## **Town Administrator**

**From:** Bristol Fire Department <bri>bristolfiredepartment@gmail.com>

**Sent:** Monday, July 9, 2018 1:56 PM

**To:** bristolf38@yahoo.com

**Cc:** Town Administrator; Eric Forand **Subject:** Bristol Fire Dept. - Leave of Absence

Justin,

This is a reminder that your leave of absence from the Bristol Fire Department expires July 31, 2018. Please advise if you plan to return or resign by this date.

As you are aware, if you choose to return to the department, you will be placed on probation and required to complete 68 hours of approved fire service training by December 31, 2018 in order to comply with Town of Bristol paid on-call Firefighter requirements and VT Fire Academy requirements for recertification.

If we do not receive a response by July 31, 2018, the town will assume you have resigned.

Please let me know if you have any questions or if you would like to meet in person to discuss further.

Regards,

Brett LaRose, Chief Bristol Fire Department

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