

Selectboard Member's present: Chair Michelle Perlee, John "Peeker" Heffernan, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Shawn Kimball filming for NEAT TV, Doug Corkins, Jim Quaglin, Carol Wells and Lance Perlee.

1. At 7:00 pm Selectboard Chair Michelle Perlee called the meeting to order. She added the recommendation of the Revolving Loan Fund Committee to the agenda.
2. The Board acted as Water Commissioners and Michelle Perlee called the public information hearing regarding the Water District expansion, repair and storm water upgrade to order. Therese said the bond vote is Tuesday, May 10, 2016 from 7 am until 7 pm. Therese discussed the article in the Addison Independent regarding the public hearing from April 18th. Doug Corkins is concerned with change in how the water and sewer districts are being labeled as departments in the town report versus districts, which is misleading. He said when the village and the town merged, they were required to call them districts because properties outside of Town didn't and won't get water. Doug asked about the expansion and the requirements of the Town based on the merger. Therese said they had to notify all of the abutters to where the waterline expansion would lie and hold a public hearing. She said it was made clear to all the residents of Lovers Lane they did not have to join the district. Doug asked with the Fire Station bond being approved did this trigger the development of this bond. Therese said the expansion of the waterline was highly discussed when they were discussing the Fire Station bond, and was also a point on the brochure that was sent to Bristol residents. Michelle clarified this bond does not have anything to do with the new Fire Station. Doug said with these bonds it will put pressure on water district users to pay for this. Doug asked why they didn't offer to drill Woodland Apartments a well. Peeker said they are a municipal water system which abides by all of the same rules we do; they would also have to move the well far enough away to eliminate the well head protection completely from the property behind the Fire Station. Doug asked if there was anyone else on Lovers Lane affected by the wellhead. Peeker said no. Lance Perlee explained wellhead protection is also calculated based on usage; the increased usage increases the wellhead protection area. Doug asked if user rates were going up. Therese said the budget the Board will discuss on May 16, 2016 does not have a rate increase. Peeker said both the town and the district will pay approximately \$0.87 per day in taxes based on a \$200,000 home, for the expansion and storm water upgrades, and the district users will have to pay for the West Street upgrade through increased user fees if necessary. Doug asked at what point the Town has too many bonds. Peeker said the Town is at an advantage right now, because there is a potential 45% forgiveness, if the Town does this by themselves it will cost twice as much. Therese said the long range capital plan in the town report for the Water District is to help save for the next larger project they plan to complete. Doug asked if user fees will cover the cost of a portion of this bond. Therese explained the Water District has finished paying a bond this year, therefore the potential cost of the bond for the Water District will absorb the bond that was paid. Peeker said the calculated Woodland Apartments bill to be about \$12,000 per year, which will also help contribute to water revenues. Peeker clarified the expansion should be a Town decision because the Water District shouldn't have to pay to add users on to the system. Lance said after adding the new Fire Station to the system, the West Street water line is in bad condition and does need replacement. Doug asked if this is approved when this will go out to bid. Therese said it will go out to bid after 30 days from the election in hopes the project will be completed by November. The Water Commissioners adjourned the public information hearing.
3. The Board discussed appointments of other Boards and Commissions. Therese said Alicia Standrige will attend an Energy Committee meeting to see if she likes it. Lynn Camara would like to take a position

as a Library trustee. Peeker Heffernan moved to appoint Lynn Camara to a one year term as a Library Trustee. Peter Coffey seconded, so voted. Carol Wells joined the Board to discuss her interest for the Design Review Committee. Peter Coffey moved to appoint Carol Wells to the Design Review Commission for 2 years. Ted Lylis seconded, so voted. Therese said she will have Pam advertise the vacant Planning Commission seat again on Front Porch Forum.

4. The Board discussed the traffic light in Town. Joel said VTrans is misunderstanding what the Town would like. She emailed VTrans to ask about advanced green and right on red and have them come to visit the intersection to better explain the concern regarding an advanced green light. Joel said at particular points in the day it is difficult to get through the light when people are turning left on to North Street. Therese discussed the bigger issue is no right on red, as we have had several close calls when the pedestrian is crossing. VTrans said putting up a light or a sign for no right on red during a pedestrian crossing would be fine. Therese asked the Board about whether they want a light or a sign. The Board agreed turning right on red was an issue that needs to be addressed, but didn't feel the delayed green was something that needed to be addressed right now. The Board agreed to research the cost of one light to put up for no turn on red and see if one light would be acceptable to VTrans. Therese will work with Road Foreman Peter Bouvier to find a cost.

5. The Board discussed the North Street Fire Station. Peeker said at Town Meeting they were given permission to sell as is, but asked to consider what the buyer was going to do with it. Peeker would like to see it put on the market; anyone who is looking to purchase the building will submit a proposal with what their plan is to do with the property, giving the Board the opportunity to review each proposal and offer. Ted is concerned about how to hold the buyer accountable for what is in their proposal. Therese said you could draw up a legal contract to assure the Town and the Board they will complete the project they have submitted. Ted asked if there was any value of eventually turning it into a Police Station. Therese said the building needs a lot of work, but they have never hired a contractor to figure out the actual cost of repair. Peeker said the Board knew the cost to renovate Holley Hall was \$750,000 so they had an idea the cost to renovate the old station. Michelle said putting caveats on it will not only tie the buyer's hands, but any future owners of the property. Michelle asked if they should get the building appraised to have an idea of the fair market value. The Board agreed to have an appraisal completed by Bill Benton. Therese will also draft a very basic Request for Proposal for the Board to review and giving them the opportunity to make changes where they see fit. She feels the Board needs to outline current zoning and some parameters in the Request for Proposals. Ted asked how long they are paying rent for the Police Department. Peeker said they still have 7 years until the lease is up. Ted is concerned with the rush on the sale of the old Fire Station. Therese said the building will become vacant in mid-July and with direction from the voters at Town Meeting, it makes sense to start the process of selling the building on North Street, but there is no rush to sell.

6. The board discussed the Revolving Loan Fund Committee recommendation. Therese said the Revolving Loan Fund Committee met with Carol Wells to discuss the funding for the acoustics project in Holley Hall. She said the Committee agreed they could not gift the money, as that was not the purpose for the money, but agreed to recommend to the Board a loan of \$25,000 at 1% over five years. They also recommend the Acoustic Committee not receive the money until they have raised \$50,000, which with the \$25,000 loan they will be able to finance the entire project. Michelle said she spoke with Peter Ryan who suggested the Town come up with the money within the budget versus the borrowing the funds from the Revolving Loan Fund. Peter Coffey moved approve the loan to the Town of Bristol

\$25,000 at 1% interest over 5 years, waiving the legal fees and no money be distributed until the \$50,000 is secured. Ted Lylis seconded, so voted.

7. Ted Lylis moved to approve the minutes of April 4, 2016 as amended. Joel Bouvier seconded, so voted.

8. The Board approved an Accounts Payable warrant of \$143,045.34

9. Selectboard Roundtable: Peeker asked about the new Fire Station water line. Therese said it has been tested and can be used. Peeker asked about paving all of the road cuts that have been made and when they will be paved. Therese spoke with D&F paving and they have a customers ahead of us, but she will contact them again. Ted Lylis asked if on the monthly water report the monthly production could designate a time period so they are aware of when the water is being pumped. Lance said this is over one month's time. Ted said the bell tower on Holley Hall is starting to deteriorate and needs some masonry work. Therese will look into that. Ted asked about an odor in Howden Hall and noted the sink in the bathroom doesn't drain. Therese said she will go to Howden Hall. Ted said the repairs made for the water line have created large holes in the repair spots. Therese said the Road Crew had addressed the holes earlier in the day, but with the rain, had not been able put more material in to fill the holes. She will speak with the Road Foreman tomorrow to make sure when the rain stops they add more material. Michelle asked questions about the budget status report. Michelle asked about the alley way. Therese said they haven't heard anything yet.

10. Town Administrator's Report: Therese said the Landfill Closure money is still in the State's capital budget. She hopes by the end of the week they will know for sure if they will receive the funds. Therese met with, Green Mountain Engineering, Agency of Natural Resources and Casella at the Landfill on April 21, 2016 and said it looks terrific. There are a few places where there is some erosion, but Casella's will return the beginning of June to fix those few spots. She will meet with ANR next week to hopefully relieve the town of storm water testing requirements at the Landfill. She received an email from Fire Chief Brett LaRose regarding a live fire training exercise on North Street on Saturday May 7, 2016. There will be some traffic stoppage, but there will be one lane open with portable street lights and a suggested detour route. This training will take place from 6:30am until 2pm. He also noted the following members of the Fire Department had completed their Fire Fighter 1 course: Brian C. Wendel, Steven Devino and Matthew Babcock. The Board congratulated those members on the completed of Fire Fighter 1.

At 8:36 pm Joel Bouvier moved to go into executive session to discuss the appointment, employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a) (3). Peter Coffey seconded, so voted.

At 8:55pm executive session ended.

At 8:56pm Joel Bouvier moved to adjourn the meeting. Ted Lylis seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk