallace for a one year term as a Library Trustee. Peter Coffey seconded, so voted.
- Peeker Heffernan moved to appoint Randy Durand to a 3 year term on the Conservation Commission. Peter Coffey seconded, so voted.
- Peeker Heffernan moved to accept Bob Donniss' resignation with regret from the Energy Committee. Peter Coffey seconded, so voted.
- Peeker Heffernan moved to appoint Merle Knight to a 2 year term on the Equipment Committee. Peter Coffey seconded, so voted.
- Joel Bouvier will remain the Selectboard ex-officio on the Police Advisory Committee.
- Therese said unfortunately Sally Burrell cannot continue as an alternate for the Addison County Solid Waste Management District Board. She will advertise on Front Porch Forum.
- Peter Coffey moved to appoint Joel Bouvier, Peter Ryan and Dave Sharpe to a one year term as Fence Viewers. Peeker Heffernan, seconded so voted.
- Ted Lylis moved to appoint Cale Pelland & Kevin Gibbs for one year terms as Pound Keepers. Joel Bouvier seconded, so voted.
- Joel Bouvier moved to appoint David Brynn as Tree Warden, Inspector of Weights of Coal and Inspector of Wood and Lumber for a one year term. Peeker Heffernan seconded, so voted.
- Joel Bouvier moved to appoint David Rosen and the Conservation Commission as Green Up Day Coordinators. Peter Coffey seconded, so voted.
- Joel Bouvier moved to appoint Brendan Gallivan as the Energy Coordinator. Peter Coffey seconded, so voted.
- Joel Bouvier moved to appoint Therese Kirby, Town Administrator as the Emergency Management Director. Peeker Heffernan seconded, so voted.
- Joel Bouvier moved to appoint Eric Forand Emergency Management Coordinator and Peter Coffey as the deputy. Peeker Heffernan seconded, so voted.

5. Public Forum: Jim Quaglino said individuals and business owners can contact the Bristol Police Department regarding Crime Prevention Program inspection. The Police Department can complete this inspection; contact Sergeant Crowe for more details and information.

6. The Board discussed a grant for the Police Department GHSP for \$10,000 for speed signs. Joel moved to authorize the Police Department to apply for a \$10,000 GHSP grant with no matching funds. Ted Lylis seconded, so voted.

Peeker Heffernan moved to allow Carol Wells to apply for the Vermont Arts Council grant for \$30,000 with 50% matching to come from non-tax dollars. Peter Coffey seconded, so voted.

7. Therese Kirby said the water shut off scheduled for April 18, 2016 at 10 pm includes Main Street, Basin Street, the old Trading Post and Lucille Skeffington as the only properties that are affected by this. They will have a precautionary boil water notice until they are notified differently.

8. Therese Kirby reached out to Jackman's regarding the cost for purchasing the underground tanks for the new fire station. Due to the fact the Town is putting the tanks underground they do need to purchase the tanks, they cannot lease them. Jackman's is willing to do a lease to own with the Town. Joel Bouvier asked if they need to put two tanks underground based on natural gas coming through in the near future. Therese said this is what has been recommended. Peeker Heffernan moved to authorize Therese Kirby to work with Jackman's and the builder to discuss the number of tanks and the location of tanks above ground. Joel Bouvier seconded, so voted.

9. Therese Kirby discussed the repairs to the emergency exit to the library. They received a quote last fall from Valley Roofing to put a rubber membrane down, she is trying to contact him to see if they can complete this work this summer. Therese discussed the needed repairs to the bandstand based on contacting Ed Hanson. He recommends fixing the columns, the beams, decorative ballasts, railings on the stairs, investigate the flooring and repair flooring at the top of the stairs. Therese plans to put the work out to bid to Travis Paquette, White Dog Construction, and Bubba Hines. She will include the side entrance stairs to the Recreation Department as well.

10. Ted Lylis moved to approve two Special Event Permits for Prescott Galleries on April 30th & May 21st. Joel Bouvier seconded, so voted. The Board approved a liquor license application for Cubber's Restaurant.

11. Joel Bouvier moved to renew the Holley Hall Improvement bond anticipation note with People's United Bank at an interest rate of 1.70%. Ted Lylis seconded, so voted.

12. Selectboard Roundtable: Peeker Heffernan is concerned with ethics, individuals using their involvement/employment with the Town to have a vendor complete work. Therese will write the individual a letter. Ted asked if the street sweepers could mist in the future to avoid the dust. Therese will ask Peter Bouvier. Joel asked about getting the speed cart out. Therese will speak with Chief Gibbs. The Board discussed solar arrays. Therese will speak with Eric Forand regarding an update of the zoning application to include solar arrays.

13. Town Administrator's Report: Therese asked the Board about PFOA testing for the water system. She spoke with Lance regarding testing for this, he contacted Endyne who said it would cost \$300. Ted thinks individuals should pay to test their own water, if many people find high levels of this then the Town could consider getting the water tested. Ted moved to table testing for PFOA in the water system. Peter Coffey seconded, so voted. Therese discussed the Police Department's request to assistant an agency outside the district for a fee. The Board agreed to allow the Police Department to proceed. Therese said she needs a Selectboard volunteer to be included on a team of people for the USDA grant to update the water ordinance. Peter Coffey volunteered to be part of the team.

At 9:17 pm Joel Bouvier moved to enter into executive session to discuss the appointment, employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a) (3). Peeker Heffernan seconded, so voted. Police Chief Kevin Gibbs joined them for a portion of this time.

At 9:43 executive session ended, no motions were made.

At 9:45 Ted Lylis moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk