

RECEIVED  
JUL 02 2018  
Town of Bristol



June 27, 2018

Town of Bristol Select Board  
1 South Street  
PO Box 249  
Bristol, VT 05443

RE: Vermont Gas Systems, Inc. Distribution Network Project in Bristol, VT

Dear Select Board,

As you know, Vermont Gas Systems (VGS) is currently preparing to extend natural gas distribution services into Bristol, Vermont. As such, we are undergoing the appropriate permitting processes for the work, which includes the installation of a proposed distribution main line located primarily within the roadway rights of way throughout the Town of Bristol. Notification to the Local Town Clerk, Select Board, and Planning Commission is required in the permitting process, as well as notification to the US Army Corps of Engineers, Regional River Management Engineer, Regional Planning Commission and adjoining land owner.

Included in this notification is a copy of the Stream Alteration Permit for a stream crossing along Route 17. The stream is an unnamed tributary of Little Otter Creek that crosses under Route 17 via a culvert. The proposed natural gas distribution main line, which is designed along Route 17 within the roadway right of way, will be installed at least 5 ft. below the stream bed using a technique called horizontal direction drilling. This technique allows for the installation without any disturbance to the stream or 50 ft. stream buffer.

If you need any additional information, please do not hesitate to reach out to me via email at [kkotecki@vermontgas.com](mailto:kkotecki@vermontgas.com) or the telephone numbers listed below.

Best regards,

Karen L. Kotecki  
Manager Right of Way  
Vermont Gas Systems, Inc.  
Office: 802-865-1470  
Cell: 802-881-9753

Attachments: Vermont Department of Environmental Conservation Official Notice Form

**OFFICIAL NOTICE**

Hello Neighbor,

This letter is an official notice that Vermont Gas Systems, Inc. intends to apply for one or more permits from the Agency of Natural Resources, Department of Environmental Conservation (DEC). Because your property borders the location of the activity as described below, Vermont law requires the applicant to provide you with notice of the application(s).

Once each application has been submitted and deemed complete by DEC to begin the review, it will be posted to the DEC Environmental Notice Bulletin (ENB) at [ENB.VERMONT.GOV](http://ENB.VERMONT.GOV), where you may register to receive notifications to stay informed as each application moves through the review process. Although the application(s) may not yet be received or processed by the DEC upon receipt of this letter from the applicant below, you may register now to receive notifications using a specified mile/distance radius from your address location (see *next page for detailed instructions on how to register*).

In the meantime, you may also contact the property owner/applicant with questions about the activity using the contact information provided below. For background, the permit process includes a public comment period and an opportunity to request a public meeting, all which can be done through the ENB link above once permit applications are posted. Note that to appeal a final permit decision you must submit comments during the public comment period.

For additional information please visit the following website: [DEC.VERMONT.GOV/PERMITS/ENB/GENERAL](http://DEC.VERMONT.GOV/PERMITS/ENB/GENERAL). For general questions or assistance with registering on the ENB please call DEC's main line at (802) 828-1535 and plan to provide the permit types that are being applied for as listed below.

**PROPERTY OWNER(S)/APPLICANT(S) NAME**

Vermont Gas Systems, Inc.

**PROPERTY OWNER(S)/APPLICANT(S) CONTACT INFORMATION (MUST PROVIDE TELEPHONE NUMBER AND/OR EMAIL)**

Karen Kotecki, 802-865-1470, [kkotecki@vermontgas.com](mailto:kkotecki@vermontgas.com)

**PROPOSED ACTIVITY STREET ADDRESS/ROUTE**

Unnamed Tributary of Little Otter Creek crossing at Route 17

**PROPOSED TOWN(S)**

Bristol, VT

**PERMIT TYPE(S) (INDICATE FOR EACH PERMIT TYPE NEW OR RENEWAL)**

New Stream Alteration Permit

To register on the ENB and set up your subscription: please go through the following steps. There are illustrated instructions on Page 12 of [the ENB User Guide](#):

1. Go to [ENB.VERMONT.GOV](http://ENB.VERMONT.GOV)
2. Click **Register** on the upper right-hand side of the home page
3. Enter the required information (name, email address and create password) and click Register
4. You will receive an email confirmation for your email address. Once confirmed you will be able to log-in and set up your subscription.
5. Log into ENB and then click **My Subscription** at the top left-hand side of the home page
6. Click **Modify Alerts** on the My Subscription page
7. Click **Edit** for Alert #1
8. Choose the permits being applied for from the **Activity Types of Interest** list by checking the check boxes.
9. Next, choose the location using **Distance from a Point** and click the map icon to set your location.
10. Enter your own address, including Town in the **Search Address** field and set the distance large enough to capture the project activity (1 mile, 5 miles, etc.)
11. Click **OK** once the radius has been set
12. Click **SAVE** on the next page, then Click **OK** to return the main subscription page.
13. Once you receive an alert for an activity, you can choose to **Follow** the activity from your subscription page.
14. For additional instructions see the **User Guide** on [ENB.VERMONT.GOV](http://ENB.VERMONT.GOV).
15. For help with registration please contact the ENB Administrator: [ANR.ENBAdministrator@vermont.gov](mailto:ANR.ENBAdministrator@vermont.gov).





VERMONT DEPARTMENT OF  
ENVIRONMENTAL CONSERVATION  
**WATERSHED  
MANAGEMENT DIVISION**  
RIVERS PROGRAM

**Application and Reporting Form**  
**for coverage under the Stream Alteration Permit**

1022 & 7503 And 10 VSA, CHAPTER 41, SUBCHAPTER 2

For Stream Alteration Permitting Use Only  
Application Number: \_\_\_\_\_

It is strongly recommended prior to your submission of this application to have a site visit with the District Engineer in your area. For engineer and district contact information, please visit our website at  
[http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)

Site Visit Date: \_\_\_\_\_ Engineer present: \_\_\_\_\_

**Please select the application type below**



**Individual Permit**  
**\$350.00 Review Fee**



**General Permit**  
**\$200.00 Review Fee**



**Registration**  
**\$200.00 Review Fee**

**A. Applicant Contact Information (all information in this section is required):**

1. Name: Vermont Gas Systems, Inc.

2a. Mailing Address: 85 Swift Street

2b. Town: South Burlington

2c. State: Vermont

2d. Zip: \_\_\_\_\_

3. Phone: 802-951-0390

4. Email: dcamaiani@vermontgas.com

**B. Landowner (if different than applicant):**

1. Name: Town of Bristol (all work within roadway right-of-way)

2a. Mailing Address: 1 South Street, PO Box 249

2b. Town: Bristol

2c. State: Vermont

2d. Zip: 05443

3. Phone: 802-453-2410

4. Email: townadmin@bristolvt.org

**C. Project Location (either address or Latitude and Longitude coordinates are required):**

1. Address: Route 17

2. Town: Bristol

3. River: Unnamed Tributary of Little Otter Creek

Please follow this link to the [ANR Atlas Map](#)

4a. Latitude: 44°07'43.23"

4b. Longitude: 73°06'26.19"

**D. Contractor:**

1. Name: \_\_\_\_\_

2a. Mailing Address: \_\_\_\_\_

2b. Town: \_\_\_\_\_

2c. State: \_\_\_\_\_

2d. Zip: \_\_\_\_\_

3. Email: \_\_\_\_\_

4. Phone: \_\_\_\_\_

**E. Consultant:**

1. Name: Krebs & Lansing Consulting Engineers, Inc.

2a. Mailing Address: 164 Main Street, Suite 201

2b. Town: Colchester

2c. State: Vermont

2d. Zip: 05446

3. Email: amanda.clayton@krebssandlansing.com

4. Phone: 802-878-0375

**F. Project Description (this section is required):**

Installation of new natural gas distribution main line throughout Bristol within the roadway right-of-way using horizontal directional drilling wherever possible.

**G. Please check the required attachments. Applications submitted without the required attachments will not be forwarded for technical review. (additional information may be required after initial application review)**

- ☒ Location Map
- ☒ Project design drawings including: plan view, cross sections, existing & proposed conditions, bankfull width (channel width at high water)
- ☒ For individual and General Permits: List of adjoining landowners; names and complete addresses.

**H. Applicant Certification for Reporting Activity Only:**

I hereby certify that the information on this application is, to the best of my knowledge, true and accurate. I recognize that by signing this application I am giving consent to employees of the State to enter the subject property for the purpose of processing this application and for ensuring compliance with subsequent agency decisions relating to the project.

Applicant Signature: 

Date: 6/13/2018

**I. Abutter Notification:**

 I certify, by initialing to the right, that I have notified adjoining landowners of the proposed project using the Notification form: <http://dec.vermont.gov/sites/dec/files/ENB/DEC-Adjoiner-Form-Template.pdf>

I hereby certify that the information on this application is, to the best of my knowledge, true and accurate and that I have provided a copy of this application to the select board and town clerk of the municipality in which this activity is located, the local and regional planning commissions, and to each adjoining landowner as required in the Vermont Stream Alteration Rule. I recognize that by signing this application I am giving consent to employees of the State to enter the subject property for the purpose of processing this application and for ensuring compliance with subsequent agency decisions relating to the project.

Applicant Signature: 

Date: 6/13/2018

Print Full Name: Diana Camaiani

**If the project is occurring on property other than your own, please include additional signatures below:**

Landowner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_

Landowner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_

**A PERMIT MAY BE REQUIRED FROM THE US ARMY CORPS OF ENGINEERS**

For information contact: USA Corps of Engineers, VT Project Office, 8 Carmichael Street Suite 205, Essex Jct VT 05452 802-872-2893

**Submit this form and enclose the appropriate application fee listed on the top of page one, payable to:**

**Refund Policy:**

Permit Review Fees are non-refundable unless an application is withdrawn prior to administrative review.

State of Vermont - Vermont Department of Environmental Conservation  
Watershed Management Division - Stream Alteration Permitting  
1 National Life Drive, Main 2  
Montpelier, VT 05620-3522

Direct all correspondence or questions to Stream Alteration Permitting at:  
ANR.WSMDRivers@vermont.gov  
For additional information visit: <http://dec.vermont.gov>

## STREAM ALTERATION PERMIT AND REPORTING ACTIVITY INSTRUCTIONS

- 1) This application is for use by anyone proposing to alter by excavation, movement, or fill of greater than 10 cubic yards in any perennial stream and the activity does not qualify for coverage under the General Permit Section C.2.1. [http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)
- 2) Provide the applicant name and contact information; may be landowner, municipality, contractor or other.
- 3) Provide landowner contact information if different from the applicant.
- 4) Indicate appropriate range of watershed size at the location of the activity. See town-based maps at: [http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)
- 5) Provide a brief project description including type of activity, approximate magnitude of project, etc.
- 6) Describe location by town, address, stream, and latitude/longitude (if known).
- 7) Provide name, phone number and email for consultant or project designer, if involved, and contractor, if known.
- 8) Attach location map. Web accessible maps are available at link provided above in #4.
- 9) Attach a copy of all design drawings, including existing and proposed conditions, plan view, cross sections, and any other pertinent hydraulic, hydrologic, structural, or property boundary information. Plan view typically should extend beyond the construction site so that larger scale stream processes can be identified and considered in the design and regulatory decision. It is preferred but not necessary that design drawings be drawn to scale. In some cases, to-scale drawings may be required.
- 10) Provide copies of municipal flood hazard area maps wherever any stream crossing structure or other flood plain encroachment is proposed within a mapped flood hazard area.
- 11) Sign and date the application.
- 12) Enclose permit review fee (no cash) payable to "State of Vermont". The fee is required for activities requiring a written authorization under the Stream Alteration General Permit. This includes: New, replacement, and repair of bridges and culverts as specified in the GP; and lower risk instream activities NOT associated with the next flood or emergency protection of municipal infrastructure and habitable structures (Effective July 1, 2015).
- 13) Submit a copy of the application to: Department of Environmental Conservation Rivers Program One National Life Drive – Main 2 Montpelier, VT 05620-3522 [ANR.WSMDRivers@vermont.gov](mailto:ANR.WSMDRivers@vermont.gov)
- 14) Submit a copy of application and all required attachments by either ground or electronic mail to the Regional River Management Engineer for the project region (For Regional River Management Engineer contact information see: ([http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](http://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)))

### **The list items below are only required for General and Individual Permits:**

- 15) Notify adjoining landowners of the proposed project using the [Stream Alteration Program Abutter Notification form](#).
- 16) File a copy of the application and list of adjoining landowners with the select board and clerk of the municipality in which the project is located, the local and regional planning commissions, and with each adjoining property owner (For regional planning commissions see: [www.vapda.org](http://www.vapda.org)).