

THE
ANNUAL REPORT
OF THE
OFFICERS OF THE
TOWN OF BRISTOL
VERMONT

FOR THE YEAR ENDING JUNE 30,
2016

Please bring this report with you to Town Meeting
Monday, March 6, 2017 at 7:00 pm

Voting by Australian Ballot
Tuesday, March 7, 2017
7:00 am to 7:00 pm

TOWN OF BRISTOL GENERAL INFORMATION

Chartered June 26, 1762

Area..... 26,860 acres
Green Mountain National Forest Acreage 5,354 acres

Town Roads (excluding Class 4 Roads) 36.4 miles
State Highway (Routes 116 and 17) 13.4 miles
Population (2010 Census)..... 3,894
Voter Checklist (as of January 31, 2017)..... 2,868

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING
MONDAY, March 6, 2017 at 7:00 PM at HOLLEY HALL
VOTING: TUESDAY, MARCH 7, 2017
7:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN
BE SEEN AT THE TOWN CLERK'S OFFICE.



Photo Courtesy of Mark Bouvier

The 2016 Town Report is respectfully dedicated to the taxpayers and voters of Bristol, who found it in their hearts to support the construction of a new fire facility. This facility combines the future of Bristol and the Bristol Fire Department, with the history of the original 1897 Fire Station and the Department. The overwhelming support of Bristol's citizens to support this historic project was truly amazing, and just one more example of how extraordinary this community is.

In Memoriam
Honorary Assistant Chief Darwin Kimball
Devoted Service to the Bristol Fire Department
September 2nd, 1981 – July 3rd, 2016



Photo Courtesy of Mark Bouvier

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**WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 6, 2017 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 7, 2017 for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

ARTICLE 1: To hear the reports of the Town officers.

ARTICLE 2: To elect Town Officers by Australian ballot.

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2017 through June 30, 2018, being due in two equal installments on November 5, 2017 and April 5, 2018 by physical delivery to the Town Office before midnight on that date?

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard.

ARTICLE 5: Will the voters authorize the Town Treasurer to collect current taxes pursuant to 32 V.S.A. §4791?

ARTICLE 6: Will the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 2651d (a)?

ARTICLE 7: Will the voters adopt the proposed 2017-2018 fiscal year Highway Fund Operating Budget in the amount of \$775,523 a portion thereof in the amount of \$672,589 to be raised by taxes; the tax rate on the 2017 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 8: Will the voters adopt the proposed 2017-2018 fiscal year General Fund Operating Budget in the amount of \$933,401, a portion thereof in the amount of \$752,524 to be raised by taxes; the tax rate on the 2017 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 9: Will the voters adopt the proposed 2017-2018 fiscal year Arts, Parks and Recreation Department budget in the amount of \$250,195 a portion thereof in the amount of \$166,945 to be raised by taxes; the tax rate of the 2017 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 10: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$25,000
Capital Highway Equipment Reserve	\$95,000
Capital Building Reserve	\$30,000
Capital Road Fund - Construction	\$35,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$10,000
Technology Fund	<u>\$ 5,000</u>
Total:	\$300,000

ARTICLE 11: Will the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2017 to fund the Fire Vehicle Capital Reserve Fund?

ARTICLE 12: Will the voters renew the exemption of the Bristol Rescue Squad for its property located at 45 Monkton Road from real estate taxes for a period of five (5) years, pursuant to 32 V.S.A. § 3840?

ARTICLE 13: Will the voters renew the exemption of the N.H. Munsill Hose, Hook and Ladder Company, for its property located at 9 Fitch Avenue from real estate taxes for a period of five (5) years, pursuant to 32 V.S.A. § 3840?

ARTICLE 14: Will the voters approve an appropriation of \$135,073 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

ARTICLE 15: Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements?

ARTICLE 16: Will the voters appropriate the sum of \$11,306 to Addison County Transit Resources to enhance the economic, social and environmental health of the region by providing community transportation services that are safe, reliable, accessible and affordable for everyone?

ARTICLE 17: Will the voters appropriate the sum of \$13,500 to Bristol Rescue Squad to cover costs to replace aging vehicles, upgrading equipment and continuing education and training?

ARTICLE 18: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Restorative Justice	\$1,150
Addison County Home Health & Hospice	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent/Child Center	\$4,800

Addison County Readers	\$2,000
Addison County River Watch	\$ 300
Age Well (formerly CVAA)	\$2,700
Bristol After School Kid's Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Shelter	\$1,400
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$72,950

Articles 19 and 20 are for discussion only Monday night. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 7, 2017 BETWEEN 7 AM AND 7 PM AT HOLLEY HALL.


ARTICLE 19: Will the voters of the Town of Bristol readopt the Bristol Town Plan first adopted by the voters of the Town of Bristol on November 5, 2012, amended now only by the removal of the Zoning Map and references to said Zoning Maps? (Copies of the document may be seen at the Bristol Town Offices or on the website at www.bristolvt.org.)


ARTICLE 20: Will the voters of the Town of Bristol adopt the proposed amendments to the Town of Bristol Zoning Regulations for which notice was given for the final public hearing held by the Bristol Selectboard on December 19, 2016? (The proposed amendments make changes to all areas within the Town of Bristol. Copies of the document may be seen at the Bristol Town Offices or on the website at www.bristolvt.org.)

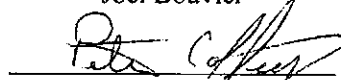
ARTICLE 21: To transact any other non-binding business that may legally come before this meeting.

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 23, 2017. Received for record and recorded in the records of the Town of Bristol on January 24, 2017.

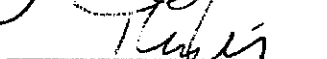
Bristol Selectboard:


Michelle Perlee, Chair


Joel Bouvier


Peter Coffey


John "Pecker" Heffernan


Theodore Lylis

ATTEST:


Jen Myers, Town Clerk

**WARNING
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
TUESDAY, MARCH 7, 2017**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 7, 2017, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2016-2017 fiscal year budget in the amount of **\$462,902**, a portion thereof in the amount of **\$425,862** to be raised by a District special assessment property tax; the tax rate on the 2017 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?

Informational Meetings: *The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 27, 2017 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, March 6, 2017 during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

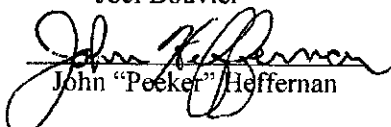
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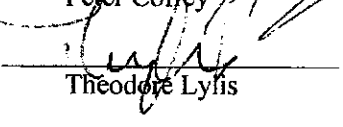
Bristol Selectboard:


Michelle Perlee, Chair

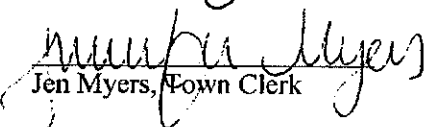

Joel Bouvier


Peter Coffey


John "Pecker" Heffernan


Theodore Lylis

ATTEST:


Jen Myers, Town Clerk

Candidates for Elected Town and Town School Offices are as follows:

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Jen Myers
Town Treasurer	1 year	Jen Myers
Selectboard	3 years	Michelle Perlee Lance Laliberte
Selectboard	2 years	Pecker Heffernan
First Constable	1 year	Kevin E. Gibbs
Second Constable	1 year	Brian K. Fox
Delinquent Tax Collector	1 year	Jen Myers
Grand Juror	1 year	Frank Buonincontro
Town Agent	1 year	Fred K. Baser
Library Trustee	3 years	Anne Wallace
Library Trustee	1 years	Vacant Vacant
Lister	3 years	Craig Scribner
Town School Moderator	1 year	Fred K. Baser
Town School Director	3 years	Elin Melchior
Town School Director (2 seats)	1 year	Vacant Vacant
Union H.S. District 28 School Director	3 years	Vacant Vacant

APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name _____

Address _____

Phone # _____ Email Address _____

Interest in serving on:

Town Offices:

- ☐ Planning Commission
- ☐ Zoning Board of Adjustment
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Police Advisory Committee
- ☐ Hub Advisory Board
- ☐ Other: _____

Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ CORE
- ☐ Bristol Fire Department
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

ELECTED TOWN OFFICIALS

TOWN OFFICERS

Fred Baser, Moderator	Term Expires 2017
Jen Myers, Town Clerk	Term Expires 2017
Jen Myers, Town Treasurer	Term Expires 2017
Kevin Gibbs, 1 st Constable	Term Expires 2017
Ken Marcelle, 2 nd Constable	Term Expires 2017
Therese Kirby, Collector of Delinquent Taxes	Term Expires 2017
Fred Baser, Town Agent	Term Expires 2017
Frank Buonincontro, Grand Juror	Term Expires 2017

SELECTBOARD

Ted Lylis	Term Expires 2019
Peter Coffey	Term Expires 2018
Michelle Perlee	Term Expires 2017
John "Peeker" Heffernan	Term Expires 2017
Joel Bouvier	Term Expires 2018

BRISTOL TOWN SCHOOL DIRECTORS

Colleen Wedge	Term Expires 2017
Chris Scrodin	Term Expires 2017
Elin Melchoir (Chair)	Term Expires 2017
Krista Siringo	Term Expires 2018
Allison Sturtevant	Term Expires 2019

UNION HIGH SCHOOL DIRECTORS

Allison Sturtevant (Appointed)	Term Expires 2019
Carol Eldridge	Term Expires 2019
Doug Dewitt	Term Expires 2017
Kris Pearsall	Term Expires 2018
Steve Barsalou (Appointed)	Term Expires 2017

LISTERS

Lance Perlee	Term Expires 2019
Craig Scribner	Term Expires 2017
Theresa Gile	Term Expires 2018

LAWRENCE MEMORIAL LIBRARY TRUSTEES

Jim Stapleton	Term Expires 2019
Mary Yates	Term Expires 2019
Jill Mackler	Term Expires 2018
Caroline Engvall	Term Expires 2018
Ann Wallace	Term Expires 2017
Lynn Camara	Term Expires 2017

JUSTICE OF THE PEACE (Terms Expire February 2018)

Fred Baser	Sharon Compagna	George Smith
Martha Chesley	Peter Ryan	Anne Wallace
Peter Coffey	Larry Gile	Kenneth Weston
Craig Scribner	Paul Jackman	Doug Corkins

APPOINTED TOWN OFFICIALS

PLANNING COMMISSION

John Elder	Term Expires March 2019
Susan Kavanagh (Chair)	Term Expires March 2019
Anna Daylor	Term Expires March 2019
Walter "Skimmer" Hellier	Term Expires March 2017
Gary Clark	Term Expires March 2017
Kris Perlee	Term Expires March 2017
William Sayre	Term Expires March 2018
Katie Raycroft-Meyer	Term Expires March 2018
Bill Brown	Term Expires March 2018

ZONING BOARD OF ADJUSTMENT

Kevin Brown (Chair)	Term Expires March 2019
Peter Grant	Term Expires March 2019
Ronald Kowalski (Alternate)	Term Expires March 2019
Carol Clauss	Term Expires March 2017
Ted Desmond	Term Expires March 2017
Paul Jackman	Term Expires March 2017
Robert Stetson	Term Expires March 2018
Brenda Tillberg	Term Expires March 2018
Chris Lathrop (Alternate)	Term Expires March 2018

CONSERVATION COMMISSION

Randy Durand (Appointed)	Term Expires March 2019
David Henderson	Term Expires March 2017
Peter Diminico	Term Expires March 2017
David Rosen	Term Expires March 2017
Kristen Underwood	Term Expires March 2017
Devlin Rutherford	Term Expires March 2018
Ken Johnson (Chair)	Term Expires March 2018
Katie Reilley	Term Expires March 2018

DESIGN REVIEW COMMISSION

Vacant	Term Expires March 2019
John "Slim" Pickens	Term Expires March 2019
Kenneth G. Weston	Term Expires March 2019
Liz Hermann	Term Expires March 2019
Jim Weening (Appointed)	Term Expires March 2017
Matthew Ham-Ellis	Term Expires March 2017
Ron LaRose (Chair)	Term Expires March 2017
Carol Wells	Term Expires March 2018

ENERGY COMMITTEE

Vacant	Term Expires March 2020
Vacant	Term Expires March 2020
Brendan Gallivan (Chair)	Term Expires March 2018
David Cobb	Term Expires March 2018
Mike Corey	Term Expires March 2018
Wendy McArdle	Term Expires March 2018
Sue Hawkins	Term Expires March 2018

REVOLVING LOAN FUND

Theresa Gile	Term Expires March 2019
William Sayre	Term Expires March 2019
Amy Piasecki (Appointed)	Term Expires March 2019
Ted Lylis (Ex-officio Selectboard)	Term Expires March 2017
Fred Baser (Chair)	Term Expires March 2017
Peter Ryan	Term Expires March 2017
Dan Werme	Term Expires March 2018
Carol Wells	Term Expires March 2018

EQUIPMENT COMMITTEE

Vacant	Term Expires March 2018
John "Peeker" Heffernan (Ex-Officio Selectboard)	Term Expires March 2017
Peter Bouvier (Ex-Officio Road Foreman)	Term Expires March 2017
Alan Clark	Term Expires March 2017
Ken Johnson	Term Expires March 2017

POLICE ADVISORY COMMITTEE

Joel Bouvier (Ex-Officio Selectboard)	Term Expires March 2019
Janet Crossman	Term Expires March 2017
George Smith	Term Expires March 2017
James Quaglino (Chair)	Term Expires March 2017
David Lawyer	Term Expires March 2017
Larry Gile	Term Expires March 2017

All Terms Below Expire Annually

Addison County Solid Waste Management District

Joel Bouvier (Supervisor)
Alternate Vacant - Term Expires April 2017

Fence Viewers

Peter D Ryan
Joel Bouvier
David Sharpe

Addison County Regional Planning Commission

Christopher Lathrop
Peter Grant
William Sayre
Vacant

Poundkeepers

Kevin Gibbs
Cale Pelland

Zoning Administrator

Assistant Zoning Administrator

Dog Officer

Tree Warden

Town Fire Warden (Reappointed to June 2020)

Inspector of Wood & Lumber

Inspector of Weights of Coal

Green Up Day Coordinator

Addison County Transit Resources

Energy Coordinator

Health Officer

Town Service Officer

Emergency Management Director

Emergency Management Coordinator

Emergency Management Deputy

Eric Forand

Robert Stetson, Therese Kirby

Cale Pelland

David Brynn (Appointed)

Edward Shepard

David Brynn (Appointed)

David Brynn (Appointed)

David Rosen & Conservation Commission

Naomi Drummond

Brendan Gallivan

Diane Cushman

Town Administrator

Therese Kirby

Eric Forand

Peter Coffey

TOWN EMPLOYEES

Town Administrator

Administrative Assistant

Town Clerk and Treasurer

Assistant Treasurer and Assistant Town Clerk:

Road Foreman

Road Crew

Recreation Department Director

Recreation Department Assistant

Youth Center Director

Youth Center Program Coordinator

Water and Sewer Department

Police Chief

Police Officers:

Therese Kirby

Pam Correia

Jen Myers

Peter Ryan, Val Hanson, & Wendy Truax

Peter Bouvier

Eric Cota, Cale Pelland, Mike Menard, and

Jared Hubbell

Darla Senecal

Val Hanson

Ryan Krushenick

Brian LaClair

Vermont Utility Management Services, LLC

(Cyrus Marsano & Rick Chaput)

Kevin Gibbs

G. Randy Crowe & Josh Otey

TOWN BUDGET AND BUDGET COMPARISONS

**Town of Bristol
General Fund Budget**

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 1/19/17	2017-2018 PROPOSED
<u>GENERAL OPERATING FUND</u>						
<u>REVENUES</u>						
TAXES & PAYMENTS						
Delinquent Taxes - Interest	9,768	9,400	10,663	9,400	4,478	10,000
Delinquent Taxes - Penalty	11,442	13,550	20,889	13,550	5,390	16,000
Fish & Wildlife Pond Access PILOT	917	900	917	917	0	790
National Forest Payments	13,169	14,500	15,745	13,700	790	13,169
Current Use Program	<u>71,777</u>	72,000	71,661	71,661	77,850	77,850
Total TAXES & PAYMENTS	107,073	110,350	119,875	109,228	88,508	117,809
LICENSES, FINES & FEES						
Liquor Licenses	1,155	1,100	670	1,100	185	1,100
Dog Licenses	2,046	2,325	2,262	2,325	0	2,325
Dog Fines	474	350	337	350	178	400
Police Fines	8,376	7,200	11,305	9,200	6,575	9,500
Town Clerk Fees	29,966	33,000	34,161	33,000	19,506	34,000
Motor Vehicle Reg. Renewals	594	700	601	600	348	600
Zoning Fees	10,020	9,500	8,385	9,500	4,850	9,500
School Treasurer's Fee	<u>1,500</u>	1,500	1,500	1,500	0	2,000
Total LICENSES, FINES & FEES	54,131	55,675	59,221	57,575	31,642	59,425
REIMBURSEMENTS TO TOWN						
Library Personnel Benefits Reimb	1,239	600	789	855	380	896
Act 60 Reimbursements	<u>1,683</u>	1,647	1,682	1,683		1,682
Total REIMBURSEMENTS	2,922	2,247	2,471	2,538	380	2,578
OTHER REVENUES						
Interest	752	1,100	538	600	502	500
Tree Planting	500	0	0	0		0
Parking Permit Fees	320	150	315	150	200	315
Trans. From Fund Balance	30,000	30,000	30,000	10,000		0
Miscellaneous Revenues	<u>36</u>	500	500	250		250
Total OTHER REVENUES	31,608	31,750	31,353	11,000	702	1,065
<u>TOTAL REVENUES</u>	195,734	200,022	212,919	180,341	121,232	180,877

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 1/19/17	2017-2018 PROPOSED
EXPENDITURES						
GENERAL EXPENSES						
Supplies	3,223	3,000	2,510	3,000	1,946	3,000
Furnishings	0	300	393	300	0	300
Equipment	4,029	3,700	2,587	3,700	1,137	3,700
Advertising	966	800	1,256	1,000	371	1,220
Postage	4,701	3,700	3,438	4,000	2,373	4,700
Telephone	2,431	2,150	2,193	2,500	1,298	2,300
Pub.Official&Empl.Practices Ins.	8,900	10,000	10,284	10,840	10,749	12,771
Rubbish Removal	1,400	1,500	780	525	42	525
Miscellaneous	<u>1,277</u>	<u>2,000</u>	2,296	1,500	767	1,500
Total GENERAL EXPENSES	26,927	27,150	25,737	27,365	18,683	30,016
ADMINISTRATOR'S OFFICE						
Salaries	69,873	74,950	76,601	75,602	40,829	77,217
Additional Labor	0	300	90	0	0	0
FICA/Medicare	5,852	5,757	5,977	5,784	3,551	5,907
Health Insurance	13,510	16,782	15,566	16,951	9,557	28,511
Retirement	5,147	5,247	5,458	5,528	4,185	5,904
Workers Compensation	171	230	100	330	205	245
Disability Insurance	796	700		960	452	960
Mileage	1,589	1,500	1,594	1,500	821	1,500
Training	<u>235</u>	<u>200</u>	239	200	200	250
Total ADMINISTRATOR'S OFFICE	97,173	105,666	105,625	106,855	59,800	120,494
CLERK/TREASURER'S OFFICE						
Salaries	66,800	71,336	68,045	77,197	40,504	76,945
FICA/Medicare	4,978	5,457	4,902	5,906	3,173	5,886
Health Insurance	15,627	20,804	20,975	26,240	16,769	26,358
Retirement	3,221	4,007	3,540	5,645	2,225	5,771
Workers Compensation	227	240	201	350	205	245
Disability Insurance	648	535	621	630	381	656
Training	347	300	276	300	97	300
Supplies	3,253	3,800	4,141	3,800	2,688	3,800
Software & Programming	944	1,100	972	1,100	1,004	1,100
Equipment	75	500	275	500	428	750
Postage	1,412	1,300	1,295	1,300	700	1,300
Telephone	1,639	1,600	1,660	1,730	950	1,775
Microfilming	423	525	640	525	73	550
Miscellaneous	<u>202</u>	<u>200</u>	191	200	147	200
Total CLERK/TREAS. OFFICE	99,796	111,704	107,734	125,423	69,344	125,636

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
LISTING DEPARTMENT						
Salaries	15,038	15,000	10,664	16,310	4,665	16,715
FICA/Medicare	1,151	1,148	816	1,248	383	1,279
Workers Compensation	114	120	100	155	103	123
Mileage	212	250	140	250		250
Training	250	300	250	300		300
Supplies	306	400	334	400	180	400
Software	1,182	1,400	1,492	1,200	1,219	1,500
Equipment	298	200	0	200		200
Postage	119	300	136	300	32	250
Telephone	832	850	854	924	480	1,000
Legal Fees	0	300	105	300		250
Professional Fees	0	1,500	420	1,000		750
Map Maintenance	1,963	1,800	2,048	1,800		1,800
Miscellaneous	<u>0</u>	<u>100</u>	0	100		100
Total LISTING DEPARTMENT	21,465	23,668	17,359	24,487	7,062	24,917
PLANNING/ZONING/ECONOMIC DEVELOPMENT						
Salaries	10,648	13,139	14,196	28,950	13,837	29,674
FICA/Medicare	637	1,005	1,024	2,215	1,121	2,270
Health Insurance	0	0		0	0	997
Retirement	236	225	272	244	70	263
Workers Compensation	114	115	100	125	103	123
Disability Insurance	33	161	34	34	20	36
Mileage	401	400	448	500	288	500
Training	60	100	60	300	120	300
Supplies/computer	903	500	133	980	145	900
Advertising	297	450	496	600	465	600
Postage	595	500	425	575	301	600
Attorney Fees	5,625	7,500	153	5,000		3,500
Planning Services	8,658	7,500	12,500	5,000	9,267	6,000
Printing	657	500	13	500	123	350
Meetings	<u>435</u>	<u>700</u>	765	700	315	700
Total PLANNING & ZONING	30,799	32,795	30,619	45,723	26,175	46,813
PROFESSIONAL FEES						
Attorney Fees	4,579	4,000	5,644	4,000	6,463	5,050
Audit Fees	<u>21,905</u>	<u>19,500</u>	15,901	22,000	18,800	22,000
Total PROFESSIONAL FEES	26,484	23,500	21,545	26,000	25,263	27,050
TOWN REPORT	2,100	1,800	945	1,300	0	1,500

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
MEETINGS & ELECTIONS						
Election Workers	1,813	900	854	1,900	1,862	1,000
Election Supplies	<u>4,418</u>	<u>1,700</u>	1,585	4,600	1,383	1,700
Total MEETINGS & ELECTIONS	6,231	2,600	2,439	6,500	3,245	2,700
TOWN OFFICERS						
Selectboard Salaries	4,269	4,750	5,336	4,990	3,703	6,220
Collector of Delinquent Taxes	7,946	7,446	7,967	7,816	4,147	5,000
FICA/Medicare	836	933	100	958	605	858
Conservation Commission	405	400	901	350	28	350
Energy Committee	0	100	334	0	0	200
Training	<u>207</u>	<u>165</u>	100	180	180	200
Total TOWN OFFICERS	13,663	13,794	14,738	14,294	8,663	12,828
TOWN PARKS						
Supplies	789	1,200	583	1,200	635	650
Electricity	1,123	1,100	1,224	1,300	617	1,500
Liability Insurance	1,328	1,600	1,314	1,800	1,696	2,098
Mowing	10,159	11,500	9,882	7,600	5,099	9,950
Maintenance	900	500	620	1,500	555	675
Sycamore Park Portolet	310	500	530	460	200	400
Tree Planting	1,284	1,000	0	0		0
Rubbish Removal	2,000	1,800	1,137	1,500	117	1,450
Miscellaneous	<u>0</u>	<u>100</u>	0	0		0
Total TOWN PARKS	17,893	19,300	15,290	15,360	8,919	16,723
HOLLEY HALL						
Supplies	547	900	1,062	900	442	1,100
Equipment	20	250	52	600	0	250
Heating Fuel	5,574	7,000	2,923	7,000	1,643	4,250
Electricity	4,110	3,900	3,552	4,265	1,772	4,265
Custodial	4,538	4,500	5,168	7,140	2,422	4,840
Building Maintenance	4,117	2,600	6,035	3,000	3,661	6,000
Liability Insurance	4,545	4,800	4,407	4,800	4,890	4,448
Holley Hall Renovation Bond	57,782	57,600	56,776	56,242	37,749	55,492
Sewer Fees	419	550	550	550	144	650
Water Fees	<u>598</u>	<u>300</u>	205	300	117	350
Total HOLLEY HALL	82,250	82,400	80,730	84,797	52,840	81,645
HOWDEN HALL						
Supplies	278	200	81	200	0	200
Heating Fuels	2,436	2,700	953	2,600	387	1,695
Electricity	1,402	1,600	1,551	1,450	1,107	1,613
Telephone	554	500	556	560	327	576
Liability Insurance	3,218	3,230	3,182	3,600	3,393	4,545
Maintenance & Custodial	905	800	1,599	1,100	1,062	1,150
Coach House	0	50	0	0		0
Debt Service	8,047	7,841	7,841	7,634	7,641	7,430
Water Fees	<u>275</u>	<u>275</u>	221	295	63	295
Total HOWDEN HALL	17,115	17,196	15,984	17,439	13,980	17,504

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
PUBLIC SAFETY						
Dog Officer	1,606	1,600	1,245	1,606	845	1,646
FICA/Medicare	123	122	84	123	76	126
Dog Pound	364	1,600	1,274	1,250	32	1,500
Street Lights	26,968	26,000	25,683	26,000	12,658	28,500
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,000	10,000	5,013	10,000
Police Responses (BPD to Town)	<u>3,915</u>	<u>4,350</u>	4,005	4,250	2,520	5,300
Total PUBLIC SAFETY	42,976	43,672	42,291	43,229	21,144	47,072
FIRE DEPARTMENT						
Labor	21,746	25,000	22,065	25,000	25,161	24,300
FICA/Medicare	1,799	1,913	1,608	1,913	1,916	1,859
Dues	988	1,092	1,128	1,118	640	1,040
Training	2,589	2,000	2,849	2,000	230	2,700
OSHA Requirements	5,559	5,500	8,472	5,600	1,615	5,600
Supplies	8,591	8,000	6,228	8,860	6,497	8,860
Heating Fuel	6,935	6,000	1,622	0	0	0
Electricity	3,683	3,500	2,891	13,200	3,867	13,200
Propane	323	0	0	8,800	1,602	8,800
Apparatus fuel & oil	2,622	3,500	1,724	3,500	1,197	2,500
Telephone	1,348	1,300	1,343	3,300	2,465	3,600
Dispatching	2,969	3,000	3,646	3,650	1,916	3,850
Building Maintenance/custodial	1,621	5,000	3,408	8,200	7,100	8,200
Workers Compensation	5,923	4,446	5,791	4,642	5,383	5,427
Accident & Disability Insurance	2,315	2,600	2,587	2,400	0	2,600
Property Insurance	6,920	7,700	7,973	8,400	15,749	17,371
Water Fees	257	240	413	500	239	500
Rubbish Removal	120	120	241	504	0	0
Radios and Pagers (service & replace)	2,266	4,000	4,352	6,500	2,766	6,500
Hose Service Testing and Replacement	3,090	2,000	1,491	2,000	257	2,982
Communication Tower Lease	2,750	3,183	3,183	3,278	1,639	3,376
Equipment Service Testing & Maintena	4,300	3,600	2,743	4,100	1,049	4,500
Apparatus Maint. 2007 Pumper Tanker	582	1,000	502	2,000	1,671	2,350
Apparatus Maint. 1993 Mimi-pumper/20	558	500	14,337	1,435	727	1,785
Apparatus Maint. 1997 Pumper	2,205	2,000	2,271	2,200	2,953	2,550
Apparatus Maint. 1999 Utility Truck	1,547	850	876	1,400	1,095	1,400
Apparatus Maint. 2001 Heavy Rescue T	774	850	40	1,060	177	1,060
Storage Heavy Rescue	3,200	7,400	7,400	0		0
Apparatus Maint. 1993 Brush Truck	833	500	49	1,410	131	1,410
Bond Payment - 2007 Pumper Tanker	35,124	34,049	32,995	32,841	31,654	31,722
Fire Prevention and Education	305	500	335	400	429	400
Fire/Apparatus Pump Service & Testing	0	1,500	812	0		0
Fire/Uniforms & Apparel	941	1,000	1,086	2,000	109	4,000
Fire/PPE				13,000	11,527	13,000
Fire/bond payment on station				177,812	26,591	143,450
Miscellaneous	<u>107</u>	<u>200</u>	110	200	0	200
Total FIRE DEPARTMENT	134,890	144,043	146,571	353,223	158,352	331,092

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
LAWRENCE MEM. LIBRARY						
Workers Compensation	227	230	200	250	205	246
Disability Insurance	594	625	589	650	344	650
Liability Insurance	2,300	2,400	2,291	2,420	2,258	2,491
MAINTENANCE			0	250	150	250
Total LAWRENCE MEM.LIBRARY	3,121	3,255	3,080	3,570	2,957	3,637
CEMETERY CARE	2,582	3,100	3,361	2,600	2,440	3,470
TAX ANTICIPATION INTEREST	83	500	1,597	1,100	2,069	1,100
MUNICIPAL SOLID WASTE PROGRAM						
POST CLOSURE MONITORING				9,950	4,603	9,950
Total MUN. SOLID WASTE PROG.	53,812	86,947	33,784	9,950	4,603	9,950
DUES, TAXES, CONTRIBUTIONS						
Add. County Regional Planning	4,542	4,628	4,627	4,743	4,743	4,830
Addison County Tax	14,193	13,500	13,349	14,016	13,709	14,300
Add. Cty. Economic Dev. Corp.	3,500	3,500	3,500	3,500	0	3,500
Vt. League of Cities & Towns	5,000	5,142	5,142	5,234	5,233	5,419
Holiday Committee	46	400	444	400	217	400
Fourth of July Bristol PD exp.	1,340	1,000	918	1,500	1,120	805
Tax Sale/Abatement Expense	0	0	53	0	8	0
Total DUES, TAXES, CONTRIB.	28,786	28,335	28,033	29,393	25,030	29,254
<u>TOTAL EXPENDITURES</u>	708,146	771,424	697,462	938,607	510,569	933,401
<u>GENERAL OPERATING FUND</u>						
<u>NET SUPPORTED BY TAXES</u>	512,412	571,402	484,543	758,266	389,337	752,524

<u>HIGHWAY DEPARTMENT</u>	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 1/19/17	2017-2018 PROPOSED
<u>REVENUES</u>						
State Aid for Highways	96,054	96,206	95,976	95,975	47,938	96,935
Equipment Use - Water Dept	7,425	9,200	5,754	5,000	520	5,000
Garage/sign Rent from Water Dept.	400	400	400	500		500
Miscellaneous	<u>613</u>	<u>500</u>	786	500	1,496	500
<u>TOTAL REVENUES</u>	104,492	106,306	102,916	101,975	49,954	102,935
<u>EXPENDITURES</u>						
PERSONNEL & INSURANCE						
Salaries	232,509	237,301	241,164	247,340	133,757	254,383
Overtime	21,734	22,500	10,215	22,000	8,830	23,500
FICA/Medicare	19,295	19,875	18,375	20,605	11,591	21,258
Health Insurance	50,327	52,969	55,700	53,895	36,064	60,641
Retirement	17,782	18,002	17,581	19,834	11,110	21,291
Workers Compensation	14,757	14,500	15,062	17,900	19,398	21,218
Disability Insurance	2,694	3,000	2,460	3,000	1,470	3,000
Uniforms	1,440	1,500	1,553	1,500	1,528	2,000
Mileage	200	400	273	400	43	400
Training	872	600	436	600	219	600
Liability Insurance	<u>12,661</u>	<u>13,000</u>	12,658	14,000	12,471	14,362
Total PERSONNEL	374,271	383,646	375,477	401,074	236,481	422,653
EQUIPMENT						
Supplies	14,785	15,000	15,954	15,000	4,894	16,000
Parts	10,957	12,000	16,667	12,000	9,419	13,000
Tires	6,000	6,000	6,137	6,000	2,261	6,000
Fuels	40,176	52,000	22,495	52,000	12,954	45,000
Oil, Anti-freeze	2,909	2,000	2,946	2,500	1,243	2,500
Purchases/tools	2,474	2,500	2,504	2,600	500	2,600
Contracted Repairs	5,376	11,000	18,399	12,000	3,809	13,000
Equipment Rentals	<u>0</u>	<u>500</u>	0	500		500
Total EQUIPMENT	82,677	101,000	85,102	102,600	35,080	98,600
GARAGE						
Supplies	5,600	5,500	5,950	5,500	2,719	5,500
Heating Fuel (East garage)	2,406	3,000	954	5,000	81	4,500
Propane (West garage)	2,365	3,000	2,002	3,000	0	3,000
Electricity	2,801	3,500	2,963	3,500	1,279	3,600
Telephone	1,361	1,200	1,863	1,896	1,066	2,100
Pagers	617	1,200	928	765	411	1,000
Maintenance	1,107	2,500	10,254	2,500	1,037	2,500
Water Fees	263	275	208	280	142	300
Rubbish Removal	<u>200</u>	<u>300</u>	294	504	42	600
Total GARAGE	16,720	20,475	25,416	22,945	6,777	23,100

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
MATERIALS & SERVICES						
Road Gravel	20,217	22,000	31,787	22,000	6,055	22,000
Winter Sand	27,303	32,000	31,841	32,000	16,184	32,000
Salt	86,070	50,000	62,709	52,000	24,286	50,000
Chloride	21,983	22,000	22,044	22,000	0	22,000
Re-paving	0					
Cold Patch	1,183	1,000	838	1,000	747	1,000
Culverts	4,834	4,000	4,500	4,000	2,767	4,500
Signs	2,964	3,000	5,241	3,000	1,626	4,000
Tree Work	2,175	5,000	4,200	5,000	200	6,000
Pavement Markings	0	1,000	1,032	1,000	187	1,000
Sidewalks	15,440	15,000	13,880	15,000	536	17,000
Guard Rail	2,350	2,000	2,000	2,000	2,000	2,500
Storm Drainage	130	1,000	764	1,000	0	1,000
Contracted Services	13,071	13,000	14,937	14,000	4,637	15,000
Miscellaneous	<u>1,165</u>	<u>1,000</u>	1,011	1,000	368	1,000
Total MATERIALS & SERVICES	198,885	172,000	196,784	175,000	59,593	179,000
TOTAL HIGHWAY OPERATING EXP.	672,553	677,121	682,779	701,619	337,931	723,353
INDEBTEDNESS						
Stormwater Bond (2010)	34,920	34,920	34,920	34,920	34,920	34,920
South Street Bridge Replacement	<u>0</u>	<u>2,000</u>	1,394	18,250	18,250	17,250
Total INDEBTEDNESS	34,920	36,920	36,314	53,170	53,170	52,170
<u>TOTAL EXPENDITURES INCL. BOND</u>	707,473	714,041	719,093	754,789	391,101	775,523
<u>HIGHWAY DEPARTMENT</u>						
<u>NET SUPPORTED BY TAXES</u>	602,981	607,735	616,177	652,814	341,147	672,589

<u>ARTS, PARKS & RECREATION DEPAR</u>	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 1/19/17	2017-2018 PROPOSED
<u>REVENUES</u>						
Program Registration Fees	52,339	58,000	58,547	55,000	17,048	55,000
Town Appropriations - 4 towns	9,000	9,000	9,500	9,000	4,500	9,000
Youth Center Events Income	1,000	1,000	1,295	1,000	1,219	1,200
Pottery Studio Revenues	14,026	12,000	13,096	13,000	5,325	13,050
Holley Hall Events						2,000
Hall Rentals (Howden and Holley)	<u>4,441</u>	<u>2,250</u>	3,415	3,000	1,310	3,000
Total REVENUES	80,806	82,250	85,853	81,000	29,402	83,250
<u>EXPENDITURES</u>						
GENERAL RECREATION DEPT.						
Labor (director & assistant)	61,965	61,387	63,471	63,408	34,448	64,993
Contracted Labor	343	500	520	500	112	500
FICA/Medicare	4,797	4,734	4,673	4,889	3,490	5,010
Health Insurance	18,618	21,746	21,163	21,275	10,720	17,183
Retirement	4,862	4,297	4,316	4,640	2,855	4,874
Workers Compensation	1,350	1,500	1,433	1,750	1,774	1,532
Disability Insurance	734	800	671	750	391	750
Liability Insurance	1,500	1,500	1,500	1,600	1,600	1,500
Mileage	93	300	340	350	261	350
Training	0	600	383	500	0	500
Supplies	1,087	1,000	1,322	1,000	433	1,000
Equipment	2,534	2,400	2,552	2,100	3,172	2,100
Advertising	1,386	1,600	1,798	1,600	1,517	3,000
Facilities Rent	819	800	760	1,000	710	1,000
Postage	93	300	149	150	68	350
Telephone	1,862	1,250	1,054	1,200	920	1,700
Holley Hall Custodial	2,300	2,100	1,780	3,800	1,340	2,800
Printing	1,580	1,500	1,590	1,500	0	2,000
Programs	26,335	36,000	34,861	30,000	22,377	30,000
Events	3,157	2,000	2,633	2,500	1,807	4,500
Annual Fees	292	300	250	300	350	300
Miscellaneous	<u>190</u>	<u>250</u>	297	225	0	300
Total GENERAL RECREATION	135,897	146,864	147,516	145,037	88,345	146,243

YOUTH CENTER/SKATE PARK	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 PROPOSED
Full Time Labor	30,258	31,212	31,812	31,992	17,142	21,312
Part Time Labor	9,393	14,560	14,100	16,218	7,506	16,697
FICA/Medicare	3,173	3,502	3,394	3,688	1,986	2,908
Health Insurance	9,630	11,852	6,562	6,785	3,511	14,869
Retirement	2,165	3,204	2,200	3,526	1,286	2,851
Workers Compensation	1,349	1,450	1,683	2,608	1,774	1,532
Hub rent to Recreation Club	7,200	7,200	7,200	7,200	4,200	7,200
Disability Insurance	300	600	373	370	205	370
Travel		150	143	300	146	300
Supplies	1,372	1,000	1,089	1,000	607	1,000
Food	1,853	2,200	2,068	2,500	1,363	2,500
Heat	3,287	2,800	1,533	2,800	183	2,500
Electricity	1,404	1,800	1,557	1,800	754	1,600
Telephone	1,173	1,100	1,177	1,100	745	1,310
Programs/Workshops	1,126	1,800	1,800	2,000	78	1,800
Trash Disposal	257	500	631	504	0	504
Water Fees	443	250	264	250	160	275
Maintenance	1,218	1,000	702	1,000	276	1,000
Total YOUTH CENTER/SKATE PK.	75,601	86,179	78,288	85,641	41,922	80,527
POTTERY STUDIO						
Labor	10,358	11,526	11,526	12,560	7,813	12,795
Supplies	1,180	700	716	1,000	0	1,000
Kiln	817	820	884	820	240	820
Heat	69	1,000	61	1,000	46	100
Electricity	387	400	357	400	186	400
Rent	6,325	7,500	6,900	7,800	4,550	7,800
Telephone	499	500	502	500	295	510
Total POTTERY STUDIO	19,635	22,446	20,946	24,080	13,130	23,425
<u>TOTAL EXPENDITURES</u>	231,133	255,489	246,750	254,758	143,397	250,195
<u>ARTS, PARKS & RECREATION DEPT.</u>						
<u>NET SUPPORTED BY TAXES</u>	150,327	173,239	160,897	173,758	113,995	166,945

<u>VOTED APPROPRIATIONS</u>	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 1/19/17	2017-2018 PROPOSED
Capital Equipment Fund	80,000	85,000	85,000	90,000		95,000
Capital Fire Equipment Fund	15,000	20,000	20,000	25,000		25,000
Capital Building Fund	20,000	20,000	20,000	25,000		30,000
Capital Bldg.Fund-Howden Hall	0	0	0	0		
Capital Road Fund - Construction	35,000	35,000	35,000	35,000		35,000
Capital Road Fund - Paving	95,000	100,000	100,000	100,000		100,000
Reappraisal Fund	5,000	5,000	5,000	5,000		0
Conservation Reserve Fund	10,000	10,000	10,000	10,000		10,000
Technology Fund	5,000	5,000	0	0		5,000
Lawrence Memorial Library	122,128	129,543	129,543	131,721	87,814	135,073
Bristol Recreation Club	13,000	15,000	15,000	15,000	15,000	15,000
Addison County Restorative Justice	1,150	1,150	1,150	1,150	1,150	1,150
Addison County Home Health & Hospic	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Humane Society	1,000	1,000	1,000	1,000	1,000	1,000
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Add. County Transit Resources	10,105	10,706	10,706	10,706	10,706	11,306
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Bristol After School Kid's Program	1,275	1,275	1,275	1,275	1,275	1,275
Bristol Band	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	7,000	7,000	7,000	7,000	7,000	7,000
BDCP/CORE	10,000	10,000	10,000	10,000	10,000	10,000
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
Bristol Rescue Squad	12,000	12,000	12,000	12,000	12,000	13,500
Age Well (formerly CVAA)	2,700	2,700	2,700	2,700	2,700	2,700
Counseling Service Add. County	3,875	3,875	3,875	3,875	3,875	3,875
Elderly Services	2,200	2,200	2,200	2,200	2,200	2,200
Helping Overcome Poverty's Effects (H	3,250	3,250	3,250	3,250	3,250	3,250
Hospice Volunteer Services	1,200	1,200	1,200	1,200	1,200	1,200
John Graham Shelter	1,400	1,400	1,400	1,400	1,400	1,400
New Haven River Watch	300	300	300	300	300	300
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Retired Senior Volunteer Prog.	750	750	750	750	850	750
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
<u>TOTAL VOTED APPROPRIATIONS</u>	495,183	520,199	515,199	532,377	198,570	547,829

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL as of 12/14/16	2017-2018 PROPOSED
<u>SUMMARY OF NON-TAX REVENUES</u>						
General Operating Fund	195,734	200,022	212,919	180,341	121,232	180,877
Highway Department	104,492	106,306	102,916	101,975	49,954	102,935
Recreation Department	<u>80,806</u>	<u>82,250</u>	<u>85,853</u>	<u>81,000</u>	<u>29,402</u>	<u>83,250</u>
<u>GRAND TOTAL NON-TAX REV.</u>	381,032	388,578	401,688	363,316	200,588	367,062
<u>SUMMARY OF EXPENDITURES</u>						
General Operating Fund	708,146	771,424	697,462	938,607	510,569	933,401
Highway Department	707,473	714,041	719,093	754,789	391,101	775,523
Recreation Department	231,133	255,489	246,750	254,758	143,397	250,195
Voted Appropriations	<u>495,183</u>	<u>520,199</u>	<u>515,199</u>	<u>532,377</u>	<u>198,570</u>	<u>547,829</u>
<u>GRAND TOTAL EXPENDITURES</u>	2,141,935	2,261,154	2,178,504	2,480,531	1,243,637	2,506,949
<u>SUMMARY OF AMOUNT SUPPORTED BY TAXES</u>						
General Operating Fund	512,412	571,402	484,543	758,266	389,337	752,524
Highway Department	602,981	607,735	616,177	652,814	341,147	672,589
Recreation Department	150,327	173,239	160,897	173,758	113,995	166,945
Voted Appropriations	<u>495,183</u>	<u>520,199</u>	<u>515,199</u>	<u>532,377</u>	<u>198,570</u>	<u>547,829</u>
<u>TOTAL SUPPORTED BY TAXES</u>	1,760,903	1,872,576	1,776,816	2,117,215	1,043,049	2,139,887

FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<i>Proposed</i> <u>2017-2018</u>
General	\$495,870 5.08%	\$525,985 6.07%	\$571,402 8.63%	\$758,266 32.70%	\$752,524 -0.76%
Highway	\$682,722 5.28%	\$609,618 -10.71%	\$607,735 -0.31%	\$652,814 7.42%	\$672,289 2.98%
Recreation	\$160,608 6.31%	\$177,399 10.45%	\$173,239 -2.34%	\$173,758 0.30%	\$166,945 -3.92%
Appropriations	\$395,078 1.39%	\$490,183 24.07%	\$520,199 6.12%	\$532,377 2.34%	\$547,829 2.90%
Local Agreement	\$11,522 107.60%	\$16,081 39.57%	\$16,022 -0.37%	\$16,290 1.67%	\$16,290 0.00%
Fire Vehicle Capital Fund			\$57,580	\$58,003 0.73%	\$58,003 0.00%
Total General Fund	\$1,745,800 5.10%	\$1,819,266 4.21%	\$1,872,575 2.93%	\$2,191,508 17.03%	\$2,213,880 1.02%
Police District	\$350,567 15.46%	\$332,956 -5.02%	\$345,695 3.83%	\$363,049 5.02%	\$425,862 17.30%

Note: Percentage figures beneath each item represent the change from the previous year. The local agreement rate and the amount raised by two cents on the tax rate are not available until the Lister's Office lodges the Grand List in April. The Fire Vehicle Capital Fund amount is based on two cents on the tax rate.

THREE YEAR TAX RATE COMPARISON

<u>Grand List:</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>%Change</u> <u>Previous Year</u>
Municipal Grand List	\$2,852,679	\$2,879,021	\$2,900,170	0.73%
Police District Grand List	\$1,136,551	\$1,145,354	\$1,160,444	1.32%
State Education Grant List				
Homestead Grand List	\$1,821,755	\$1,756,986	\$1,809,936	3.01%
Non-Residential Grand List	<u>\$1,051,154</u>	<u>\$1,140,779</u>	<u>\$1,101,635</u>	-3.43%
Total Education Grant List	\$2,872,908	\$2,897,765	\$2,911,571	0.48%
Common Level of Appraisal	93.49%	91.85%	91.85%	
<u>Municipal Tax Rates</u>				
General	\$0.1793	\$0.1924	\$0.2615	35.91%
Highway	\$0.2137	\$0.2111	\$0.2251	6.63%
Recreation	\$0.0622	\$0.0602	\$0.0599	-0.50%
Appropriations	\$0.1718	\$0.1789	\$0.1836	2.63%
Local Agreements (voted exemptions)	<u>\$0.0056</u>	<u>\$0.0056</u>	<u>\$0.0056</u>	0.00%
		<u>\$0.0200</u>	<u>\$0.0200</u>	0.00%
Total Municipal Tax Rate	\$0.6326	\$0.6682	\$0.7557	13.09%
<u>Police District Tax Rates</u>	<u>\$0.2930</u>	<u>\$0.3018</u>	<u>\$0.3129</u>	3.68%
<u>Education Tax Rates</u>				
Homestead Rate	\$1.6986	\$1.6789	\$1.7042	1.51%
Non-Residential Rate	\$1.6425	\$1.6419	\$1.6712	1.78%
<u>Total Tax Rates</u>				
Homestead outside Police District	\$2.3312	\$2.3471	\$2.4599	4.81%
Homestead within Police District	\$2.6242	\$2.6489	\$2.7728	4.68%
Non-Residential outside Police District	\$2.2751	\$2.3101	\$2.4269	5.06%
Non-Residential within Police District	\$2.5681	\$2.6119	\$2.7398	4.90%

STATEMENT OF DELINQUENT TAXES

Beginning Delinquent Taxes Receivable as of April 6, 2016:

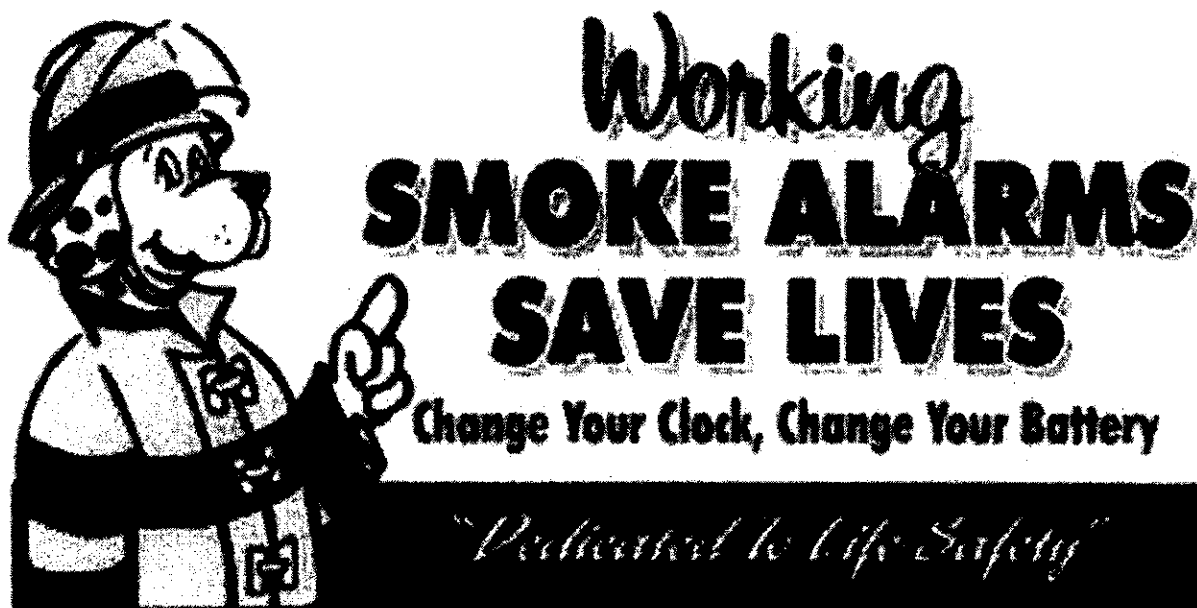
2013/2014	2 Properties	1,514.94
2014/2015	6 Properties	9,822.30
2015/2016	160 Properties	<u>239,675.78</u>
Total Delinquent Taxes Receivable		\$251,013.02

Delinquent Tax Payments thru December 29, 2016:

2013/2014	-1,512.34
2014/2015	-9,233.82
2015/2016	-225,892.38
Total Tax Collections	-\$236,638.54

Balance of Delinquent Taxes Receivable: **\$14,374.48** 7.84% less than last year

As of December 29, 2016 there are 86 properties that have not yet paid in full their November 5, 2016 tax payment. That outstanding amount totals \$78,361.97 Those properties are not considered delinquent until midnight of April 6, 2016.



FINANCIAL AUDIT

An audit for fiscal year end June 30, 2016 was completed by Sullivan, Powers & Co. CPA, and will be posted on the Town's website (www.bristolvt.org) as soon as it becomes available. Copies are available upon request.

BONDS AND NOTES PAYABLE

	<u>Principal Balances 6/30/16</u>	
<u>Governmental Activities:</u>		
2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$90,000	
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$550,000	\$500,000 H.H \$ 50,000 Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%.	\$474,127	
2011 Holley Hall People's United Bank	\$50,000	
2012 Howden Hall Lift National Bank of Middlebury	\$21,000	
South Street Bridge Line of Credit People's United Bank	\$107,048	
<u>Subtotal Governmental Activities:</u>	\$1,292,175	
<u>Business-Type Activities:</u>		
2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%.	\$861,177	\$776,796 water \$ 84,381 sewer
<u>Subtotal Business-Type Activities:</u>	\$861,177	
TOTAL SHORT AND LONG TERM OBLIGATIONS:	\$2,153,352	

CHANGES IN FUND BALANCES REPORT

	<u>6/30/2015</u>	<u>6/30/2016</u>
<u>TOWN GENERAL FUND:</u>	\$70,854	\$165,492
<u>LANDFILL FUNDS:</u>		
Landfill Closure Fund (certificates of deposit & cash)	\$609,173	\$0
Landfill Equipment Reserve Fund	\$14,839	<u>\$0</u>
<i>Net Position of Landfill</i>	(\$467,240)	\$0
<u>REVOLVING LOAN FUND</u>		
Cash Available for Lending	\$272,435	\$235,959
Loans Receivable	\$404,480	\$451,839
<i>Net Position of Revolving Loan Fund</i>	\$676,915	\$687,798
<u>WATER DISTRICT FUNDS:</u>		
Water District Equipment Reserve Fund	\$47,847	\$44,861
Water District Building Reserve Fund	\$16,370	\$51,713
<i>Net Position of Water District Fund</i>	\$594,345	\$615,811
<u>SEWER DISTRICT FUNDS:</u>		
Sewer Department Equipment Reserve Fund	\$16,846	\$18,593
<i>Net Position of Sewer District Fund</i>	\$268,580	\$254,494
<u>POLICE DISTRICT FUNDS:</u>		
Police District Vehicle Replacement Reserve Fund	\$14,023	\$25,038
Police District Capital Equipment Reserve Fund	\$5,972	\$6,204
<i>Net Position of Police Fund</i>	\$51,059	\$37,872
<u>MISCELLANEOUS DEDICATED FUNDS:</u>		
Flood Relief Fund	\$12,857	\$8,902
Lister Education Grant Fund	\$1,955	\$3,640
Martha Parker Fund (cannot use \$17,700 principal)	\$17,772	\$17,848
Records Restoration Fund	\$21,907	\$23,513
Recreation Department Scholarship Fund	\$1,063	\$125
Holley Hall Accoustics Fund	\$3,419	\$11,173
Howden Hall Reserve Fund	\$1,215	\$1,216
Peverill Peake Fund	\$4,501	\$4,507

Note: These numbers reflect accumulated depreciation, fixed assets and long-term debt liabilities.

CAPITAL RESERVE FUNDS REPORT

CAPITAL BUILDING RESERVE FUND:

June 30, 2015 Balance	\$ 41,474
FY16 Voted Appropriation	\$ 20,000
Interest Income	\$ 34
Expenditures	\$ (55,486)
June 30, 2016 Balance	\$ 6,022

FY2016 expenses consisted of expenses related to repairing the dog pound, painting the library, surveying Town's 30 acres on Stoney Hill and expenses related to the purchase and building of the new fire facility.

HOWDEN HALL CAPITAL BUILDING RESERVE FUND:

June 30, 2015 Balance	\$ 1,215
Interest Income	\$ 1
Expenditures	\$ (0)
June 30, 2016 Balance	\$ 1,216

PEVERILL PEAKE FUND:

June 30, 2015 Balance	\$ 4,501
Interest Income	\$ 6
Expenditures	\$ (0)
June 30, 2016 Balance	\$ 4,507

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall.

CONSERVATION RESERVE FUND:

June 30, 2015 Balance	\$ 22,306
FY16 Voted Appropriation	\$ 10,000
Interest Income	\$ 36
Expenditures	\$ (0)
June 30, 2016 Balance	\$ 32,072

FIRE CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2015 Balance	\$ 32,822
FY16 Voted Appropriation	\$ 20,000
Interest Income	\$ 94
Donations	\$ 50,930
Expenditures	\$ (58,649)
June 30, 2016 Balance	\$ 45,197

FY2016 expenses included replacement of firefighter turnout gear, safety equipment, gear racks, air compressor and communication equipment. Donated money was used to purchase needed items for new fire facility.

FIRE CAPITAL VEHICLE RESERVE FUND:

June 30, 2015 Balance	\$ 0
FY16 Voted Appropriation on tax rate	\$ 57,580
Sale of Equipment	\$ 0
Interest and Miscellaneous Income	14
Expenditures	\$ (0)
June 30, 2016 Balance	\$ 57,594

CAPITAL ROAD FUND:

June 30, 2015 Balance	\$ 172,245
FY16 Voted Appropriation	\$ 35,000
Interest Income	\$ 351
FEMA payment	\$ 3,245
Expenditures	\$ (56,925)
June 30, 2016 Balance	\$ 153,916

FY 2016 expenses went toward Burpee Road and building Fire House Drive.

CAPITAL PAVING FUND:

June 30, 2015 Balance	\$ 153,616
FY16 Voted Appropriation	\$ 100,000
Interest Income	\$ 36
Expenditures	\$ (199,240)
June 30, 2016 Balance	\$ 54,412

FY 2016 expenses went toward Burpee Road and Fire House Drive.

HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2015 Balance	\$ 49,316
FY16 Voted Appropriation	\$ 85,000
Sale of Equipment	\$ 0
Interest and Miscellaneous Income	361
Expenditures	\$ (0)
June 30, 2016 Balance	\$ 134,677

REAPPRAISAL RESERVE FUND:

June 30, 2015 Balance	\$ 188,594
FY16 Voted Appropriation	\$ 5,000
Act 60 Annual Support	\$ 12,615
Interest Income	\$ 1,291
June 30, 2016 Balance	\$ 207,500

The Town set aside money to the Reappraisal Reserve Fund from an appropriation and deposits funds received each year in Act 60 support for the next reappraisal. In FY 2016, the Selectboard contracted with NEMRC to begin a town-wide reappraisal which will take two years.

SELECTBOARD REPORT

Before I get into what the Selectboard did this past year, I would like to take this opportunity on behalf of the Selectboard to say “THANK YOU” to all of our constituents for supporting the Board throughout the year, for believing in us, and for providing us with valuable feedback and communication. We understand that not all our decisions are amenable to everyone and we are trying to do what is best for the Town of Bristol.

It was a very busy year, and I would like to highlight the larger accomplishments, not to belittle the smaller ones because they are just as important to our Town.

We completed the Stoney Hill Master Planning Study. The Town received a grant in conjunction with a partnership with Stoney Hill Properties to create a Master Plan for the proposed business park behind the property now occupied by the Bristol Fire Department’s new building. This step was imperative in order to create a working plan to keep the development of the business park moving forward.

The Bristol Fire Department now has a new home. The Fire Department moved into their new facility in June of 2016. A huge thank you needs to go out to Therese Kirby and Brett LaRose for countless hours of meetings to get this building completed. Another huge thank you needs to go out to all the volunteers who helped complete the facility, including Gerry Tetrault and Chuck Richardson who donated their expertise and time in making many cabinets that are now part of the facility, as well as Stark Mountain Woodworking, Vermont Tree Goods and Vermont Farm Table who donated furniture, Jackman’s Inc. of Bristol , N.H. Munsill and many others (too many to list) who donated funds or furniture to help furnish the facility, since the Fire Facility Bond did not include funds for the furnishings. It is a beautiful building and one that our Fire Department will be able to serve from for a very long time.

The Voters approved the expansion of the West Street water line to Lover’s Lane and the upgrade of the West Street water line and stormwater through a loan with the USDA. This will allow our Town to upgrade the existing waterlines and stormwater on West Street and expand the water lines down to Lover’s Lane, to allow connection by those residences on Lover’s Lane, but this also removes a critical well head protection area that was limiting the development of the business park.

The Town received a \$20,000 grant from the Department of Environmental Conservation for Drinking Water Asset Management. These grant funds will allow our Town to create an inventory of our Water Department assets, including an assessment of their condition and life cycle so we can create a more detailed asset management/replacement plan. It will help us to perform a risk assessment so we can prioritize repairs or replacement of a specific piece of equipment.

The Town has contracted with NEMRC (New England Municipal Resource Center) to conduct a town-wide reappraisal to keep us in compliance with the State’s requirements to maintain a certain appraisal level for the Town’s Tax Assessments. That process has started and will be continuing over the next two years, so you will see people out and about the residences of Bristol taking measurements and requesting access to your homes/buildings to complete their work. They will identify themselves and provide you with ID if necessary. You will be receiving a postcard in the mail prior to their visit asking you to call the Town Office to arrange a time for them to meet with you and tour your property.

As you all know, we closed the landfill last year. The State agreed to an appropriation for the Town of Bristol to help pay for the closure of the landfill. I am happy to say the Town of Bristol received the promised funds to the amount of \$145,000. Due to this appropriation, the closure costs were covered, so there is no need for us to borrow any money. We will continue to have post closure testing costs associated with the landfill.

The Selectboard renewed the Town of Bristol’s Downtown Designation which allows the Town of Bristol to apply for grants and obtain funding we would not have access to without this designation.

We were notified the roof of the emergency exit of the Library was in need of repair, and I am happy to report the repair was made and the exit is now safe.

There had been an on-going issue with the ownership of the alleyway between the old Bristol High School and Church Street. That has now been solved. The Town enlisted LaRose Surveying to complete a survey and the Town has obtained deeds clarifying the boundaries of the alleyway so there should not be any future issues.

Any of the members of the Bristol Band can tell you, the Bandstand had many issues that needed repaired. That project was completed this past Fall with any failing parts being replaced, painting done, and benches repaired. Hopefully, everyone will feel safer now performing on the Bandstand. Thank you to Joel Bouvier for overseeing this project.

The Selectboard adopted a new policy and starting in 2016, the Selectboard will now appoint the Bristol Fire Chief and the 1st Assistant Chief of the Bristol Fire Department. In the past, the members of the Bristol Fire Department elected the Fire Chief and the 1st Assistant Chief. After review of Vermont Statutes, it was determined the Fire Department, as a department of the Town, required the Selectboard to appoint the Chief and the 1st Assistant Chief. The remaining Fire Department Officers are still elected annually by its members.

For anyone coming through Town and along North Street, you will see the Bristol Co-Housing project has started construction and that project is coming to fruition. They are building 15 housing units.

The Town of Bristol ended its relationship with Simon Operation Services, Inc. (SOS) as our water and septic system operators June 30, 2016 and signed a contract with Vermont Utility Management Services, LLC (VTUMS) to take over operation on July 1, 2016. We would like to thank Lance Perlee and SOS for their service to the Town of Bristol for the past six years. The Selectboard is very happy with VTUMS and looks forward to continuing our work together.

The Acoustic Committee has been hard at work trying to raise the necessary funds to improve Holley Hall's Acoustics. They are getting closer to their goal and encourage anyone who can, to please contribute to their fundraising efforts.

This year we said goodbye to Sharon Compagna who was a member of the Selectboard from 2006, when she took over the seat her husband, Armand, held until her retirement from the Board in 2016. We wish to thank Sharon for her many years of service to the Town of Bristol. We also said goodbye to Brian Fox who served on the Selectboard from March 2010 through March 2016. We wish to thank Brian for his years of service to the Town of Bristol.

I would also like to take a moment to thank all of the Town of Bristol employees for their hard work and dedication to the Town. It takes a huge amount of work and dedication to keep the Town running smoothly, and we believe we have some of the best. I also want to thank all of the volunteers and committee members who give selflessly of their time to the Town of Bristol. Without our dedicated volunteers and employees continued support, our Town would not be as successful as it is.

Sincerely,

Michelle Perlee
Chair

TOWN ADMINISTRATOR'S REPORT

2016 brought with it more growth for Bristol. The most obvious is, of course, the completed construction of the new Fire Facility on West Street. The Fire Department moved in on Saturday, July 2nd, and has been enjoying their new space ever since. They held an open house on Saturday, September 24th and welcomed visitors with tours of the facility and apparatus. If you have not had a chance to see the facility, please contact the Town Office and we can arrange for a tour, or better yet, if the lights are on, stop by. The Department is so proud of their new home they will be happy to show it off. Thank you to the residents of Bristol for their support on this project.

Along with the construction of the new fire facility, came the expansion of the Water District to include a new line to Lover's Lane. The Town worked with USDA to acquire financing for the expansion and upgrade of the water line and stormwater from Maple Street to Airport Drive. This project will go out to bid in January and will be completed in the 2017 construction season.

The Town was awarded several grants in 2016. We were awarded \$25,000 from Vermont's Department of Housing and Community Development, with Stoney Hill Properties pledging the \$6,250 match, to develop a master plan for the Stoney Hill Business Park. Green Mountain Engineering was awarded the project and their team of Alan Huizenga and Kevin Camara spearheaded the committee of Kevin Harper, Eric Forand, John Elder, Sue Kavanagh, Pecker Heffernan, and I. The master plan has been completed and Kevin Harper and Eric Forand are starting work to create a brochure to market the business park.

The Highway Department was awarded \$44,064.41 from VTrans Town Highway Structures Program to construct a retaining wall on the Upper Notch Road. This is a grant we have applied for at least five years in a row, and were finally successful. This work is tentatively scheduled for the summer of 2017.

Vermont Community Development awarded a planning grant for \$30,000 to HOPE for the preservation and renovation of 2070 and 2066 Hunt Farm Road, to ensure low income housing in Bristol. The Town sponsored the grant, as VCD requires.

Sadly, the summer of 2015 the bandstand was vandalized, so we hired a local contractor to repair the damage. During that process it was abundantly clear the bandstand needed more work, so this summer it received a face lift.

I would like to thank the Selectboard, all Town of Bristol committee volunteers and elected officials for taking time away from their families to participate in municipal government. They are not glamorous jobs, but they are important jobs, which offer a personal reward of knowing you are working together to serve your community. To every citizen of Bristol who has an idea, a concern or a complaint, I urge you to get involved. The Selectboard continues to meet every other Monday and you should attend, read the minute's online at (www.bristolvt.org), watch the meetings live on NEAT TV, or go to their website (www.neatbristol.com) to watch the taped meetings anytime. You may also watch Planning Commission meetings, school board meetings, and much more on their website.

Also, please join with me in congratulating Fire Chief Brett LaRose for being named Fire Chief of the Year, Bill Elwell for Fire Fighter of the Year, and Anthony Robideau for Youth Firefighter of the Year by Addison County Fire Fighters Association.

To the Town of Bristol staff and volunteers, I thank you for your dedication to your job, to the Bristol community, and for working together as a team. It is a privilege to work with you.

Respectfully,

Therese Kirby
Town Administrator

CLERK/TREASURER'S REPORT

This year, the Clerk/Treasurer's Office was busy with Elections. We had the privilege of hosting the Bristol Girl Scout Troop one evening to discuss the inner workings of Town Government and Mrs. Estey's 5th & 6th grade class to discuss voting. We enjoyed having all of the kids come to see the Town Office, share their insight, ask thoughtful questions and leave with some new knowledge.

We would like to remind everyone that we try to keep you as informed as possible through the use of Front Porch Forum and our Town website. The website, www.bristolvt.org is a great resource for meeting minutes, agendas, happenings in Town and lots of other great information. If you have a suggestion for something you would like to see added on the website, please don't hesitate to call the office.

Taxes –Tax bills are mailed in September, with due dates of November 5th and April 5th. Payments for property taxes may be made at any time during the year prior to the due date, but your payment will not accrue interest. When your tax bill is mailed to you in September it will show any payments that have been made prior to the mailing of the tax bill as well as reflect any state payment (prebate) you may have received. The Town does not accept credit or debit cards. Delinquent taxes are currently charged an 8% penalty and 0.75% interest after midnight on April 5th. Postmarks are not accepted; however, there is a locked box outside our office door.

Your options for voting - Ballots are available at least two weeks before any election. You may come to the office and vote in person or a ballot may be mailed to you. There are handicapped parking spaces in front of Holley Hall on Election Day and a handicap lift at the West entrance. If you have not yet registered to vote, you must do so no later than the Wednesday before an election. Forms are available at this office, Lawrence Memorial Library, the Secretary of State's website, and the Department of Motor Vehicles.

DMV registration renewals – in order for us to process your renewal, we must have the renewal form the Department of Motor Vehicles (DMV) sends you. We are required by the DMV to only accept checks or money orders for the amount of the renewal, and we cannot accept any renewals more than sixty days old. There is a three dollar fee for processing the renewals, which is separate from the registration fee and may be paid in cash. There are also many DMV forms here in the office if you need them. Registration renewals may also be done on-line at <https://secure.vermont.gov/dmv/express>.

Dog licenses are due by April 1st. Please note the price has increased for dog licenses. Prior to April 1st, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or neutered dogs. After April 1st, spayed or neutered dogs are \$11.00 and \$17.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

The clerk's office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

We would like to thank Town Administrator Therese Kirby and Administrative Assistant Pam Correia for continually assisting and working together with our office to make daily operations run smoothly. We also would like to thank the entire office staff, as Jen welcomed her son in February; all of the staff willingly stepped up and provided the necessary coverage needed to fill in all the gaps.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support.

Respectfully submitted,
Jen Myers, Town Clerk & Treasurer
Peter D. Ryan, Assistant Town Clerk & Treasurer
Valerie Hanson, Assistant Town Treasurer
Wendy Truax, Assistant Clerk

PLANNING COMMISSION REPORT

The nine-member Bristol Planning Commission finalized its work bringing the Town's zoning bylaws and regulations into conformity with the Town Plan and on November 1, 2016, after a public hearing and subsequent adjustments, conveyed a draft, updated Bristol Zoning Regulations document to the Selectboard for its own review and action. Highlights of the proposed updated Zoning Regulations document include a better organized and user friendly format, additional development uses in each zoning district, special attention to encouraging economic and residential development, and new site plan review requirements that will guide new development opportunities. The Selectboard subsequently held two of its own public hearings on the proposed draft and made its own revisions before approving a final version to be considered by the Town voters on Town Meeting Day. Additionally, the Planning Commission proposed to the Selectboard an amendment to the Town Plan and that slightly revised document will also be considered by the Town's voters. Please review the proposed updated Bristol Zoning Regulations and the slightly amended Town Plan before voting on March 7, 2017. Each are posted on the Town's website and printed copies are available at the Town offices in Holley Hall.

In other planning business over the past year, the Commission approved one new Planned Residential Development and amendments to two Planned Residential Development permits, acted on several zoning permit application recommendations made by the Downtown Design Review Commission, and two Commission members who served on the Stoney Hill Master Planning Committee were charged with designing a master plan (funded by a Vermont Agency of Commerce Community Development Block Grant) for a new business park on land that is currently owned by the Town in the Stoney Hill area.

The Planning Commission typically meets on the third Tuesday of every month (and on the first Tuesday of the month, if necessary), at 7 pm in the Town Offices at Holley Hall. Meetings are televised and videoed by Northeast Addison Television for viewing on cable TV and at NEAT's and the town's websites. The public is invited to attend meetings and comment on work being done by the Planning Commission. If anyone is interested in serving on the Planning Commission, please contact Town Administrator Therese Kirby.

Respectfully,

Susan Kavanagh, Planning Commission Chairperson
John Elder, Planning Commission Vice-Chairperson

ZONING ADMINISTRATOR'S REPORT

During 2016, 82 zoning applications were submitted, along with five sub-division applications and three Planned Residential Developments. These applications included seven single family residences, two multi-family residences, 15 additions, 10 accessory buildings, three change of use, three business signs, three home occupations, four deck/porches, four garages, 19 solar installations and five boundary line adjustments. Six applications were referred to the Board of Adjustments for review. Six applications were referred to the Design Review Commission.

The zoning office also processed 61 Certificates of Compliance, seven Certificate of Occupancy, seven warning letters, two violation letters, and six curb cuts.

The Zoning Administrator works with the Zoning Board of Adjustment, Downtown Design Review Commission, and the Planning Commission to assist in the planning of meetings, the recording of minutes and other administrative matters as they arise.

Respectfully submitted,

Eric J Forand
Zoning Administrator

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) consists of seven members and two alternates, which are appointed by the Selectboard. The members are Kevin Brown (Chair), Brenda Tillberg, Bob Stetson, Peter Grant, Paul Jackman, Ted Desmond and Carol Clauss. The alternates are Ron Kowalski and Christopher Lathrop.

The number of matters brought before the ZBA in 2016 decreased from the previous year. All totaled, the ZBA convened five public meetings over the course of the year and adjudicated six applications. ZBA meetings frequently involve more than a single matter. The range of permit applications and issues that came before the ZBA in 2016 included the following: two conditional use permits, two setback adjustment requests, one right of way and one business sign.

Respectfully submitted,

Kevin Brown, Chair
Zoning Board of Adjustment

REPORT OF THE BOARD OF LISTERS

Greetings from the Lister's Office. Thank you once again for accommodating our requests to schedule inspections of your property. This year we have about 90 inspections to perform, down about 40 from last year. Once completed, we update sketches, pictures, and the database. Periodically we exchange several reports with the Tax Department, Division of Property Valuation and Review as well as current use. Our growth this year will be positive once again as we have several new homes and a 14-unit planned residential development off North Street with access from Mountain View Street.

As mentioned last year, we have begun the town-wide reappraisal albeit slow out of the gate. The pace will increase this Winter and rapidly progress to 2018 completion. If you are not at home when the appraiser stops by, you should find a card asking you to call 453-2410 to schedule an appointment, typically for Thursdays.

Many folks become fearful of a reappraisal yet what we typically experience is all assessments becoming more equitable and usually the tax rate reduces. It's harmless but maybe not painless.

Respectfully submitted,

Board of Listers
Craig Scribner, Sr.
Theresa Gile
Lance Perlee

E-911

As many of you know, we are in a constant state of flux with property numbering and it has caused some folks anguish, which I fully realize and appreciate. However, when the Town was originally numbered in the 1960's to accommodate city delivery by the Postal Service there were no E-911 guidelines to follow. When E-911 came into fruition, there were many guidelines that had to be adhered to for a statewide system to function in every area. The old village area was grandfathered as there was no room for numbers to change yet in the outlying area there were. Also causing inappropriate numbers to be given was the lackadaisical approach by long ago coordinators to adhere to the numbering increment chosen by the Selectboard. Therefore, we try to correct these inadequacies to facilitate a response to your residence of EMS.

Respectfully submitted,

Craig Scribner, Sr.
E-911 Coordinator

VALUE OF NON-TAXABLE PROPERTIES 2016

Schools

Bristol Elementary School	\$	8,282,000
Mt. Abraham Union High School	\$	24,434,944
The Learning Center (old Supt.'s)	\$	150,000
Bus Barn	\$	82,215
Red Cedar School (private)	\$	291,900
Bristol Family Center	\$	303,800
Total	\$	33,544,859

Cemetaries

Mount Saint Joseph's Cemetary	\$	54,800
Greenwood Cemetary	\$	71,200
Varney Hill Cemetary	\$	34,100
Briggs Hill Cemetary	\$	12,400
Meehan Cemetary	\$	3,800
Total	\$	176,300

Churches

Aventist Church	\$	187,600
Federated Church	\$	1,167,400
First Baptist Church	\$	534,100
St. Ambrose Catholic Church	\$	690,500
Terasem	\$	421,600
Total	\$	3,001,200

State of Vermont

Land (approximately 515 acres)	\$	409,000
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USDA Forest Service

Land (approximately 5366 acres)	\$	6,136,000
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Miscellaneous

Linabnus Lodge No. 47	\$	362,200
Bristol Rescue Squad	\$	398,500
American Legion Post #19	\$	397,300
NH Munsill Hose Co. Fitch Ave	\$	55,500
Bristol Recreation Club, Inc.	\$	239,300
Total	\$	1,452,800

Total Value of all Non-Taxable Property	\$	44,720,159
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Breakfast with Santa

TOWN OF BRISTOL BUILDINGS & LAND

<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$70,100
Sycamore Park	8.40	\$59,100
Eagle Park, Lincoln Rd.	5.5	\$55,700
Parks Totals	33.20	\$184,900
Town landfill (Land Only)	14.70	\$58,300
Village Garage		\$115,636
Salt Shed & Land	2.40	\$235,300
Dog Kennel		\$23,707
Town Garage		\$105,416
Garage & Landfill Totals	14.70	\$538,359
Reservoir (Land only)	2.0	\$45,000
Reservoir Tank		\$625,000
Chlorinator (Bldg only)		\$17,500
Chlorinator Land	.06	\$2,774
60 Pump House Rd/Sewage Treatment Facility	4.2	\$8,200
Intake House		\$1,965
Valve Vault		\$20,000
Water & Sewer Totals	6.21	\$720,439
Foot of Briggs Hill		\$800
Town Pit	4.5	\$22,500
Bartlett Falls Area	29.80	\$26,300
Former Shackett & Hallock Properties	2.16	\$4,100
Between 100 & 106 Mountain Street	.14	\$8,400
Alleyway between Church Street & School Street	.04	\$800
E. Lower Notch Road		
Upper Notch		
South Street Land on River	2.30	\$1,800
Drake Smith Road	1.47	\$32,900
Lords Prayer Rock	1.0	\$42,100
Stoney Hill & Lover's Lane	41.0	\$84,000
East 116 Saunders	40.10	\$48,100
Land (open & with bldgs.)	28.33	\$271,800
Holley Hall	.20	\$1,536,900
Howden Hall	1.00	\$219,900
Coach House		\$5,000
Park and Bandstand	1.50	\$94,900
Skating Rink	.95	\$152,500
Riding Ring	1.30	\$42,000
Pottery Kiln		\$2,700
Library	.17	\$376,300
Remaining Buildings & Land	5.12	\$2,430,200
Fire Station		\$212,697
Fire Garage		\$95,161
Fire Department (Fire Dept, Land)	.21	\$30,300
New Fire Station & Land	2.86	\$3,099,500
Total Fire Department	.21	\$338,158

TOWN OF BRISTOL HIGHWAY DEPARTMENT

In 2015/16, the Highway Department faced a light Winter season. With warmer weather arriving, we started maintenance by sweeping the streets and sidewalks, stenciling crosswalks, tree removal, grading & chloriding dirt roads, mowing roadsides, and other normal routine maintenance.

From there, we moved to begin work on preparing Meehan Road from the intersection of Rte. 116 and Purinton Road for paving. This project included ditching, new culverts, adding road base, shimming and overlaying. We continued with ditching and replacing culverts on other roads throughout the Town. On the Lower Notch Road, we began preparing it for paving as well. We dug out soft spots, removed ledge rock from ditches, added and replaced culverts, added road base, shimmed and overlayed from the intersection of Upper Notch Road onto Lower Notch Road going North approximately three-tenths of a mile.

We leased a “boom” mower for a week to aid in mowing behind the guardrails and further up the roadside banks or spots unreachable with our mower tractor. We spent many hours ditching and removing thousands of yards of ditching material and stone lining the ditches. In addition, we flushed culverts and replaced hundreds of feet of culvert.

During the Winter months, we repaired equipment between snow storms when time allowed. The grader needed some repairs, which included replacing the head gasket and a valve job. The mild Winter allowed us to go ahead with other major equipment repairs in the Spring as well.

All of this work, which we face annually, can't be accomplished without the hard work of Cale, Eric, Mike, and Jared. Also, I would like to thank the Bristol Fire and Police Departments along with the Town Offices who help us throughout the year.

Respectfully submitted,

Peter Bouvier
Road Foreman

CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT

Fire	1993	Ford F450 Brush Truck	Highway	1984	York Rake
	1997	Spartan Fire Engine -Class A Pumper		2001	Galion Grader 8706 w/ Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Heavy Rescue Truck		2004	John Deere Front End Loader
	2007	Spartan Pumper Tanker		2005	10-ton Hudson Trailer
	2009	Ford F550 Hose Reel Truck-Pumper		2006	Cross Country Trailer
Police	2010	Chevrolet Impala Police Cruiser		2007	Kobelco Excavator
	2014	Ford Interceptor		2008	14-foot Protec Snow Pusher
				2008	22-ton Trail Boss Equipment Trailer
				2009	7600 Tandem Dump Truck with Snow Equipment
				2009	GMC 5500 Dump Truck with Snow Equipment
				2009	John Deere 7130 Tractor with Farm Loader
				2012	Cross Country Trailer
				2013	International DuraStar
				2014	Kubota Sidewalk Tractor
				2014	Tandum Mack Plow Truck

HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Opening Balance	134,415	93,836	189,024	256,402	171,915	12,259	2,283
Appropriation	90,000	95,000	100,000	110,000	120,000	130,000	135,000
Estimated Interest	269	188	378	513	344	25	5
Total Available	224,683	189,024	289,402	366,915	292,259	142,283	137,288
Equipment Item	<i>2018 Freightliner</i>		<i>F-30</i>	<i>tandem truck</i>	<i>grader</i>	<i>loader</i>	<i>low-pro truck</i>
Net Cost after trade	130,847	0	33,000	195,000	280,000	140,000	135,000
Closing Balance	93,836	189,024	256,402	171,915	12,259	2,283	2,288
	selling '09 GMC in spring of 2017	no purchase	sell '01 Ford hope for 2k replace w used 4wd w. Vplow est cost 35k	sell '09 tandem hope for 30k new est 225k net 195k	sell '01 Gallion hope for 20k new est 300k net 280k	sell '04 Jdeere hope for 10k new est 150k net 140k	sell '13 Inter. hope for 10k new est 145k net 135k

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee, so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment. This plan was designed to avoid bonding for all of our equipment needs.

2016-2017 Replace 2009 GMC with 2018 Freightliner. The above listed cost does not account for the sale of the GMC which will occur in the spring of 2017. The proceeds of the sale will be deposited into this capital account.

2017-2018 No purchase planned.

2018-2019 Replace the 2001 Ford F350 pickup and plow with a used truck. Estimated purchase price of \$35,000, less trade/resale of \$2,000 for a net estimated cost of \$33,000.

2019-2020 Replace 2009 International with a new dump truck. Estimated purchase price of \$220,000, less trade/resale of \$30,000 for a net estimated cost of \$190,000.

In 2020 through 2022, we will be looking at replacing the grader and the loader, both large equipment purchases. Hence the need to slowly increase the appropriation to the capital reserve fund.

Bristol Recreation Department

PO Box 249, Bristol, Vermont 05443

Phone: 453-5885 Fax: 453-5188 or www.bristolrec.org or e-mail: bristolrec@gmavt.net



It's All Good!

2017 marks 20 years of the Bristol Recreation Department.

We would like to thank the voters of Bristol for enthusiastically supporting the department for the last 20 years. It is our honor to continue to serve you.

As a staff, we believe strongly in our mission statement, which is ***"The Bristol Recreation Department is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages."*** A vibrant community is one where people are active, involved and have a higher quality of life. Bristol is certainly that. We strive to be a source of pride to Bristol and the surrounding towns with our efforts on your behalf.

The Bristol Recreation Department consists of three components:

The Recreation Office, which is located upstairs in Holley Hall. The staff there consists of myself and Valerie Hanson (part-time). Our program brochure is distributed three times a year. We run many community events and activities as well as oversee the use and care of Holley Hall, the meeting room in Howden Hall and the Town Parks. We also work with local theater, music, and school groups to support their efforts.

The Hub Teen Centre can be found in the purple building next to the Skate Park on the Recreation Field on Airport Drive. Ryan Krushenick is the Director and Brian Laclair (part-time) is the Program Manager. The Teen Center is open each Monday -Friday from 10am to 6pm as a drop-in center for teens. The HUB boasts a beautiful newly remodeled kitchen, a vegetable garden, computers, video games, an indoor half pipe/stage, ping pong, arts area, music area, and free lesson are offered to any teen. The Teen Center is a wonderful meeting space too. Much more happens at the HUB as you will see in the Director's report immediately following.

The Bristol Clay Studio is located in Artists Alley just off Main Street next to Art on Main. Matlakwauhtli Mayforth has been our artist in residence for over 16 years. Classes are held several days a week for ages three to 100. Over 200 of your friends and neighbors have been guided through many works of art both in hand and building items made on the wheel this past year. All works are fired in our kiln shed behind the studio. Students have the opportunity to participate in an art show at Art on Main annually.

We have spent much time this year in looking at ways in which we can serve our community better. We participated in a survey with Mary Johnson BASK Program and the Bristol Elementary School Expanded Learning Program to better understand the needs of families in Bristol. We also put out a survey at Town Meeting time each year to gain community insight.

We used the information gathered to help create programming and services: We collaborated with Bristol Fitness to offer health and wellness classes. We created before and after camp care for families that had transportation issues during our Summer camps. We learned that our middle school students wanted to gain confidence and work experience so we created a Leader in Training Program that assisted at one of our Summer camps. We will be expanding the program this year. We are also in the planning stages of a four-week themed Summer program called SUMMERAMA! This will be an all-day program that will include swimming, hiking, crafts, cooking, adventures around town, and field trips! By the time you read this, we will be able to take online registration and payments! This has been a long time request that we are thrilled to be able to now meet.

As we look to the future of Recreation in Bristol, we are excited for the possibilities. The committee raising funds to improve the acoustics in Holley Hall is nearing their goal. Once acoustical improvements have been made, there are plans for a music series, theater performances, and much more.

We are proud to mention that the new playground on the Green was given the Facility of Merit Award by the Vermont State Parks and Recreation Association. It was an honor to accept the award on behalf of the organizing committee and the Town of Bristol. The Association was very impressed with our new park.

There are many ways for residents to find information on our activities. Our brochure is available online at our website: bristolrec.org. The brochure is distributed in each of the five towns via the elementary schools, and we send home information in school newsletters regularly. We also have a Facebook page: Bristol Recreation Department and a twitter feed: @bristolrec. Both are a great way to get up to the minute information about programming. We post regularly on Front Porch Forum and if you would like to receive email updates, you are invited to send us your email address and we would be happy to add you to our list. We also place programs at doctors' offices, the library, and downtown businesses.

We appreciate all the volunteers and instructors who have given their time and energy to our community. **Volunteers make a difference!**

Join our *team* and be part of something great. We need your help to offer great programs and events, and you can gain valuable experience and give back to the community. The department staff welcomes and encourages citizen input to enhance the program offerings.

I would be remiss if I did not thank the Town Road Crew. They help the Recreation Department in many ways throughout the year. Bristol Elementary School, Mount Abraham and the Bristol Recreation Club all allow us to run programs at their facilities and we are grateful.

None of the work mentioned here would be possible without the much-appreciated efforts of the Recreation Department staff: Valerie Hanson, Ryan Krushenick, Matlakwauhtli Mayforth, and Brian LaClair. Without their support, none of the activities we offer would happen.

Here is a sample of our programming:

Pee Wee Pottery	Homemade Holiday Gifts	Jedi Training
Teen & Adult Pottery	Intro to Baking Gluten Free	Twist & Shout Cheer Camp
Pottery Open Studio	Baking	Arts & Crafts
Pottery in School	Memory Tree	Fashion Camp
Gymnastics	Town Wide Yard Sale	Aprons on Cooking Camp
Tae Kwon - Do	Very Merry Theater	Hip Hop Dance
February & April Clay Camps	Teddy Bear Picnic	Circus Theater Camp
Mother Son Night of Fun	Open Swims at Mt Abe	Art of Wizardry
Daddy Daughter Dance	Tennis Play Day	River Camp
Rifle Hunter Safety	Royal Event	Camp connector
Safe Sitters	Dog Training	Video Game Design
AHA First Aid	Mountain Kenpo	Film Production
AHA Adult, Child CPR	East Coast Swing Dance	Movies on the Park
Aqua Fit	Spanish	Bristol Harvest Festival
Co-Ed Rec. Volleyball	How to Paint Murals	Halloween Party for Kids
Adult Mon. Basketball	Edible Forest Gardens	Holiday Concert
Computer Survival Skills	Backyard Blueberries	Candy Cane Hunt
Basic Photography	Intro to Bee Keeping	
Tai Chi for Seniors	Multi Sports Camp	
Santa Calls	Lacrosse	
Rec It Fridays	Total Sports Squirts	
Breakfast wth Santa	Vermont Voltage Soccer	
Tea With Mrs. Claus	Super Hero Training Academy	

THE HUB TEEN CENTER

We are nearing the 20th anniversary of the HUB Teen Center's existence. The project began as part of the UVM/ECC (Expanding the Caring Community) Grant. Ray Beaver, the Program Outreach Assistant for the project, coordinated the effort to create a place for youth to socialize in a safe, supervised environment. Of the 13 Teen Centers created from that original UVM Grant, only the HUB remains in operation. A true testament to the value Bristol places on its youth.

The Hub Teen Center & Skate Park is a nonprofit teen center serving youth up to age 19 with the mission of providing a safe, supervised, substance-free environment. We provide an alternative to traditional afterschool activities by giving teens a place of their own to socialize, study, access the internet, hear music, explore interests like visual arts or videography, feel safe, and experience the support and supervision of adults who respect the challenges of young adulthood. The Hub Teen Center is located on Airport Drive in Bristol, VT on the recreation field across from Mt. Abraham Union High School.

Programming: The HUB is a "drop in" space, where youth can foster new experiences and expand their horizons. Sometimes this involves venturing to places many youth would not have the opportunity to experience on their own. Often it means bringing educational presenters and experiences to The Hub. This year, we worked hard to make some amazing things happen. We traveled to the Great Escape, Colchester Paintball, Jay Peak Pump House, and "Tinker and Smithy" in Middlebury for a Magic Card tournament just to name a few.

We continue to work with the Vermont Department of Health by teaching their "PREP" (Personal Responsibility Education Program) and graduated 30 youth through the program last year. We hosted members of the Addison County Committee on Opiate Addiction to come in to talk about the hazards of drug addiction. Bruce Duncan, Managing Director of the Terasem Movement Foundation, came in to show off the world's most advanced android robots. And Dave Pastry of VR brought a high-tech Virtual Reality experience to the youth.

We are always looking for new and interesting experiences to bring to the HUB. If you would like to share a hobby or skill with area youth via the Teen Center, please contact us at 453-3678.

Grants: We received \$12,000 from the Vermont Department of Health to continue our PREP program. We received \$9,763 from United Way of Addison County to increase on-site staffing and expand programming. We received \$500 from Bristol Friends of the Arts for murals inside The HUB and on the Skate Park. Total: \$22,263

Facility/Infrastructure: We have made some nice updates to the inside of The HUB. We have outfitted the floor with a strong shiny epoxy coating. Not only does it look nicer, but it also is self-leveling and increases the quality of the floor. There are new murals on many of the walls that HUB youth either helped to paint or create the theme of the piece. In 2017, we have added a 3D printer! We look forward to working with HUB youth to create some amazing items. This year, we added three iMac computers and a printer. The computers and printers were all grant funded. We continue to offer free music lessons, homework help, and most importantly to teens, a snack. A special thank you to Cubbers who continues to offer free pizza once a week for almost 20 years.

HUB attendance:

Lincoln: 480
Monkton: 171
New Haven: 280
Starksboro: 610
Bristol: 2100

Total: 3641
Days open: 250
Daily average: 14.5

Ryan Krushenick
HUB Director

Bristol Fire Department - 2016 Annual Report

Mission Statement

THE MISSION OF THE BRISTOL FIRE DEPARTMENT IS TO SERVE THE CITIZENS AND GUESTS OF THE TOWN OF BRISTOL BY UTILIZING EDUCATION, TRAINING AND OTHER RESOURCES AVAILABLE TO SAFELY PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT FROM INCIDENTS INVOLVING HAZARDOUS MATERIALS, FIRE, AND OTHER EMERGENCIES.

Fire Chief's Report

I am pleased to offer you this annual report of the Bristol Fire Department (BFD) for the year 2016. This report highlights the department's activities and accomplishments through the year. It is our goal to offer the highest level of service possible for the citizens and business community of Bristol.

The title "fire department," although traditional in its term, by no means is an accurate or all-inclusive definition of what our department provides today. The BFD provides fire suppression, vehicle extrication, public safety service calls, special rescue team support, disaster preparedness, hazardous materials response, public education, response to severe weather events, and good intent calls.

As the Fire Chief, I am privileged to lead a fire service organization comprised of such committed and skilled staff who are unwavering in their commitment to protect the lives and properties of the citizens and visitors of Bristol.

The #1 priority of the department's leadership team is to ensure that department personnel are equipped with the skills, training and tools to provide this service in a safe and effective manner. Our organization values trustworthiness, resourcefulness, compassion, diversity, respect, and the commitment to excellence. I am very proud to be a part of a 40-person team that exudes these values every day, on every call for service.

2016 marked the official move into the new fire station. We were overwhelmed with positive feedback and support during our open house in September. The new station is serving us well and I think I can speak for the entire department when I say that we are beyond grateful and appreciative to have such a modern, beautiful fire station to call home. The fire station provides us flexibility, adequate space to train and perform the many administrative duties required of us.

I would like to thank our Town Administrator, Therese Kirby, Clerk/Treasurer, Jen Myers, Administrative Assistant, Pam Correia, and the Selectboard for their continued support. I would also like to acknowledge Town of Bristol Road Foreman, Peter Bouvier and his Staff, Bristol Police Chief, Kevin Gibbs and his Officers, and the Bristol Rescue Squad. Without the support of these individuals to the Fire Department and its mission, we would not be able to provide the quality of service to the citizens that we currently do.

I would like to equally thank our families for their continued sacrifice to the fire service. Without their support the Bristol Fire Department would not be able to provide such a high level of professional services to the community. The average firefighter spends several hundred hours away from their family each year, training, responding to emergencies, attending meetings and work details, fundraising, etc. This time away from family is difficult and can be very stressful on the home front which is why I believe it's imperative that everyone know the sacrifices that are made by your firefighters.

Finally, I would like to thank the citizens of Bristol for your continued support and encouragement. I am blessed to be able to serve in this capacity and lead such a dedicated organization. I value the people I work with and witness their commitment to the department and town daily. I am honored to be a part of this organization and of this community. I do not take this responsibility or the safety of our residents lightly.

If the doors are open and the lights are on, please feel free to stop in or contact me if you have any questions or concerns.

Sincerely, Brett LaRose, Chief

In Memoriam
Honorary Assistant Chief Darwin Kimball
Devoted Service to the Bristol Fire Department
September 2nd. 1981 – July 3rd. 2016

Darwin joined the department on September 2, 1981 and served two months shy of his 35th year until his untimely death on July 3rd, 2016. Darwin served as a firefighter and as 2nd Assistant Chief. He was an experienced and competent pump operator and driver. Most notable was his style of leadership, he had a consistent and steady approach whether it was tending to department business or on the scene of a fireground. His dedication to the department was noteworthy, seldom missing a department function or fire call. Those who had the privilege of serving alongside Darwin know full well that in addition to his accomplishments as an officer and firefighter, first and foremost he was a friend to all he met.

Bristol Fire Department 2016 Roster

** Honorary Chief Officer FF Firefighter * Honorary Officer D/O Driver/Operator					
Name	Position	Years	Name	Position	Years
George Smith *	Historian	59	Eric Forand	1 st Assistant Chief	12
Edward Shepard*	Apparatus D/O	45	Justin Jackman	FF & Apparatus D/O	11
Mark Bouvier**	Apparatus D/O	43	Karen Moore	Clerk	10
Peter Coffey**	Apparatus D/O	40	Jarrett Kimball	Truck Capt. (EVMT)	9
Darwin Kimball**	Apparatus D/O	35	James Goodyear	FF & Apparatus D/O	6
Bill Elwell	Firefighter/Chaplain	32	Carl Gile	Firefighter	4
Peter Bouvier*	Apparatus D/O	31	Cody Cyr	FF & Apparatus D/O	4
Joel Bouvier	Apparatus D/O	30	Kris Perlee	Firefighter	4
James Robideau	FF & Apparatus D/O	28	Ryan Denecker	Firefighter	4
John Heffernan**	FF & Apparatus D/O	26	Alex Bishop	Firefighter	4
Peter J. Ryan	Firefighter	25	Dan McDurfee	Firefighter	4
Jim Whitcomb	Apparatus D/O	25	Stephen Martin	Firefighter	4
Terry Farr	FF & Apparatus D/O	22	Nick Ouellette	Firefighter	3
Kevin LaRose	2 nd Assistant Chief	22	Will Elwell	Firefighter	3
J. Brett LaRose	Chief	21	Jared Allen	Firefighter	3
Matthew Lathrop	Lieutenant	21	Brian C. Wendel	Firefighter	2
Brian W. Wendel	Firefighter	20	Steve Devino	Firefighter	2
Lance Perlee	Firefighter	20	Matthew Babcock	Firefighter	2
Chad Perlee	Firefighter	15	Anthony Robideau	Probationary FF	1
Nathan Bouvier	Firefighter	15	Victor Hinojosa	Cadet	
Amos Martin	Captain	14	Delaynah Leavitt	Cadet	
Chris Griggs	Firefighter	14	Peter Foley	Cadet	

Bristol Fire Department 2016 Service Recognition

<i>Edward Shepard</i>	<i>45 Years of Service</i>	<i>Brian W. Wendel</i>	<i>20 Years of Service</i>
<i>Peter Coffey</i>	<i>40 Years of Service</i>	<i>Lance Perlee</i>	<i>20 Years of Service</i>
<i>Darwin Kimball</i>	<i>35 Years of Service</i>	<i>Nathan Bouvier</i>	<i>15 Years of Service</i>
<i>Joel Bouvier</i>	<i>30 Years of Service</i>	<i>Chad Perlee</i>	<i>15 Years of Service</i>
<i>Peter J. Ryan</i>	<i>25 Years of Service</i>	<i>Karen Moore</i>	<i>10 Years of Service</i>
<i>Jim Whitcomb</i>	<i>25 Years of Service</i>		

Fire Prevention Program Report:

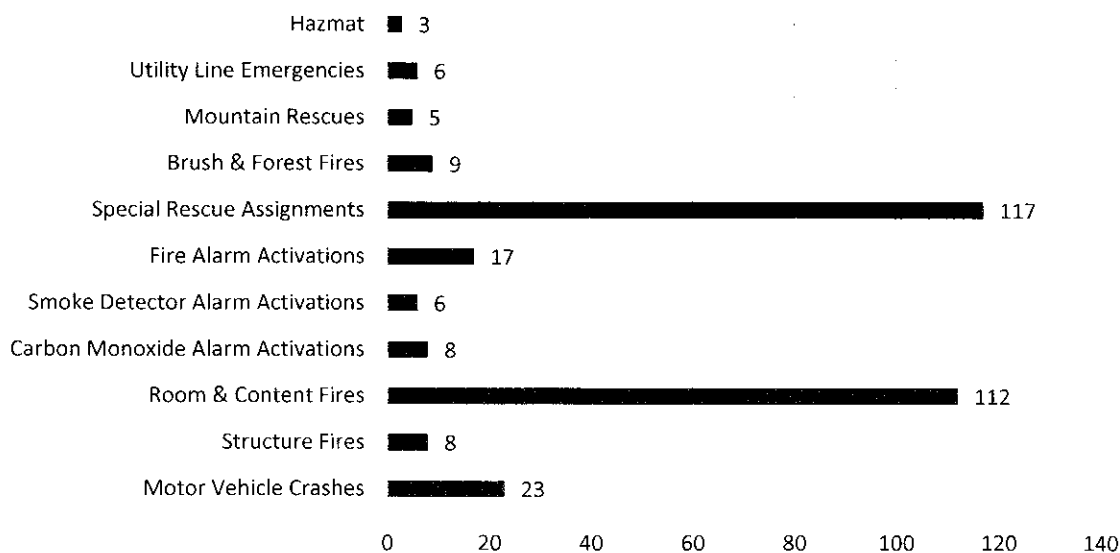
Annually, fire department personnel conduct fire prevention programs including, firefighters visiting local schools and daycare facilities to educate children on the basics of fire safety, familiarize them with what a firefighter looks like in protective clothing, and to let them see the fire apparatus up close. Some highlights include fire extinguisher demonstrations, various apparatus on display, mock emergency demonstrations, and fire station tours. Assistant Fire Chief Eric Forand is the Program Coordinator and does an outstanding job engaging with the schools and community in these efforts. We would like to acknowledge Michaela Wisell and Carol Spade for coordinating fire prevention efforts between the Bristol Elementary School and the Fire Department.

We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2017 Vermont Division of Fire Safety Calendar: Genevieve Forand and Nora Burgess. Congratulations! Honorable mentions are Jack Frizzell and Charlotte Crum. Our fire prevention program and selection of our local students' work in the fire safety calendar would not be possible without the hard work of Deb Mager-Rickner, Bristol Elementary School Teacher.

Emergency Incident Response Report:

As we continue to provide all aspects of life safety services, the Fire Department has the overall responsibility for providing the highest quality of emergency services to the Town of Bristol, its residents, businesses and visitors. This is accomplished by coordinating the efforts of multiple aspects of the department to ensure seamless operations during emergency activities. The department is responsible for providing prompt and efficient emergency responses to fires, hazardous conditions, rescues, general service calls, medical assistance and any other conditions where the health, safety and welfare of the public or the environment is compromised or in danger. Proficient and appropriate results require interaction and support with other County departments, businesses and cooperation with neighboring public safety agencies. This type of interface necessitates ongoing pre-incident coordination which is one of the many responsibilities of the department.

2016 Incident Responses: 114
2016 Incident Response Hours: 1,928



Training Report - 2016 Department Training Hours: 2,670

When personnel are not responding to emergencies, they are performing required training, honing their skills, maintaining equipment, inspecting and checking apparatus, performing station cleaning duties, providing informative public education and more. The Bristol Fire Department is proud to have a force of highly skilled Firefighters who are ready to handle any call for service at a moment's notice. Developing and improving upon the knowledge and skills of all our firefighters is an ongoing and relentless process. Vigilant training allows the fire department to provide superior service to the Town. The Bristol Fire Department trains regularly on various topics that include: structural firefighting, vehicle extrication, building construction, driver training, hazardous materials response, and special operations that include assisting special rescue teams. Firefighters not only complete training in-house, but also in coordination with our county mutual aid partners, the Vermont Fire Academy and National Fire Academy.

During the fall of 2016 the fire department hosted a Vermont Fire Academy Firefighter-II program. Thirty-five (35) firefighters from Addison, Chittenden, and Rutland counties were enrolled in the course at the new Bristol Fire Station. I am extremely proud of the ten (10) Bristol Firefighters who enrolled in this 100-hour Pro-Board certification course which meets the National Standard for Fire Fighter Professional Qualifications as a Level-II Firefighter:

***Kevin LaRose
Ryan Denecker
Stephen Devino***

***Matthew Lathrop
Alex Bishop
Stephen Martin***

***James Goodyear
Nick Ouellette
Matthew Babcock***

I would also like to recognize the following individuals for meeting their probationary requirements by successfully completing the 200-hour probationary firefighter course and receiving their Pro-Board certification, meeting the National Standard for Fire Fighter Professional Qualifications as a Level-I Firefighter:

Brian C. Wendel

Stephen Devino

Matthew Babcock

Town of Bristol Fire Department 2016 Capital Equipment Purchases

1. Pneumatic Air Compressor for the fire station that supplies apparatus air brakes.
2. Purchase of three (3) sets of Personal Protective Equipment (Turnout Gear).
3. Purchase of four (4) sets of Vehicle Extrication Coveralls.
4. Fire Station Base Radio antennas and infrastructure work for the new fire station.

Grant Awards 2016

The Town of Bristol Fire Department was awarded a grant of \$1,800 from FM Global-X's fire prevention grant program to purchase 3 Samsung Galaxy tablets with Griffin Survivor protective cases. The Fire Department will use the tablets for pre-planning larger commercial structures, for monthly apparatus and equipment inspections, for training and for fire prevention presentations.

Fundraising 2016

In addition to the many day to day responsibilities a firefighter has, they also contribute by fundraising for needed equipment. Combining fundraising efforts with the very generous donations received from community members, the department was able to make significant purchases in 2016. Purchases included kitchen appliances, AV equipment and a conference room table and chairs for the new fire station. In addition we were able to fund needed vehicle extrication equipment and chimney firefighting equipment. These purchases totaled nearly \$40,000. On behalf of the Fire Department we thank you for your continued support of our fundraising efforts.

Apparatus Replacement Plan:

Bristol Fire Department: Apparatus Replacement Plan							
Fiscal Year (July - June)	Appropriation (July 1) .02 on tax rate	Balance Available as of July 1 (includes carry-over from previous FY)	Appropriation deposited April 1	Apparatus Purchase	Revenue from Apparatus Sale	EOY Balance	Equipment Description
FY2017 (16/17)	\$58,003.40	\$57,598.33	\$58,003.40			\$115,601.73	
FY2018 (17/18)	\$58,003.40	\$115,601.73	\$58,003.40			\$173,605.13	
FY2019 (18/19)	\$58,003.40	\$173,605.13	\$58,003.40			\$231,608.53	
FY2020 (19/20)	\$58,003.40	\$231,608.53	\$58,003.40			\$289,611.93	
FY2021 (20/21)	\$58,003.40	\$289,611.93	\$58,003.40			\$347,615.33	
FY2022 (21/22)	\$58,003.40	\$347,615.33	\$58,003.40	\$ 450,000.00	\$45,000.00	\$618.73	Purchase new Pumper and sell 1997 Spartan Pumper and 1999 F550 Utility Truck.
FY2023 (22/23)	\$58,003.40	\$618.73	\$58,003.40			\$58,622.13	
FY2024 (23/24)	\$58,003.40	\$58,622.13	\$58,003.40			\$116,625.53	
FY2025 (24/25)	\$58,003.40	\$116,625.53	\$58,003.40			\$174,628.93	
FY2026 (25/26)	\$58,003.40	\$174,628.93	\$58,003.40			\$232,632.33	
FY2027 (26/27)	\$58,003.40	\$232,632.33	\$58,003.40			\$290,635.73	
FY2028 (27/28)	\$58,003.40	\$290,635.73	\$58,003.40			\$348,639.13	
FY2029 (28/29)	\$58,003.40	\$348,639.13	\$58,003.40	\$ 400,000.00	\$5,000.00	\$11,642.53	Purchase new Rescue Truck and sell 2001 F550 Heavy Rescue Truck.

Capital Equipment Plan:

Bristol Fire Department: Capital Equipment Plan							
Fiscal Year (July - June)	Appropriation (July 1)	Balance Available as of July 1 (includes carry-over from previous FY)	Appropriation deposited April 1	Equipment Purchase	EOY Balance	Equipment Description	
FY2017 (16/17)	\$25,000.00	\$27,508.19	\$25,000.00	\$7,100.00	\$45,408.19	8-SCOTT 4500 PSI Cylinders (30 minute) to replace 8-SCOTT end of life (15 year) Cylinders	
FY2018 (17/18)	\$25,000.00	\$45,408.19	\$25,000.00	\$6,000.00	\$64,408.19	Vehicle Extrication Air Bags/Air Tools	
FY2019 (18/19)	\$30,000.00	\$64,408.19	\$30,000.00	\$3,500.00	\$90,908.19	Vent Master Cut-off Saw	
FY2020 (19/20)	\$30,000.00	\$90,908.19	\$30,000.00	\$3,500.00	\$117,408.19	2-MSA ALTAIR Gas Detectors	
FY2021 (20/21)	\$35,000.00	\$117,408.19	\$35,000.00	\$128,000.00	\$24,408.19	18-SCOTT 4.5 AIR PAK's with 30-minute cylinder plus 9 spare cylinders to replace all SCBA units.	
FY2022 (21/22)	\$35,000.00	\$24,408.19	\$35,000.00	\$55,000.00	\$4,408.19	NFPA 1901 Standard for Automotive Fire Apparatus: Equipment for new Pumper (e.g. Ladders: 10' Attic, 16' Roof, 35' extension, 800' 2-1/2 Hose, 400' 1-3/4 Hose, 20' Suction Hose, one handline nozzle (200gpm) two handline nozzle (95gpm), one playpipe, nozzle, Monitor Appliance, portable pond, headsets, Light Tower, PTO Generator, Extinguishers, etc.)	
FY2023 (22/23)	\$35,000.00	\$4,408.19	\$35,000.00	\$15,000.00	\$24,408.19	Thermal Imaging Camera #1	
FY2024 (23/24)	\$35,000.00	\$24,408.19	\$35,000.00	\$11,500.00	\$47,908.19	Ventilation Saw (\$2,500) Turnout Gear Drying Cabinet (\$9,000)	
FY2025 (24/25)	\$35,000.00	\$47,908.19	\$35,000.00	\$15,000.00	\$67,908.19	Thermal Imaging Camera #2	
FY2026 (25/26)	\$35,000.00	\$67,908.19	\$35,000.00	\$45,000.00	\$57,908.19	Replace Cascade System and Compressor, 9-SCOTT 4500 PSI Air Cylinders (30 minute) to replace 9-SCOTT end of life (15 year) Cylinders	
FY2027 (26/27)	\$35,000.00	\$57,908.19	\$35,000.00	\$35,000.00	\$57,908.19	Replace Hydraulic Extrication Tools (e.g. pump, cutters, spreaders, rams, hose)	
FY2028 (27/28)	\$35,000.00	\$57,908.19	\$35,000.00	\$30,000.00	\$62,908.19	Purchase Rescue Side-by-Side Unit to replace 1993 Brush Unit	
FY2029 (28/29)	\$35,000.00	\$62,908.19	\$35,000.00	\$55,000.00	\$42,908.19	NFPA 1901 Standard for Automotive Fire Apparatus: Equipment for new Rescue Truck (e.g. Ladders: 10' Attic, 16' Roof, 24' extension, headsets, Hydraulic Tools, Extinguishers, Rescue equipment, etc.)	

A Very Special Thanks

Bristol American Legion Post 19 – last, but certainly not least, a heartfelt thank you for the hospitality you have provided the Town of Bristol and its Fire Department. From November 2014 - June 2016, you have provided the fire department a space, at no cost to the tax payers, to conduct meetings, trainings and special events. I would like to thank Post 19 Commander Ron LaRose, the Executive Board, Legionnaires, Sons of the American Legion, and Ladies Auxiliary for their support and willingness to share their facility with us.

Bristol Fire Department 2016 Notable Recognitions and Highlights

Bristol Fire Department - Retirement of Number:

<i>Peter Coffey</i>	<i><u>40 Years of Service</u></i>
<i>Darwin Kimball</i>	<i><u>35 Years of Service - Posthumously</u></i>

Bristol Fire Department (B.F.D.) - 2016 Recognition & Awards:

<i>Eric Forand</i>	<i><u>Outstanding Contributor</u></i>
<i>Daniel McDurfee</i>	<i><u>Most Training Hours</u></i>
<i>Lance Perlee</i>	<i><u>Outstanding Fundraiser</u></i>

Addison County Firefighters Association (A.C.F.A.) - 2016 Recognition & Awards

<i>Brett LaRose</i>	<i><u>Fire Chief of the Year</u></i>
<i>Bill Elwell</i>	<i><u>Firefighter of the Year</u></i>
<i>Anthony Robideau</i>	<i><u>Youth Firefighter of the Year</u></i>

Vermont State Firefighters Association (V.S.F.A.) - 2016 Recognition & Awards

<i>Brett LaRose</i>	<i><u>Fire Chief of the Year</u></i>
<i>Amos Martin</i>	<i><u>Line Officer of the Year</u></i>
<i>Peter Coffey</i>	<i><u>Senior Firefighter of the Year</u></i>
<i>Bill Elwell</i>	<i><u>Firefighter of the Year</u></i>
<i>Jarrett Kimball</i>	<i><u>Emergency Vehicle Maintenance Technician of the Year</u></i>

New Town of Bristol Fire Station

On behalf of the Town of Bristol Fire Department and its Members, we want to thank the voters of Bristol and all the additional donors for providing us with a beautiful new fire station – we are beyond grateful to call this our new home.

Respectfully submitted on behalf of the Officers and Members of the Bristol Fire Department,

Brett LaRose
Chief

BRISTOL POLICE DEPARTMENT REPORT TO THE DISTRICT

I would like to thank all of the officers for their efforts during this year and welcome a new Officer to our ranks. Bruce Nason, a Bristol Resident, Addison County Deputy, and retired Chief from the Saranac Police Department in New York, has joined us as a part-time officer. To those of you who showed us your support this past year and continue to do so, I sincerely thank you.

A combination of factors have continued to affect our community this past year as it relates to public safety. We see continued issues around the use of illegal drugs, especially heroin, as well as crimes related to the drug problem. We are continuing to work on this problem and appreciate the support we have seen from the public and from other police agencies on the county.

In 2016, we struggled a bit with officer injuries. As a result, you will see a significant increase in our insurance lines, specifically as it relates to Worker's Compensation. The operational budget, aside from insurance increases, has a very modest increase. Although we were limping and wobbling through the year, we continued to provide services to the community. In cooperation with Addison Northeast Supervisory Union, a draft Memorandum of Understanding I drafted with assistance from ANESU and MAUHS staff has been reviewed and agreed upon by ANESU and BPD. Signatures to formalize the MOU are pending.

In 2016, we responded to or initiated 1516 incidents (1220 in 2015, 1236 in 2014, 1121 in 2013, 1228 in 2012, 1150 in 2011, and 1516 in 2010). Crimes typically reported to the Vermont Crime Information Center and services provided by the department are as follows:

Burglary	2 (-3)	DUI	8 (+5)	Cruelty to Animals	0 (-1)
Larceny	17 (-14)	Vandalism	10 (-3)	Skateboard Complaints	0 (+0)
Auto Theft	0 (-3)	Harassing Phone Calls	8 (+5)	Fireworks Violations	2 (+2)
Forgery	1 (-1)	Family Child Offenses	14 (-3)	Liquor Violations	4 (-2)
Fraud	7 (+1)	Disorderly Conduct	11 (-15)	Stalking	3 (+2)
Stolen Property	3 (+1)	Assaults	15 (+0)	Drug Offenses	20 (-2)
Sex Offenses	1 (+1)	Trespass Violations	11 (+0)	Resisting Arrest	3 (+1)
Armed Robbery	0 (-0)				
Vacant Home Checks	4 (-33)	Youth Services	83 (+62)		
Business Checks	35 (+10)	Misc. Citizen Assists	174 (-100)		
Bar Checks	0 (-0)				

*The figures above in () represent the amount over/under last year.

Citizens with questions about the department's operations/services are encouraged to contact us. Anyone wishing to visit us or come in for a tour can find us at 72 Munsill Avenue. You can also find us on Facebook, and we have a page linked to the Town's website. I encourage citizens interested in working with us to make the community safer to consider membership on the Bristol Police Advisory Board. You can reach us at 453-2533.

Respectfully submitted,

Chief Kevin E. Gibbs

Bristol Police District Budget

	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 as of 1/19/17	2017-2018 PROPOSED
<u>REVENUES</u>					
Detail Revenues	3,000	5,260	3,000	1,267	3,500
Non-District Services to Town	4,350	6,878	4,250	2,295	5,400
Town Traffic Patrol Contract	10,000	10,000	10,000	5,002	10,000
MAUHS Contract	5,200	7,570	6,000	2,230	8,000
Fines	6,500	10,592	8,000	5,976	9,000
Homeland Security	0		0	1,650	0
Towing Fees	500		500	0	0
Misc. Revenues	975	922	1,200	1,250	1,200
Transfer from fund balance	20,000		20,000		0
TOTAL NON-TAX REVENUES	50,525	41,222	52,950	19,670	37,100
NET RAISED BY TAXES	345,695	358,738	363,049	223,085	425,862
<u>TOTAL REVENUES</u>	396,220	399,960	415,999	242,755	462,962
<u>EXPENDITURES</u>					
Full-time Labor	163,592	154,785	165,607	89,253	169,458
Part-time Labor	18,000	33,641	33,280	16,460	32,105
Detail Labor	2,800	4,948	2,800	1,812	2,800
Clerical	12,480	5,685	8,860	1,938	9,012
Administration	4,812	4,727	5,006	2,695	5,145
Overtime & Shift Differential	20,800	21,594	15,780	14,435	18,400
FICA/MEDI	17,020	16,702	17,697	10,493	18,124
Health Insurance	33,839	34,640	35,555	22,441	29,692
Retirement	13,440	12,039	13,835	8,342	15,075
Worker's Comp	7,151	8,504	8,200	19,665	49,570
Disability Insurance	2,000	1,753	2,090	1,023	2,090
Uniforms	2,000	2,281	2,000	2,270	2,000
Training	2,500	3,495	2,500	1,645	2,600
Computer	1,000	840	4,000	(381)	3,000
Office Supplies	1,225	1,557	2,200	2,025	2,500
Equipment	1,500	992	1,000	945	1,000
General Supplies	800	252	750	997	800
Vehicle gas/oil	9,500	6,427	8,000	1,931	7,500
Vehicle Maint.	6,500	7,579	5,500	643	6,200
Facility Expenses	39,246	38,311	40,878	22,832	42,761
Postage	270	182	200	269	745
Communications	6,800	10,061	7,500	5,991	9,733
Towing	300	0	300	150	0
Property & Liability Insurance	14,745	15,036	16,861	14,727	15,051
Capital Vehicle Reserve	11,000	11,000	12,500	0	12,500
Capital Equipment Reserve	2,000	2,000	2,000	0	3,000
Miscellaneous	900	929	900	154	900
2013 Facility Special Article					0
Legal expenses					1,000
Crime Prevention			200	0	200
<u>TOTAL EXPENDITURES</u>	396,220	399,960	415,999	242,755	462,962

CAPITAL CRUISER PLAN

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Opening Balance	14,023	25,038	37,588	15,163	27,694	40,249	15,829	28,361
Appropriation	11,000	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Estimated Interest	15	50	75	30	55	80	32	57
Total Available	25,038	37,588	50,163	27,694	40,249	52,829	28,361	40,918
Equipment Item			<i>cruiser</i>			<i>cruiser</i>		
Net Cost	0	0	35,000	0	0	37,000	0	0
Closing Balance	25,038	37,588	15,163	27,694	40,249	15,829	28,361	40,918




This plan estimates a 6% increase in purchase price for cruiser and equipment.

Due to the varying price of resale values, this capital plan does not include a value for resale or trade.

Any money made on the sale of a used cruiser will be added into this fund and reflected at that time.


VT-ALERT

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via phone, text or email
about emergencies that affect
you and your loved ones.

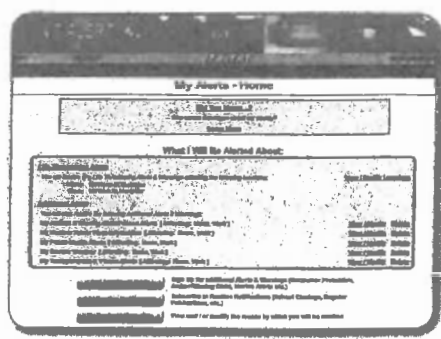




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(voice call, SMS, text, email, all of the above)
- ✓ Enter your **frequent locations**
(home, work, school, daycare)
- ✓ Select the **alerts** you wish to receive:
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 - Severe weather
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Sign up at www.vtalert.gov

LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

At its first meeting in 2016, the Lawrence Memorial Library (LML) Board reviewed the results of a survey it had distributed late in 2015. When asked “What do you want from your library?” the responses were clear. Community members want LML to continue to provide books, CDs, and DVDs to browse through. They also want the library to sponsor and host more adult programming as well as to find ways to reach out to those for whom getting to the library is difficult. Additionally, they want LML to serve as a community space. These community responses and suggestions have provided our focus and direction for this past year.

It is easier, faster, and less expensive than ever for LML to provide you with access to the books, CDs, and DVDs you want. Our new courier service allows books borrowed from other libraries to arrive more quickly and are free to you. The two little free libraries, one at the Bristol Green playground and the other at Wallace Realty, are open night and day. Using the Homecard, you can browse and borrow from the collections of 20+ area libraries. If you need help using the LML website or downloading audio and e-books, Technology Coordinator Paulita Washburn will provide you with one-on-one tutoring.

We have added more programs for adults and increased outreach to those for whom it might be difficult to come to the library. Library Director Nancy Wilson instituted and facilitates the new book group for adults which meets monthly at the library. She also attended elder lunches and collaborated with Meals on Wheels to be sure that elders who would benefit would know that home delivery of books, CDs, and DVDs is available. Children’s Librarian Marita Bathe-Schine expanded her collaboration with Bristol Elementary School, ensuring that all of the children who attend the BES Summer Reading Club or the BASK after-school program have access to books all Summer long. In addition, groups of children who attend the Extended Learning Program come weekly to the library for storytelling, readings, and to check out books.

Finally, the updating of the library spaces over the past couple of years has truly made LML a community space, a home away from home, and a place to work that is not your workplace. The built-in maker space downstairs invites both children and adults to build and create. The cozy reading space upstairs is a comfortable space for reading, working, or chatting quietly with a friend. And the computer alcove, with its up-to-date hardware, is always open for working on projects, playing games, and expanding your universe.

Library staff and Circulation Desk Attendants Lynn Goldsmith and Jo Lafontaine were aided by a large number of community volunteers without whom the work of the library could not be accomplished. We would like to recognize our volunteers for the generosity of their help and time: Sue Owen-Jankowski helped keep the Little Free Libraries well organized and stocked. Victor Hinojosa is our Teen Liaison to the Board. Joanne Shedrick and Kathy Duclos helped in the adult section doing circulation. Mavis Reardon, Carol Birdsall, Eleanor Menzer, and Megan Thomas volunteer in the children's room. Thanks to all of you!

Sincerely,

The Lawrence Memorial Library Board of Trustees
Caroline Engvall, Jill Mackler, Mary Yates, Anne Wallace, Lynn Camara

Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Ending balance December 31
Vera Cline Endowment	2015	\$130,925.30
Vera Cline Endowment	2016	\$135,621.66
Unrestricted Endowment	2015	\$ 69,219.38
Unrestricted Endowment	2016	\$ 72,918.06

Library Enhancement Fund

June 30, 2015 balance \$1,513.00

Income \$1,690.00

Expenditures \$2,509.00

June 30, 2016 balance \$694.00

This fund is for the purpose of financing capital improvements and library services and collections that are not included in operating expenses. The fund includes gifts, targeted donations, and grants.

Lawrence	Memorial	Library	Budget	2017-2018
	Budget 2015-2016	Actual 2015-2016	Budget 2016-2017	Proposed 2017-2018
Revenue:				
Town Appropriations	\$ 129,543.00	\$ 129,724.00	\$ 131,721.00	\$ 135,073.00
Investment distribution	\$ 10,000.00	\$ 7,408.00	\$ 10,000.00	\$ 10,000.00
Fund Raising	\$ 3,400.00	\$ 3,328.00	\$ 3,400.00	\$ 3,400.00
Donations and fines	\$ 1,800.00	\$ 1,397.00	\$ 1,800.00	\$ 1,200.00
Misc Income		\$ 11.00		\$ -
Total Revenue:	\$ 144,743.00	\$ 141,868.00	\$ 146,921.00	\$ 149,673.00
Expenses:				\$ -
Salaries	\$ 95,217.00	\$ 95,195.00	\$ 98,073.00	\$ 101,105.00
Payroll Taxes	\$ 7,650.00	\$ 7,702.00	\$ 8,000.00	\$ 8,240.00
Retirement	\$ 3,700.00	\$ 3,933.00	\$ 3,800.00	\$ 3,914.00
Life, disability, workers comp.	\$ 1,400.00	\$ 789.00	\$ 1,428.00	\$ 1,000.00
Fundraising Expense	\$ -	\$ 338.00	\$ -	\$ -
Books	\$ 6,000.00	\$ 6,194.00	\$ 6,000.00	\$ 6,000.00
Digital Media/DVD	\$ 2,000.00	\$ 2,927.00	\$ 2,000.00	\$ 2,000.00
Children's Materials	\$ 3,000.00	\$ 2,784.00	\$ 3,000.00	\$ 3,000.00
Young Adult Materials	\$ 1,000.00	\$ 868.00	\$ 1,000.00	\$ 1,000.00
Processing Supplies	\$ 700.00	\$ 138.00	\$ 800.00	\$ 500.00
Technology	\$ 2,000.00	\$ 1,578.00	\$ 2,000.00	\$ 1,800.00
Office Supplies	\$ 1,000.00	\$ 1,159.00	\$ 600.00	\$ 1,100.00
Custodial Supplies	\$ 1,000.00	\$ 1,010.00	\$ 600.00	\$ 1,100.00
Postage and courier	\$ 650.00	\$ 1,097.00	\$ 650.00	\$ 1,600.00
Travel	\$ 600.00	\$ 180.00	\$ 600.00	\$ 200.00
Programs	\$ 300.00	\$ 776.00	\$ 300.00	\$ 300.00
Education	\$ 400.00	\$ 100.00	\$ 400.00	\$ 400.00
Dues/Memberships	\$ 50.00	\$ 35.00	\$ 50.00	\$ 35.00
Professional Fees	\$ 3,366.00	\$ 3,481.00	\$ 3,200.00	\$ 3,400.00
Equip Maintenance	\$ 900.00	\$ 423.00	\$ 900.00	\$ 450.00
Grounds Maintenance	\$ 300.00	\$ 935.00	\$ 450.00	\$ 900.00
Building Maintenance	\$ 1,000.00	\$ 507.00	\$ 1,000.00	\$ 500.00
Cleaning	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
Fuel Oil	\$ 3,400.00	\$ 1,308.00	\$ 3,000.00	\$ 2,000.00
Electric	\$ 2,300.00	\$ 2,335.00	\$ 2,300.00	\$ 2,369.00
Telephone and DSL	\$ 1,200.00	\$ 1,216.00	\$ 1,200.00	\$ 1,200.00
Water Expense	\$ 300.00	\$ 257.00	\$ 250.00	\$ 250.00
Building Improvements	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Library automation support	\$ 350.00	\$ 350.00	\$ 360.00	\$ 350.00
Bank charges	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Misc Expense		\$ 320.00	\$ -	\$ -
Total Expenses:	\$ 144,743.00	\$ 142,895.00	\$ 146,921.00	\$ 149,673.00

WATER AND WASTEWATER DEPARTMENT

The Bristol water system continues to operate in compliance with all State and Federal drinking water standards. Each year, a consumer confidence report is generated that explains the quality of Bristol's water and terminology to help us understand what the Department of Environment Conservation requires we test for. It is available on our website at www.bristolvt.org.

The Bristol Selectboard are also the Water Commissioners and, in that capacity, they review monthly budget reports, monthly reports from VTUMS, our current contracted water operators, and plan for infrastructure projects, as well as routine maintenance.

We are currently working with Green Mountain Engineering to upgrade the waterline on West Street to address many leaks in old lines and expanding the district by running a new waterline to Lover's Lane. This will help us bring on more users, bring us closer to looping the system by connecting to the South Street waterline, as well as encouraging development of the campus style business park on Stoney Hill. This project is slated to go out to bid in January 2017 and to be completed in the 2017 construction season. In addition, the Bristol Co-Housing project is in construction and scheduled for completion in 2017.

The Town received a grant for 64 Seconds to perform leak detection to identify major leaks and reduce the amount of water lost to leaks by prioritizing repairs. This year, two leak repairs were performed; one on Rockydale Road and one on Pine Street. We continue to monitor metered water use against water produced, to recognize as little water loss and as much efficiency as possible. Another priority in the coming year will be the repair or replacement of faulty water meters and missing or broken touch pads.

Selectboard meetings are held every other Monday night and the Water Commissioner's hold an annual public meeting in the Spring, where users may voice concerns, ask questions, and make suggestions. You may also contact the Town Office at 453-2410 any business day and someone will be there to help.

The Core Area sewer system continues to serve the 34 properties located on Main Street and Prince Lane. Like the Water Department, the Selectboard are also the Sewer Commissioners and hold an annual public meeting in the Spring and review monthly financial and maintenance reports.

The meters for all of the users connected to the wastewater system have been replaced this year. In 2017, there is a plan to move forward with the installation of a new hatch on the wastewater storage tank and some other minor repairs. Vermont Utility Management Services, LLC (VTUMS) operates our water and wastewater systems and has a contract with the Town until June, 2017. Cyrus Marsano is our local operator and may be contacted via the Town Office at 453-2410.

Respectfully submitted,

Therese Kirby, Town Administrator
Cyrus Marsano, VTUMS

Water Department Capital Fund Long Range Plan

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Balance (6/30/16)	96,574	92,665	88,751	87,833	76,938	0
Appropriation	25,000	25,000	28,000	31,000	34,000	37,000
Estimated Interest	116	111	107	105	92	0
Grant Revenue						
Total Available	121,690	117,776	116,858	118,938	111,030	37,000
					<i>Leak detector & high lift pump & possible upgrade</i>	
	<i>replace 150 water meters</i>	<i>replace 150 water meters</i>	<i>replace 150 water meters</i>	<i>remote monitor & meter reader & replace 150 meters</i>	<i>of pine street water line</i>	<i>pipe locator & high lift pump</i>
Equipment/Service	29,025	29,025	29,025	42,000	111,030	26,400
Closing Balance	92,665	88,751	87,833	76,938	0	10,600

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Water Department's capital fund shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial, or in needs, may be made. The purpose of long range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan was designed to reduce the need for bonding for all of our equipment and service needs. This plan does not reflect any emergency repairs.

2016-2017	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.
2017-2018	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.
2018-2019	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.
2019-2020	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years. Upgrade remote monitor at the reservoir and the meter reading equipment.
2020-2021	Upgrade hand held leak detecting equipment and replace or rebuild a high lift pump.
2021-2022	Upgrade pipe locator , replace or rebuild a high lift pump, start engineering &/or construction of water line upgrade on Pine Street.

BRISTOL WATER DISTRICT BUDGET

	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 As of 1/17/17	2017-2018 PROPOSED
<u>REVENUES</u>					
Water Rents	245,000.00	258,699.00	245,000	144,881	260,474
Interest & Penalty	4,300	5,406	3,800	1,236	4,950
Water Service Connection Fees	500		500	2,000	100
Interest	-		100		-
Sugar Wood Revenue		625	625		625
Miscellaneous Revenue	<u>500</u>		<u>100</u>		<u>100</u>
<u>TOTAL REVENUES</u>	250,300	264,730	250,125	148,117	266,249
<u>EXPEDITURES</u>					
Labor	200	750	350	-	350
Admin/Clerical Salaries	6,570	6,413	6,834	3,548	10,131
FICA/Medicare	518	524	523	286	775
Health Insurance	1,536	1,618	1,767	1,011	3,988
Retirement	474	577	504	137	747
Disability Insurance	91	70	75	35	111
Supplies	9,500	10,255	10,000	5,292	11,200
Meters, Touchpads, etc.	2,500	2,297	6,292	10,679	6,300
Computer Supplies	200	200	200	-	200
Electricity - Pump	34,000	34,253	37,246	15,683	35,000
Electricity - Basin St. Building	240	207	240	113	240
Operating Contract	64,566	64,575	66,150	38,400	68,135
Contracted Services	11,500	21,936	14,100	10,090	16,500
Rent at Town Garage	400	400	400	-	400
Postage & Office Supplies	1,500	1,529	1,500	101	1,500
Communications	700	567	700	-	600
Insurance	1,500	1,371	1,500	1,353	1,520
Building Overhead & Maintenance	3,000	3,956	3,000	1,034	8,000
Compliance Testing	1,500	882	1,400	1,024	2,000
Vt Water System Fee	3,600	5,303	4,000	1,121	4,700
Property Tax - Lincoln property	300	326	360	330	360
Bond and Note Payments	83,081	82,565	66,984	45,528	65,492
Capital Reserve Fund	20,275	20,275	23,000	-	25,000
Transfer to Capital Roads - Paving	2,500	4,800	2,500	1,171	2,500
Miscellaneous	<u>50</u>	<u>460</u>	<u>500</u>	<u>0</u>	<u>500</u>
<u>TOTAL EXPENDITURES</u>	250,300	266,109	250,125	136,936	266,249

This budget will be discussed and voted on at a duly warned Water District Meeting in May, 2017.

BRISTOL SEWER DISTRICT BUDGET

	2015-2016 BUDGET	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 As of 1/17/17	2017-2018 PROPOSED
<u>REVENUES</u>					
User Fees	37,500	31,312	40,174	25,684	40,612
Interest & Penalty Charges	100	378	200	330	600
Interest	0	0	0	0	0
Misc. & Allocation Revenue	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>
<u>TOTAL REVENUES</u>	37,700	31,690	40,474	26,014	41,212
<u>EXPENDITURES</u>					
Labor					
Operating Contract	9,225	9,225	9,450	5,250	9,592
Admin/Clerical Salaries	2,212	2,161	2,644	1,373	2,724
FICA/Medicare	169	157	202	110	208
Retirement	155	285	194	47	204
Health Insurance	256	196	530	288	997
Disability Insurance	30	24	30	16	30
Supplies	500	484	500	705	800
Insurance	165	179	182	181	202
Maintenance & Septic Tank	8,000	11,773	9,000	2,606	11,100
Testing	1,300	1,174	1,300	577	1,200
Engineering	1,600	2,123	1,600	873	1,800
Debt Retirement	12,336	12,323	12,317	10,193	11,874
Capital Reserve Fund	1,702	1,702	2,500	0	481
Miscellaneous	<u>50</u>	<u>0</u>	<u>25</u>	<u>13</u>	<u>0</u>
<u>TOTAL EXPENDITURES</u>	37,700	41,806	40,474	22,232	41,212

This budget will be discussed and voted on at a duly warned Sewer District Meeting in May, 2017.



ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

2016 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3rd Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The ***Reuse It or Lose It!*** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2016 Highlights

Act 148. The District has devoted most of its resources in 2016 toward public outreach in preparation for expansion of leaf & yard debris in 2016 and food scrap collection in 2017. One of the first tasks in 2016 was to survey all District residents and businesses to gather valuable feedback on their general awareness and understanding of solid waste services offered in our member towns. We received 1,513 responses and were encouraged by both the number and quality of responses. Thanks to everyone who took the time and effort to share their thoughts with us! The survey will be repeated five years from now to measure any changes in awareness levels, with a goal toward increasing awareness as a result of our outreach efforts. District staff spent months gathering data for the first annual Implementation Report required by its SWIP. The District has also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. As of 7/1/16, all commercial waste haulers had to begin offering collection of leaf & yard debris, at least seasonally. A statewide landfill ban also took effect on 7/1/16 for leaf & yard debris and clean wood. **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for electronic waste (E-Waste), fluorescent light bulbs, and waste paint, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are no longer wanted. In 2015, Vermont made history by becoming the first state in the U.S. to enact an EPR recycling law for primary cell batteries. Single-use household battery manufacturers that sell or manufacture their products in Vermont were required to plan, implement and manage a statewide battery collection program by 1/1/16. The District Transfer Station is a Collector under this program. **Recycling.** As of September, the Transfer Station received 1,270 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2016, 19 member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website. **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/16, the Sheriff's office investigated 25 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 13.44 tons of roadside trash, 7.29 tons of tires, 11 auto batteries, 2 fluorescent bulbs, 28 E-Waste items, and 5 appliances, for a total economic benefit to its member towns of \$2,882.

2017 Budget

The District adopted a 2017 Annual Budget of \$2,989,316, a 6% increase over the 2016 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2017.** For a copy of the full 2016 Annual Report, please give us a call, or visit the District website at www.AddisonCountyRecycles.org.

What's New with Universal Recycling?

Recently, a few of Vermont's Universal Recycling Law (Act 148) deadlines came into effect on July 1, 2016, including a statewide landfill ban on leaf & yard debris and clean wood. On July 1, 2017, facilities and haulers that accept trash will have to begin accepting food scraps. Check out the headlines below for more information! The Addison County Solid Waste Management District is here to help you with the requirements of the new law and to prepare for the upcoming changes that are scheduled to take effect in 2017.

**JULY 1
2016**

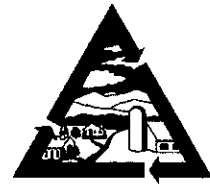
- » Leaf, yard, and clean wood debris are banned from the landfill
- » Haulers must offer leaf and yard debris collection
- » Food scrap generators of 26 tons/year (1/2 ton/week) must divert material to any certified facility within 20 miles

**JULY 1
2017**

- » Transfer stations/Drop-off Facilities must accept food scraps
- » Haulers must offer food scrap collection
- » Food scrap generators of 18 tons/year (1/3 ton/week) must divert material to any certified facility within 20 miles

**JULY 1
2020**

- » Food scraps are banned from the landfill



BRISTOL CONSERVATION COMMISSION

Commission members during 2016: Ken Johnson, Chair; Pete Diminico, Vice-Chair; Katie Reilley, Clerk; Dave Henderson, Dave Rosen, Kristen Underwood, Randy Durand, and Devlin Rutherford (part of the year).

Several 2015 projects were continued into 2016 and new projects were undertaken.

- Saunders River Access: More tree plantings completed thanks to Stever Bartlett and the Middlebury College football team.
- A VTrans drone survey of the New Haven River at the Saunders Access showed a great deal of movement of the New Haven River channel. The river appears to be moving east toward the location of the flood chute seen in the 1970s.
- Flood Resilience Master's Project: Gabe Andrews, a graduate student in UVM's Place-based Landscape Analysis and Community Engagement (PLACE) Program, interviewed residents along the New Haven River, and produced a presentation entitled "Water Rising: River Stories" on how communities have adapted to river dynamics over time.
- Conservation Reserve Fund uses: Riparian buffer plantings along Baldwin Creek (up to \$2,500) and control of Japanese knotweed at the Saunders River Access (up to \$1,000).
- Discussions continued with the Bristol Historical Society regarding the development of a trail off South Street. Kristen Underwood investigated signage for the trail.
- The stormwater project on East Street by Richard Butz is functioning effectively. The Commission also reviewed proposed stormwater improvements on West Street.
- Worked with Steve Libby of the Vermont River Conservancy (VRC) regarding a Lake Champlain Basin Program (LCBP) Flood Resilience and Climate Change Grant. This included development of a list of potential projects that are appropriate subjects for funding under the Ecosystem Restoration Program (ERP).
- Several BCC members attended an Intertown Conservation Meeting, with representatives from Monkton, Starksboro, Hinesburg, New Haven, Charlotte, Bristol, and Ferrisburgh.
- Green Up Day Planning: as Bristol has no landfill, residents took their Green Up Day garbage bags to the recycling center, where staff from R&L Rubbish took the bags. The Town road crew picked up Green Up Day bags along the roadside and took them to Middlebury Solid Waste. More planning is needed to ensure successful Green Up Days.
- Hogback Walking Trail: Proposal by the Watershed Center, presented by David Brynn, to create a phased hiking trail from Mountain Street to the top of Deer Leap area. The Commission was concerned about protected species in the area, and suggested focusing on The Watershed properties on Plank Road.
- Thanks to Devlin Rutherford for his time on the Commission. He contributed much during his short time. Good luck to Devlin in his new job in Wyoming.

The Bristol Conservation Commission members wish to again express their thanks to all who contributed their time, energy, and funds to our many projects. We are also very appreciative of the ongoing financial and administrative support of the Town of Bristol's elected officials, employees, and of the residents of the Town. Our work would be difficult without your support for our efforts and your contributions to the Conservation Reserve Fund, a vital resource for us.

Respectfully submitted,

Ken Johnson, Chair

REVOLVING LOAN FUND COMMITTEE

In 2016, the Bristol Revolving Loan Fund awarded a total of \$229,000 in loans to four different entities. One of the loans was used for structural improvements to moderate and lower income housing apartments. The other three loans were in the economic development arena. One of these economic development loans was to help establish a new vegan, gluten free food business in Bristol. A second was to assist an existing Bristol manufacturer/retailer in making infrastructure improvements, improve marketing, and help the balance sheet. The last economic development loan was to help finance the purchase of a Bristol business with the hope for growth and additional employment. 2016 was one of the most active years for the Revolving Loan Fund.

With this activity, the total number of loans under this program has risen to 13. The program's note balance is approximately \$680,000. This represents almost all the dollars available in the Revolving Loan Fund. However, our monthly loan payments equal about \$7,000 per month, which allows us to replenish the loan fund at a fairly rapid pace.

Bristol's Revolving Loan Fund Program is designed to assist with improvements to lower income housing, to foster economic development, and deal with matters of public safety. Over the life of the program (approximately thirty years), the Fund has made multiple loans in each of these categories. The size of the Loan Fund has also grown to almost three times its original balance through prudent lending and the success of the people that borrowed money from the Fund.

If you would like more information on the Revolving Loan Fund and the process for getting involved, please contact the people at the Town Offices.

Respectfully submitted,

Fred Baser, Chair

BRISTOL ENERGY COMMITTEE

The Bristol Energy Committee was established in 2007 by the Selectboard with the mission to investigate the energy use in the Town of Bristol and make recommendations based on energy conservation and efficiency, consulting with and advising the Town about energy related issues in zoning and alternative energy, assisting residents and businesses in understanding and reducing their energy use, working with schools in exploring energy conservation and efficiency, and exploring energy conservation and efficiency in transportation.

The committee is authorized to have up to seven members. The current members of the Bristol Energy Committee are: Sue Hawkins, Michael Corey, and Brendan Gallivan. If you are interested in becoming a member of the Bristol Energy Committee, please contact the Town Clerk's Office.

The Bristol Energy Committee established the following goals:

GOAL 1: Become *THE* resource for all matters relating to Energy in Bristol

- Town, Residents, Businesses
- Electrical, Thermal, Renewable, Transportation

GOAL 2: Disseminate Energy Information to all Townspeople/Organizations

- Energy saving TIPS on Front Porch Forum and Facebook

GOAL 3: Engage the People of Bristol on Energy Saving Measures

- Advice on Town projects
- Home and Business Energy investigation and advice

The Committee is currently working to recruit new members to reinvigorate the effort and develop goals and projects for the next year.

BRISTOL HISTORICAL SOCIETY

This has been a very good year for the Society in terms of bringing items with significant historical importance all under one roof. The storage trailer has been placed, painted and had trees planted for cover. The Bristol Press printing press, Southside Drug Soda Fountain and a sleigh made by Bristol resident William Lawrence (of Lawrence Memorial Library fame) have all been moved into the trailer. The Society is still waiting to move the original Town of Bristol jail cells into the trailer.

The Society meets monthly on the third Thursday of the month from May through October. At the monthly meetings, the Society has guest speakers. Our speakers for 2016 were: Mike Chelsey who talked about the rifle (mistakenly called by many a cannon) on the Park in May, visit to the Farnsworth Museum in New Haven in June, Elise Guyette who talked about the Hinesburg Lincoln Hill Black Community and black residents from Bristol in July, committee members Sylvia, Reg, and John who discussed the O'Neill property in August, Jim Ross on the Revolutionary War in September, and Rick Desorda about United States Elections of the 60's in October.

There have been a number of inquiries about the local area history that were fielded by society members. They ranged from questions about local legends called: Beaver Meadow, Red Eye Lady, and a Burned House, to a gentlemen from the Midwest who was convinced that he had a book from a local school (in reality he was thinking about a town in the state of New York), questions about Gilmore Pond, and finally a gentlemen who had stories about the airport and an airplane model that he wanted to donate to the Society. When genealogical questions arise, John Burbank has been the person to respond due to his excellent genealogical skills.

Gerald Heffernan has made significant financial contributions to the Society to improve the storage trailer and display cases in the museum. Reg Dearborn has chaired a monthly open house at the museum for anybody interested in exploring more about local history. Ted Lylis has contributed significant amounts of time to complete individual tasks that the Society deems are important to its mission. It is my honor to take the time to express my appreciation to each of these individuals.

Every year, the Society creates a plaque that commemorates a place or person in Bristol. This year, the Society's plaque was for the Mason's Lodge on North Street and its history. The plaque recognizes that the Mason's have been active in the area since 1826 and that this building also served as a meeting place for the Congregational Church.

The Vermont Historical Society held their biannual Vermont History Expo this year in Tunbridge. The Bristol Historical Society, as in years past, created a presentation and participated. The topic was 'The Power of Water in Vermont'. Several of the Society members volunteered their time to attend to the Bristol booth during the hours of the Expo. Water has played a significant role in the history of Bristol, Vermont all the way from being a source of power for various mills including the Bristol Manufacturing Company (the largest producer of caskets in the nation at one time), to its destructive nature as evidenced by Hurricane Irene. George Smith went on Sunday and was a mini celebrity for those who stopped at the booth. For those who have participated in the past, they noted that the attendance, both by participating towns and the public, was way down. There were 51 of the 251 towns who had a booth at the Expo. We are reconsidering our participation in the future due to the enormous effort necessary to provide a display that our Town can be proud of, and we welcome the input of residents regarding our decision.

The Society continues to thrive due to funding provided by the payment of dues and the quality of our programs and collections increases through the much appreciated participation of local townspeople. This year, our membership form requests that, wherever possible, a valid email address be provided by our valuable members and those who wish to join for future correspondence in our effort to be able to communicate electronically. A Facebook page was created for the Society and can be found at the following link:

<https://www.facebook.com/Bristol-Historical-Society-600781823354763/>

As a whole our Society wishes to start using this Facebook page to communicate with our community regarding our activities and dates for events. When you miss a program, you miss a very enjoyable time. HELP US PRESERVE OUR PAST!

Respectfully submitted,

Stephen Ayotte, President
Gerald Heffernan, Vice President
John Burbank, Secretary
Ted Lylis, Treasurer

Members at Large:
Reg Dearborn
Rick Desorda
George Smith
Sylvia Coffin



Movies in the Park

Bristol Recreation Club, Inc.

The Bristol Recreation Club manages the ten-acre recreation land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, skate park and HUB building, a picnic pavilion, ice skating rink and, of course, the signature Grandstand, which is a Town landmark.

The facilities are maintained by club members, volunteers, and a few contracted services. We want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property. We would also like to thank Henry Ramsey for his tremendous work in sprucing up the property and maintaining the space.

The Recreation Club property continues to be the major hub of annual events such as the July 3rd Celebration, the Three Day Stampede Cystic Fibrosis fundraiser, the “Better Late Than Never” Car Show, the Tour de Farms bike event, as well as several others. The skate park and The Hub (Bristol Teen Center), which is part of the Club’s property and managed by the Bristol Recreation Department, continues to be a great place for youth in the area to congregate and engage in various activities. We are host to Bristol Little League Baseball/Softball, Addison United Soccer Club, Eagles Youth Football, and Bristol Youth Sports soccer, and men’s league softball. The Ice Rink continues to provide public skating when weather/volunteers permit. The Sodbusters Horseshoe Club has improved and maintained their space and have hosted several tournaments each year with great success.

Much work has been done over the last few years to update and improve the facility and we continue to work on projects to maintain and improve the space. The improved surface and new lines on the tennis court have boosted use of the courts. We are working with Bristol Little League to renovate a dugout and add a press box. Plans are underway to clean up the driveway areas and streamline traffic and pedestrian use for safety. We are currently also in the very early planning for the future renovation needed for the HUB building and have started discussion with the Town on how we might all work together to improve the Teen Center space.

The Club obtains its funds from grants, donations, member fees, user fees, and an appropriation from the Town of Bristol. We are pleased to once again be asking for a significantly smaller allocation from the Town this year than in years past as our user fee structure has paid some dividends for the Club. We hope to maintain this momentum and welcome new members to get involved and help generate more activity for the club.

We encourage you, the community, to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property. Please consider joining and becoming an active member of the Club. Visit us at: bristolrecclub.org

Respectfully,

Troy Paradee, President
Bristol Recreation Club, Inc.

Bristol Recreation Club, Inc.

Revenue

	Budget 2015-16	Actual 2015-16	Budget 2016-17	Proposed 2017-18
Cash on Hand	\$ 3,476	\$ 3,476	\$ 3,253	\$ 3,675
Donations	200	40	100	50
Electricity Users	500	391	200	300
Field Rentals	3,200	4,469	3,200	4,500
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	15,000	15,000	15,000	15,000
Memberships	300	890	300	200
Club Sponsored Activities	3,400	-	2,500	1,000
Miscellaneous	500	-	300	200
Grand Total	\$ 33,775	\$ 31,466	\$ 32,053	\$ 32,125

Expenditures

Administration Costs:

Office (Postal box, cks, etc.)	\$ 300	\$ 394	\$ 300	\$ 400
Audit	275	275	300	300
Donations	50		50	50
Advertising	100	-	100	-
Scholarship	500	500	500	500
Total	\$ 1,225	\$ 1,169	\$ 1,250	\$ 1,250

General Maintenance:

Property/Liability Insurance	\$ 3,200	\$ 2,963	\$ 3,253	\$ 3,000
Contracted Services	7,000	5,438	7,000	7,500
Electricity (Club)	3,000	1,336	3,000	1,800
Users	500	391	200	300
Equipment	800	-	800	800
Materials and Supplies	3,500	642	3,500	3,500
Mowing and Trimming	2,500	2,340	2,500	3,125
Plowing	1,000	455	1,000	1,000
Refuse Removal	650	270	650	600
Water	500	739	500	500
Ice Rink (Repair/Maint.)	1,000	149	1,000	750
Total	\$ 23,650	\$ 14,722	\$ 23,403	\$ 22,875

Capital Expenditures:

Community/Youth Center	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500
Grandstand	1,000	1,000	1,000	1,500
Playground Equipment	-	-	-	-
Tennis Courts	400	400	400	500
Multi-purpose Field	6,000	6,000	4,000	4,000
Septic System	500	500	500	500
Total	\$ 8,900	\$ 8,900	\$ 7,400	\$ 8,000
Grand Total	\$ 33,775	\$ 24,791	\$ 32,053	\$ 32,125

BRISTOL CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • info@bristolcore.org • discoverbristolvt.com

Bristol's Main Street and town green, historic buildings and local enterprises, and, above all, the unique character of its people are the **core** of our **COMM**unity – physically, culturally and economically. Bristol CORE's mission, and passion, is to bring people together to rally the **RE**sources to keep that core strong, to celebrate its history and to plan for its future.

In 2016, Bristol CORE successfully reintroduced projects on hiatus in 2015 – both *Pocock Rocks* and the Main Street Flower baskets, added an annual community appeal to our fundraising strategy (THANK YOU for helping us reach our \$5,000 goal!), and added new events and new dimensions to ongoing projects.

Volunteer Teams

Promotions (Events and Marketing)

- Supported the first annual **Spring into Art** event in April, in collaboration with ARTSight Studios and Galleries. Look for this event to return and expand in 2017.
- The **Pocock Rocks Music Festival & Street Fair** returned in June with an expanded music line-up, including many new performers, more vendors, additional activities and a new street layout that encouraged better attendee movement on Main Street.
- Brought local business resources, marketing materials, and extra pizzazz to Main Street for the November 26th **Small Business Saturday** event, with the American Express Neighborhood Champion program.
- Expanded the number of multi-vendor venues for the **9th Annual Chocolate Walk** on December 2nd. In addition to Tandem, the Bristol Bakery, lu.lu, and Vermont Tree Goods hosted additional vendors. For the second year in a row, the event set records for business participation, community turnout, chocolate consumed, dollars spent locally and holiday festivity! Local businesses report spectacular sales during that evening. Many thanks to Kelly Hamshaw and her UVM Local Community Initiatives class for their assistance, particularly during the event.
- Co-hosted a new holiday season event with Tandem on December 23rd - **Lumen: Bristol's Celebration of Fire & Light**. Several hundred people came downtown to enjoy a fire performance on the green, followed by a lantern procession to the other end of Main Street to enjoy good company and good food around the fire pits set up in Artists Alley and the Tandem alleyway. Almost Home, lu.lu, Tandem, The Hindquarter, and Five Town Friends of the Arts provided a variety of food and beverage to warm-up attendees. Many thanks to the Bristol Fire Department for providing fire oversight. Look for expanded activities next year following this incredibly well-received first outing.

Team Members: Aidan Lenihan, Alicia Standridge, Amy Piasecki, Carolyn Ashby, Doug Harper, Ian Albinson, Jess Messer, Kate Dubenetsky, Kate La Riviere, Kevin Hanson, Laura Mack, Lindsay Vincelette, Melissa Hernandez, Reed Prescott, Roberta Sinnock, and Kelly Hamshaw and students from her fall Local Community Initiatives class at UVM

Collaborations (Town & Community Relationships)

- Successfully completed the **State Downtown Designation Renewal process** in June 2016 which involved submitting a report of accomplishments over the prior five years and a statement of goals for the coming five years, demonstrating town compliance with requirements, gathering support from key community members, and a presentation before the State Downtown Board.
- Attended statewide **Downtown Retreat** in September to learn about best practices & new ideas, access state resources, and make useful connections for future opportunities.
- Partnered with the **Local Community Initiatives Capstone Class**, taught by Bristol resident Kelly Hamshaw, in the Department of Community Development & Applied Economics at UVM. The fall semester class had teams of students tackling three projects with CORE: *Chocolate Walk*, *Small Business Saturday* and *Trails Research*.
- Continued conversations with the Planning Commission, and regularly attended Town staff meetings.

Team Members: Ian Albinson, Carolyn Ashby, Eric Forand, Kelly Hamshaw

Design (Historic Preservation & Public Improvements)

- The **Main Street Flower Basket Project** returned and expanded this year to include all lamp posts on Main Street and Prince Lane. The cost of planting and maintaining this year's flower baskets was fully sponsored by a variety of generous local businesses and individuals, all acknowledged publicly with a tasteful plaque on each lamp post. Thanks to Rocky Dale Gardens for the planting and to Jody Taparauskas and Hannah Zimmer for the watering and maintenance.
- **Yearly Winter Decorating of Main Street**, including holiday lights on lamp posts and bandstand, and garland on the bandstand, Howden Hall, and Holley Hall. Thanks to Bob Spofford for greens and special thanks to Tom Wallace and crew, Therese Kirby, and Darla Senecal who ensured the greens got up when our regular elves were unavailable.

Team Members: Ian Albinson, Carol Wells

Economic Development

- Held regular conversations with downtown and local business owners.
- Continued regular checkins with Co-housing community developers Jim Mendell and Peg Kamens.
- Worked with two community members on RFPs for the old fire station, one of which included a proposal from Bristol CORE to convert the main building into a co-working/maker space called "The Station".
- Arranged for a meeting with state, town and planning commission members to discuss potential for Neighborhood Development Area designation. This program helps towns "to plan for new and infill housing in the area within walking distance of its designated downtown and incentivizes needed housing, further supporting the commercial establishments in the designated centers."

Team Members: Ian Albinson, Carolyn Ashby, Danelle Birong, Amy Piasecki, Reed Prescott, Carol Wells

Our hardworking Executive Director is only able to pound the pavement 10 hours/week, and the appropriation from the town covers only a portion of the budget. All other funds and person-power to make the projects pictured below – and those in the future – come from the community. We are currently seeking new Board and Team members, and welcome your involvement, your enthusiasm and your financial support.

The Town's funding of Bristol CORE makes it possible for the non-profit to exist. We are truly grateful for the support of the Town Administrator, the Selectboard, and the taxpayers in our amazing community.

Respectfully submitted,
Bristol CORE Board of Directors

Carolyn Ashby, Chair | Amy Piasecki, Secretary
Ex-officio: Ian Albinson, Executive Director | Therese Kirby, Town Administrator



**NORTHEAST ADDISON TELEVISION
(NEAT/Ch16)**

NEAT is a non-profit public access television station which serves Bristol's five-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement.*

NEAT is still located in the center of town at the end of Artist Alley. Our studio is open four days a week and offers a comfortable drop-in space for media enthusiasts. We cover public meetings and local events, which can be viewed on Ch16 (Comcast) and online at our website (www.neatbristol.com). We maintain an archive of all local productions which can be accessed online or you can find it in our library at the studio. We provide production training, movie camps, equipment, mentorships, and project support for community members of all ages. This includes an exciting new program, *Conversations Upon the Open Road*, that takes teenagers on media road trips throughout the country, exploring issues that matter.

It was a busy year at ANESU, and NEAT's coverage included the many ACT46 council meetings and public gatherings. Although a small operation, NEAT prides itself on covering such important local issues.

Media is rapidly changing and NEAT continues to upgrade its production systems. We value the partnerships within the community that help us maintain our services.

Respectfully submitted,

Mary Arbuckle, Exec. Director
Shawn Kimball, Field Producer

NEAT
25B Main St, PO Box 262
Bristol VT 05443
453-8562
neatbristol@gmail.com
www.neatbristol.com



Daddy Daughter Dance

BRISTOL PEACE GARDEN

All front faces have been repaired and replaced except Asia. We are in discussion about what to do about that one as the creeping phlox are so beautiful as they cascade over the side. We may just replace the plywood and not have a bench on that one. Stay tuned until the 2017 gardening season. Repairs were done by our very capable volunteers Dick and Gail Butz. We received a generous grant from Neat Repeats to assist with the purchase of materials needed. More donations would be welcome and would expedite the replacement of the final plywood in Asia. During 2016, we were able to purchase some new perennials with some generous donations that we received. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant St., Bristol and make checks out to Bristol Peace Garden.

Whatever your memory of the Peace Garden, what has happened in the last 28 years is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: The children envisioned the garden to be a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and, in fact, was named the Peace Garden to be modeled after the peace garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, playing, and strolling.

We had a number of group work days this year and work went on throughout the gardening season with many volunteers pitching in. The garden was in full splendor from April until late October. Truly a gem on our Town green. We again thinned a lot of the perennials that had become a bit overgrown which then opened up space for the new perennials we purchased with the donations we received.

If you would like a more extensive history of the Peace Garden, please visit the Town website and click on Community Links, then go to the Peace Garden link. There are additional links at the top of the Peace Garden page.

If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at barash.phoebe@gmail.com. We are particularly looking for younger community members who could round out our 'graying' committee members; we are all of an age and we need younger members to be able to sustain this garden over time.

Thanks to our volunteers and businesses who keep the garden looking beautiful through donations of time and supplies: Carol Price, Diane Corey, Patty Heather-Lea, Louise Brynn, Cathy Burritt, Betsy Almeter, Bob Almeter, Gail Butz, Dick Butz,, Bunny Daubner, Barbara Miles, Nancy Skidmore, Linda Cormany, Alice Leeds, Sara McGrath, Win Kelley, Cathy and Jon Turner, Karen McEachen, Martin's Hardware, Pine Tree Gardens, and Livingston's Farm/Landscaping. A big thank you is also sent out to the Selectboard, the Town of Bristol, and the Road Crew for their continued support of the Peace Garden.

Respectfully submitted,

Phoebe Barash
Bristol Peace Garden

AGENCIES REQUESTING TOWN FUNDS

Addison County Restorative Justice provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

Addison County Home Health And Hospice, Inc. provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

Addison County Humane Society promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

Addison County Readers for Literacy supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

Addison County Transit Resources supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

Bristol After-School Kid's Program provides safe, supervised care after school for children and summer camp for 8 weeks each year.

Bristol Band is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

Bristol Cemetery Association was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

Bristol CORE is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

Bristol Family Center provides childcare and a preschool program serving area children and many working families.

Bristol Little League provides baseball for elementary school children.

Bristol Rescue Squad provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

Age Well provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others. (Formerly called Champlain Valley Agency on Aging)

Counseling Service Of Addison County, Inc. offers professional mental health services, including a 24-hour emergency service.

Elderly Services, Inc. sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

Fourth Of July Committee organizes the parade and events at the Town park each year.

HOPE (Helping Overcome Poverty's Effects) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

Hospice Volunteer Services provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

John W. Graham Shelter, Inc. provides emergency shelter to the homeless.

Addison County River Watch Collaborative is a citizen run water quality monitoring program.

Open Door Clinic provides primary health care to residents.

Parent/Child Center provides playgroups, classes, transportation, infant care, and family education services to town residents.

Retired Senior Volunteer Program (RSVP) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

Vermont Adult Learning provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

Womensafe, Inc. whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

BIRTHS 2016

Greene, Brooklynn Grace January 5, 2016	Halby, Maeve Barrett April 17, 2016	Pepe, Samuel Lewis September 3, 2016
Moulton, Remmington Michael January 11, 2016	Haselton, Charlotte Patricia April 22, 2016	Holbrook, Judah Mathew September 29, 2016
Bouvier, Stanley Jacob January 21, 2016	Haselton, Emmitt Callahan April 22, 2016	Cash, Owen Wilder October 3, 2016
Steele, Emma Olive February 3, 2016	Curtin, Finnegan Thomas April 28, 2016	Devoid, Lyle Scott October 10, 2016
Barrows, Hope Doris February 8, 2016	Bouvier Jipner, Everly Harper June 18, 2016	Hines, Mahalia Ka'tori November 4, 2016
Hicks, Harlyn James February 8, 2016	Giroux, Joseph Philip May 9, 2016	Greenleaf, Saille Lee November 10, 2016
Goddard, Emmy Elizabeth February 14, 2016	Zimmerman, Lorelei Madelyn June 21, 2016	Giroux, Jaxon David November 19, 2016
Myers, Chase Henry February 14, 2016	Nye, Nolan Joshua July 19, 2016	Albinson, Max Sikkema December 2, 2016
Guidea, Victoria Grace February 25, 2016	Strachan, Evelyn Denise July 23, 2016	Brennan, Wilson Charlie December 4, 2016
Thompson, Olivia Rose March 12, 2016	Friend, Nathan Lee August 16, 2016	Butler, Tilden Harold December 12, 2016
Sousa, Ryker Lane March 20, 2016	Mendenhall, Boadway Wilder August 23, 2016	Mayshark, Charlotte Joseph Lee December 16, 2016
DeVoid, Daniel Joseph March 23, 2016	Fifield, Evelyn Jade August 25, 2016	Trudeau, Layla Lynn December 20, 2016
Jimerson-Smith, Sabel Blaise April 11, 2016	Clark, Ava Rose Constance September 1, 2016	Dash, Andrew Joseph December 22, 2016
Quiet, Maddison Louise April 12, 2016		Charbonneau, Brayden Micheal December 23, 2016



MARRIAGES 2016

Spouse A	Spouse B	DATE
Whitney, Tamika Tiana	Doner, Gary Wesley	January 31, 2016
Taylor Jr., Robert Edward	Taylor, Kathleen Agnes	February 14, 2016
Wedge, Rebecca Ann	Lattrell, Brian Dennis	June 7, 2016
Cox, Kimberlee Marie	Jimmo, Timothy Charles	June 18, 2016
Wein, Sommer Elaine	Robinson, Matthew Michael	June 25, 2016
Babcock, Bekka Marie	Ouellette, Nicholas Daniel	June 25, 2016
Haynes, Hilery Gae	Kenyon, Michael Paul	July 2, 2016
McQuade, Conor James	Marceau, Adrienne Elizabeth	July 22, 2016
Vincent, Paige Nichole	Friend, Travis Lee	July 29, 2016
Litchfield-Farrar, Jessica K.	Friend, Matthew Monroe	August 6, 2016
Flint, Kayla Marie	Besette, Calvin Jarred	August 13, 2016
Bowers, Langley David	Davis, Laura Miedreich	August 20, 2016
Strong, Heather MacIntosh	Heffernan, John Francis	August 20, 2016
Skeffington, Stephanie Marie	Fournier, Paul Raymond	September 5, 2016
Wilbur, Kendra Alexis	Cyr, Curtis James	September 4, 2016
Bergeron, Lori Ann	Slicer, Stephen Clark	September 17, 2016
Barnett, Nicole Marie	Hibbard, Russell Thomas	September 17, 2016
Dwyer, Cheryl Ann	McCarthy, Norman Anthony	September 25, 2016
Gibbs, Kevin Edward	Short, Dinah Lynn	October 1, 2016
Brown, Shannon Irene	Edwards, Jessica Mae	October 2, 2016
Desjadon, Tiffany Amber	Berry, Kevin Michael	October 8, 2016
Martin, Barbara Ann	Dumais, Robert	October 8, 2016
Farr, Terence Ralph	Cristea, Raluca	October 21, 2016
Pegues, Cholena Kasa	Hines, Paton Rayan	October 28, 2016
Thomas, James Raymond	Taskiran, Ceyhun Eren	October 29, 2016
Young, Joseph Peter	Moye, Lauren Geiger	November 26, 2016



DEATHS 2016

NAME	DATE
Birdsall, Frances M.	January 1, 2016
Padua, Peter	January 16, 2016
Bill, Ruth Millington	January 21, 2016
Whittemore, Thomas Mark	January 24, 2016
Jimmo, Dennis W.	January 28, 2016
Manila, Theodore Frank	February, 2016
Buik, Keith Gordon	March 8, 2016
Forrest, Francis L.	March 23, 2016
Thompson, Gale Gene	April 11, 2016
Robidoux, Joseph	April 29, 2016
Place, Wade Ivan	May 2, 2016
Clodgo, David Michael	May 11, 2016
Owen, Clarence Wright	May 23, 2016
Kimball, Darwin Harley	July 3, 2016
Butler, Avis Velma	July 27, 2016
Ballard, Mary Bertha	July 30, 2016
Hansen, William Peter	August 22, 2016
McElroy, Josephine C.	August 23, 2016
Provoncha, Francis Ernest	August 30, 2016
Ginsburg, Elizabeth Helen	September 29, 2016
Spaulding, Claude Edmund	November 2, 2016
Fleming, Ronald Rupert	November 7, 2016
Boise, Irene Rose	November 8, 2016
Booska, Larry Everett	November 9, 2016
Adams Sr., Clifton E.	November 13, 2016
Fuller-Winters, Cindy Lee	November 15, 2016
Cook, Henry L.	December 1, 2016
Gebo Jr., John Euclide	December 2, 2016
Sessa, Mary Ellen	December 8, 2016
Cousino, Jody Lee	December 12, 2016
Pomainville, Marietta Ann	December 14, 2016
Bissonette, Christie Jean	December 14, 2016

**CONDENSED MINUTES of the
ANNUAL TOWN MEETING and
TOWN SCHOOL DISTRICT MEETING
FEBRUARY 29, 2016**

The full text of the minutes of February 29, 2016 Town Meeting is available for review at the Town Clerk's Office.

ARTICLE 1: To act upon the reports of the Town officers. **Article approved by voice vote.**

ARTICLE 2: To elect Town Officers by Australian ballot. **Refer to elected Town Officers page in this report for a list of officers elected.**

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2016 through June 30, 2017, being due in two equal installments on November 5, 2016 and April 5, 2017? **Motion was made to amend this article so it reads the same as voted last year. (The correct wording is on Page 75 of the 2015 Town Report.) Article approved by voice vote.**

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard. **Article approved by voice vote.**

ARTICLE 5: Will the voters adopt the proposed 2016-2017 fiscal year Highway Fund Operating Budget in the amount of \$754,789 a portion thereof in the amount of \$652,814 to be raised by taxes; the tax rate on the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

ARTICLE 6: Will the voters adopt the proposed 2016-2017 fiscal year General Fund Operating Budget in the amount of \$938,607, a portion thereof in the amount of \$758,266 to be raised by taxes; and to designate that \$10,000 be taken from the June 30, 2015 undesignated fund balance to offset taxes for the 2016-2017 fiscal year; the tax rate on the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

ARTICLE 7: Will the voters adopt the proposed 2016-2017 fiscal year Arts, Parks and Recreation Department budget in the amount of \$254,758 a portion thereof in the amount of \$173,758 to be raised by taxes; the tax rate of the 2016 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

RECESSED TOWN MEETING, OPEN SCHOOL DISTRICT MEETING

ARTICLE 1: To act upon the reports of the Town School District Officers. **Article approved by voice vote.**

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday, March 1, 2016. **Refer to elected Town Officers page in this report for a list of officers elected.**

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year. **Motion made to amend the pay to be the same as the Bristol Selectboard at a \$500 stipend and \$15 a meeting. Article approved by voice vote.**

ARTICLE 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 1, 2016 BETWEEN 7:00 AM AND 7:00 PM AT HOLLEY HALL. Shall the voters of the Bristol Town School District approve the school board to expend \$5,020,993, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,739 per equalized pupil. This projected spending per equalized pupil is 1.6% higher than spending for the current year. **Article approved on March 1, 2016.**

ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9). **Article approved by voice vote.**

ARTICLE 6: To hear and report on any further business which may legally come before this meeting.

Fred Baser adjourned the meeting at 8:46pm.

RECESS TOWN SCHOOL DISTRICT MEETING, RECONVENED TOWN MEETING

ARTICLE 8: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$25,000
Capital Highway Equipment Reserve	\$90,000
Capital Building Reserve	\$25,000
Capital Road Fund - Construction	\$35,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$10,000
Reappraisal Reserve	<u>\$ 5,000</u>
Total:	\$290,000

Article approved by voice vote.

ARTICLE 9: Will the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2016 to fund the Fire Vehicle Capital Reserve Fund? **Article approved by voice vote.**

ARTICLE 10: Will the voters approve an appropriation of \$131,721 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? **Article approved by voice vote.**

ARTICLE 11: Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements? **Article approved by voice vote.**

ARTICLE 12: Will the voters appropriate the sum of \$10,706.25 to Addison County Transit Resources? **Article approved by voice vote.**

ARTICLE 13: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lowered from the prior year?

<u>Organization:</u>	<u>Amount:</u>
Addison County Court Diversion	\$1,150
Addison County Home Health	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent Child Center	\$4,800
Addison County Readers Program	\$2,000
Bristol After School Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Bristol Rescue Squad	\$12,000
Champlain Valley Agency on Aging	\$2,700
Counseling Service of Addison County	\$3,875

Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Emergency Shelter	\$1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$84,950

Motion was made to increase the RSVP voter appropriation from \$750 to \$850. Article approved by voice vote.

ARTICLE 14: Will the voter's advise the Selectboard that the sale of 32 North Street (Bristol Fire Department) property be sold as is? **Article approved by stand up vote.**

ARTICLE 15: To transact any other non-binding business that may legally come before this meeting.

Meeting was adjourned at 9:39pm via voice vote.



Movies in the Park

BRISTOL TOWN SCHOOL DISTRICT REPORTS and PROPOSED 2017 - 2018 BUDGET

NOTE: The school budget is presented in a condensed, easier-to-read format. However, for those who may want to review the budget (current & proposed) in greater detail, it, along with other information about school operations, including the areas of policy and curriculum can be accessed on the ANESU website:

<http://www.anesu.org>

or by contacting the Superintendent's Office at 453-3657 to request a copy.

Annual Report of the Superintendent of Schools

It is with great pleasure and optimism that I submit this annual report to the residents of our five-town community. It is a true pleasure to return to my home community where I can work closely once again with friends, family and neighbors to serve our students. As you can imagine there is a steep learning curve for someone new to the role of superintendent. With the help of outstanding faculty and staff members in our schools, a great central office team and supportive boards I have already learned a lot and I look forward to continued growth in my new role.

ANESU is poised to begin a remarkable journey toward improved learning experiences and outcomes for our students. Recently, the ANESU Executive Committee adopted a vision for ANESU schools, Shaping Our Future Together. This vision sets the stage for the development of a multi-year strategic plan, with the vision acting as our North Star. As the vision suggests, the strategic planning process will bring together faculty, staff, community members, board members and students from our five-town community to build from the excellent work currently happening in our schools while also infusing new and innovative ideas to shape the future of ANESU. This work will include a timeline of specific action steps needed to help us realize our vision as well as various measures to check our progress along the way. The process of bringing together our five-town community to shape our future is as exciting as the product that will be created.

One significant support for this kind of work was the passage of Act 46 in all five ANESU towns. As a single school district the new ANESD will be able to operate more efficiently allowing for increased flexibility of resources and a greater focus on improving outcomes for students through processes such as the strategic planning process. One of the key concepts behind Act 46 is the belief that students from different schools deserve equitable educational opportunities and outcomes. To that end, in our new, unified district we will see to it that students across our six schools receive equitable supports and services to help ensure all students are able to demonstrate proficiency.

Our students have been engaged in some amazing work and I am excited by the prospects of what the future holds for them. To properly protect what are significant assets in our community we need to help ensure our educational facilities are safe, support the high expectations we have for our educational system and reflect the pride our community has in its youth. To that end, Mount Abraham's facility is in need of considerable work to meet this standard. The recent water leak, which led to the emergency replacement of the gym floor early this school year, is an indication of this need. The hard truth is we have an aging middle/high school facility that we are wise to take proactive measures to address before other emergency situations occur that have not been planned for and have significant impact on the learning environment.

These are just a few of the ongoing topics of conversation happening at board meetings. I encourage you to attend these meetings when possible and look for ways to become involved as we Shape Our Future Together.

Respectfully,
Patrick J. Reen

Report of the School Directors - Bristol Elementary School

We would like to thank Bristol community members for their continued support over the past year in our school and throughout the ANESU district. We would also like to thank school staff and administrators for their professionalism and commitment to providing students with a quality education. The Bristol community can take pride in knowing that our school provides a warm and nurturing environment in which our children feel safe and free to learn and grow.

We welcomed both a new superintendent, Patrick Reen, and a new principal, Kevin Robinson, to our school this past summer. Kevin brings a wealth of experience from a variety of educational settings and is thus able to provide different perspectives when working collaboratively with staff. He has prioritized spending time with students and all of us have come to appreciate that his door is always open. Bristol is also very happy to be able to welcome Patrick Reen back into our district. We missed him when he left Bristol and it is good to once again be working with him. Patrick has brought energy, cooperation and vision to our SU. We look forward to working with him on the new strategic plan and hope that some of you will consider serving on a committee.

The board continues to function as a highly respectful and cohesive group, allowing and encouraging discussion on issues, both current and future, to be conducted in a manner which encourages all ideas to be shared and considered prior to making any decisions.

Most significantly, over the past year two members of this Board as well as two community members served on the ANESU Act 46 Study Committee, charged with exploring potential governance structures to be compliant with the legislation of Act 46. This group's work culminated in a Study Committee Report which was unanimously approved by the State Agency of Education on September 20, 2016. The proposal was then put before voters on November 8th where it was approved by all 5 towns in our district. The new (temporarily named) Addison Northeast Supervisory District will consist of a 13-seat board with 5 representatives from Bristol and 2 from each of the surrounding towns. Two of our current BES board members are serving on the new board as well. This new Board will be fully operational when our new unified district begins on July 1, 2018.

In addition, this board has spent time over the past year evaluating district policies and board behavior. A Bristol board member sits on the ANESU Policy and Governance Committee charged with reviewing Board policies, governance and the use of the Policy Governance model.

As a district, we have also expanded our collaboration with the Federal Mediation and Conciliation Service to include training in Issues-Based Bargaining, an alternative to the traditional negotiations approach we have used in the past. This work has involved and included staff, administration and community members which has been critical to the progress of the Board on these issues.

Looking forward, we continue to face declining enrollment and increasing costs, making the task of managing the fiscal aspects of the school even more challenging than usual. Despite these challenges, the board has worked closely with the administration to provide a thoughtful and responsible budget that holds spending as low as possible without causing an adverse effect on students. You can visit the Bristol School Board website (<https://sites.google.com/site/besboard/>) for more detailed information about the proposed budget as well as the meeting calendars for all ANESU board meetings.

We ask for your support of the budget on Town Meeting day, Tuesday, March 7th.

Respectfully submitted,

Elin Melchior (Chair, ANESU Board, ANESU Executive Committee, RBO Steering Committee, Act 46 Committee, Policy Governance Committee)

Chris Scrodin (Vice-Chair, ANESU Board)

Krista Siringo (Clerk, ANESU Board, Bargaining Council)

Allison Sturtevant (ANESU Board, Mt. Abraham Board, Hannaford Career and Technical Education Center Board, Act 46 Committee, Bargaining Council)

Colleen Wedge (Bargaining Council)

BRISTOL ELEMENTARY SCHOOL

2017 Annual Town Principal's Report

The Bristol Elementary School community continues into 2017 with excitement and passion, knowing that the future of our community is filled with the promise of the emerging skills and talents of our young people. The new learning and enriching experiences our children benefit from as engaged students of Bristol Elementary School is fortifying the foundation necessary to prepare them to confidently become productive citizens of Bristol and our broader global society. Our shared commitment for meeting the individual academic, social, and emotional needs of all our children remains of high value for our community. We persist in sharing the belief that it is incumbent upon us as members of the Bristol community to develop the potential of each child as we nurture the wealth of uniqueness within everyone.

Our school community enthusiastically aspires towards the continuous enhancement of our educational programming to ensure it meets the needs of all our children. We recognize the opportunities of the 21st century will be ones that challenge our children's ability to be creative, collaborative members of teams with the capacity to be innovative in the application of learned theories and philosophies. So, too, our school's teams must be constantly reflective of our ability to present our children with the opportunities to become creative problem-solvers with an open mind that ponders the unimaginable. Aspirations towards lofty goals rarely happen without collaboration and our school community recognizes we are better together as we benefit from the talents of each member of our team. Partnerships that extend throughout our community are important collaborative parts of creating multiple layers of support for our children's success. As we consistently support and learn from each other through our partnerships and collaboration, we strengthen the capacity within ourselves to become better practitioners and contributors to the development of our children. This philosophy has guided our work this year as we continue to seek out further opportunities to share in dialogue with this focus at the forefront of designing experiences here at Bristol Elementary School.

The Mathematics curriculum at our school has seen the adoption and implementation of the new Bridges program this school year. The implementation of this new program has allowed staff the opportunity to share in dialogue concerning common instructional mathematics practices that are now consistent throughout the school. The predictability of shared programming, such as Bridges, also allows our staff the opportunity to scaffold lessons to improve the efficiency of students' math skills preparation as they transition from grade-to-grade within our school. We can walk into any classroom and see how our math program now builds on concepts from one year to the next as students engage in lessons from all the way through sixth grade. Students are engaged in fluid lessons where they're able to make real-life involving skills such as fractions and relate them to liquid measurement and money. Students are learning how to select the appropriate strategy to solve inimitable problems that are differentiated for their specific learning level. Our new math program provides stronger interventions for students when they need additional support or to have mathematical concepts taught using different instructional methods. These interventions isolate gaps that students may have in their learning and provides just the right math for them. We are also unveiling a new online program this winter and spring called *Think Through Math* to provide supplementary supports for our students that are designed to blend traditional classroom learning with additional learning opportunities and coaching from live external mathematics specialists. Parents

can partner with teachers to enroll their child into the program with the understood commitment of extending engagement from school to home.

Our Literacy program continues to focus on strengthening our children's skills in reading and writing with the firm belief that reading is fundamental to potential for success in any other area they shall endeavor to master. The Summer Reading Club has shown demonstrable results as the overwhelming majority of students who have participated have increased or maintained their previous reading levels as they entered school in the Fall after the summer months. This point is significant, given that many communities across our nation face the challenge of minimizing the regression of students' proficiencies as they spend the many weeks away from structured learning opportunities during summer vacation. There has also been the school-wide commitment this school year to students spending at least thirty minutes every evening reading independently or with a parent. We believe the more opportunities students should have to read on a frequent and consistent basis, the stronger readers they will become.

The Unified Arts program continues to organize and deliver a unique and effective educational model for our children that is differentiated in its scope of offerings from that of younger learners in earlier year grades to that of learners in later years within our school. The needs and interests of students entering their adolescent developmental years may vary vastly from the interests and needs of students just beginning their early educational experiences. Our Unified Arts staff coordinates time with other staff and parents to allow students to choose activities that interest them from each of our unified arts curricula. Section offering areas range from concepts in Music, Art, Library Sciences, Physical Education and Wellness. In Music sections, students can choose from specialized concepts such as ukulele, percussion circles, or musical theater dependent on their own individual interest in one of these areas or simply to gain exposure to new learning where new passions may be developed. Art sections allow similar experiences and choices for students in the areas of architecture, illuminations, Egyptian masks, and Medieval shields while Physical Education offers students experiences in cooperative games, net games, individual sports, and recreational team sports to get students moving and acquiring the skills necessary for a healthy lifestyle. The Library Sciences program creates opportunities for students to use their unique talents and apply learning from other subjects through creative expressions that demonstrate their learning using technological tools such as maker-space, stop motion video, movie book trailers, and VLOGs. Students have given testimonials such as, "I feel free in UA." and "I enjoy the variety of choices in UA and the variety of kids in the classes."

Beyond the school day, increasing numbers of students continue to take part in our Expanded Learning Program (ELP) as the program advanced to be offered five days a week. The enrichment workshops provided by our ELP combines the philosophical approaches of traditional subjects with the interest-based approach of our Unified Arts into one program that allows students to choose activities of interest that continues their learning with lots of fun injected into their experiences. A goal of this school year has been to increase the time the staff of our traditional day school classes has to plan with our after-school ELP staff to coordinate the effectiveness of seamlessly continuing learning for students in their targeted areas of need and interest. Through collaboration between both programs, students can learn desired concepts and skills required as a part of their grade level but via different approaches that increases the potential of meeting students' differing learning styles. A few of the enrichment workshops students have had access to this school year are Film Production, Violin, Tap Dance, Art, Tai Chi Chuan, Mindfulness,

Spanish, various sports, Recycling, Chess, Literacy, and Mathematics. Each of these activities infuses fun into academic learning as we work together to enrich or remediate our children's learning here at our school.

There are many community partners who have consistently given of their time over the years and this year has seen them persevere with similar effort and dedication. Our Parent Teacher Organization (PTO) has been insatiable in their goal of providing children and staff with the resources necessary to improve learning. Parents of our PTO have worked with staff this year to identify projects to sponsor and bring to fruition within classrooms or the school. A few examples of projects our PTO has sponsored this year through provision of funds to staff are additional books for our library through the Scholastic Book Fair, classroom budget allocations for staff, electrical kits for art projects, school trips to expose students to new cultural experiences, two new AEDs (Automated External Defibrillators) to improve safety in the event of a medical emergency, and new water fountains just to name a few. Additional partnerships with Four Winds and the Foster Grandparents programs has offered continued support to our children's learning by working with classroom teachers to bring in additional learning experiences connected to real-world talents of our own community members.

A growing partnership with our prekindergarten (PreK) program has afforded us the time and appropriate structures to support our youngest children with the foundations of readiness necessary to enter kindergarten (K) and begin their K-12 student career. Staff from our Prekindergarten and Kindergarten programs have revitalized work this school year to develop plans for multi-tiered systems of support designed to improve the transition from prekindergarten to kindergarten. This state-sponsored partnership is one of only four of such a kind in the entire state!

We are truly living in exciting times where the potential for things yet to come seems unimaginable for our children. Taking the steps necessary to turn this potential into reality for our children is the journey we have all embarked upon again this school year. This is challenging work and I am confident that we have the talents within our collective selves to succeed in shaping the future of our children. I, along with the entire Bristol Elementary School educational community, thank you for your resolve in being an important part of our journey.

Sincerely yours,

Kevin Robinson, Principal

Bristol Elementary School 2016 - 2017

Administration

Robinson, Willie Kevin

Principal

Teachers

Bouvier, Kari L	Teacher Grade 1/2
Broughton, Mary Jane	Teacher Supplemental Math
Estey, Heather C	Teacher Grade 5/6
Ginalski, Kyra E	Library Media Specialist
Gonzalez, Hayley D	Teacher Kindergarten
Halnon, Andrea	Teacher Grade 3/4
Hamel, Christopher J	Teacher Music
Jipner, Cathleen L	Teacher Supplemental Reading
Lowy, Michele S	Teacher Supplemental Reading
MacDonald, Julie A	Teacher Grade 3/4
Mager Rickner, Deborah	Teacher Art
Mangini, Sarah M	Teacher Grade 3/4
McKenna, Kathleen R	Teacher Collaborative Math/Science
Murnane, Andrea	Teacher Grade 5/6
Nardiello, Bridget M	Teacher Grade 5/6
Raymond, Jacqueline	Teacher Kindergarten
Scrodin, Sarah A	Teacher Grade 1/2
Smith, Allison M	Teacher Grade 1/2
Smith, Catherine J	Teacher Grade 3/4
Soneira, Elizabeth A	School Nurse
Spaid, Carol A	Teacher Physical Education
Sutlive, Margaret O	Teacher Grade 1/2
Underwood, Cassandra R	Teacher Kindergarten
Urban, Jere	School Counselor
Vannosdeln, Dane S	Teacher Grade 5/6
Wisell, Michaela Ann	Teacher Physical Education

Support Staff

Barrows, Linda A	Planning Room Director
Bolduc, Luke P	Custodian
Bolduc, Philip V	Custodian
Fortune, Elizabeth F	Custodian
Jarvis, Marguerite L	Educational Assistant
Kimball, Allen	Head Custodian
Krampetz, Kim Ann	Educational Assistant
Laurent, Pamela J	Educational Assistant
Lyons, Debra F	Educational Assistant
McCormick, Brianna D	Educational Assistant
McQuade, Priscilla A	Library Assistant
Orvis, Michael D	Head Custodian Assistant
Reen, Kristina L	Behavior Support
Utter, Jenni H	Administrative Assistant
Van Steamburg-Gebo, Sheila	Administrative Assistant



Bristol Elementary School Budget for FY18 January 9th, 2017

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Bristol Elementary School

Creating a Community
of Confident Learners
and a
Positive Learning Environment
for all Students

2

Where We Have More Control:

Staffing Levels Supplies Equipment

Where We Have Less Control:

Salaries Benefits Revenue Student Need
Transportation Costs Fuel/Electricity Rates

3

Current Reality

Highlights

- Enrollment trends: FY15=274; FY16=271; FY17=252
- 15 Grade Level Teachers
- 4.1 Unified Arts Teachers (Art, Music, PE/Health, Library/Media)
- 3.5 Literacy & Math Subject Support Specialists
- 0.4 Home School Coordinator
- 8.0 General Education Assistants
- 1.0 Nurse
- 1.0 Counselor
- 0.8 School-Based Clinician
- 4.5 Custodians
- 2.0 Administrative Assistants
- 1.0 Principal
- Extended Learning & BASK afterschool programs (5 days/week)
- 5.0 SPED & 11.0 SPED EAs (*budgeted by SU and not reflected in local budget)

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Desired Improvements

- o Continued curriculum support and professional development specifically in the implementation Bridges math curriculum
- o Literacy kits for each grade level teacher in preparation of Lucy Calkins curriculum implementation
- o Continuation of Summer Reading Club and 3rd Grade Book Clubs with possible expansion to other grades (grant fund expiration)
- o Specialized training to meet changing student social, emotional, and behavioral support needs through MTSS (K-6) & Early MTSS (PreK-2)
- o Reinstatement of 6-week part-time summer custodial support
- o Facilities upgrades

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FY18 Budget Category Descriptions

Teaching and Learning	1100-Instructional programs; 1180-Summer School; 2222-Library Services
Student Support Services	2120-Counseling; 2130-Health Services (Nurse); 2140- Psych Services (School Based Clinician)
Co-Curricular	1400-Co-curricular Activities; 2720-Transportation Co-curricular
Leadership and Business	2310-Board; 2313-Board Treasurer Services; 2315-Legal Services; 2317-Audit Services; 2410-Office of Principal; 2520-Fiscal Services; 2600-Op & Maintenance of Plant
Purchased Services	1201-Early Ed; 2420-Special Ed Services; 2321-Office of Supt (SU); 3100-Food Service Ops; 2711-Transportation Resident
Ed Spending	Amount to be raised by taxes = Expense totals - Yearly Revenue

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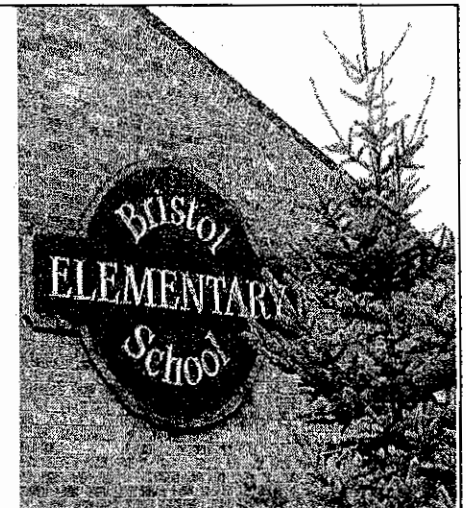
Trends: 3 Year Budget Impact (FY16, FY17, proposed FY18)

	FY16	Revenue	FY17	Revenue	Proposed FY18	Ant. Revenue
Teaching and Learning	\$2,309,976	\$839,655	\$2,565,393	\$794,700	\$2,363,823	\$410,638
Student Support Services	\$365,576		\$190,324		\$373,343	
Co-Curricular	\$5,838		\$5,964		\$6,287	
Leadership and Business	\$741,857		\$732,984		\$931,103	
Purchased Services	\$1,495,087		\$1,526,328		\$1,045,202	
Expense totals	\$4,918,334		\$5,020,993		\$4,719,558	
Ed Spending - amount to be raised by taxes	\$4,078,679		\$4,226,293 +3.6%		\$4,308,920 +1.96	

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Question & Answer Session

Bristol Elementary School



**Bristol Town School District
Bristol Elementary School Expense Report**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
5111	Salaries - Professional Staff	\$1,629,503	\$1,670,683	\$1,637,479	\$1,727,280
5112	Salaries - Assistants	\$190,015	\$176,710	\$182,894	\$187,054
5113	Salaries - Other Support Staff	\$125,140	\$132,436	\$128,247	\$76,691
5115	Health Buy-Out	\$4,250	\$4,500	\$3,250	\$3,250
5116	Salaries - Custodians	\$153,910	\$171,377	\$154,938	\$166,110
5117	Salaries - Extracurricular	\$600	\$600	\$600	\$600
5120	Salaries - Professional Tutors	\$0	\$0	\$0	\$0
5121	Salaries - Professional Substitutes	\$0	\$21,866	\$0	\$0
5122	Salaries - Professional Long Term Substitutes	\$0	\$0	\$0	\$0
5123	Salaries - Assistant Substitutes	\$0	\$26,840	\$0	\$27,000
5125	Salaries - Support Staff Tutors	\$0	\$171	\$0	\$0
5126	Salaries - Other Support Substitutes	\$6,000	\$360	\$0	\$5,000
5127	Salaries - Professional Stipends	\$3,500	\$6,264	\$2,000	\$3,600
5129	Salaries - Support Stipends	\$0	\$1,800	\$1,800	\$3,500
5131	Salaries - Overtime	\$300	\$158	\$0	\$0
5138	Salaries - Overtime for Weekend Coverage	\$500	\$2,897	\$0	\$3,500
Subtotal Salaries:		\$2,113,717	\$2,216,662	\$2,111,208	\$2,203,585
5211	Group Health Insurance	\$513,407	\$529,003	\$536,271	\$599,467
5212	Group Health Insurance	\$0	\$0	\$0	\$0
5221	Social Security (FICA)	\$161,833	\$146,631	\$161,507	\$153,448
5231	Group Life & Disability Insurance	\$19,142	\$9,702	\$7,344	\$9,703
5232	VSTRS OPEB & Pensions payments	\$0	\$16,588	\$0	\$18,815
5241	Retirement Contributions	\$10,000	\$6,825	\$24,462	\$7,148
5251	Workers' Compensation	\$17,167	\$21,774	\$14,951	\$22,032
5261	Unemployment Compensation	\$967	\$1,781	\$1,738	\$5,532
5271	Tuition Reimbursement	\$19,570	\$7,945	\$20,059	\$23,427
5281	Group Dental Insurance	\$15,534	\$15,631	\$14,979	\$14,797
5291	Disability Insurance	\$7,519	\$0	\$0	\$0
Subtotal Benefits:		\$765,139	\$755,880	\$781,311	\$854,369
5955	Reserve for Negotiations - Professional	\$73,724	\$0	\$136,354	\$66,760
5956	Reserve for Negotiations - Support	\$28,784	\$0	\$45,064	\$21,970
Subtotal Reserves:		\$102,508	\$0	\$181,418	\$88,730
5311	Purchased Services - Section 125	\$548	\$641	\$562	\$700
5321	In-Service - Professional Staff	\$666	\$0	\$682	\$200
5322	In-Service - Support Staff	\$650	\$0	\$666	\$200
5323	Conference Fees	\$8,547	\$7,266	\$8,761	\$10,050
5324	School Based Clinician	\$18,731	\$0	\$18,328	\$21,000
5331	Assessment - Supervisory Union	\$432,806	\$432,806	\$357,131	\$352,850
5331	Assessment - Early Education	\$131,922	\$131,922	\$174,076	\$155,030

Bristol Town School District
Bristol Elementary School Expense Report

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
5331	Assessment - Special Education	\$756,372	\$731,896	\$821,445	\$384,609
5332	Testing & Evaluation	\$2,777	\$0	\$2,846	\$0
5333	OT/PT Services	\$1,065	\$0	\$1,092	\$1,119
5339	Other Professional Services	\$82,542	\$31,695	\$82,568	\$48,800
5361	Legal Services	\$5,000	\$5,977	\$5,125	\$6,000
5371	Audit Services	\$0	\$0	\$0	\$0
Subtotal Purchased Services:		\$1,441,626	\$1,342,203	\$1,473,282	\$980,558
5411	Water/Sewer	\$7,500	\$6,352	\$7,000	\$7,000
5421	Disposal Services	\$8,500	\$7,122	\$9,000	\$7,750
5422	Snow Plowing Services	\$5,160	\$2,707	\$6,000	\$6,000
5424	Lawn Care Services	\$600	\$625	\$600	\$0
5429	Other Cleaning Services	\$1,000	\$0	\$1,000	\$0
5431	Repairs & Maintenance Services	\$2,100	\$2,145	\$3,000	\$39,000
5434	Repairs - Roof	\$0	\$0	\$0	\$0
5435	Repairs - Grounds	\$24,355	\$2,659	\$2,000	\$17,000
5436	Repairs - Buildings	\$35,000	\$59,100	\$31,000	\$47,000
5442	Rental of Equipment & Vehicles	\$9,552	\$7,431	\$7,400	\$7,700
5499	Other Purchased Property Services	\$6,398	\$1,733	\$6,300	\$5,000
Subtotal Property Services:		\$100,166	\$89,874	\$73,300	\$136,450
5337	Purchased Service From SU Transportation	\$0	\$81,970	\$98,339	\$100,872
5338	Purchased Fuel Surcharge from SU	\$0	\$0	\$0	\$8,874
5511	Student Transportation - Fuel Surcharge	\$4,084	\$0	\$0	\$0
5519	Student Transportation Services - Regular	\$95,586	\$2,171	\$0	\$0
5519	Student Transportation Services - Field Trips	\$0	\$3,412	\$3,822	\$3,917
Subtotal Transportation Services:		\$99,669	\$87,553	\$102,161	\$113,663
5521	Property Insurance	\$8,030	\$7,698	\$7,891	\$7,724
5522	Liability Insurance	\$11,300	\$10,223	\$10,480	\$10,438
5526	Umbrella Insurance	\$900	\$278	\$285	\$301
5531	Telephone	\$5,433	\$5,056	\$5,569	\$6,000
5532	Postage	\$2,344	\$1,581	\$1,311	\$1,620
5533	Internet Provider Services	\$2,400	\$612	\$2,500	\$2,600
5541	Advertising	\$748	\$112	\$767	\$400
5551	Printing & Binding	\$206	\$473	\$212	\$500
5581	Travel - Employee	\$2,434	\$1,229	\$2,466	\$1,550
5582	Travel - Non-Employee	\$106	\$2,395	\$109	\$0
5591	Food Service Subsidy	\$35,222	\$35,222	\$36,257	\$39,122
Subtotal Other Services:		\$69,125	\$64,879	\$67,847	\$70,255
5611	Consumable Supplies	\$40,316	\$37,584	\$41,110	\$46,039

**Bristol Town School District
Bristol Elementary School Expense Report**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
5613	Food (Instructional & Refreshment)	\$0	\$0	\$0	\$500
5622	Electricity	\$44,376	\$38,754	\$43,000	\$44,000
5623	Propane	\$3,600	\$1,559	\$3,000	\$2,000
5624	Oil	\$45,408	\$22,830	\$45,000	\$45,000
5641	Textbooks	\$9,398	\$9,147	\$30,133	\$27,800
5642	Periodicals	\$2,012	\$2,920	\$2,063	\$2,600
5651	Audiovisual Materials	\$906	\$699	\$929	\$900
5661	Manipulatives	\$106	\$0	\$109	\$0
5671	Software	\$500	\$715	\$512	\$1,000
5699	Non-Capitalized Equipment	\$7,254	\$1,571	\$7,077	\$3,850
5733	Equipment - Furniture & Fixtures	\$1,160	\$540	\$0	\$1,000
5739	Equipment - Other	\$2,982	\$20,904	\$0	\$45,000
Subtotal Supplies & Equipment:		\$158,020	\$137,223	\$172,933	\$219,689
5811	Dues & Fees	\$4,100	\$4,055	\$4,203	\$4,324
5835	Interest Expense	\$20,640	\$26,327	\$13,430	\$36,837
5891	Miscellaneous Expenditures	\$800	\$993	\$820	\$1,098
5893	Late Charges	\$0	\$203	\$0	\$0
5921	Sinking Fund Expense	\$0	\$0	\$0	\$10,000
5930	Fund Transfer - Outgoing	\$0	\$0	\$0	\$0
5934	Transfer - State EEE Funding	\$42,824	\$42,824	\$39,080	\$0
Subtotal Dues, Interest, Principal & Transfers:		\$68,364	\$74,402	\$57,533	\$52,259
Total Expenses:		\$4,918,334	\$4,768,676	\$5,020,993	\$4,719,558

**Bristol Town School District
Bristol Elementary School Expense Report**

Budget Footnotes:

- 5111 -Professional Staff salaries increases are in the Reserve for Negotiations line.
Includes changes in professional staff positions.
- 5112/5113 -Assistant/Other Support Staff salaries increases are in the Reserve for Negotiations line.
Includes changes in Assistant/Other Support Staff positions.
- 5211/5212 -Group Health Insurance increases are in the Reserve for Negotiations lines.
Also reflects costs for any changes in enrollment status for employees.

5331

ANESU Assessment

- Includes centralized finance and administrative services district wide.
- Includes all Information Technology costs including staff, equipment, software, and maintenance.
- Professional Development/In-Service costs for all district schools.
- Purchased Services - Purchased services costs assessed across all schools instead of on a specific school basis. Provides a broader range of service level to schools.
- Assessment percent for each school is calculated based on ADM (Average Daily Membership) as of October, 2016.

Special Education Assessment

- Special Education Services are now consolidated under the ANESU in accordance with Act 153. The ANESU now has one budget for Special Education district wide.
- The cost for Special Education services for 2017-18 has been assessed to each school by ADM as of October, 2016
- Special Education is now a single assessment in each budget. This gives individual schools access to the full range of Special Education resources district wide rather than just through a school's individual budget.

Early Education Assessment

- Early Education is assessed to the individual school districts based on ADM as of October, 2016.

5591

ANESU Food Service Cooperative

- The ANESU Food Cooperative is partially funded through an assessment to assist the program.
- The current assessment (based on ADM as of October, 2016 to all schools) should allow the program to break even without dramatic increases in the price of school lunches for our students.

5337

Purchased Transportation from the SU

- Transportation of students is now assessed to all schools as required by law.
- Each school is assessed by ADM as of October, 2016 by the SU, and the SU pays the transportation vendor.

**Bristol Town School District
Bristol Elementary School Revenue Budget**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget
001.1510.4000.01	Investment Income	\$16,476	\$24,323	\$13,430	\$36,836
001.1910.4000.01	Other Revenues-Rental	\$15,480	\$17,360	\$13,000	\$15,000
001.1990.4000.01	Miscellaneous Other Local Revenue	\$150	\$980	\$150	\$500
001.1993.4000.01	E-Rate Reimbursement	\$3,802	\$0	\$3,000	\$0
001.1999.4000.01	COBRA Fees	\$0	\$349	\$0	\$0
Subtotal Local Revenue:		\$35,908	\$43,012	\$29,580	\$52,336
001.2000.4000.01	Subgrants Received from SU - Medicaid	\$26,529	\$26,529	\$0	\$0
174.2004.4000.01	Subgrants Received from SU - Title IIA	\$0	\$13,324	\$8,323	\$9,086
169.2015.4000.01	Subgrants Received from SU - EPSDT	\$6,097	\$0	\$0	\$0
163.2023.4000.01	Subgrants Received from SU - SWP	\$168,804	\$163,941	\$168,216	\$175,629
Subtotal Subgrant Revenue:		\$201,430	\$203,794	\$176,539	\$184,715
001.3110.4000.01	Education Fund Payments	\$4,078,679	\$4,078,679	\$4,226,293	\$4,308,920
001.3150.4000.01	State Aid Transportation	\$38,642	\$38,642	\$44,314	\$0
001.3201.4000.01	SPED Mainstream Block Grant	\$97,760	\$97,760	\$102,047	\$0
001.3202.4000.01	SPED Expenditures Reimbursement	\$333,928	\$336,218	\$366,524	\$0
001.3204.4000.01	Early Essential Education Grant	\$42,824	\$42,824	\$39,080	\$0
Subtotal State Revenue:		\$4,591,833	\$4,594,123	\$4,778,258	\$4,308,920
001.4810.4000.01	Forest Service Revenue	\$3,982	\$3,776	\$3,800	\$3,500
Subtotal Federal Revenue:		\$3,982	\$3,776	\$3,800	\$3,500
001.5400.4000.01	Adjustment Of Prior Year Expenditures	\$0	(\$2,741)	\$0	\$0
001.5700.4000.01	Restricted Revenue - S125 Forfeiture	\$0	\$0	\$0	\$0
Subtotal Miscellaneous Revenue:		\$0	(\$2,741)	\$0	\$0
Prior Year Surplus Applied to Education Spending:		\$85,181	\$0	\$32,816	\$170,087
Total Revenue:		\$4,918,334	\$4,841,964	\$5,020,993	\$4,719,558

**Bristol Elementary School
Major Budget Changes
2017-2018**

Salaries Professional Staff increases are in the Reserve for Negotiations line
 Salaries Support Staff increases are in the Reserve for Negotiations line
 Health Insurance Premiums increases are in the Reserve for Negotiations lines
 Special Education and IT (Information Technology) Consolidated under ANESU
 Transportation is a purchased service from the supervisory union

	<u>2016-2017 Budget</u>	<u>2017-2018 Budget</u>	<u>Percent Change</u>
Total Salaries	\$ 2,111,208	\$ 2,203,585	4.38%
Total Benefits	\$ 781,311	\$ 854,369	9.35%
Reserve for Negotiations	\$ 181,418	\$ 88,730	-51.09%
Total Salaries & Benefits	<u>\$ 3,073,937</u>	<u>\$ 3,146,684</u>	2.37%
 Salaries & Benefits as a % of Total Budget	 61.2%	 66.7%	

Education Spending

	<u>2016-2017 Budget</u>	<u>2017-2018 Budget</u>	
Educational Expenses	\$ 5,020,993	\$ 4,719,558	-6.00% *
Local/State/Federal Revenue	\$ (794,700)	\$ (410,638)	-48.33%
 Educational Spending	 <u>\$ 4,226,293</u>	 <u>\$ 4,308,920</u>	 1.96%
 Equalized Pupils	 286.74	 280.89	 -2.04%
Education spending per equalized pupil	\$ 14,739	\$ 15,340	4.08%

CLINTON A. HANKS FUND

The Clinton A. Hanks Fund is money left in the will of Clinton A. Hanks' widow for the purpose of giving interest-free loans to college-bound students. The loans are to be paid back in order to maintain a balance for future students who may need assistance. Since the fund was established, dozens of students have received loans and paid them back. The Fund is administered by the Bristol School Board.

Balance January 1, 2016	\$2,945.02
Student grants repaid 2016	0.00
Interest paid 2016	2.23
Service Charges	0.00
TOTAL	\$2,947.25
Loans to Students 2016	\$0.00
Funds Available for Loan (12/31/16)	\$2,947.25
Peoples Bank 11109599 (12/31/16)	\$2,947.25

MARSHALL TRUST

In 1994 Bristol Elementary School received \$8,000 from the Arleine R. Marshall Estate designated for the rental of musical instruments for the music department or for those students who cannot afford to rent such instruments. In 1997 an additional contribution of \$964 was received for this Trust Account.

Value:

Bond Fund of America	\$4,415.52
Income Fund of America	12,177.89
Capital Income Builder	12,052.35
12/31/16	\$28,645.76

DANFORTH TRUST

The Danforth Trust was established in 1985 with \$5,000 from the Walter Danforth Estate. The income from the fund is to be used as scholarships for the boy and girl in the Senior Class receiving the highest four-year scholastic average. The students must be residents of Bristol for their last four years of school.

Value:

Bond Fund of America	\$252.01
Income Fund of America	2,738.63
Capital Income Builder	2,432.29
12/31/16	\$5,422.93

INDEPENDENT AUDIT

Bristol Elementary School has a yearly Independent Audit of its Financial Records.

Jeffrey Bradley, Certified Public Accountant performed the FY 2015 – 2016 audit.

The audit report is available on the ANESU web site and at the Office of the Superintendent of Schools, 72 Munsill Avenue, Suite 601, Bristol, VT 05443 or by calling 453-3657.

District: Bristol County: Addison		T031 Addison Northeast		Property dollar equivalent yield	Homestead tax rate per \$10,076 of spending per equalized pupil
				10,076	1.00
				11,875	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2015	FY2016	FY2017	FY2018
1	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$4,799,307	\$4,918,334	\$5,020,993	\$4,719,558
2	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4	Locally adopted or warned budget	\$4,799,307	\$4,918,334	\$5,020,993	\$4,719,558
5	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6	plus Prior year deficit repayment of deficit	-	-	-	-
7	Total Budget	\$4,799,307	\$4,918,334	\$5,020,993	\$4,719,558
8	S.U. assessment (included in local budget) - informational data	-	-	-	-
9	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$750,314	\$839,655	\$794,700	\$410,638
11	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13	Offsetting revenues	\$750,314	\$839,655	\$794,700	\$410,638
14	Education Spending	\$4,048,993	\$4,078,679	\$4,226,293	\$4,308,920
15	Equalized Pupils	277.95	281.22	286.74	280.89
16	Education Spending per Equalized Pupil	\$14,567.34	\$14,503.52	\$14,739.11	\$15,340.24
17	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	\$3.10	-	-
19	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-
20	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
21	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
22	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
23	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
24	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	NA	-	-	\$12
25	Excess spending threshold	threshold = \$16,100 \$16,166.00	threshold = \$17,103 \$17,103.00	Allowable growth \$14,761.63	threshold = \$17,366 \$17,386.00
26	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
27	Per pupil figure used for calculating District Equalized Tax Rate	\$14,567	\$14,504	\$14,739	\$15,340.24
28	District spending adjustment (minimum of 100%)	156.891% based on \$9,285	153.330% based on \$9,285	151.934% based on yield \$9,701	152.245% based on yield \$10,076
Prorating the local tax rate					
29	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,340.24 ÷ (\$10,076.00 / \$1.00)]	\$1.5375 based on \$0.98	\$1.5180 based on \$0.98	\$1.5193 based on \$1.00	\$1.5225 based on \$1.00
30	Percent of Bristol equalized pupils not in a union school district	47.84%	49.53%	51.16%	51.31%
31	Portion of district eq homestead rate to be assessed by town (51.31% x \$1.52)	\$0.7355	\$0.7519	\$0.7773	\$0.7812
32	Common Level of Appraisal (CLA)	92.24%	93.49%	91.85%	91.35%
33	Portion of actual district homestead rate to be assessed by town (\$0.7812 / 91.35%)	\$0.7974 based on \$0.98	\$0.8043 based on \$0.98	\$0.8463 based on \$1.00	\$0.8552 based on \$1.00
<p>If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>					
34	Anticipated income cap percent (to be prorated by line 30) [(\$15,340.24 ÷ \$11,875) x 2.00%]	2.82% based on 1.80%	2.76% based on 1.80%	2.71% based on 2.00%	2.58% based on 2.00%
35	Portion of district income cap percent applied by State (51.31% x 2.58%)	1.35% based on 1.80%	1.37% based on 1.80%	1.39% based on 2.00%	1.32% based on 2.00%
36	Percent of equalized pupils at Mt Abraham UHSD #28	52.16%	50.47%	48.84%	48.69%
37		-	-	-	-
<p>- Following current statute, the Tax Commissioner recommended a property yield of \$10,076 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,875 for a base income percent of 2.0% and a non-residential tax rate of \$1.550. New and updated data will likely change the proposed property and the income yields and perhaps the non-residential rate..</p> <p>- Final figures will be set by the Legislature during the legislative session and approved by the Governor.</p> <p>- The base income percentage cap is 2.0%.</p>					

Comparative Data for Cost-Effectiveness, FY2017 Report
16 V.S.A. § 165(a)(2)(K)

School: Bristol Elementary School
S.U.: Addison Northeast S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2016 School Level Data

Cohort Description: Elementary school, enrollment ≥ 300
(31 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
28 out of 31

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Randolph Elementary School	PK - 6	308	22.40	1.80	13.75	171.11	12.44
	Marion W. Cross School	K - 6	308	27.80	1.00	11.08	308.00	27.80
	Vergennes UES #44	PK - 6	317	19.00	1.00	16.68	317.00	19.00
	Bristol Elementary School	PK - 6	319	22.50	1.00	14.18	319.00	22.50
← Larger	Bennington Elementary School	PK - 5	328	16.70	2.00	19.64	164.00	8.35
	Edmunds Elementary School	K - 5	335	28.50	1.00	11.75	335.00	28.50
	Highgate Elementary School	PK - 6	339	25.30	2.00	13.40	169.50	12.65
Averaged SCHOOL cohort data			424.65	30.90	1.40	13.74	302.69	22.02

School District: Bristol
LEA ID: T031

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

FY2015 School District Data

Cohort Description: Elementary school district, FY2013 FTE ≥ 300
(12 school districts in cohort)

Grades offered in School District
Student FTE enrolled in school district
Current expenditures per student FTE EXCLUDING special education costs

Cohort Rank by FTE (1 is largest)
12 out of 12

School district data (focal, union, or joint district)

Smaller →	Bristol	K-6	301.59	\$12,553
	Randolph	PK-6	304.63	\$11,956
	Norwich	PK-6	312.25	\$13,392
← Larger	Highgate	PK-6	319.66	\$11,205
Averaged SCHOOL DISTRICT cohort data			452.93	\$11,612

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuition and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

FY2017 School District Data

LEA ID School District		Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchIDist	SchIDist	SchIDist	MUN	MUN	MUN
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
					Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.
Smaller →	T026	Brandon	PK-6	-	-	1.4142	101.63%	1.3915
	T031	Bristol	PK-6	286.74	14,739.11	1.6663	91.85%	1.7042
← Larger	T162	Randolph	K-6	306.96	13,383.98	1.3797	103.71%	1.3928
	T095	Highgate	PK-6	310.98	12,723.14	1.3115	110.07%	1.2287
	T139	Newport City	PK-6	329.66	13,420.14	1.3834	87.78%	1.6132

The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

Bristol Estimated Education Tax Rate for FY 2018

w/\$750000

ACT 130 CALCULATES A TAX RATE BY SCHOOL

Expenditures		Elementary	Mt Abraham
Revenues		\$4,719,558	\$12,929,269
		\$ (410,638)	-\$896,245
[1] Education Spending		\$4,308,920	\$12,033,024
[2] Equalized Pupils		280.89	710.67
[3] Education Spending per Equalized Pupil		\$15,340	\$16,932
[4] Spending Adjustment		152.245%	168.042%
(District spending as a percentage of Base Education amount)	\$10,076		
[5] Estimated Homestead Tax Rate	\$1.000	\$1.5225	\$1.6804
[6] Percentage of Total Town Students		51.31%	48.69%
[7] Percentage of Prorated Tax		\$0.7812	\$0.8182
[8] Combined Prorated Tax			\$1.5994
\$0.781 + \$0.818			
[9] Common Level of Appraisal (CLA)			91.35%
[10] Estimated Property Tax Rate			\$1.7508

- [1] Revenues deducted from budgeted expenses by school to determine education spending include special education and transportation reimbursements received from the ST of VT, Medicaid, interest and other miscellaneous revenue.
- [2] The equalized pupils number by SCHOOL is based on the last two years average daily membership (including Pre-K through grade 12) and is adjusted for specific factors, such as secondary vs elementary students, students in poverty situations, and students with limited English proficiency.
- [3] This is the number by SCHOOL that will be compared to the base education amount (\$10,076) to determine the adjustment to the state education tax rate of \$1.00. This number less qualified debt spending is also compared to the penalty ceiling of \$17,386 to determine if property taxes will be increased as a result of spending in excess of the ceiling. =
- [4] The State Education Tax Rate is multiplied by this percentage to determine the Homestead Education Tax Rate by SCHOOL. This is the rate before adjustment for the Common Level of Appraisal (CLA).
- [5] State Tax Rate of \$1.00 times SCHOOL Spending Adjustment.
- [6] This number represents the ratio of the town's equalized pupils at each SCHOOL to the total number of students.
- [7] This number reflects the percentage of students in town by SCHOOL (#6) times the Estimated Homestead Tax Rate to produce a Percentage of Prorated Tax by SCHOOL.
- [8] Prorated Tax BY SCHOOL are combined to produce a Town Tax Rate.
- [9] The Common Level of Appraisal (CLA) is the State's method of equalizing education grand lists between towns. It is based on recent property sales compared to the listed value of the properties sold. Towns that haven't completed a reappraisal in several years will usually have low CLA's, while towns recently reappraised will have CLA's near 100%.
- [10] This is the total estimated residential property tax rate based on the recommended state rate of \$1.00, adjusted for SCHOOL budgets and also for CLA.

Estimated Equalized Tax Rates - FY 18
(Replaces Assessments)

Act 130 is the law that accounts for all revenues and expenses by school.

> Under Act 130, a tax rate is calculated for each SCHOOL

> The SCHOOL rate is then prorated for the town based on the ratio of the town's equalized pupils at the SCHOOL to the total number of the town's equalized pupils

> The prorated tax rates for the individual schools are then combined to determine the total education homestead tax rate for the town

This prorated tax rate replaces the dollar assessment to towns from union schools

This system is intended to allow taxpayers to clearly understand all revenues and expenses related to education at each school and to see the direct impact of each school's budget on the tax rate.

Estimated Equalized Homestead Tax Rates - FY 18

Mt Abraham Union High School

\$1.6804 based on \$1.00

**ALL TAX RATES BELOW ARE ESTIMATED BASED ON PROPOSED BUDGETS
AND AVAILABLE INFORMATION ABOUT THE BASE HOMESTEAD TAX RATE**

		Equalized Pupils	% of Total	Estimated Tax Rate	Prorated Rate
Bristol	Elementary	280.89	51.31%	\$1.5225	\$0.7812
	Mt Abe	266.54	48.69%	\$1.6804	\$0.8182
	Town Total	547.43	100.00%		\$1.5994
Lincoln	Elementary	121.43	58.28%	\$1.6829	\$0.9808
	Mt Abe	86.94	41.72%	\$1.6804	\$0.7011
	Town Total	208.36	100.00%		\$1.6819
Monkton	Elementary	156.70	53.19%	\$1.5738	\$0.8371
	Mt Abe	137.91	46.81%	\$1.6804	\$0.7866
	Town Total	294.60	100.00%		\$1.6237
New Haven	Elementary	103.42	52.31%	\$1.4186	\$0.7421
	Mt Abe	94.30	47.69%	\$1.6804	\$0.8014
	Town Total	197.71	100.00%		\$1.5434
Starksboro	Elementary	161.79	56.42%	\$1.5574	\$0.8787
	Mt Abe	124.98	43.58%	\$1.6804	\$0.7323
	Town Total	286.76	100.00%		\$1.6110

Addison Northeast Supervisory Union

Tax Rate Summary

Proposed FY 18 Budgets

Preliminary Projections	Bristol	Lincoln	Monkton	New Haven	Starksboro
Projected Equalized Tax Rate FY18 Elementary*	\$ 0.7812	\$ 0.9808	\$ 0.8371	\$ 0.7421	\$ 0.8787
Projected Equalized Tax Rate FY 18 MT Abe*	\$ 0.8182	\$ 0.7011	\$ 0.7866	\$ 0.8014	\$ 0.7323
Projected Act 130 Equalized Tax Rate	\$ 1.5994	\$ 1.6819	\$ 1.6237	\$ 1.5434	\$ 1.6110
Common Level of Appraisal	91.35%	107.22%	86.77%	97.89%	99.83%
Projected Local Tax Rate	\$1.7508	\$1.5686	\$1.8713	\$1.5767	\$1.6138
Actual Tax Rate FY 17	\$1.7042	\$1.5309	\$1.8072	\$1.5361	\$1.5983
Change in Projected Tax Rate	\$0.0466	\$0.0377	\$0.0641	\$0.0406	\$0.0155

*Includes anticipated \$1.00 statewide tax rate.

Education Spending (Expenses minus Revenues):	Bristol	Lincoln	Monkton	New Haven	Starksboro	Mt Abraham
FY 14	7.65%	6.00%	7.19%	6.16%	2.70%	0.00%
FY 15	0.00%	8.34%	-2.00%	-1.04%	4.85%	3.77%
FY 16	0.70%	3.98%	3.20%	-3.49%	8.12%	-0.80%
FY 17	3.62%	3.88%	2.36%	2.66%	1.70%	-5.35%
FY 18	1.96%	9.75%	2.99%	0.89%	1.88%	5.65%

Act 130 Basis (Estimated) - Each School's Budget and Equalized Pupils Determined Independently w/ Debt

School Spending Per Equalized Pupil:	Bristol	Lincoln	Monkton	New Haven	Starksboro	Mt Abraham
FY 14 Act 130	\$ 14,296	\$ 13,643	\$ 15,109	\$ 14,800	\$ 13,094	\$ 14,055
FY 15 Act 130	\$ 14,567	\$ 14,398	\$ 15,401	\$ 15,198	\$ 14,249	\$ 14,706
FY 16 Act 130	\$ 14,504	\$ 14,904	\$ 15,725	\$ 15,323	\$ 15,485	\$ 15,099
FY 17 Act 130	\$ 14,739	\$ 15,359	\$ 15,137	\$ 14,201	\$ 14,391	\$ 15,653
FY 18 Act 130	\$ 15,340	\$ 16,957	\$ 15,857	\$ 14,293	\$ 15,692	\$ 16,932
Change in Per Pupil Spending Amount	\$ 601	\$ 1,598	\$ 720	\$ 92	\$ 1,301	\$ 1,279
Change in Per Pupil Spending Percent	4.08%	10.40%	4.76%	0.65%	9.04%	8.17%

Addison Northeast Supervisory Union 2016 - 2017

Audy, Valli G	Special Education Administrative Assistant	Central Office
Bruhl, Susan D	Director of Special Education	Central Office
Conner, Bobbi Jo	Human Resources Coordinator	Central Office
DiNapoli, Catrina TM	Assistant Superintendent	Central Office
Harwood, Alden K	Facilities Manager	Central Office
Hughes, Cheryl A	Senior Accountant	Central Office
Ladd, Catherine M	Accounting Assistant	Central Office
LaFlam, Kristen A	Payroll Specialist	Central Office
Mansfield, Howard C	Chief Financial Officer	Central Office
Reen, Patrick J	Superintendent	Central Office
Smiley, Chelsea R	Accounts Payable Specialist	Central Office
Wheeler, Karen L	Executive Administrative Assistant	Central Office
Willey, Jennifer B	Administrative Assistant	Central Office
Baker, Margaret A	Universal Pre-K Coordinator	ANESU
Chesley Park, Amanda	21st Century Program Director	ANESU
Clark, Julie E	Communication Facilitator Specialist	ANESU
Conrad, Julie A	Math Coordinator	ANESU
Davis, Michelle	Speech Language Pathologist	ANESU
Finn, Brendan P	School Psychologist	ANESU
Hartmann, Marybeth B	English Language Learner Teacher	ANESU
Lawyer, Tonya M	SPED Van Driver	ANESU
Lu, Jefferson C	Behavior Interventionist	ANESU
MacHarg, Patricia G	SLP	ANESU
McGovern, Christine	SLP Teacher	ANESU
McKim, Kendra A	SLP	ANESU
Patrie, Caroline I	Learning Innovation Coach	ANESU
Rumsey, Andrea L	SLP Assistant	ANESU
Sheets, Leann P	Communication Facilitator Specialist	ANESU
Tanych, Emily A	SLP Teacher	ANESU
Vorsteveld, Melissa L	SLP Assistant	ANESU
Watson III, Charles W	Early Intervention & Prevention Coordinator	ANESU
Gernander, Jennifer M	EE Special Educator	Early Education
Moreau, Caitlin M	EE Special Educator	Early Education
Towsley, Patricia W	Educational Assistant - Early Ed	Early Education
Alexander, Katherine Y	Food Service Director	Food Service
Allen, Bertha	Food Service Manager/Bristol	Food Service
Bolduc, Marie M	Food Service Assistant	Food Service
Bortz, Doreen A	Food Service Manager/Robinson	Food Service
Calderon-Guthe, Lea A	Food Service Manager	Food Service
Cavoretto, Shonda L	Food Service Assistant	Food Service

Correll, Kathleen A	Food Service	Food Service
Haley, Marilyn R	Food Service Assistant	Food Service
Jewett, Tammy L	Food Service Assistant/Beeman	Food Service
LaVacca, Laura A	Nutrition and Education Coordinator	Food Service
Little, Sara A	Food Service Manager/ New Haven	Food Service
Malloy, Jacqueline M	Food Service	Food Service
McConville, Heather A	Food Service Assistant	Food Service
Murray, Pamela	Food Service	Food Service
Preston, Debra H	Food Service	Food Service
Rathbun, Yvonne H	Food Service	Food Service
Roscoe, Carol J	Food Service Manager	Food Service
Teer, Beverly A	Food Service	Food Service
VanNosdeln, Jennifer L	Food Service Manager/ Monkton	Food Service
Carper, Michael C	Information Systems Manager	Information Technology
Cordero, Ronnie B	Network Supervisor	Information Technology
Hobbs, Shana E	Network Supervisor	Information Technology
Ronark, Andrew P	Database Administrator/SR Network Supervisor	Information Technology
Ashline, Rachel C	Special Education Assistant	Special Education
Ballas, Cynthia A	Special Educator	Special Education
Bell, Barbara J	Special Education Assistant	Special Education
Bordeaux, Barbara M	Special Education Assistant	Special Education
Chamberlain, Lauris K	Special Education Assistant	Special Education
Chestnutis, Christine	Special Education Assistant	Special Education
Christian, Elizabeth	Special Educator	Special Education
Cole, Gretchen	Special Education Assistant	Special Education
Connor, Marian S	Special Educator	Special Education
Cornellier, Ryan A	Special Education Assistant	Special Education
Cosgrove, Heather R	Special Educator	Special Education
Cota, Shelly L	Special Education Assistant	Special Education
Cousineau, Christopher W	Special Education Assistant	Special Education
Danyow, Jared A	Special Education Assistant	Special Education
Davey, Marcie E	Special Educator	Special Education
Decker, Alysia	Special Educator	Special Education
Decker, Eric	Special Educator	Special Education
DuBrul, Raoul Peter	Special Education Assistant	Special Education
Emmell, Alice M	Special Educator Teacher Leader K-6	Special Education
Gage, Cynthia M	Special Educator	Special Education
Gevry, Heather J	Special Educator	Special Education
Gilbride, Sandra L	Special Education Assistant	Special Education
Griffin-Kimball, Penney J	Special Education Assistant	Special Education

Hart, Ernest A	Special Educator	Special Education
Henley, Joseph T	Special Education Assistant	Special Education
Hoag, Rhonda E	Special Education Assistant	Special Education
Huizenga, Bonita L	Special Education Assistant	Special Education
Irish, Dwight P	Special Education Assistant	Special Education
Kenyon, Julie C	Special Education Assistant	Special Education
Ketcham, Julie L	Special Educator	Special Education
Kimball, Sheryl A	Special Education Assistant	Special Education
Krawczyk, Carol G	Special Education Assistant	Special Education
Letourneau, Anne Marie	Special Education Assistant	Special Education
Levitt, Melanie	Special Educator	Special Education
Lossman, Wendy A	Special Education Assistant	Special Education
Maher, Elizabeth J	Special Educator	Special Education
Marcelle, Shela S	Special Education Assistant	Special Education
Martell, Kathaleen	Special Education Assistant	Special Education
Masterson, Linda P	Special Education Assistant	Special Education
Mattison, Patricia	Special Educator	Special Education
Mayer, Amy L	Special Educator	Special Education
Mazur, Christopher	Special Education Assistant	Special Education
McCormick, Jennifer	Special Education Assistant	Special Education
McCuen, Victoria B	Special Educator	Special Education
McDonald, Joan M	Special Education Assistant	Special Education
McKean, Brenda A	Special Education Assistant	Special Education
Morgan, Jennifer L	Special Educator	Special Education
Morse, Amanda R	Special Educator	Special Education
Murray, Braden W	Special Educator	Special Education
Noble, Camille H	Special Education Assistant	Special Education
Orvis, April Lynn	Special Education Assistant	Special Education
Pandiani, Kim	Special Educator	Special Education
Paul, Jill L	Educational Assistant for Special Education	Special Education
Perlee, Nancy L	Special Education Assistant	Special Education
Rittendale, Alyssa	Special Education Assistant	Special Education
Rooker, Laura	Special Education Assistant	Special Education
Rotax, Maureen L	Special Education Assistant	Special Education
Rougier, Sheree L	Special Education Assistant	Special Education
Rowinski, Karl E	Special Education Assistant	Special Education
Rublee, Terry R	Special Education Assistant	Special Education
Sargent, Veronica J	Special Education Assistant	Special Education
Senecal, Matthew B	Special Education Assistant	Special Education
Starr, Melissa A	Special Educator Teacher Leader GR 7-12	Special Education
Tucker, Frances A	Special Education Assistant	Special Education
Willwerth, Patrick J	Special Educator	Special Education

ANESU SUPERVISORY UNION and OUR BUDGETING PROCESS

Dear Community Members,

As budget time rolls around again, I thought this message would be helpful and give you a better understanding of the role of the SU office in supporting our schools. As Chair of the ANESU board I often hear community members say that the budget of the central office is growing too much and placing too much of a financial burden on our local schools without really bringing much value to the schools

The supervisory union (SU) office is a very valuable member of our school district and in supporting our schools. The SU office manages all of the financial supports for the district and acts as the representative for the school boards around financial matters. The SU office's responsibilities include: building our budgets for the boards to approve, applying for and managing grants, all payroll and personnel matters as well as curricular and professional development for our teachers.

The supervisory union board is made up of 3 members from each local Board; they are appointed to the Supervisory Union Board after Town Meeting day elections. The SU Board has 18 members. The primary roles of the SU Board include overseeing the SU budget and hiring a Superintendent.

Over the last 5-10 years, you have probably noticed that the SU portion of the budget has increased. The reason for this increase is that by Vermont law, SU's are now responsible for supervising and running all special education services to the district. The law also requires the SU office to manage and budget for student transportation for all member districts. Other duties of the SU office are overseeing the running of the food service program for our schools and preschool and early education programs. The SU office is also responsible for centralized IT services as well as compiling and drafting school district policies. If you look at your local budgets you will see that these items are no longer in your local budgets but rather have been transferred to the SU portion of the budget.

The member districts are billed out for these services using a calculation of student enrollment as of October 1 every year. Each district is then assessed a percentage costs corresponding to their enrollment.

You can see the SU offices budget has in fact grown in size and responsibility over the years and this was done as a result of laws passed in Vermont over the past several years. The goal of these changes is to help find ways of providing more equity for member districts with each other as well as looking for ways that districts can be more efficient and effective.

Respectfully submitted on behalf of the Addison Northeast Supervisory Union Board,

Dawn Griswold



Purchased Services Budget for FY18
January 17, 2017

1

Central Office Purchased Services

Central office resources exist to provide support services to schools in an effort to help schools improve outcomes for students.

2

Where We Have More Control:

Staffing Levels Supplies Equipment

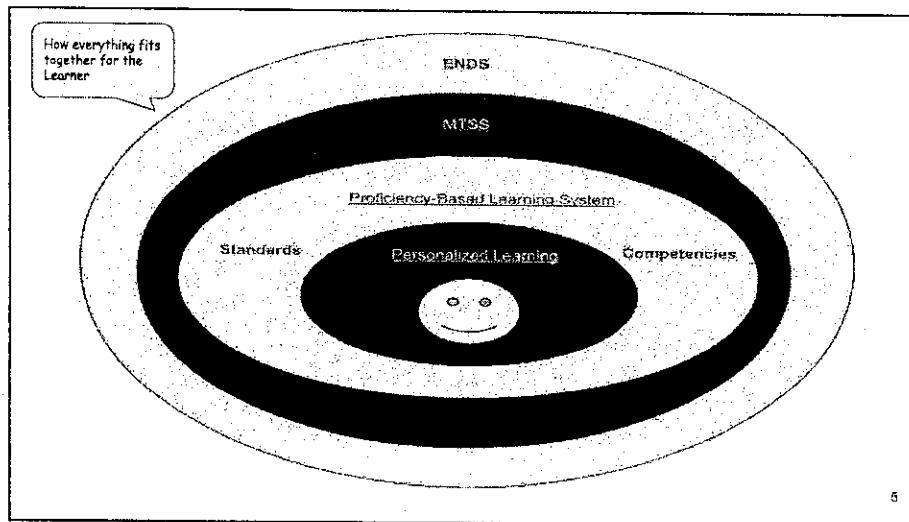
Where We Have Less Control:

Salaries Benefits Revenue Student Need
Transportation Costs Fuel/Electricity Rates

3

ANESU Desired Improvements

- A Strategic Plan that supports all areas (Teaching and Learning; Student Support; Capital Improvements)
- More access for students to...
 - core instruction in general education
 - evidence based interventions
 - systems that can respond flexibly to changing needs
- More access for staff with...
 - specialized training to meet changing student needs
 - continued support and professional development in all instructional areas
 - stronger coordination in English Language Arts
- Clarity of Roles and Responsibilities
- Internal Process Efficiencies



Teaching and Learning Support Services

Highlights

- 0.5 FTE English Language Learner Teacher
 - 0.10 FTE Responsive Classroom Trainer
 - Math Coordinator
 - Literacy Coordinator (change to the status quo)
 - Innovation Coach (Professional Development in Technology Integration/Science Coordination and Personalized Learning support)
 - Technology Services
 - Expanded Learning Program Support
 - Grant Management
- 6

Teaching and Learning Support Services

Desired Improvements:

- ❖ More access for students to...
 - core instruction in general education
 - ❖ More access for staff with...
 - stronger coordination in English Language Arts
 - continued support and professional development in all instructional areas
- 7

Teaching & Learning Trends: 3 Year Budget Impact (FY16, FY17, FY18)

	FY16	Revenue	FY17	Revenue	FY18	Ant. Revenue
Instruction	\$393,885	\$262,680	\$387,495	\$270,777	\$326,424	\$305,535
Curriculum	\$233,207		\$136,180		\$296,366	
Prof. Dev.	\$23,500		\$20,000		\$20,536	
Technology	\$688,034		\$607,284		\$599,683	
TOTALS	\$1,338,626		\$1,150,959		\$1,243,009	
Assessment to Schools	\$1,075,946		\$880,182 - 18%		\$937,474 +6.5%	

8

Student Support Services

Highlights:

- Direct Services K-12 in all schools
- Evaluation Team K-12
- Early Intervention/Prevention Services
- Special Education Coordination PK-12
- Grant Management
- Financial Management & Reporting
- Compliance Monitoring & Reporting

9

Student Support Services

Desired Improvements:

- More access for students to
 - evidence based interventions
 - systems that can respond flexibly to their changing needs
- More access for staff
 - specialized training to meet changing student needs

10

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Student Support Services Trends: 3 Year Budget Impact(FY16, FY17, FY18)

	FY16	Revenue	FY17	Revenue	Proposed FY18	Ant. Revenue
Direct Services	\$4,100,786	\$716,923	\$3,992,624	\$709,661	\$4,097,501	\$1,128,402
Eval. Team	\$325,384		\$307,396		\$321,429	
SPED Coord	\$187,080		\$204,935		\$210,653	
Early Inter. & Prevention	\$156,193		\$179,856		\$184,007	
PreK	\$650,192		\$781,284		\$652,383	
TOTALS	\$5,419,635		\$5,466,095		\$5,465,973	
SPED (ant.) Reimbursement	\$2,417,870		\$2,376,517		\$1,963,004	
Assessment to Schools	\$2,284,842		\$2,379,917 + 4.16%		\$2,374,567 - .2%	

11

Leadership and Business Support Services

Highlights

- Administrative Leadership
- Instructional Leadership
- Legal Advice
- Budget Development
- Financial Management
- Facilities Management
- Support to Boards
- Policy Compliance & Accountability

12

Leadership & Business Support Services

Desired Improvements:

- Strategic Plan
- Internal Process Efficiencies
- Clarity of Roles and Responsibilities
- Capital Improvement Planning

13

Leadership & Business Trends: Three Year Budget Impact (FY16, FY17, FY18)

	FY16	Revenue	FY17	Revenue	Prop FY18	Ant. Revenue
Supt's Office	\$436,419		\$444,670		\$447,461	
Legal/Audit/Board	\$92,338		\$75,261		\$80,223	
Business/Facilities	\$705,165	\$14,433	\$692,540	\$14,000	\$761,452	\$436,590
Transportation	\$803,940		\$809,588		\$921,798	
Health Services	\$40,226		\$42,153		\$52,454	
Food Service	\$1,067,100	\$872,032	\$1,060,552	\$865,484	\$1,182,168	\$987,100
Carry Over		\$0		\$305,948		\$448,895
TOTALS	\$3,145,188	\$886,465	\$3,124,764	\$1,185,432	\$3,445,556	\$1,872,585
Assessment to Schools		\$2,258,723		\$1,939,332 - 14%		\$1,572,971 - 18.89%

14

Trends: Three Years of Expenses (FY16, FY17, FY18)

	FY16	FY17	Proposed FY18
Teaching & Learning Support Services	\$1,338,626	\$1,150,959	\$1,243,009
Student Support Services	\$5,419,635	\$5,466,095	\$5,465,973
Leadership & Business Support Services	\$3,145,188	\$3,124,764	\$3,445,556
Total Expenses	\$9,903,449	\$9,741,818	\$10,154,538
Percent Variance From Previous Year		- 1.6%	4.24%

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Trends: Three Years of Assessments (FY16, FY17, FY18)

	FY16	FY17	Proposed FY18
Teaching & Learning Support Services	\$1,075,946	\$880,182	\$937,474
Student Support Services	\$2,284,842	\$2,379,917	\$2,374,567
Leadership & Business Support Services	\$2,258,723	\$1,939,332	\$1,572,971
Total Assessment	\$5,619,511	\$5,199,431	\$4,885,012
Percent Variance From Previous Year		- 7.5%	- 6.05% (+ .98% w/o trans rev)

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**Addison Northeast Supervisory Union
Expense Budget**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
5111	Salaries - Professional Staff	\$2,328,385	\$2,152,079	\$2,274,822	\$2,570,355
5112	Salaries - Assistants	\$1,066,421	\$1,186,746	\$1,121,603	\$1,057,230
5113	Salaries - Other Support Staff	\$514,927	\$477,788	\$548,137	\$488,320
5115	Health Buy-Out	\$13,650	\$12,050	\$9,050	\$14,050
5121	Salaries - Professional Substitutes	\$0	\$788	\$0	\$28,750
5125	Salaries - Assistant Substitutes	\$0	\$0	\$0	\$51,750
5127	Salaries - Professional Stipends	\$0	\$9,900	\$0	\$16,300
5129	Salaries - Support Stipends	\$42,050	\$30,563	\$30,750	\$29,000
Subtotal Salaries:		\$3,965,433	\$3,869,914	\$3,984,362	\$4,255,755
5211	Group Health Insurance	\$1,118,486	\$1,004,653	\$1,094,008	\$1,136,652
5221	Social Security (FICA)	\$303,356	\$275,205	\$304,742	\$320,332
5231	Group Life & Disability	\$5,849	\$20,655	\$4,924	\$18,679
5232	VSTRS OPEB payments	\$0	\$0	\$0	\$5,600
5241	Retirement Contributions	\$46,559	\$42,001	\$51,983	\$69,732
5251	Workers' Compensation	\$28,646	\$8,948	\$28,348	\$29,502
5261	Unemployment Compensation	\$9,893	\$4,044	\$4,028	\$6,682
5271	Tuition Reimbursement	\$27,850	\$33,565	\$42,420	\$39,800
5281	Group Dental Insurance	\$42,123	\$36,155	\$38,030	\$35,974
5291	Disability Insurance (expenses with Life)	\$14,496	\$0	\$10,492	\$0
5292	Cell Phone Reimbursement	\$0	\$0	\$0	\$3,780
Subtotal Benefits:		\$1,597,258	\$1,425,226	\$1,578,975	\$1,666,733
5955	Reserve for Negotiations - Professional	\$106,070	\$0	\$163,231	\$81,234
5956	Reserve for Negotiations - Support	\$163,707	\$0	\$156,974	\$59,314
5957	Reserve for Negotiations - ANESU	\$86,900	\$0	\$53,181	\$36,637
5958	Reserve for Negotiations - Purchased	\$5,582	\$0	\$0	\$0
Subtotal Reserves:		\$362,259	\$0	\$373,386	\$177,185
5311	Purchased Services - Section 125 Administration	\$0	\$785	\$0	\$800
5321	In-Service - Professional Staff	\$18,000	\$14,149	\$15,000	\$8,000
5322	In-Service - Support Staff	\$5,500	\$1,284	\$5,000	\$5,000
5323	Conference Fees	\$13,423	\$20,640	\$14,129	\$15,230
5333	OT/PT Related Services	\$23,000	\$34,201	\$20,792	\$29,408
5334	Purchased Service from another LEA	\$0	\$36,078	\$0	\$9,500
5338	District Course Related Expense	\$43,144	\$11,687	\$38,000	\$14,000
5339	Other Professional Services	\$67,321	\$54,571	\$53,444	\$70,970
5341	Technical Services	\$31,419	\$29,393	\$32,205	\$30,500
5361	Legal Services	\$13,449	\$28,560	\$13,785	\$15,000
5371	Audit Services	\$66,735	\$42,550	\$50,092	\$47,000
Subtotal Purchased Services:		\$281,991	\$273,898	\$242,447	\$245,408
5411	Water/Sewer	\$160	\$161	\$164	\$170
5421	Disposal Services	\$1,649	\$1,206	\$2,000	\$2,000
5423	Purchased Custodial Services	\$6,240	\$4,750	\$5,400	\$5,200
5431	Repairs & Maintenance Services	\$42,056	\$39,077	\$42,069	\$33,500
5432	Maintenance - Vehicles	\$4,000	\$4,956	\$4,100	\$0

**Addison Northeast Supervisory Union
Expense Budget**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
5441	Rental of Land & Buildings	\$65,300	\$62,340	\$64,000	\$66,500
5442	Rental of Equipment & Vehicles	\$3,143	\$3,637	\$3,179	\$3,258
	Subtotal Property Services:	\$122,548	\$116,127	\$120,912	\$110,628
5111	Student Transportation Services-Fuel Surcharge	\$0	\$0	\$41,744	\$44,249
5518	Student Transportation Services - SPED	\$132,000	\$98,642	\$181,500	\$232,148
5119	Student Transportation Services-Regular	\$0	\$715,329	\$767,844	\$877,549
	Subtotal Transportation Services:	\$132,000	\$813,971	\$991,088	\$1,153,946
5521	Property Insurance	\$236	\$132	\$136	\$209
5522	Liability Insurance	\$9,801	\$7,818	\$8,014	\$7,801
5531	Telephone	\$15,151	\$7,729	\$10,000	\$9,000
5532	Postage	\$4,359	\$3,980	\$4,300	\$4,300
5533	Internet Provider Services	\$750	\$521	\$769	\$769
5541	Advertising	\$3,054	\$827	\$2,555	\$1,100
5551	Printing & Binding	\$266	\$265	\$250	\$300
5566	Tuition to Private Schools	\$256,788	\$304,087	\$280,650	\$312,676
5581	Travel - Employee	\$23,449	\$19,313	\$24,815	\$27,238
	Subtotal Other Services:	\$313,854	\$344,672	\$331,489	\$363,393
5611	Consumable Supplies	\$60,832	\$42,768	\$58,782	\$55,469
5613	Food (Instructional & Refreshments)	\$1,173	\$2,609	\$884	\$2,370
5622	Electricity	\$6,192	\$4,380	\$5,800	\$6,600
5623	Propane	\$0	\$23	\$0	\$3,500
5624	Oil	\$5,082	\$2,481	\$3,500	\$0
5626	Gasoline	\$12,000	\$5,181	\$7,200	\$0
5641	Textbooks	\$533	\$1,158	\$500	\$500
5642	Periodicals	\$1,500	\$100	\$1,000	\$500
5671	Software	\$105,471	\$85,930	\$114,337	\$104,250
5699	Non-Capitalized Equipment	\$32,831	\$37,257	\$33,225	\$29,000
5734	Equipment - Computers	\$147,020	\$159,254	\$77,000	\$112,000
5739	Equipment - Other	\$23,378	\$29,274	\$57,500	\$21,000
	Subtotal Supplies & Equipment:	\$396,012	\$370,415	\$359,728	\$335,189
5811	Dues & Fees	\$8,949	\$7,606	\$9,644	\$8,500
5891	Miscellaneous Expenditures	\$319	\$233	\$359	\$250
5893	Late Charges	\$0	\$1	\$0	\$0
5894	Background Check Expense	\$1,279	\$2,883	\$1,311	\$3,000
5930	Fund Transfer - Outgoing	\$0	\$0	\$0	\$0
	Subtotal Dues, Interest, Principal & Transfers:	\$10,547	\$10,723	\$11,314	\$11,750
Total Expenses:		\$7,181,902	\$7,224,946	\$7,993,701	\$8,319,987

**Addison Northeast Supervisory Union
Revenue Budget**

Code	Description	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed
001.1412.4000.07	Regular Elementary Transportation	\$0	\$358,382	\$374,692	\$297,253
001.1422.4000.07	Regular Secondary Transportation	\$0	\$356,947	\$393,152	\$205,712
001.1452.4000.07	Vocational Transportation	\$0	\$0	\$0	\$8,794
001.1510.4000.07	Investment Income	\$2,046	\$8,119	\$2,400	\$2,500
001.1931.4000.07	Supervisory Union Assessment	\$2,396,959	\$2,396,959	\$1,921,391	\$1,759,368
001.1932.4000.07	Supervisory Union Assessment - SPED	\$4,188,926	\$4,190,319	\$4,419,436	\$1,917,723
001.1941.4000.07	Services To Other Vermont LEAs	\$157,096	\$136,274	\$165,980	\$189,093
001.1941.4001.07	Services To Vermont LEAs-Fuel Surcharge	\$0	\$0	\$41,744	\$44,249
001.1943.4000.07	District Course Related Revenue	\$43,144	\$24,203	\$38,000	\$0
001.1949.4000.07	Grant Administration Fee	\$11,108	\$10,357	\$15,000	\$10,000
001.1990.4000.07	Miscellaneous Other Local Revenue	\$500	\$5,645	\$2,000	\$0
001.1992.4000.07	Background Check Income	\$1,279	\$2,227	\$1,310	\$1,499
001.1993.4000.07	E-Rate Reimbursement	\$5,820	\$0	\$5,000	\$0
001.1999.4000.07	COBRA Fees	\$50	\$0	\$150	\$0
Subtotal Local Revenue:		\$6,806,928	\$7,489,432	\$7,380,255	\$4,436,191
001.3150.4000.07	State Aid Transportation	\$0	\$0	\$0	\$336,280
001.3308.4000.07	Vocational Transportation Aid	\$0	\$0	\$0	\$29,510
001.3201.4000.07	SPED Mainstream Block Grant	\$0	\$0	\$0	\$586,772
001.3202.4000.07	SPED Expense Reimbursement	\$0	\$0	\$0	\$1,963,004
001.3205.4000.07	VT - SPED State Placed Student Reimb	\$0	\$57,387	\$0	\$0
Subtotal State Revenue:		\$0	\$57,387	\$0	\$2,915,566
001.5290.4000.07	Fund Transfer-Medicaid	\$16,872	\$0	\$0	\$77,616
001.5290.4001.07	Fund Transfer - Title I	\$27,024	\$0	\$65,526	\$136,738
001.5290.4002.07	Fund Transfer-Flow Through	\$227,512	\$0	\$202,702	\$268,476
001.5290.4003.07	Fund Transfer - Title IIA	\$78,560	\$0	\$39,270	\$36,505
001.5290.4009.07	Fund Transfer - EPSDT	\$25,006	\$0	\$0	\$0
001.5400.4000.07	Adjustment Of Prior Year Expenditures	\$0	(\$5,088)	\$0	\$0
001.5700.4000.07	Restricted Revenue - S125 Forfeiture	\$0	\$870	\$0	\$0
001.5720.4000.07	VSBIT Grant	\$0	\$7,500	\$0	\$0
Subtotal Miscellaneous Revenue:		\$374,974	\$3,282	\$307,498	\$519,335
001.6999.4000.07	Prior Year Fund Balance	\$0	\$0	\$305,948	\$448,895
Total Revenue:		\$7,181,902	\$7,550,101	\$7,993,701	\$8,319,987

The percentage used to determine each town's portion of the Supervisory Union Assessment for 2017-2018 is based upon the Oct 2016 ADM.
2016-17 was based upon 10/1/15 enrollment

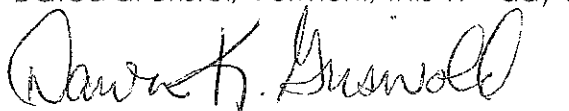
Towns/Schools	Percentage FY18	Budget FY17	Proposed FY18
Bristol	0.2006	357,131	352,850
Lincoln	0.0881	152,868	155,020
Monkton	0.1167	200,310	205,314
New Haven	0.0702	139,690	123,523
Starksboro	0.1154	202,945	203,081
Mt. Abraham	0.4090	868,447	719,580
Addison Northeast District	1.0000	1,921,391	1,759,368

**WARNING
ANNUAL MEETING
UNION HIGH SCHOOL DISTRICT #28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

The voters of Union High School District # 28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on **Tuesday, February 28, 2017 at 7:00 PM** to discuss and transact the following business. Article 5 requires a vote by Australian Ballot to take place on **Tuesday, March 7, 2017** at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To receive and act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District # 28.
- ARTICLE 3. To elect officers following nominations from the floor.
a) A Moderator; b) A Clerk; c) A Treasurer; d) An Auditor for the term of 3 years.
- ARTICLE 4. To elect a community representative to serve on the Patricia A. Hannaford Regional Technical School District Board of Directors for a term of 3 years.
- ARTICLE 5. For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 7, 2017, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.
Shall the voters of the Mt. Abraham Union Middle/High School District approve the school board to expend \$12,261,839, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,932 per equalized pupil.
- ARTICLE 6. To see if the voters of the Union High School District will authorize the Union High School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. § 562 (9).
- ARTICLE 7. To transact any other business proper to come before said meeting.
- ARTICLE 8. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 17th day of January 2017.



Dawn Griswold, Chair
Board of Directors
Union High School District # 28



Karen Wheeler, Clerk
Union High School District # 28

WARNING
UNION HIGH SCHOOL DISTRICT #28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)

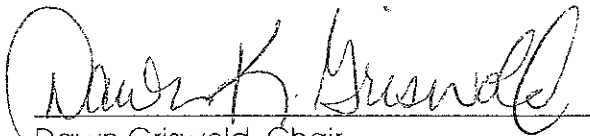
The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on **Tuesday, March 7, 2017**, to vote by Australian Ballot on the following article of business.

Hours of opening and closing of polls will conform to those of each town:


Bristol	Holley Hall	7:00 AM - 7:00 PM
Lincoln	Burnham Hall	7:00 AM - 7:00 PM
Monkton	Monkton Volunteer Fire Department	7:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the voters of the Mt. Abraham Union Middle/High School District approve the school board to expend \$12,261,839, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,932 per equalized pupil.

Dated at Bristol, Vermont, this 17th day of January 2017.



Dawn Griswold, Chair
Board of Directors
Union High School District #28


Karen Wheeler, Clerk
Union High School District #28

**WARNING
ANNUAL MEETING
BRISTOL TOWN SCHOOL DISTRICT**

The voters of the Town School District of Bristol, Vermont are hereby warned and notified to meet at Holley Hall on **Monday, March 6, 2017 at 7:00 PM** to discuss and transact the following business. Articles 2 and 4 require a vote by Australian Ballot to take place on **Tuesday, March 7, 2017** at Holley Hall between 7:00 AM and 7:00 PM.

ARTICLE 1: To act upon the reports of the Town School District Officers.

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian ballot on Tuesday, March 7, 2017.

1 - School Director (elementary)	3 years
2 - School Directors (elementary)	1 year
2 - School Directors (high school)	3 years
1 - School District Moderator	1 year

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year.

ARTICLE 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 7, 2017 BETWEEN 7:00 AM AND 7:00 PM AT HOLLEY HALL.

Shall the voters of the Bristol Town School District approve the school board to expend \$4,719,558, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,340.24 per equalized pupil. This projected spending per equalized pupil is 4.1% higher than spending for the current year.

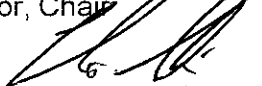
ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9).

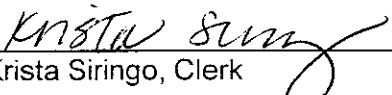
ARTICLE 6: To hear and report on any further business which may legally come before this meeting.

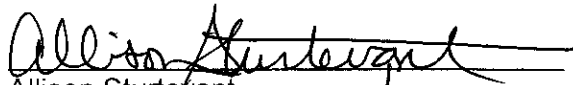
Dated this 9th day of January, 2017.


Bristol Board of School Directors


Elin Melchior, Chair



Chris Scrodin, Vice Chair


Krista Siringo, Clerk


Allison Sturtevant


Colleen Wedge

ATTEST:


Jennifer Myers, Town Clerk

January 23, 2017
Date

WEBSITES

Town of Bristol- www.bristolvt.org
Bristol Recreation Department- www.bristolrec.org
The HUB Teen Center- www.bristolskatepark.com

TOWN OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:30 p.m.

TELEPHONE NUMBERS

Dog Officer - Mon – Fri 453-2410 daytime
453-2533 evenings and weekends
Town Administrator's Office – 453-2410
Town Clerk's Office – 453-2486
Town Garage – 453-4707
Water Department – 453-2410
Recreation Department – 453-5885
Recreation Youth Center – 453-3678

EMERGENCY NUMBERS

Fire Department – 911
Bristol Rescue – 911
State & Local Police – 911

BUSINESS NUMBERS

State Police – 388-4919
Bristol Police – 453-2533
Bristol Rescue Squad – 453-2513
Bristol Fire Department – 453-3201
Lawrence Memorial Library – 453-2366

RECYCLING HOURS

Saturdays- 8:00 a.m. to 12:00 p.m.

CLOSED ON THE FOLLOWING HOLIDAYS

New Years Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

MEETINGS

Selectboard every other Monday at 7:00 p.m.
Town Planning Commission 3rd Tuesday at 7:00 p.m. (1st Tuesday as needed)
Zoning Board of Adjustment 2nd and 4th Tuesday at 7:30 p.m. as needed
Conservation Commission 2nd Thursday at 7:00 p.m.
MAUHS School Board 1st & 3rd Tuesdays at 7:00 p.m. in MAUHS Library
Bristol Elementary School Board 2nd Monday at 5:30 p.m. in Bristol Elementary School Library