

THE
ANNUAL REPORT

OF THE
OFFICERS OF THE

TOWN OF BRISTOL
VERMONT

FOR THE YEAR ENDING JUNE 30,
2018

Please bring this report with you to Town Meeting
Monday, March 4, 2019 at 7:00 pm

Voting by Australian Ballot
Tuesday, March 5, 2019
7:00 am to 7:00 pm

TOWN OF BRISTOL GENERAL INFORMATION

Chartered June 26, 1762

Area..... 26,860 acres
Green Mountain National Forest Acreage 5,338 acres

Town Roads (excluding Class 4 Roads) 36.4 miles
State Highway (Routes 116 and 17) 13.4 miles
Population (2010 Census) 3,894
Voter Checklist (as of January 31, 2018)..... 2,974

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont;
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

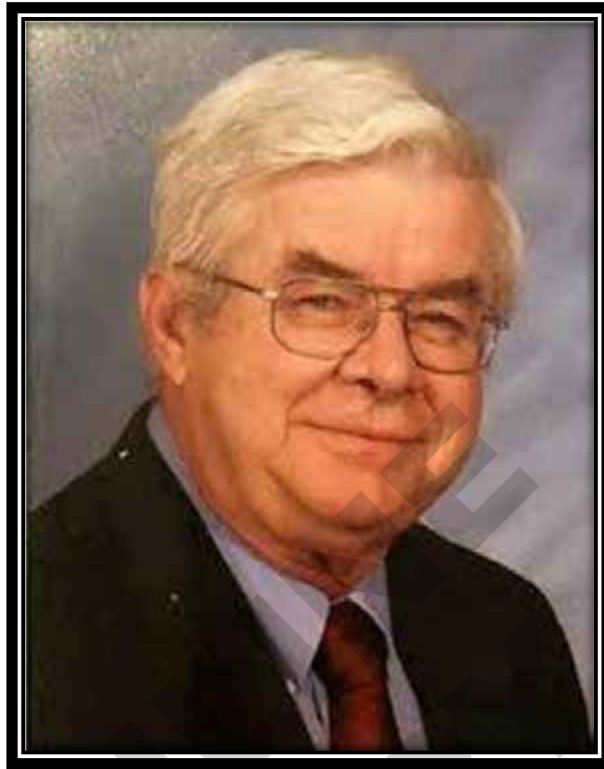
VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING
MONDAY, March 4, 2019 at 7:00 PM at HOLLEY HALL
VOTING: TUESDAY, MARCH 5, 2019
7:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN
BE SEEN AT THE TOWN CLERK'S OFFICE.

DEDICATION



Larry K. Gile

When Larry Gile passed away on June 3, 2018, Bristol lost a beloved member of the community. A long-time funeral director, he helped bring countless people through the most difficult times of their lives with great compassion and professionalism, and was a source of strength, support, and comfort for many. As medic in Viet Nam and New York City, he learned firsthand how to deal with trauma. But he was also known for his unique wit and sense of humor. He was co-founder of the Great Bristol Outhouse Race and a loyal member of the Old Farts Club. When he saw a need, he would find a way to address it, such as initiating the Fire Department's free smoke detector program, traveling to New Orleans after Hurricane Katrina to assist with the care of the deceased and their families, and many other caring efforts, most conducted in a quiet way that matched his demeanor. Larry served on the Bristol Cemetery Association, was a member of the Bristol Historical Society, and was very active in the Bristol Rotary Club to mention just a few of the organizations he championed. He was chosen as a Paul Harris Fellow by Rotary International, one of the highest honors Rotary bestows on a person. He will always be remembered as a kind, energetic man who had an excellent sense of right and wrong. He is missed.

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**WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 4, 2019 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 5, 2019 for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

ARTICLE 1: To hear the reports of the Town officers.

ARTICLE 2: To elect Town Officers by Australian ballot.

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2019 through June 30, 2020, being due in two equal installments on November 5, 2019 and April 5, 2020 by physical delivery to the Town Office before midnight on that date?

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard.

ARTICLE 5: Will the voters authorize the use of June 30, 2017 General Fund undesignated fund balance to pay the balance of the Holley Hall Acoustics loan financed with through the Town of Bristol's Revolving Loan Fund with a current principle balance of \$20,000 plus any interest accrued at the current loan rate of 1.00% through the payoff date in FY2019? If approved, the General Fund Operating Budget in Article 10 would be reduced by \$5,200.

ARTICLE 6: Will the voters authorize the use of June 30, 2017 General Fund undesignated fund balance to pay the balance of the Holley Hall Remodel loan financed with People's United Bank with a current principle balance of \$30,000 plus any interest accrued at the current loan rate of 1.7% through the payoff date in FY2019? If approved, the General Fund Operating Budget in Article 10 would be reduced by \$10,510.

ARTICLE 7: Will the voters authorize the transfer of \$50,000 of the June 30, 2017 General Fund undesignated fund balance to the Capital Building Fund?

ARTICLE 8: Will the voters authorize the transfer of \$17,000 from the June 30, 2018 General Fund undesignated fund balance to the Capital Sidewalk Fund?

ARTICLE 9: Will the voters adopt the proposed 2019-2020 fiscal year Highway Fund Operating Budget in the amount of \$774,101, a portion thereof in the amount of \$675,251 to be raised by taxes; the tax rate on the 2019 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 10: Will the voters adopt the proposed 2019-2020 fiscal year General Fund Operating Budget in the amount of \$911,426, a portion thereof in the amount of \$727,426 to be raised by taxes; the tax rate on the 2019 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 11: Will the voters adopt the proposed 2019-2020 fiscal year Arts, Parks and Recreation Department budget in the amount of \$283,863, a portion thereof in the amount of \$193,613 to be raised by taxes; the tax rate of the 2019 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 12: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Building Fund	\$30,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$100,000
Capital Highway Equipment Fund	\$110,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$125,000
Capital Sidewalk Fund	\$35,000
Conservation Fund	\$10,000
Reappraisal Fund	\$ 5,000
Technology Fund	<u>\$10,000</u>
Total:	\$490,000

ARTICLE 13: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Restorative Justice	\$1,150
Addison County Home Health & Hospice	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent/Child Center	\$4,800
Addison County Readers	\$2,000
Addison County Transit Resources	\$11,306
Addison County River Watch	\$ 300
Age Well (formerly CVAA)	\$2,700
Bristol After School Kid's Program	\$1,275
Bristol Band	\$1,200

Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Bristol Recreation Club	\$15,000
Bristol Rescue Squad	\$13,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Shelter	\$1,400
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$105,756

ARTICLE 14: Will the voters approve an appropriation of \$140,340 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

ARTICLE 15: Will the voters appropriate \$29,000 for the Bristol Cemetery Association, Inc. for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner in accordance with 24 V.S.A. §2691?

ARTICLE 16: Will the voters renew the exemption of the Libanus Lodge No. 47 (Mason's Lodge) for its property located at 4 Elm Street from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840?


ARTICLE 17: Will the voters appropriate \$1,500 to Turning Point Center of Addison County for the purpose of supporting its mission to assist persons, their families, and their friends in recovery from substance use disorder and addictive behaviors in accordance with 24 V.S.A. §2691?

ARTICLE 18: Will the voters appropriate \$1,500 to Habitat for Humanity of Addison County to support the provision of affordable housing in Addison County in accordance with 24 V.S.A. §2691?

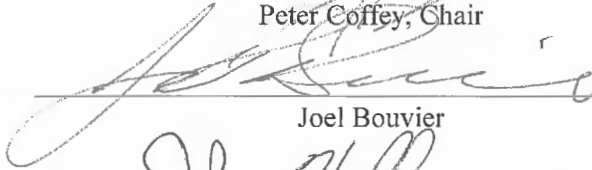
ARTICLE 19: To transact any other non-binding business that may legally come before this meeting.

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 28, 2019. Received for record and recorded in the records of the Town of Bristol on January 29, 2019.

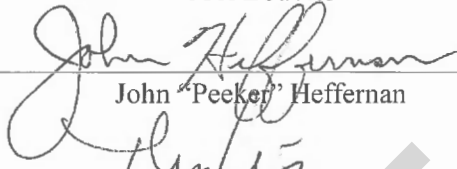
Bristol Selectboard:



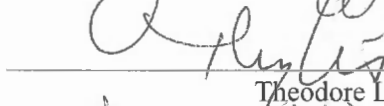
Peter Coffey, Chair



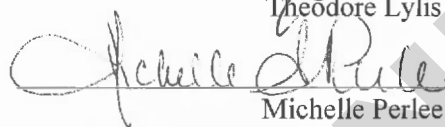
Joel Bouvier



John "Pecker" Heffernan



Theodore Lylis



Michelle Perlee

ATTEST:



Jen Myers, Town Clerk

ONLINE COPY

WARNING
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
TUESDAY, MARCH 5, 2019

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 5, 2019, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following article(s) of business:

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2019-2020 fiscal year budget in the amount of **\$468,769**, a portion thereof in the amount of **\$421,369** to be raised by a District special assessment property tax; the tax rate on the 2019 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?

Informational Meetings: *The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 18, 2019 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, March 4, 2019 during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 21, 2019. Received for record and recorded in the records of the Town of Bristol on January 22, 2019.

Bristol Selectboard:


Peter Coffey, Chair

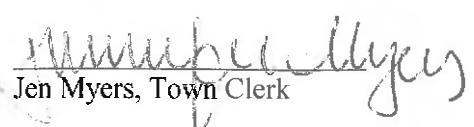

Joel Bouvier


Theodore Lylis


John "Pecker" Heffernan


Michelle Perlee

ATTEST:


Jen Myers, Town Clerk

Candidates for Elected Town and Town School Offices are as follow:

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Jen Stetson Myers
Town Treasurer	1 year	Jen Stetson Myers
First Constable	1 year	Bruce Nason
Second Constable	1 year	Brian K. Fox
Town Agent	1 year	Fred K. Baser
Grand Juror	1 year	Frank Buonincontro
Selectboard	3 years	Ted Lylis Ian Albinson
Selectboard	2 years	John “Peeker” Heffernan
Lister	3 years	Mark Bouvier
Library Trustee	3 years	Melanie Stultz-Backus
Library Trustee	1 year	Lynn Camara
Mt Abe Unified School District	3 years 2 years	Elizabeth Sayre Krista Siringo

APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name _____

Address _____

Phone # _____ Email Address _____

Why are you interested? _____

What skills do you bring to the volunteer position? _____

Interest in serving on:

Town Offices:

- ☐ Planning Commission
- ☐ Zoning Board of Adjustment
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Police Advisory Committee
- ☐ Hub Advisory Board
- ☐ Other: _____

Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ CORE
- ☐ Bristol Fire Department
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

ELECTED TOWN OFFICIALS

TOWN OFFICERS

Fred Baser, Moderator	Term Expires 2019
Jen Myers, Town Clerk	Term Expires 2019
Jen Myers, Town Treasurer	Term Expires 2019
Kevin Gibbs, 1 st Constable	Term Expires 2019
Brian Fox, 2 nd Constable	Term Expires 2019
Fred Baser, Town Agent	Term Expires 2019
Frank Buonincontro, Grand Juror	Term Expires 2019

SELECTBOARD

John "Pecker" Heffernan	Term Expires 2019
Ted Lylis	Term Expires 2019
Michelle Perlee	Term Expires 2020
Peter Coffey	Term Expires 2020
Joel Bouvier	Term Expires 2021

LISTERS

Lance Perlee	Term Expires 2019
Craig Scribner	Term Expires 2020
Theresa Gile	Term Expires 2021

MT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS

Erin Lathrop	Term Expires 2019
Liz Sayre	Term Expires 2019
Krista Siringo	Term Expires 2019
Allison Sturtevant	Term Expires 2020
Kevin Hanson	Term Expires 2021

LAWRENCE MEMORIAL LIBRARY TRUSTEES

Lynn Camara (appointed)	Term Expires 2019
Mary Yates	Term Expires 2019
Anne Wallace	Term Expires 2020
Jill Mackler	Term Expires 2021
Caroline Engvall (Chair)	Term Expires 2021

JUSTICE OF THE PEACE (Terms Expire February 2021)

Fred Baser	Sharon Compagna	Craig Scribner
Nathan Bouvier	Daniel Lyons	George Tighe
Martha Chesley	Paul Jackman	Anne Wallace
Peter Coffey	Peter Ryan	Kenneth Weston

APPOINTED TOWN OFFICIALS

PLANNING COMMISSION

Susan Kavanagh	Term Expires March 2019
Anna Daylor	Term Expires March 2019
Vacant	Term Expires March 2019
William Sayre	Term Expires March 2021
Katie Raycroft-Meyer (Chair)	Term Expires March 2021
Bill Brown	Term Expires March 2021
Robert Rooker	Term Expires March 2020
Gary Clark	Term Expires March 2020
Vacant	Term Expires March 2020

ZONING BOARD OF ADJUSTMENT

Kevin Brown (Chair)	Term Expires March 2019
Peter Grant	Term Expires March 2019
Ronald Kowalski (Alternate)	Term Expires March 2019
Carol Clauss	Term Expires March 2020
Ted Desmond	Term Expires March 2020
Paul Jackman	Term Expires March 2020
Brenda Tillberg	Term Expires March 2021
Vacant	Term Expires March 2021
Vacant	Term Expires March 2021

CONSERVATION COMMISSION

Randy Durand (Appointed)	Term Expires March 2019
David Henderson	Term Expires March 2020
Peter Diminico (resigned)	Term Expires March 2020
Kristen Underwood	Term Expires March 2020
Carolyn Dash	Term Expires March 2021
Katie Reilley	Term Expires March 2021
Jim Stapleton	Term Expires March 2021
Richard Butz	Term Expires March 2021
Ken Johnson (Chair)	Term Expires March 2022

DESIGN REVIEW COMMISSION

John McCormick	Term Expires March 2019
John "Slim" Pickens	Term Expires March 2019
Kenneth G. Weston	Term Expires March 2019
Liz Hermann	Term Expires March 2019
Jim Weening (Appointed)	Term Expires March 2020
Ian Albinson	Term Expires March 2020
Ron LaRose (Chair)	Term Expires March 2020
Carol Wells	Term Expires March 2021

ENERGY COMMITTEE

Ian Albinson (Chair)	Term Expires March 2020
David Cobb	Term Expires March 2021
Mike Corey	Term Expires March 2021
Liston Freeman	Term Expires March 2021
Sally Burrell	Term Expires March 2021
Richard Butz	Term Expires March 2021
John McCormick	Term Expires March 2021

REVOLVING LOAN FUND

William Sayre	Term Expires March 2019
Amy Piasecki (Appointed)	Term Expires March 2019
Peter Ryan	Term Expires March 2021
Dan Werme	Term Expires March 2021
Carol Wells	Term Expires March 2021
Theresa Gile	Term Expires March 2019
Ted Lylis (Ex-officio Selectboard)	Term Expires March 2020
Fred Baser (Chair)	Term Expires March 2020

EQUIPMENT COMMITTEE

Randy Sargent
John "Peeker" Heffernan (Ex-Officio Selectboard)
Peter Bouvier (Ex-Officio Road Foreman)
Alan Clark
Ken Johnson
Valerie Capels (Ex-Officio Town Administrator)

Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019

POLICE ADVISORY COMMITTEE

Joel Bouvier (Ex-Officio Selectboard)
Janet Crossman
George Smith
James Quaglin (Chair)
David Lawyer

Term Expires March 2020
Term Expires March 2020
Term Expires March 2020
Term Expires March 2020
Term Expires March 2020

All Terms Below Expire Annually

Addison County Solid Waste Management District

Joel Bouvier (Supervisor)
Alternate Vacant

Fence Viewers

Peter D Ryan
Joel Bouvier
David Sharpe

Addison County Regional Planning Commission

Peter Grant
William Sayre
Vacant

Poundkeepers

Kevin Gibbs
Cale Pelland

Zoning Administrator

Collector of Delinquent Taxes

Dog Officer

Tree Warden

Town Fire Warden (Reappointed to June 2020)

Inspector of Wood & Lumber

Inspector of Weights of Coal

Green Up Day Coordinator

Addison County Transit Resources

Energy Coordinator

Health Officer

Town Service Officer

Emergency Management Director

Emergency Management Deputy

Kris Perlee

Jen Myers

Cale Pelland

John Swepston

Edward Shepard

John Swepston

John Swepston

Conservation Commission

Naomi Drummond

Energy Committee

Diane Cushman

Town Administrator

Valerie Capels

Peter Coffey

TOWN EMPLOYEES

Town Administrator

Administrative Assistant

Town Clerk and Treasurer

Assistant Treasurer and Assistant Town Clerk:

Public Works Foreman

Public Works Crew

Recreation Department Director

Recreation Department Assistant

Youth Center Director

Youth Center Program Coordinator

Water and Sewer Department

Police Chief

Police Officers

Valerie Capels

Sharon Lucia and Gail James

Jen Myers

Peter Ryan, Val Hanson, & Wendy Truax

Eric Cota

Cale Pelland, Mike Menard, Jared

Hubbell and Josh Martell

Meridith McFarland

Alex Mihavics

Vacant

Brian LaClair

Vermont Utility Management Services, LLC

(Cyrus Marsano & Rick Chaput)

Bruce Nason

G. Randy Crowe & Josh Otey

TOWN BUDGET AND BUDGET COMPARISONS

TOWN OF BRISTOL GENERAL FUND BUDGET

GENERAL OPERATING FUND	2017-2018			2018-2019		
	2016-2017 BUDGET	2017-2018 BUDGET	ACTUAL (not audited)	2018-2019 BUDGET	ACTUAL as of 12/31/18	2019-2020 PROPOSED
REVENUES						
TAXES & PAYMENTS						
Delinquent Tax					9,589	
Delinquent Taxes - Interest	9,400	10,000	11,879	10,000	6,770	10,000
Delinquent Taxes - Penalty	13,550	16,000	12,935	16,000	5,441	16,000
Fish & Wildlife Pond Access PILOT	917	790	664	790	0	790
National Forest Payments	13,700	13,169	15,262	13,000	0	14,000
Current Use Program	71,661	77,850	91,073	80,000	90,887	90,000
TOTAL TAXES & PAYMENTS	109,228	117,809	131,813	119,790	112,687	130,790
% change from previous budget year	6.2%	7.9%		1.7%		9.2%
LICENSES, FINES & FEES						
Liquor Licenses	1,100	1,100	1,180	900	0	1,000
Dog Licenses	2,325	2,325	2,055	2,000	23	2,000
Dog Fines	350	400	333	350	65	350
Police Fines	9,200	9,500	7,797	3,500	2,777	3,500
Town Clerk Fees	33,000	34,000	34,378	33,000	20,437	33,000
Motor Vehicle Reg. Renewals	600	600	451	600	218	600
Zoning Fees	9,500	9,500	5,915	9,000	4,430	9,000
School Treasurer's Fee	1,500	2,000	2,000	0	0	0
Insurance Claim Revenue			7,764	0	0	0
TOTAL LICENSES, FINES & FEES	57,575	59,425	61,873	49,350	27,951	49,450
% change from previous budget year	13.0%	3.2%		-17.0%		0.2%
REIMBURSEMENTS TO TOWN						
Library Personnel Benefits Reimb	855	896	709	984	709	1,027
Act 60 Reimbursements	1,683	1,682	1,677	1,683	1,677	1,683
TOTAL REIMBURSEMENTS	2,538	2,578	2,386	2,667	2,386	2,710
% change from previous budget year	15.4%	1.6%		3.5%		1.6%
OTHER REVENUES						
Interest	600	500	779	500	442	500
Parking Permit Fees	150	315	380	300	225	300
Trans. From Fund Balance	10,000	0	0	0	0	0
Miscellaneous Revenues	250	250	20	250	0	250
TOTAL OTHER REVENUES	11,000	1,065	1,179	1,050	667	1,050
% change from previous budget year	-66.0%	-90.3%		-4.4%		0.0%
TOTAL REVENUES	180,341	180,877	197,251	172,857	143,691	184,000
% change from previous budget year	-9.8%	0.3%		-4.4%		6.4%

EXPENSES	2017-2018			2018-2019		
	2016-2017 BUDGET	2017-2018 BUDGET	ACTUAL (not audited)	2018-2019 BUDGET	ACTUAL as of 12/31/18	2019-2020 PROPOSED
GENERAL EXPENSES						
Supplies	3,000	3,000	3,418	2,750	601	3,000
Furnishings	300	300	372	300	0	300
Equipment	3,700	3,700	1,917	3,000	1,038	3,000
Computer			1,336	500	441	2,000
General Office Machine / Service			436	300	0	300
Advertising	1,000	1,220	9,843	2,000	124	2,000
Postage	4,000	4,700	3,716	4,000	1,927	4,000
Telephone	2,500	2,300	2,311	2,300	1,193	2,300
Pub. Official & Empl. Practices Ins.	10,840	12,771	12,126	11,358	13,021	11,359
Rubbish Removal	525	525	504	525	210	525
Miscellaneous	1,500	1,500	2,038	1,500	707	1,500
TOTAL GENERAL EXPENSES	27,365	30,016	38,017	28,533	19,262	30,284
% change from previous budget year	-0.9%	9.7%		-4.9%		6.1%
ADMINISTRATOR'S OFFICE						
Salaries	75,602	77,217	82,111	78,875	37,863	70,152
FICA/Medicare	5,784	5,907	6,606	7,424	2,906	5,437
Health Insurance	16,951	28,511	15,498	15,298	8,548	15,819
Retirement	5,528	5,904	6,760	5,817	4,053	5,261
Workers Compensation	330	245	345	395	406	219
Disability Insurance	960	960	688	814	391	642
Mileage	1,500	1,500	1,533	1,500	804	1,500
Computer & Equipment						950
Training	200	250	440	250	30	250
TOTAL ADMINISTRATOR'S OFFICE	106,855	120,494	113,980	110,373	55,002	100,230
% change from previous budget year	3.3%	12.8%		-8.4%		-9.2%
CLERK/TREASURER'S OFFICE						
Salaries	77,197	76,945	74,772	82,868	37,760	80,681
FICA/Medicare	5,906	5,886	5,698	6,422	2,738	6,253
Health Insurance	26,240	26,358	22,180	20,142	9,230	21,300
Retirement	5,645	5,771	3,947	3,949	1,982	4,084
Workers Compensation	350	245	312	395	406	438
Disability Insurance	630	656	770	501	352	620
Training	300	300	30	300	265	300
Supplies	3,800	3,800	3,413	3,800	1,580	3,800
Software & Programming	1,100	1,100	1,035	1,400	1,235	1,000
Equipment	500	750	931	750	190	750
Postage	1,300	1,300	1,140	1,300	276	1,300
Telephone	1,730	1,775	1,766	1,850	843	1,850
Microfilming	525	550	155	550	35	300
Miscellaneous	200	200	160	200	405	200
TOTAL CLERK/TREAS. OFFICE	125,423	125,636	116,308	124,427	57,297	122,874
% change from previous budget year	20.6%	0.2%		-1.0%		-1.2%

	2016-2017 BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
LISTING DEPARTMENT						
Salaries	16,310	16,715	9,220	17,047	5,757	17,185
FICA/Medicare	1,248	1,279	725	1,321	440	1,332
Workers Compensation	155	123	156	198	203	219
Mileage	250	250	0	250	0	250
Training	300	300	0	250	0	500
Supplies	400	400	106	350	160	350
Software	1,200	1,500	1,871	1,500	1,115	1,800
Equipment	200	200	120	200	0	200
Postage	300	250	559	400	128	400
Telephone	924	1,000	872	900	422	900
Legal Fees	300	250	462	300	0	300
Professional Fees	1,000	750	0	500	0	500
Map Maintenance	1,800	1,800	0	1,500	146	750
Miscellaneous	100	100	0	100	0	100
TOTAL LISTING DEPARTMENT	24,487	24,917	14,092	24,816	8,371	24,785
% change from previous budget year	12.3%	1.8%		-0.4%		-0.1%
PLANNING & ZONING						
Salaries	28,950	29,674	17,493	22,688	8,942	21,424
FICA/Medicare	2,215	2,270	1,360	1,758	672	1,715
Health Insurance	0	997	486	822	316	0
Retirement	244	263	265	0	0	0
Workers Compensation	125	123	156	198	203	219
Disability Insurance	34	36	29	34	17	0
Mileage	500	500	98	100	0	100
Training	300	300	0	300	60	300
Supplies	980	900	172	250	324	1,000
Computer & Equipment				1,780	0	1,250
Advertising	600	600	395	650	101	650
Postage	575	600	246	500	42	400
Attorney Fees	5,000	3,500	0	3,500	0	2,500
Planning Services	5,000	6,000	0	6,000	0	6,000
Printing	500	350	99	200	0	200
Meetings	700	700	0	700	0	700
TOTAL PLANNING & ZONING	45,723	46,813	20,799	39,480	10,677	36,457
% change from previous budget year	31.3%	2.4%		-15.7%		-7.7%
PROFESSIONAL FEES						
Attorney Fees	4,000	5,050	724	5,000	10,409	8,000
Audit Fees	22,000	22,000	17,305	22,000	1,556	22,000
TOTAL PROFESSIONAL FEES	26,000	27,050	18,029	27,000	11,965	30,000
% change from previous budget year	13.0%	4.0%		-0.2%		11.1%
TOWN REPORT						
Town Report/Printing	1,300	1,500	1,060	1,200	0	1,000
TOTAL TOWN REPORT	1,300	1,500	1,060	1,200	0	1,000
% change from previous budget year	-38.1%	15.4%		-20.0%		-16.7%
MEETINGS & ELECTIONS						
Election Workers	1,900	1,000	1,969	2,000	1,313	1,400
Election Supplies	4,600	1,700	1,433	2,900	2,096	1,600
TOTAL MEETINGS & ELECTIONS	6,500	2,700	3,403	4,900	3,409	3,000
% change from previous budget year	4.8%	-58.5%		81.5%		-38.8%

	2016-2017 BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
TOWN OFFICERS						
Selectboard Salaries	4,990	6,220	6,071	7,500	3,974	8,000
Collector of Delinquent Taxes	7,816	5,000	4,657	5,228	2,513	5,384
Health Officer	0	0	0	500	0	500
FICA/Medicare	958	858	765	975	471	1,000
Training	180	200	0	200	0	200
Conservation Commission	350	350	100	350	0	350
Energy Committee	0	200	0	100	0	100
TOTAL TOWN OFFICERS	14,294	12,828	11,593	14,853	6,958	15,534
% change from previous budget year	1.2%	-10.3%		15.8%		4.6%
TOWN PARKS						
Supplies	1,200	650	880	800	42	800
Electricity	1,300	1,500	1,350	1,500	726	1,500
Liability Insurance	1,800	2,098	1,834	2,009	1,787	1,998
Mowing	7,600	9,950	6,345	11,000	2,935	10,000
Sycamore Park Portolet	460	400	660	440	330	440
Maintenance	1,500	675	4,231	2,000	1,845	2,000
Rubbish Removal	1,500	1,450	1,434	1,450	585	1,450
TOTAL TOWN PARKS	15,360	16,723	16,733	19,199	8,250	18,188
% change from previous budget year	-20.8%	8.9%		14.8%		-5.3%
HOLLEY HALL						
Supplies	900	1,100	798	1,100	634	1,100
Equipment	600	250	456	250	0	250
Heating Fuel	7,000	4,250	4,999	4,250	1,810	4,250
Electricity	4,265	4,265	4,376	4,000	1,957	4,000
Custodial	7,140	4,840	4,943	4,840	3,260	4,840
Building Maintenance	3,000	6,000	8,481	6,250	5,935	6,250
Liability Insurance	4,800	4,448	5,286	4,290	5,149	4,260
Holley Hall Renovation Bond	56,242	55,492	55,886	53,690	42,311	52,988
Holley Hall Acoustics RLF Loan					5,250	5,200
Sewer Fees	550	650	664	550	347	600
Water Fees	300	350	250	300	63	300
TOTAL HOLLEY HALL	84,797	81,645	86,140	79,520	66,715	84,038
% change from previous budget year	1.2%	-3.7%		-2.6%		5.7%
HOWDEN HALL						
Supplies	200	200	18	200	6	200
Heating Fuels	2,600	1,695	1,694	1,695	542	1,695
Electricity	1,450	1,458	802	1,600	542	1,600
Telephone	560	576	93	560	0	560
Liability Insurance	3,600	4,545	3,668	4,017	3,573	3,997
Maintenance & Custodial	1,100	1,150	2,725	1,550	1,386	1,550
Coach House	0	0	1,363	0	0	0
Water Fees	295	295	334	225	128	225
Debt Service	7,634	7,430	7,427	7,207	7,202	0
TOTAL HOWDEN HALL	17,439	17,349	18,124	17,054	13,379	9,827
% change from previous budget year	0.2%	-0.5%		-1.7%		-42.4%

	2016-2017 BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
PUBLIC SAFETY						
Dog Officer	1,606	1,646	1,685	1,600	700	1,600
FICA/Medicare	123	126	83	124	54	124
Dog Pound	1,250	1,500	579	1,250	591	1,000
Street Lights	26,000	28,500	24,814	28,500	9,648	25,000
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,180	10,000	5,002	10,000
Police Responses (BPD to Town)	4,250	5,300	2,880	5,000	0	5,400
TOTAL PUBLIC SAFETY	43,229	47,072	40,222	46,474	15,995	43,124
% change from previous budget year	-0.3%	8.9%		-1.3%		-7.2%

ADMINISTRATIVE ASSISTANT (New Section)						
Salaries						26,287
FICA/Medicare						2,037
Health Insurance						2,680
Retirement						1,449
Workers Compensation						219
Disability Insurance						201
Training						200
Computer & Equipment						1,000
TOTAL ADMINISTRATIVE ASSISTANT	0	0	0	0	0	34,074

FIRE DEPARTMENT						
Labor	25,000	24,300	44,737	30,625	0	32,600
FICA/Medicare	1,913	1,859	3,371	2,373	44	2,527
Dues	1,118	1,040	858	910	0	760
Training	2,000	2,700	833	2,700	200	2,500
OSHA Requirements	5,600	5,600	2,796	5,600	199	5,600
Supplies	8,860	8,860	6,227	8,860	2,365	9,000
Electricity	13,200	13,200	7,394	8,000	2,662	8,000
Propane	8,800	8,800	2,805	6,000	3,330	6,000
Apparatus fuel & oil	3,500	2,500	1,903	2,500	1,296	2,500
Telephone	3,300	3,600	3,694	3,600	1,728	3,600
Dispatching	3,650	3,850	4,186	3,850	1,761	4,326
Active-911						430
Building Maintenance	8,200	8,200	11,062	12,500	10,236	1,500
Mowing						900
Custodial						3,060
Annual Services						9,180
Workers Compensation	4,642	5,427	6,263	4,790	4,786	5,021
Accident & Disability Insurance	2,400	2,600	2,133	2,400	0	2,400
Property Insurance	8,400	17,371	14,669	16,313	13,332	13,582
Water Fees	500	500	250	500	64	400
Hose Service Testing and Replacement	2,000	2,982	0	2,982	883	2,982
Rubbish Removal	504	0	0	0	0	0
Communication Tower Lease	3,278	3,376	3,095	3,477	1,739	3,581
Radios and Pagers (replace)	6,500	6,500	869	6,500	760	6,500
Radios and Pagers (repair)			95			0
Equipment Service Testing & Maintenance	4,100	4,500	3,263	4,500	2,035	4,500
Bond Payment - 2007 Pumper Tanker	32,841	31,722	31,722	31,722	30,565	0
Fire/bond payment on station	177,812	143,450	142,024	143,450	119,079	140,359
Fire Prevention and Education	400	400	572	400	335	400
Miscellaneous	200	200	840	200	0	200
Fire/Uniforms & Apparel	2,000	4,000	5,367	4,000	2,907	4,000
PS Trax Inventory Management System						918
Fire Equipment/PPE	13,000	13,000	6,250	13,000	5,579	13,000
Apparatus / Vehicle Maintenance	9,505	10,555	45,898	25,000	16,934	25,000
TOTAL FIRE DEPARTMENT	353,223	331,092	353,179	346,752	222,797	315,326
% change from previous budget year	177.8%	-6.3%		4.7%		-9.1%

2017-2018

2018-2019

	2016-2017 BUDGET	2017-2018 BUDGET	ACTUAL (not audited)	2018-2019 BUDGET	ACTUAL as of 12/31/18	2019-2020 PROPOSED
LAWRENCE MEMORIAL LIBRARY						
Workers Compensation	250	246	313	395	407	438
Disability Insurance	650	650	587	589	295	589
Maintenance	250	250	250	250	150	250
Liability Insurance	2,420	2,491	2,073	2,151	2,018	2,375
TOTAL LAWRENCE MEM. LIBRARY	3,570	3,637	3,222	3,385	2,869	3,652
% change from previous budget year	23.1%	1.9%		-6.9%		7.9%
CEMETERY CARE						
Cemetery Care	2,600	3,470	3,527	3,500	3,407	3,500
TOTAL CEMETERY CARE	2,600	3,470	3,527	3,500	3,407	3,500
% change from previous budget year	-21.2%	33.5%		0.9%		0.0%
TAX ANTICIPATION INTEREST						
	1,100	1,100	989	1,100	0	1,100
% change from previous budget year	10.0%	0.0%		0.0%		0.0%
MUNICIPAL SOLID WASTE PROGRAM						
Post Closure Monitoring	9,950	9,950	7,027	4,000	2,278	4,000
Landfill Closure			750	0		1,000
TOTAL MUNI. SOLID WASTE PROGRAM	9,950	9,950	7,027	4,000	2,278	5,000
% change from previous budget year		0.0%		-59.8%		25.0%
DUES, TAXES, CONTRIBUTIONS						
Addison County Regional Planning	4,743	4,830	4,819	4,971	4,971	5,039
Vermont League of Cities & Towns	5,234	5,419	5,419	5,537	5,537	5,693
Fourth of July Bristol PD exp.	1,500	805	1,362	1,500	0	1,500
Addison County Economic Dev. Corp.	3,500	3,500	3,500	3,500	0	3,500
Holiday Committee	400	400	340	400	0	0
Addison County Tax	14,016	14,300	12,241	14,000	13,427	13,524
Chamber of Commerce			175			175
Tax Sale/Abatement Expense	0	0	1,932		3,398	
Miscellaneous					35	
TOTAL DUES, TAXES, CONTRIBUTIONS	29,393	29,254	29,788	29,907	27,368	29,431
	6.5%	-0.5%		2.2%		-1.6%
TOTAL EXPENSES	938,607	933,246	896,231	926,474	535,998	911,426
% change from previous budget year	41.6%	-0.6%		-0.7%		-1.6%
GENERAL OPERATING FUND						
NET SUPPORTED BY TAXES	758,266	752,369	698,980	753,617	392,307	727,426
% change from previous budget year	13.8%	-0.8%		0.2%		-3.5%

HIGHWAY DEPARTMENT	2017-2018			2018-2019		
	2016-2017	2017-2018	ACTUAL	2018-2019	ACTUAL	2019-2020
	BUDGET	BUDGET	(not audited)	BUDGET	as of 12/31/18	PROPOSED

REVENUES

HIGHWAY REVENUES

State Aid for Highways	95,975	96,935	95,871	95,850	47,935	95,850
Equipment Use - Water Dept	5,000	5,000	1,250	1,000	0	1,000
Garage/sign Rent from Water Dept.	500	500	0	500	0	0
Miscellaneous	500	500	3,830	500	1,873	2,000
TOTAL REVENUES	101,975	102,935	100,951	97,850	49,808	98,850
% change from previous budget year	-2.6%	0.9%		-4.9%		1.0%

EXPENSES

PERSONNEL & INSURANCE

Salaries	247,340	254,383	249,463	259,536	108,304	235,034
Overtime	22,000	23,500	27,606	23,500	6,941	25,297
FICA/Medicare	20,605	21,258	21,219	21,531	8,356	20,176
Health Insurance	53,895	60,641	61,313	67,014	35,048	79,998
Retirement	19,834	21,291	20,880	20,992	8,423	19,645
Workers Compensation	17,900	21,218	22,814	24,218	24,762	26,545
Disability Insurance	3,000	3,000	2,402	2,460	915	2,179
Uniforms	1,500	2,000	1,761	2,500	1,211	2,500
Mileage	400	400	979	400	0	400
Training	600	600	158	600	184	400
Liability Insurance	14,000	14,362	12,237	12,697	11,827	13,835
TOTAL PERSONNEL	401,074	422,653	420,831	435,448	205,971	426,009
% change from previous budget year	1.2%	5.4%		3.0%		-2.2%

EQUIPMENT

Supplies	15,000	16,000	17,442	16,000	2,824	16,000
Parts	12,000	13,000	14,604	13,000	3,723	13,000
Tires	6,000	6,000	6,590	6,000	1,952	6,000
Fuels	52,000	45,000	36,679	45,000	14,261	45,000
Oil, Anti-freeze	2,500	2,500	2,591	2,500	1,272	2,500
Purchases/tools	2,600	2,600	2,374	2,600	710	2,600
Contracted Repairs	12,000	13,000	10,665	15,000	548	13,000
Equipment Rentals	500	500	0	500	0	500
TOTAL EQUIPMENT	102,600	98,600	90,944	100,600	25,289	98,600
% change from previous budget year	9.7%	-3.9%		2.0%		-2.0%

GARAGE

Supplies	5,500	5,500	5,605	5,500	2,151	5,500
Heating Fuel (East garage)	5,000	4,500	1,601	4,000	877	4,000
Propane (West garage)	3,000	3,000	2,261	3,000	2,425	4,000
Electricity	3,500	3,600	3,405	3,600	1,147	3,600
Telephone	1,896	2,100	2,318	2,100	1,270	2,100
Pagers	765	1,000	440	1,000	270	750
Maintenance	2,500	2,500	2,885	2,500	977	2,500
Water Fees	280	300	254	300	56	300
Rubbish Removal	504	600	587	600	210	600
TOTAL GARAGE	22,945	23,100	19,356	22,600	9,382	23,350
% change from previous budget year	29.8%	0.7%		-2.2%		3.3%

	2016-2017 BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
MATERIALS & SERVICES						
Road Gravel	22,000	22,000	14,370	22,000	2,667	22,000
Stone for Ditching						4,000
Winter Sand	32,000	32,000	27,898	32,000	23,408	32,000
Salt	52,000	50,000	58,766	50,000	46,692	55,000
Chloride	22,000	22,000	22,000	22,000	0	22,000
Re-paving			0	0	0	0
Cold Patch	1,000	1,000	2,055	1,000	0	1,000
Culverts	4,000	4,500	4,976	4,500	1,124	4,500
Signs	3,000	4,000	2,936	4,000	921	4,000
Tree Work	5,000	6,000	6,080	6,000	4,600	6,000
Pavement Markings	1,000	1,000	0	1,000	0	1,000
Sidewalks	15,000	17,000	473	0	0	0
Guard Rail	2,000	2,500	3,570	2,500	0	3,000
Storm Drainage	1,000	1,000	951	1,000	240	1,000
Contracted Services	14,000	15,000	13,340	15,000	6,155	15,000
Permits				3,000		3,000
Miscellaneous	1,000	1,000	742	1,000	358	1,000
TOTAL MATERIALS & SERVICES	175,000	179,000	158,155	165,000	86,164	174,500
% change from previous budget year	-13.4%	2.3%		-7.8%		5.8%
TOTAL HIGHWAY OPERATING EXPENSES	701,619	723,353	689,286	723,648	326,806	722,459
% change from previous budget year	-1.1%	3.1%		0.0%		-0.2%
INDEBTEDNESS						
Stormwater Bond (2010, refi 2012)	34,920	34,920	34,920	34,920	34,920	34,920
South Street Bridge Replacement	18,250	17,250	17,250	16,974	32,643	16,723
TOTAL INDEBTEDNESS	53,170	52,170	52,170	51,894	67,563	51,643
% change from previous budget year	44.0%	-1.9%		-0.5%		-0.5%
TOTAL EXPENSES INCLUDING BOND	754,789	775,523	741,456	775,542	394,369	774,101
HIGHWAY DEPARTMENT						
NET SUPPORTED BY TAXES	652,814	672,589	640,504	677,692	344,561	675,251
% change from previous budget year	1.7%	3.0%		0.8%		-0.4%

**ARTS, PARKS, AND
RECREATION DEPARTMENT**

			2017-2018		2018-2019	
	2016-2017	2017-2018	ACTUAL	2018-2019	ACTUAL	2019-2020
	BUDGET	BUDGET	(not audited)	BUDGET	as of 12/31/18	PROPOSED

REVENUES

REVENUES						
Program Registration Fees	55,000	55,000	56,282	48,000	33,176	55,000
Town Appropriations - 4 towns	9,000	9,000	9,500	9,500	2,500	9,500
Youth Center Events Income	1,000	1,200	1,006	2,000	718	5,000
Pottery Studio Revenues	13,000	13,050	11,175	13,050	5,280	13,050
Holley Hall Events		2,000	2,574	3,000	480	3,500
Hall Rentals (Howden and Holley)	3,000	3,000	3,830	3,000	2,230	4,000
Sponsorships/Donations						200
TOTAL REVENUES	81,000	83,250	84,366	78,550	44,384	90,250
% change from previous budget year	-1.5%	2.8%		-5.6%		14.9%

EXPENSES

GENERAL RECREATION DEPARTMENT						
Labor	63,408	64,993	61,664	69,199	29,102	61,470
Contracted Labor	500	500	0	500	0	0
FICA/Medicare	4,889	5,010	4,428	4,363	2,082	4,764
Health Insurance	21,275	17,183	12,883	9,350	14,806	25,243
Retirement	4,640	4,874	4,639	3,422	2,556	4,610
Workers Compensation	1,750	1,532	1,850	2,260	2,789	3,457
Disability Insurance	750	750	510	474	427	670
Liability Insurance	1,600	1,500	0	1,500	0	1,500
Mileage	350	350	0	350	0	350
Training	500	500	416	500	1,098	600
Supplies	1,000	1,000	933	1,000	690	900
Equipment	2,100	2,100	1,144	6,000	3,505	2,000
Technology/Computers						4,750
Advertising	1,600	3,000	1,872	2,500	470	500
Facilities Rent	1,000	1,000	2,025	1,100	605	1,100
Postage	150	350	55	200	26	100
Telephone	1,200	1,700	1,376	1,700	811	1,500
Holley Hall Custodial	3,800	2,800	2,172	2,800	200	600
Printing	1,500	2,000	1,635	2,000	1,060	2,000
Programs	30,000	30,000	39,121	30,300	21,557	35,000
Events	2,500	4,500	4,226	4,500	995	4,400
Annual Fees	300	300	410	350	28	350
Miscellaneous	225	300	208	300	0	0
TOTAL GENERAL RECREATION	145,037	146,243	141,565	144,668	82,809	155,864
% change from previous budget year	-6.6%	0.8%		-1.1%		7.7%

	2016-2017 BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
YOUTH CENTER/SKATE PARK						
Full Time Labor	31,992	21,312	18,574	34,639	17,641	56,774
Part Time Labor	16,218	16,697	23,712	11,962	5,885	0
FICA/Medicare	3,688	2,908	2,704	2,224	1,801	4,400
Health Insurance	6,785	14,869	2,659	9,350	25	17,928
Retirement	3,526	2,851	1,152	1,234	1,406	4,258
Workers Compensation	2,608	1,532	1,915	2,260	2,789	3,457
Disability Insurance	370	370	204	352	176	623
Travel	300	300	63	400	0	200
Hub rent to Recreation Club	7,200	7,200	7,200	7,200	4,200	7,200
Supplies	1,000	1,000	959	1,000	456	1,000
Food	2,500	2,500	3,032	2,500	1,403	200
Equipment			171			0
Heat	2,800	2,500	1,573	2,000	1,771	2,000
Electricity	1,800	1,600	1,372	1,600	566	1,500
Telephone	1,100	1,310	1,295	1,300	653	1,300
Programs/Workshops	2,000	1,800	644	1,800	550	1,800
Water Fees	250	275	250	275	78	275
Trash Disposal	504	504	29	250	210	504
Maintenance	1,000	1,000	1,314	1,000	428	800
TOTAL YOUTH CENTER/SKATE PK.	85,641	80,527	68,822	81,346	40,037	104,219
% change from previous budget year	0.8%	-6.0%		1.0%		28.1%
POTTERY STUDIO						
Labor	12,560	12,795	12,795	12,800	7,464	12,800
Supplies	1,000	1,000	796	850	34	850
Kiln	820	820	668	820	419	820
Heat	1,000	100	495	1,000	458	600
Electricity	400	400	366	400	150	400
Rent	7,800	7,800	7,800	7,800	4,550	7,800
Telephone	500	510	512	510	264	510
TOTAL POTTERY STUDIO	24,080	23,425	23,432	24,180	13,339	23,780
% change from previous budget year	9.70%	-2.72%				
TOTAL EXPENSES	254,758	250,195	233,819	250,195	136,185	283,863
	-2.82%	-1.79%				
RECREATION DEPARTMENT						
NET SUPPORTED BY TAXES	173,758	166,945	149,453	171,645	91,801	193,613
% change from previous budget year	-3.4%	-3.9%		2.8%		12.8%

VOTED APPROPRIATIONS	2017-2018			2018-2019		
	2016-2017 BUDGET	2017-2018 BUDGET	ACTUAL (not audited)	2018-2019 BUDGET	ACTUAL as of 12/31/18	2019-2020 PROPOSED
VOTED APPROPRIATIONS						
Capital Equipment Fund	90,000	95,000	95,000	100,000	0	110,000
Capital Sidewalks Fund				35,000		35,000
Capital Fire Equipment Fund	25,000	25,000	25,000	25,000	0	25,000
Capital Fire Vehicle Fund	[\$58,003]*	[\$58,303]*	[\$58,303]*	70,000	0	100,000
Capital Technology Fund	0	5,000	5,000	5,000	0	10,000
Capital Building Fund	25,000	30,000	30,000	30,000	0	30,000
Capital Bldg.Fund-Howden Hall	0	0	0	0	0	0
Capital Road Fund - Construction	35,000	40,000	40,000	40,000	0	40,000
Reappraisal Fund	5,000	0	0	0	0	5,000
Capital Road Fund - Paving	100,000	100,000	100,000	100,000	0	125,000
Lawrence Memorial Library	131,721	135,073	135,073	137,872	80,425	140,340
Conservation Reserve Fund	10,000	10,000	10,000	10,000	0	10,000
Bristol Recreation Club	15,000	15,000	15,000	15,000	15,000	15,000
Bristol Town Band	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	7,000	7,000	7,000	22,000	22,000	29,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Rescue Squad	12,000	13,500	13,500	13,500	13,500	13,500
Charter House				2,100	2,100	
Elderly Services	2,200	2,200	2,200	2,200	2,200	2,200
Age Well (formerly CVAA)	2,700	2,700	2,700	2,700	2,700	2,700
Helping Overcome Poverty's Effects (HOPE)	3,250	3,250	3,250	3,250	3,250	3,250
John Graham Shelter	1,400	1,400	1,400	1,400	1,400	1,400
Counseling Service Addison County	3,875	3,875	3,875	3,875	3,875	3,875
Addison County Home Health & Hospice	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
Hospice Volunteer Services	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
New Haven River Watch	300	300	300	300	300	300
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
Retired Senior Volunteer Prog.	750	750	750	750	750	750
Bristol After School Kid's Program	1,275	1,275	1,275	1,275	1,275	1,275
Addison County Transit Resources	10,706	11,306	11,306	11,306	11,306	11,306
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Bristol CORE	10,000	10,000	10,000	10,000	10,000	10,000
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Addison County Humane Society / Homeward Bo	1,000	1,000	1,000	1,000	1,000	1,000
Addison County Restorative Justice	1,150	1,150	1,150	1,150	1,500	1,150
Turning Point Center of Addison County						1,500
Habitat for Humanity of Addison County						1,500
TOTAL VOTED APPROPRIATIONS	532,377	552,829	552,829	682,728	210,631	768,096
% change from previous budget year	-1.7%	3.8%		23.5%		12.5%

SUMMARY OF NON-TAX REVENUES

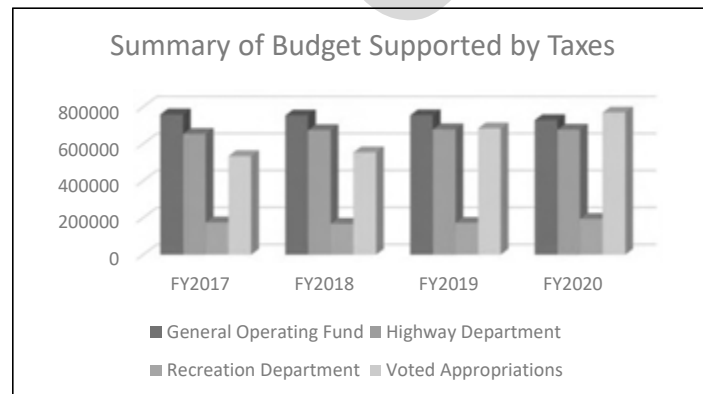
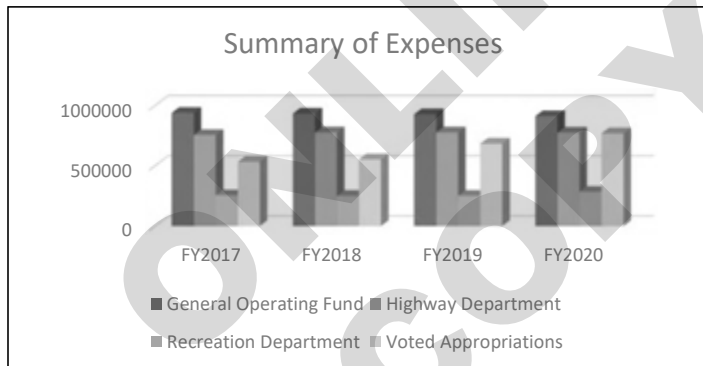
General Operating Fund	180,341	180,877	197,251	172,857	143,691	184,000
Highway Department	101,975	102,935	100,951	97,850	49,808	98,850
Recreation Department	81,000	83,250	84,366	78,550	44,384	90,250
GRAND TOTAL NON-TAX REV.	363,316	367,062	382,568	349,257	237,883	373,100
% change from previous budget year	-0.4%	1.0%		-4.9%		6.8%

SUMMARY OF EXPENSES

General Operating Fund	938,607	933,246	896,231	926,474	535,998	911,426
Highway Department	754,789	775,523	741,456	775,542	394,369	774,101
Recreation Department	254,758	250,195	233,819	250,195	136,185	283,863
Voted Appropriations	532,377	552,829	552,829	682,728	210,631	768,096
Fire Capital Vehicle Fund Appropriation	58,003	58,303	58,303	[\$70,000]		[\$100,000]
GRAND TOTAL EXPENSES	2,538,534	2,570,097	2,482,638	2,634,939	1,277,183	2,737,486
% change from previous budget year	14.7%	1.2%		2.5%		3.9%

SUMMARY OF AMOUNT SUPPORTED BY TAXES

General Operating Fund	758,266	752,369	698,980	753,617	392,307	727,426
Highway Department	652,814	672,589	640,504	677,692	344,561	675,251
Recreation Department	173,758	166,945	149,453	171,645	91,801	193,613
Voted Appropriations	532,377	552,829	552,829	682,728	210,631	768,096
Fire Capital Vehicle Fund Appropriation	58,003	58,303	58,303	[\$70,000]		[\$100,000]
TOTAL SUPPORTED BY TAXES	2,175,218	2,203,035	2,100,070	2,285,682	1,039,300	2,364,386
% change from previous budget year	2.9%	1.3%		3.8%		3.4%



FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<i>Proposed</i> <u>2019-2020</u>
General	\$571,402 8.63%	\$758,266 32.70%	\$752,524 -0.76%	\$753,882 0.18%	\$726,426 -3.64%
Highway	\$607,735 -0.31%	\$652,814 7.42%	\$672,289 2.98%	\$677,691 0.80%	\$675,251 -0.36%
Recreation	\$173,239 -2.34%	\$173,758 0.30%	\$166,945 -3.92%	\$171,645 2.81%	\$193,613 12.80%
Appropriations	\$520,199 6.12%	\$532,377 2.34%	\$547,829 2.90%	\$682,728 24.62%	\$768,096 12.50%
Local Agreement	\$16,022 -0.37%	\$16,290 1.67%	\$17,185 5.49%	\$12,455 -27.53%	\$12,455 0.00%
Fire Vehicle Capital Fund	\$57,580 1.45%	\$58,003 0.73%	\$58,003 0.00%	\$0 -100.00%	\$0
Total General Fund	\$1,946,177 6.97%	\$2,191,508 12.61%	\$2,214,775 1.06%	\$2,298,401 3.73%	\$2,375,841 1.93%
Police District	\$345,695 3.83%	\$363,049 5.02%	\$425,862 17.30%	\$422,974 -0.68%	\$421,369 -0.38%

Note: Percentage figures beneath each item represent the change from the previous year.

THREE YEAR TAX RATE COMPARISON

<u>Grand List:</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>%Change</u> <u>Previous Year</u>
Municipal Grand List	\$2,900,170	\$2,915,930	\$3,288,720	12.78%
Police District Grand List	\$1,145,354	\$1,160,444	\$1,329,292	14.55%
State Education Grant List				
Homestead Grand List	\$1,809,936	\$1,860,975	\$2,038,669	9.55%
Non-Residential Grand List	<u>\$1,101,635</u>	<u>\$1,053,795</u>	<u>\$1,259,995</u>	19.57%
Total Education Grant List	\$2,911,571	\$2,914,770	\$3,298,664	13.17%
Common Level of Appraisal	91.85%	89.62%	100.73%	
<u>Municipal Tax Rates</u>				
General	\$0.2615	\$0.2581	\$0.2292	-11.20%
Highway	\$0.2251	\$0.2307	\$0.2061	-10.67%
Recreation	\$0.0599	\$0.0573	\$0.0522	-8.90%
Appropriations	\$0.1836	\$0.1896	\$0.2076	9.49%
Local Agreements (voted exempt)	\$0.0056	\$0.0059	\$0.0038	-35.59%
Fire Vehicle Capital Fund	<u>\$0.0200</u>	<u>\$0.0200</u>	<u>\$0.0000</u>	
Total Municipal Tax Rate	\$0.7557	\$0.7616	\$0.6989	-8.23%
<u>Police District Tax Rates</u>	\$0.3129	\$0.3635	\$0.3182	-12.46%
<u>Education Tax Rates</u>				
Homestead Rate	\$1.7042	\$1.7566	\$1.5270	-13.07%
Non-Residential Rate	\$1.6712	\$1.6804	\$1.5650	-6.87%
<u>Total Tax Rates</u>				
Homestead outside Police District	\$2.4599	\$2.5182	\$2.2259	-11.61%
Homestead within Police District	\$2.7728	\$2.8817	\$2.5441	-11.72%
Non-Residential outside Police District	\$2.4269	\$2.4420	\$2.2639	-7.29%
Non-Residential within Police District	\$2.7398	\$2.8055	\$2.5821	-7.96%

Delinquent Tax Report

As of January 31, 2019

<u>Location</u>	<u>Amount</u>	
61 Estey Road	\$ 2,064.70	*
1381 Meehan Road	\$ 890.21	*
170 Haseltine Road	\$ 23.33	
367 Briggs Hill Road	\$ 19.85	
215 North 116 Road	\$ 1,556.85	*
446 Carlstrom Road	\$ 952.32	*
91 Vincent Drive	\$ 990.50	*
3284 South 116 Road	\$ 672.37	*
33 Carterville Road	\$ 787.04	
2883 Lower Notch Road	\$ 5,838.38	
1 Maple Ridge Trailer Park	\$ 428.40	*
8 Maple Ridge Trailer Park	\$ 248.93	
8 Meadow Lane	\$ 8,894.98	*
25 Lower Meadow Lane	\$ 5,675.40	*
8 Kountry Trailer Park	\$ 419.71	*
15 Kountry Trailer Park	\$ 329.57	
22 Kountry Trailer Park	\$ 2,106.31	*
25 Kountry Trailer Park	\$ 4.26	
45 Kountry Trailer Park	\$ 86.95	
12A Kountry Trailer Park	\$ 464.55	
36A Kountry Trailer Park	\$ 924.57	
Total Delinquent Taxes	\$ 33,379.18	
2015/2016 Delinquent Taxes	\$ 669.00	
2016/2017 Delinquent Taxes	\$ 8,410.69	
2017/2018 Delinquent Taxes	\$ 24,299.49	

*All of these locations have a current payment arrangements in place



FINANCIAL AUDIT

An audit for fiscal year end June 30, 2018 was completed by Sullivan, Powers & Co. CPA, and will be posted on the Town's website (www.bristolvt.org) as soon as it becomes available. Copies are available upon request.

BONDS AND NOTES PAYABLE

Principal Balances 6/30/18

Governmental Activities:

2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$30,000	
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$430,000	\$440,000 H.H \$ 20,000 Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24.	\$422,743	
2011 Holley Hall People's United Bank Principle payments of \$10,000, interest rate of 1.7%	\$30,000	
2012 Howden Hall Lift National Bank of Middlebury Principle payments of \$7,000, interest rate of 2.95%	\$7,000	
South Street Bridge Line of Credit People's United Bank	\$109,193	
2017 Fire Facility Bond National Bank of Middlebury Annual principle payments of \$98,200, interest of 1.54%	\$2,696,579	
<u>Subtotal Governmental Activities:</u>	\$3,725,515	

Business-Type Activities:

2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%, annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$790,715.59	\$725,056.67 water \$65,658.92 sewer
West Street Waterline Project Line of Credit People's United Bank, to be financed through the USDA with Payments split between the general fund and the water fund	\$800,000	
<u>Subtotal Business-Type Activities:</u>	\$1,590,715.59	

TOTAL SHORT AND LONG TERM OBLIGATIONS: \$5,316,230.59

CHANGES IN FUND BALANCES REPORT

	<u>June 30, 2017</u>	<u>June 30, 2018</u>
<u>TOWN GENERAL FUND:</u>	\$212,152	\$340,980
<u>REVOLVING LOAN FUND</u>		
Cash Available for Lending	\$127,021	\$159,271
Loans Receivable	\$500,684	\$482,822
Revolving Loan Fund Balance	\$627,705	\$642,093
<u>WATER DISTRICT FUNDS:</u>		
Water District Equipment Reserve Fund	\$41,076	\$3,994
Water District Building Reserve Fund	-\$30,527	-\$750
Water District Fund Balance	\$752,397	\$812,082
<u>SEWER DISTRICT FUNDS:</u>		
Sewer Department Equipment Reserve Fund	\$21,123	\$21,324
Sewer District Fund Balance	\$219,403	\$227,586
<u>POLICE DISTRICT FUNDS:</u>		
Police District Vehicle Replacement Reserve Fund	\$37,573	\$18,649
Police District Capital Equipment Reserve Fund	\$7,746	\$10,759
Police District Fund	\$21,789	\$61,699
<u>MISCELLANEOUS DEDICATED FUNDS:</u>		
Flood Relief Fund	\$2,339	\$2,319
Lister Education Grant Fund	\$3,197	\$2,913
Martha Parker Fund (cannot use \$17,700 principal)	\$17,920	\$17,994
Records Restoration Fund	\$26,118	\$30,806
Recreation Department Scholarship Fund	\$4,110	\$4,375
Holley Hall Accoustics Fund	\$26,221	\$924

Note: These numbers reflect accumulated depreciation, fixed assets and long-term debt liabilities.

CAPITAL RESERVE FUNDS REPORT

CAPITAL BUILDING RESERVE FUND:

June 30, 2017 Balance	\$ 104,028
FY18 Voted Appropriation	\$ 30,000
Interfund Transfer	\$ (27,220)
Interest Income	\$ 184
Expenditures	\$ (1,881)
June 30, 2018 Balance	\$ 105,111

FY2018 expenses consisted of painting the bandstand. The inter fund transfer was moving money to the capital paving line from the sale of the old fire station per expenses paid.

HOWDEN HALL CAPITAL BUILDING RESERVE FUND:

June 30, 2017 Balance	\$ 1,218
Interest Income	\$ 2
Expenditures	\$ (0)
June 30, 2018 Balance	\$ 1,220

PEVERILL PEAKE FUND:

June 30, 2017 Balance	\$ 4,514
Interest Income	\$ 7
Expenditures	\$ (0)
June 30, 2018 Balance	\$ 4,521

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall. The balance of this fund will be used to complete the acoustics project.

CONSERVATION RESERVE FUND:

June 30, 2017 Balance	\$ 38,741
FY18 Voted Appropriation	\$ 10,000
Interest Income	\$ 62
Expenditures	\$ (0)
June 30, 2018 Balance	\$ 48,803

FIRE CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2017 Balance	\$ 53,488
FY18 Voted Appropriation	\$ 25,000
Interest Income	\$ 75
Donations	\$ 2015
Expenditures	\$ (4,392)
June 30, 2018 Balance	\$

FY2018 expenses included repairing communication equipment and purchasing work stations. Donated money was used to purchase needed items for new fire facility.

FIRE CAPITAL VEHICLE RESERVE FUND:

June 30, 2017 Balance	\$ 115,881
FY18 Voted Appropriation on tax rate	\$ 58,303
Sale of Equipment	\$ 0
Interest and Miscellaneous Income	\$ 273
Expenditures	\$ (0)
June 30, 2018 Balance	\$ 174,257

CAPITAL ROAD FUND:

June 30, 2017 Balance	\$ 169,726
FY18 Voted Appropriation	\$ 40,000
Miscellaneous Income	\$ 151
Interest Income	\$ 220
Expenditures	\$ (5054)
June 30, 2018 Balance	\$ 205,043

FY 2018 expenses went toward the completing of the Upper Notch Road project.

CAPITAL PAVING FUND:

June 30, 2017 Balance	\$ 82,555
FY18 Voted Appropriation (including Water contribution)	\$102,500
Interfund Transfer	\$ 27,220
Interest Income	\$ 56
Expenditures	\$(266,288)
June 30, 2018 Balance	\$ (53,957)

FY 2018 expenses went toward completing the Monkton Road paving project. We did receive a grant which reimbursed this account \$114,713 in FY 2019.

HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2017 Balance	\$ 63,603
FY18 Voted Appropriation	\$ 95,000
Sale of Equipment	\$ 26,105
Interest and Miscellaneous Income	\$ 357
Expenditures	\$(164,927)
June 30, 2018 Balance	\$ 20,138

FY 2018 expenses went toward a new truck with plow equipment.

REAPPRAISAL RESERVE FUND:

June 30, 2017 Balance	\$ 154,010
FY18 Voted Appropriation	\$ 0
Act 60 Annual Support	\$ 14,255
Interest Income	\$ 510
Expenditures	\$ (75,615)
June 30, 2018 Balance	\$ 93,160

In FY 2018 NEMRC completed the reappraisal. Our current Common Level of Appraisal is 100.73%.

BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

As we each began to write our annual reports reflecting on 2018, we discovered we were, more or less, covering the same topics. So, rather than two reports covering the same ground, this annual report brings them together into one.

Transitions

This past year was marked by many transitions as we wished several long-time colleagues and staff well and welcomed new ones.

Ryan Krushenick resigned as the Hub Youth Center Director in January 2018 and long-time Recreation Director Darla Senecal resigned in February 2018, both for other opportunities. Around that same time, Recreation Department Assistant Val Hanson announced her plan to retire at the end of June 2018. Meridith McFarland joined us as Recreation Director in May 2018 and part-time Program Director Brian LaClair was promoted to the full-time Youth Center Director position in June 2018. Val's retirement and Brian's promotion left two part-time positions vacant, which were combined into one full-time Recreation Department Assistant position. Alex Mihavics joined the team in August and divides his time 50/50 between Department and Youth Center activities.

Highway Foreman Peter Bouvier gave several weeks' notice of his plan to retire in April 2018. Following a recruitment process, Assistant Foreman Eric Cota was promoted to Foreman in April 2018. Eric's promotion left his former position vacant and Joshua Martell joined the crew in July 2018. Cale Pelland was promoted to Assistant Foreman in June 2018. In the course of those transitions and updating of job descriptions, the Highway Department was renamed the Public Works Department to recognize that their activities extend well beyond maintaining streets and sidewalks.

We also welcomed John Swepston as Bristol's new Tree Warden in July 2018 and thank David Brynn for his past service.

Long-time Police Chief Kevin Gibbs had retired in September 2017 and Lieutenant Bruce Nason was tapped as Officer-In-Charge. Following a lengthy and bumpy recruitment and review process, Lt. Nason was sworn in as Police Chief on October 1, 2018.

Long-time part-time Assistant Clerk Wendy Truax retired in November 2018 and Administrative Assistant Sharon Lucia was appointed by the Clerk to assume her duties, which for the foreseeable future, will be focused on entering land records from the vault into Bristol's new electronic land records system (more on that below). We welcomed Gail James to fill in for Sharon as a part-time Administrative Assistant in December.

Dog Complaints

The year got off the ground with a steady stream of dog issues and several hearings were held to address complaints of dogs running at large, incessant barking, or otherwise being a menace.

The Bristol Dog Ordinance was updated and adopted in 2017. Residents are reminded that all dogs six months of age or older must be registered with the Town Clerk by April 1 every year.

West Street Project

The West Street Infrastructure Improvement Project, which began in spring 2017, was an on-going challenge for residents, travelers, local officials, project managers, and others right up until the shutdown in November 2017. Chronically poor road conditions, delays, unpleasant behavior, property damage, and more were among the steady stream of complaints that poured in. When Munson Earth-Moving resumed work in spring 2018, they deployed a new team to complete the West Street sidewalk replacement and final punch list items, and the experience was significantly improved. The end result: all work is complete and there was not a single complaint. The other end result is a new stormwater system from Maple Street to Airport Drive, six new fire hydrants, a new vault behind the Fire Station to meter high and low flows, extension of the water line to Lovers Lane, installation of a new fire hydrant on Lovers Lane, and a meter pit on Lovers Lane for Woodland Apartments connection.

Sidewalks and Street Trees

Speaking of sidewalks, at the March 2018 Town Meeting, voters approved establishing a new Sidewalks Reserve Fund and allocated \$35,000 to it. Following a competitive bid process, Acker Excavating was hired to replace sections of sidewalk on Maple Street and Mountain Street. Maple Street was selected because of the deteriorated condition of the four-foot wide sidewalk and damage done by tree roots. The removal and/or treatment of several trees in conjunction with this project raised a number of concerns among citizens. A plan is underway to identify the appropriate tree species and locations for replacements.

A number of concerns about the marble section of sidewalk on Maple Street also emerged. Some felt it is a hazard (slippery, uneven, narrow, etc.) and should have been included in the replacement; others felt it is a valued historic and cultural artifact dating back to 1901 and should be preserved. The Selectboard did not include it from the perspective of the latter. The community's input will be sought about whether this section should be included in future sidewalk replacement projects.

The Selectboard heard responses from many citizens this past year about their concern and affection for Bristol's street trees, whether in response to impacts from the sidewalk project, the proposed natural gas installation, or other situations. The Selectboard is committed to ensuring that street trees are replaced with appropriate tree species in locations that will enhance their longevity for generations to come.

Buildings and Parks

Tree Warden John Sweptson and Recreation Director Meridith McFarland teamed up this summer and did a terrific job trimming trees and tree limbs on the Town Green.

The Town Green bandstand and Lawrence Memorial Library front steps received fresh coats of paint this year. A major paint job is planned for Howden Hall in 2019.

Thanks to a prompt by Ron LaRose, two new picnic tables were installed at the Lord's Prayer Rock Park in past spring, built and anchored by Boy Scout Troop #543.

Also, thanks to the initiative of Ron LaRose, a new sign was installed at Memorial Park this summer, built by the Design Technical Department at Mount Abe and installed by the Public Works Department. Next on the list should be to spruce up the pole it is mounted on.

Many thanks to Alan Clark, who was instrumental in the renovation of the Town Green Park fountain this spring. He coordinated with companies regarding appropriate paint products, kept the Selectboard informed and secured the funds, prepared the fountain basin so a pool-grade paint could be applied, removed debris, sandblasted and repainted the metal structure, and even replaced the pump. He met the goal of having it completed before the annual Vermont Historic Preservation Conference, which was hosted by Bristol in June (more on that below). We are very fortunate to have Alan's skillful stewardship of this iconic gem in our village.

We want to acknowledge the efforts of Conservation Commissioner Pete Diminico, who marshalled the resources--human, mechanical, and otherwise--to repair the pathway at Eagle Park from the flood damage done in 1998. His commitment to preserving access to the river for all is very appreciated.

We want to express our appreciation for Porter Knight and the Bristol Trail Network's efforts to further develop a trail system around Bristol and to improve existing trails. The segment behind Mount Abe is an example of one of their accomplishments. The Selectboard supported their efforts to establish a new trail from the Lord's Prayer Rock Park via Basin Street to Stoney Hill, some of which crosses Town property. The Conservation Commission also collaborated on the development of the Coffin Factory segment, including an amazing interpretive sign that will be installed this spring. Reg Dearborn assisted by providing historical information on the Bristol manufacturing buildings that once stood there.

We also commend and appreciate Porter Knight's and Kristin Underwood's collaborative efforts to pursue much-needed improvements to Memorial Park's access and trails.

Stoney Hill Business Park & Housing Project

The long-anticipated sale of the 8.6 acres of Town land behind the Fire Station to Stoney Hill Properties, LLC occurred in August. The provisions of 24 V.S.A. 1601 were followed in July 2018 with no response. The purchase price of \$25,000 per acre was paid, less closing costs and the payment to the State of Vermont of \$27,515 to release the reversion clause in the 1999 deed from the State to the Town, yielding a net of revenue of just over \$187,000. The payment to the State was required if the land is no longer in public hands. The remaining \$10,000 per acre will be paid when the Town completes its commitment to construct a sidewalk, pave the rest of the road, and install utilities on Firehouse Drive to the Stoney Hill property line by December 31, 2019. Another condition for the additional \$10,000 per acre is the elimination of the well head protection area associated with the Woodland Apartments on-site water supply, which encumbers most of the property and that of the adjoining Town-owned 18.8 acres. Construction of the Firehouse Drive infrastructure is expected to be coordinated with the construction this coming year of the 18 units of Stoney Hill housing recently approved by Act 250.

Woodland Apartments Water Connection

Just as 2018 was coming to a close, the connection of Woodland Apartments to the municipal water system was completed on December 22. The wells have been abandoned and work is underway to update various water system sampling plans to include Woodland Apartments so they will qualify as an *exempt* consecutive water system. Once the plans are updated and approved, the well head protection area can be removed and redevelopment of Stoney Hill and the adjoining 18.8 acres can move forward. We thank owner Susan Bowen, Tyler Billingsley of East Engineering, Jamie Simpson and Alan Huizenga of Green Mountain Engineering, Cyrus Marsano of Vermont Utility Management Services, and the DeBisschop Excavating team for all their efforts to make this happen in the face of many challenges.

Sale of 18.8 Acres off Lovers Lane

Also, just as 2018 came to a close, the sale of the adjoining 18.8 acres off Lovers Lane to Stanley Livingston and Charley Rose Acres, LLC happened on December 28—literally the last Friday of 2018. Sale of this parcel was advertised in 2017 and their purchase price bid of \$185,000 was accepted. The provisions of 24 V.S.A. 1601 were followed and there was no response. This sale was also subject to the State of Vermont reversion clause, requiring a payment of \$62,474 to the State. Net proceeds: \$122,526. These funds will be used to cover the costs of the Firehouse Drive sidewalk, road extension, and utilities as part of the Stoney Hill project.

New Recreation Community Center

The Town currently has recreational space in three separate areas: the staff office in Holley Hall, rented space on Main Street for the pottery studio, and rented space from the Bristol Recreation Club (BRC) for the Hub youth center. Other space is rented from the Bristol Elementary School for gymnastics classes. The youth center building is in poor condition and the BRC has indicated they will not put any more money into building maintenance. It is estimated to have a useful life of three more years. The opportunity to purchase the property at 76 West Street, which is adjacent to the Recreation Club property and the skatepark, came to the Selectboard in May. A purchase offer was made based on the appraised value of the property and subject to several contingencies. A steering committee was appointed representing various interests to evaluate whether to pursue purchase of the property and review the possibility of consolidating all recreation department activities into one building in the West Street area. Bellwether Architects was hired to perform a preliminary site analysis based on current and projected program needs of a consolidated Recreation Department and Community Center. They found that the 76 West Street property alone would not be large enough to accommodate a new building, parking, utilities, and on-site wastewater and would require some form of collaboration with the BRC. We are a long way from presenting any kind of proposal to voters, but efforts to explore the options will continue into this coming year.

Vermont Historic Preservation Conference in Bristol

On June 8, 2018, hundreds of people from around the state and beyond descended upon Bristol to participate in the Preservation Trust of Vermont's annual Historic Preservation & Downtown Conference. The event was made possible through collaboration with PTV, the Vermont Agency of Commerce and Community Development, Town officials, and Bristol CORE and featured musician and author Dar Williams as the keynote speaker. The event was sold out and the sessions filled to capacity.

Bristol CORE

The Town continues to work closely with Bristol CORE to support Bristol's designated downtown and promote Bristol's amazing assets.

Main Street Lighting and Sidewalk Improvement Project

Upon the second try, the Town received the maximum grant award of \$100,000 through the Vermont Downtown Transportation Fund to replace the lamps on Main Street to LEDs, repair or replace the lamp posts, elevate the lamps onto concrete pedestals, reset the granite curbing, and replace the crumbling brick with stamped concrete to match the main intersection. The balance of the estimated \$280,000 project will come from Town or other sources.

Stormwater Master Plan Project – Environmental Restoration Program Grant

Bristol was awarded a \$24,000 ERP grant to develop a stormwater master plan for areas of Bristol village and to prioritize 3 to 5 projects that will reduce the volume and improve the quality of stormwater discharging into the New Haven River. Stay tuned for more information.

Water Line Extension to Orchard Terrace

Prior to his untimely death, Terrence (Terry) Thomas prompted the Town to explore extending the Lovers Lane water line to the commercial complex at Orchard Terrace. This had been anticipated and the water district boundary was expanded in 2017 to include that area. Green Mountain Engineering developed a preliminary plan and cost estimates in March, 2018, estimating at that time construction and incidental costs of about \$140,000 to get the water main near Orchard Terrace. That \$10,800 engineering expense (\$1,200 less than originally projected) was originally planned to come from the Water District Capital Reserve, but was later added to the West Street USDA-RD water loan to take advantage of the 20-year, low-interest loan rate available and preserve the Capital Reserve funds for more urgent needs. If the project is to proceed, the current owners' share of responsibility for the extension will need to be clarified and their level of interest in proceeding with the project will need to be assessed.

Vermont Gas

Dialogue continued into 2018 with strong feelings both for and against bringing natural gas to Bristol. The topic was on numerous Selectboard agendas and a public forum was held upstairs in Holley Hall in February. The Selectboard approved an agreement in August with Vermont Gas to proceed with the installation of natural gas for the former village area. A group of citizens filed a lawsuit against the Town asking for a vote to approve or deny gas for the town. The matter is still pending in the Addison County Superior Court. Vermont Gas has chosen to put a pause on this project until this lawsuit is resolved.

Police Union Negotiations

The Selectboard hired Stitzel, Page & Fletcher, PC, to work with the New England Police Benevolent Association (NEPBA) and Town officials to come up with a union contract. Ted Lylis representing the Selectboard, the Town Administrator, the Town Attorney, and the Union representative held numerous meetings and reviewed numerous iterations of a contract through the year. A proposed contract is expected to come before the Selectboard sometime in 2019.

Emergency Preparedness

Bristol suffered major damage from the ice storm in 1998, floods in 1998 and 2004, and the wind storm of October 2017. Town officials worked with the Addison County Regional Planning Commission to update our All Hazards Mitigation Plan, which was approved by FEMA and adopted by the Selectboard in December. This coming year, to enhance our ability to respond to future disasters, Bristol will be participating in a state-wide catastrophic exercise coordinated by Vermont Emergency Management. This will take place in October 2019.

Town Garage Concerns

A section of the floor in one of the Public Works building has been sinking and water builds up in the area. The buildings are also an increasing challenge to house the road maintenance equipment. This coming year we will be hiring an engineer to assess the buildings and look at solutions.

Andrew Johnson Bequest

In September 2018, the Town of Bristol received a check in the amount of \$103,008.83 from the estate of long-time resident and business owner Andrew Johnson. Owner of the A. Johnson Lumber Company in Bristol, he also served on the Bristol Selectboard, the Addison County Regional Planning Commission, and the Mount Abraham Union High School board. The bequest came with no conditions or caveats, so the Selectboard reached out to the community for suggestions about what to do with it. As reported in *The Addison County Independent*, “This was a very generous gift from a longtime resident,” said Bristol Selectboard Chair Peter Coffey. “It gives us an opportunity to look at something that can help the town and honor his memory. We’re asking the townspeople for suggestions about how we might do this.” More than 70 suggestions were received from at least 50 different people. The Selectboard will be making a decision on this in the coming year.

Selectboard Liaisons to Departments

The Selectboard re-established its liaison initiative, where Selectboard members serve as liaisons to specific departments as a resource and to gain insights and share information about activities, issues, concerns, or other matters of interest with the rest of the board.

Department	Liaison
Fire	Ted Lylis
Lister	Joel Bouvier
Planning & Zoning	Michelle Perlee
Police	Ted Lylis
Public Works	Peeker Heffernan
Recreation	Peter Coffey
Water and Sewer	Joel Bouvier

Glebe Lands

In December, the Town of Bristol was asked to approve a quit claim deed to release “perpetual lease land” rights on a property off Hardscrabble Road, which the Town had done before in previous similar situations. These perpetual lease lands, or glebe lands, are a vestige from when land grants were first charted from the British government centuries ago for use by educational, ecclesiastical, or municipal corporations. Because the Town has no practical use for these rights and they have been considered a nuisance in real estate matters, the Selectboard passed a resolution to release all perpetual lease rights and that fee simple title to the perpetual lease lands would vest with the current lessee.

Updated Facilities Use and Zoning Fees

The Selectboard wants to acknowledge the initiative of Recreation Director Meridith McFarland and Zoning Administrator Kris Perlee to re-evaluate the fee structures for use of Town facilities for events and permit applications. They presented proposals to the Selectboard that resulted in the approval of modest updates.

Electronic Land Records

Thanks to the initiative of Town Clerk & Treasurer Jen Myers, Assistant Treasurer Peter Ryan, and the recording work of newly-appointed Assistant Clerk Sharon Lucia, the Town of Bristol entered into a contract with Cott Systems and began in mid-December 2018 uploading current and past land records into its subscription-based, on-line database system. Than \$4,200 annual fee is being paid from the Records Restoration Reserve Fund. Through the year ahead, Sharon will be dedicating 10 hours per week scanning land records and property transfer tax returns into the system as far back as the early 1980s. More than 700 pages will have been scanned by the end of January 2019. As more records get entered, researchers will be able to find and print documents in a matter of minutes, there will be less traffic in the vault, and the Town will receive payment for those documents that are printed.

Budget Info

As currently proposed, the FY2020 budget reflects an increase in overall spending by \$102,548, or 3.9%. The primary source of the increase is in the Arts, Parks, & Recreation Department and Voted Appropriations. The table below summarizes the major budget categories.

	2018-2019 BUDGET	2019-2020 PROPOSED	Difference	Percent Diff.
SUMMARY OF EXPENDITURES				
General Operating Fund	\$926,474	\$911,426	-\$15,047	-1.6%
Highway Department	\$775,542	\$774,101	-\$1,441	-0.2%
Recreation Department	\$250,195	\$283,863	\$33,668	13.5%
Voted Appropriations	\$682,728	\$768,096	\$85,368	12.5%
GRAND TOTAL EXPENDITURES	\$2,634,939	\$2,737,486	\$102,548	3.9%
SUMMARY OF NON-TAX REVENUES				
General Operating Fund	\$172,857	\$184,000	\$11,143	6.4%
Highway Department	\$97,850	\$98,850	\$1,000	1.0%
Recreation Department	\$78,550	\$90,250	\$11,700	14.9%
GRAND TOTAL NON-TAX REV.	\$349,257	\$373,100	\$23,843	6.8%
SUMMARY OF AMOUNT SUPPORTED BY TAXES				
General Operating Fund	\$753,617	\$727,426	-\$26,190	-3.5%
Highway Department	\$677,692	\$675,251	-\$2,441	-0.4%
Recreation Department	\$171,645	\$193,613	\$21,968	12.8%
Voted Appropriations	\$682,728	\$768,096	\$85,368	12.5%
TOTAL SUPPORTED BY TAXES	\$2,285,682	\$2,364,386	\$78,705	3.4%

Budget Notes

Undesignated Fund Balance. According to the FY2017 audit, the General Fund closed out the fiscal year with an undesignated fund balance of \$212,152. Articles 5 and 6 propose to reallocate \$15,710 of that fund balance to pay off two loans and eliminate those future debt payments. Article 7 proposes to allocate \$50,000 of that fund balance to the Capital Building Fund. In the coming year, the Selectboard will consider establishing a fund balance policy.

We have not received the FY2018 audit yet but have been advised by the auditors there will be an additional undesignated fund balance amount associated with it. Article 8 proposes to reallocate \$17,000 from that fund balance to the Capital Sidewalk Fund. The funds budgeted in the Highway Department's (now Public Works) FY2017 budget for sidewalks was earmarked to go toward the West Street sidewalk replacement project but were not spent in FY2017 because the project was done in FY2018.

The FY2020 loan payments associated with Article 5 and 6 are included in the proposed budget because, in the event one or both do not pass, funds would be needed to make those debt payments. If Articles 5 and 6 are approved, the budget could be reduced by \$15,710, which would reduce the amount to be supported by taxes to a 2.7% increase if no other adjustments are made.

Arts, Parks, and Recreation. The increase in the Arts, Parks, and Recreation budget reflects the shift from two part-time and two full-time positions to three full-time positions, which resulted in increased benefits costs. This is expected to result in more robust programming and opportunities to increase off-setting revenues.

New Administrative Assistant Budget Section. A new section was developed in the budget to consolidate expenses associated with the Administrative Assistant functions. Previously, expenses associated with this position were largely incorporated within the Clerk/Treasurer and Town Administrator budgets, with some apportioned among other departments based on the levels of support provided. Administrative Assistant expenses are no longer apportioned to the Clerk, Town Administrator, Highway, and Police budgets. A small proportion of the Clerk/Treasurer, Town Administrator, and Admin. Asst. expenses continue to be apportioned to the Water and Sewer District budgets.

Fire Department. As the Fire Department continues to gain experience in the new facility, new budget line items were added in the Fire Department budget and others were eliminated in an effort to increase transparency in the Fire Department operations. The Fire Department's pumper tanker bond was paid off this year. To maintain the investment in the Fire Department vehicle replacement plan, the ~\$30,000 bond payment was applied to the Capital Fire Vehicle Fund voter appropriation, increasing it from this year's \$70,000 to \$100,000 in FY2020.

Voter Appropriations. Voter appropriations are increased significantly due to:

- Two new requests that add \$3,000 combined;
- The Bristol Cemetery Association increased its request by \$7,000 (32%);
- The Capital Road Fund – Paving is increased by \$25,000 (25%);

- The Capital Fire Vehicle Fund is increased by \$30,000 (43%);
- The Technology Fund is increased by \$5,000 (100%); and
- The Capital Equipment Fund is increased by \$10,000 (10%).

Miscellaneous.

- A 3% cost of living/wage increase is budgeted for all personnel. The final determination of actual salary adjustments would be made in June.
- New investments in computer systems security and tech support are included in each Town Office department.

Based on the 2019 Grand List, the overall impact on taxes is projected to be a 3.4% increase. If Articles 5 and 6 pass and there are no other changes to the proposed budget, the projected increase could be reduced to 2.7%.

From the Selectboard

The Selectboard continues to meet every other Monday in the lower level of Holley Hall. The meeting agendas and Town Administrator's Reports are posted to Bristol's Web site at www.bristolvt.org and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also posted on Front Porch Forum and the Bristol's Facebook page. Check it out at www.facebook.com/bristolvt/ and consider joining the more than 350 others who have "liked" or are following the page since it was launched in November 2017. Meeting minutes are available online at www.bristolvt.org. The meetings are also filmed by NEAT TV and can be viewed anytime on their Web site at www.neatbristol.com.

From the Town Administrator

This past year has flown by like a flash. In addition to the activities described above, I continue to serve on the board of the Addison County Economic Development Corporation and on its Regional Economic Development Strategy Committee. I am also Bristol's representative on the Local Emergency Planning Committee #8 for Addison County and the alternate representative to the Addison County Solid Waste Management District (Joel Bouvier is the primary representative).

Thank you to all the Town staff working together to deliver important services for the community. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions for helping move special projects forward.

Respectfully,

Peter Coffey,
Selectboard Chair

Valerie Capels
Town Administrator



CLERK/TREASURER'S REPORT

This year the Clerk/Treasurer's Office utilized the team work of the department along with key assistance from Administrative Assistant Sharon Lucia while Jen Myers and her family welcomed their second child Lucy in March. Once Jen returned from maternity leave, we began to tackle some larger projects on the list. While we were sad to see assistant Wendy Truax resign to warmer winter weather, we welcomed a new member to the office Gail James. This has allowed us to implement an electronic land records system. Sharon has been completing much of the work two days a week, while Gail comes to assist with office needs during that time. Between a new land records system, General Election voting and completing our regular daily tasks we have been quite busy this year.

Please know, we like to keep you as up to date as possible. We continue to try to post and inform you all through using the town website (www.bristolvt.org), Front Porch Forum, and Facebook. All of these can be useful tools to review agendas and meeting minutes along with any other happenings that may be orchestrated by any town departments including but not limited to road closures/delays, water projects, and more.

Below are some reminders and frequently asked questions.

Property Taxes - Tax bills are mailed once per year. They typically get sent in the middle of September with due dates of November 5th and April 5th. If the due date ever falls on a weekend the due date is pushed to the next business day. We do accept pre-payments for your property taxes. If you have made any pre-payments, we note that on the bill before it is sent. Any state payment that is received will also show on the tax bill. If you don't see a state payment you should contact the Vermont Department of Taxes. The Town does not accept debit or credit cards, postmarks or postdated checks. There is a lockbox outside our office door where you can put your payments that is emptied daily.

Voting - You can register to vote at any time throughout the year here in the office. You can also register online through the Vermont Secretary of State's, My Voter Page. We will always have ballots for early voting at least two weeks before any election. You can always absentee vote by calling the office, requesting a ballot be sent to you, coming in and taking a ballot with you to return later, or voting in the office during our regular office hours. All absentee ballots must be returned by election day in order to be counted for the election.

Dog Licenses - Prior to April 1st, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or neutered dogs. After April 1st, spayed or neutered dogs are \$11.00 and \$17.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

The clerk's office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support.

Respectfully submitted,

Jen Myers, Town Clerk & Treasurer
Peter D. Ryan, Assistant Town Clerk & Treasurer
Valerie Hanson, Assistant Town Clerk & Treasurer

PLANNING COMMISSION REPORT

This Fall, the Bristol Planning Commission (PC), with assistance from the Town Office staff applied for and received two planning grants; an **Enhanced Energy Grant** and a **Municipal Planning Grant**, both through the Vermont Agency of Commerce and Community Development. The completed Enhanced Energy Plan will identify, through surveys, mapping and analysis ‘preferred sites’ for future energy projects in the town. Adoption of a compliant plan will give the Town of Bristol a stronger voice in determining where energy projects should and should not be sited. Members of Bristol’s Energy Committee and the PC will be working with Andrew L’Roe of Addison County Regional Planning Commission (ACRPC) on this project. The funds from the Municipal Planning Grant will enable the PC to work with a consultant to revise and update the Bristol Town Plan, last updated in 2012, focusing on elements, such as, flood resiliency, economic development, child care and Act 171 (town planning to address forest fragmentation). The PC is planning several community outreach events to inspire greater public input in this process.

Additionally, the Planning Commission, with the help of the Bristol Zoning Administrator, Kris Perlee, is exploring adopting **Subdivision Regulations** into the existing zoning regulations. We will be starting this discussion in the coming months.

The PC reviewed several commercial site plan applications this year. Most projects were additions and/or changes to existing businesses. We were pleased, however, to approve two larger projects, Hillside Precision, a light manufacturing company on Route 116, and Stoney Hill development, a compact housing project adjacent to the Town’s fire station. These additions to Town will contribute to the economic vitality of Bristol, providing potential jobs and increased affordable housing options.

The Planning Commission typically meets on the third Tuesday of every month (and on the first Tuesday of the month, if necessary), at 7 pm in the Town Offices at Holley Hall. Meetings are televised and videoed by Northeast Addison Television (“NEAT”) for viewing on cable TV and at NEAT’s and the Town’s websites. The public is invited to attend meetings and comment on work being done by the Planning Commission. **The Planning Commission is looking for volunteers to serve on our board. This is a perfect time to get involved as we are just beginning an update of the Town Plan. If anyone is interested, please contact the Town Administrator, Valerie Capels.**

Respectfully,

Katie Raycroft-Meyer, Planning Commission Chairperson
Anna Daylor, Planning Commission Vice-Chairperson

ZONING ADMINISTRATOR'S REPORT

The Zoning Administrator works with the Zoning Board of Adjustment, Downtown Design Review Commission and the Planning Commission to assist in the planning of meetings, the recording of minutes and other administrative matters as they arise.

Below is a five year review of zoning activities in the Town of Bristol.

	2014	2015	2016	2017	2018
Applications					
Residential	11	6	9	6	12
Accessory Building (shed/garage/porch)	36	41	21	25	21
Addition	14	14	15	11	10
Change of use	14	11	6	6	6
Commercial	3	1	0	3	5
Other	11	22	31	19	17
TOTAL	89	95	82	70	71
Sub-Divisions	5	11	5	6	4
Planned Residential Development	2	0	3	2	1
Certificate of Compliance	43	59	61	52	68

Respectfully Submitted,
Kris Perlee, Zoning Administrator



LISTERS' REPORT

WHEW! We finally completed our Town wide reappraisal. I wish to extend to each and every one of you a heartfelt thanks for so willingly cooperating with the reappraisers. I know there were several bumps in all aspects of the reappraisal, yet we survived. Once again thank you for your patience and assistance with the process.

The Grand List grew by 13% which answers the question, did we need a reappraisal? Our goal of the reappraisal was fairness, accuracy and equality which we believe was accomplished leaving us with a CLA of 100%. In January the State will advise us of the new CLA (common level of appraisal) and COD (co-deficient of dispersion) based on equalization studies from sales in Bristol.

Four to five years down the road we might do a statistical reappraisal. It is much cheaper, less intrusive and would align the equality of properties and push another town wide reappraisal further into the future.

As of April 30, 2019, there will be an increase in the Grand List due to several new homes and other permits being issued for smaller projects.

We have started inspections (as requested or zoning permits) with roughly 60 more to do. Generally, when we don't need to inspect the interior of your home, we leave a notice near your door. For inspections to the interior we will make an appointment at your convenience. Thanks again for your understanding and cooperation.

Sincerely,
Craig Scribner, Sr.
Theresa Gile
Lance Perlee
Board of Listers

E-911 COORDINATORS REPORT

2018 was another year of address coordination to adhere to the guidelines set by the State E-911 Board and the numbering increment chosen by the Selectboard. We still have areas to change so that Emergency Response Services (ERS) may arrive in a timely manner. When we do change an address, we notify the property owner, the U.S. Postal Service, Waitsfield and Champlain Valley Telecom and the E-911 Board. When you receive the notice you do not need to do a blast notification to correspondents. Change the addresses as you correspond and let them know the change was an E-911 issue. Unfortunately, there have been some problems getting packages from Amazon, UPS, Fed Ex etc as these entities do not upgrade address lists provided by the Postal Service on a routine basis. This is not a Postal Service nor Town problem as it is caused by package delivery services not updating address lists frequently. Please make sure everyone in your home or business knows the building address to ensure prompt emergency services. Thanks for your patience.

Sincerely,
Craig Scribner Sr.
E-911 Coordinator

VALUE OF NON-TAXABLE PROPERTIES 2018

Schools

	2018
Bristol Elementary School	\$ 8,328,900
Mt. Abraham Union High School	\$ 24,898,500
Red Cedar School (private)	\$ 327,900
Bristol Family Center	\$ 339,200
Total	\$ 33,894,500

Cemetaries

Mount Saint Joseph's Cemetary	\$ 9,800
Greenwood Cemetary	\$ 32,000
Varney Hill Cemetary	\$ 1,100
Briggs Hill Cemetary	\$ 900
Meehan Cemetary	\$ 400
Total	\$ 44,200

Churches

Aventist Church	\$ 319,400
Federated Church	\$ 804,200
First Baptist Church	\$ 416,700
St. Ambrose Catholic Church	\$ 353,100
Terasem	\$ 466,800
Total	\$ 2,360,200

State of Vermont

	2018
Land (approximately 498.74 acres)	\$ 199,700

USDA Forest Service

Land (approximately 5338.89 acres)	\$ 3,975,600
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Miscellaneous

Linabnus Lodge No. 47 (Mason's)	\$ 413,100
Bristol Rescue Squad	\$ 479,300
American Legion Post #19 (225034)	\$ 450,300
Bristol Recreation Club, Inc.	\$ 165,900
Total	\$ 1,508,600

Total Value of all Non-Taxable Property \$ 41,982,800



TOWN OF BRISTOL BUILDINGS & LAND

		2018
<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$ 31,600
Sycamore Park	8.40	\$ 46,500
Eagle Park, Lincoln Rd.	5.50	\$ 12,000
Parks Totals	33.20	\$ 90,100
Town landfill (Land Only)	12.34 14.74	\$ 60,000
Village Garage	-	\$ 57,800
Salt Shed & Land	2.4 -	\$ 100,100
Dog Kennel	-	
Town Garage	-	
Garage & Landfill Totals	14.74	\$ 217,900
Reservoir (Land only)	2.00	\$ 5,000
Reservoir Tank	-	\$ 625,000
Chlorinator (Bldg only)	-	\$ 1,700
Chlorinator Land	0.06	\$ 100
60 Pump House Rd/Sewage Treatment Facility	4.20	\$ 20,700
Intake House	-	
Valve Vault	-	
Water & Sewer Totals	6.26	\$ 652,500
Foot of Briggs Hill	-	\$ 900
Town Pit	4.50	\$ 9,800
Bartlett Falls Area	30.36	\$ 45,500
Former Shackett & Hallock Properties	1.59	\$ 7,000
Between 100 & 106 Mountain Street	0.14	\$ 200
Alleyway between Church Street & School Street	0.04	\$ 100
South Street Land on River	2.30	\$ 5,000
Drake Smith Road	0.5 1.47	\$ 1,800
Drake Smith & East Rd	0.97	\$ 2,100
Lords Prayer Rock	1.00	\$ 2,200
Lover's Lane	13.49	\$ 24,400
East 116 Saunders	40.10	\$ 57,600
Land (open & with bldgs.)	95.96	\$ 156,600
Holley Hall	0.20	\$ 1,541,500
Howden Hall	1.00	\$ 230,500
Coach House	-	
Park and Bandstand	1.50	\$ 78,500
Skating Rink	0.95	\$ 168,500
Riding Ring	1.30	\$ 88,000
Pottery Kiln	-	\$ 3,200
Library	0.17	\$ 411,300
Remaining Buildings & Land	5.12	\$ 2,521,500
New Fire Station & Land	2.86	\$ 3,057,600
Total Fire Department	2.86	\$ 3,057,600

TOWN OF BRISTOL HIGHWAY DEPARTMENT

In 2017/2018 the Highway Department had a busy winter with snow and ice storms that started in November and lasted until the middle of April. When the weather finally warmed up we had the streets swept, cross walks painted and our normal mud season work was done. We prepared one mile of Monkton Road for paving and half a mile on Hardscrabble Road. This included ditching, culvert replacement as needed, and hydro seeding. We rented a boom mower for a week to help with mowing behind the guard rails, further up the banks where the ditch bank mower can't reach. We spread 4130 yds of gravel on the dirt roads and sprayed 23310 gallons of chloride for dust control. We placed 804 yds of 6" to 12" stone on Meehan Road for ditch erosion prevention. This was done along with our normal routine maintenance. We are in the process of getting the Notch Road ready to pave in the spring/early summer of 2019, which includes ditching, culvert replacement, hydro seeding, and stone lining the ditches on the hill.

During the winter months, we repair equipment, in between storms, to get ready for the spring and summer work. We also keep up with the repairs to the town trucks that are needed after a storm.

The Highway Department would like to congratulate and thank Peter Bouvier for over 10 years of service, who retired the first part of April. We appreciated his hard work and dedication so many thanks from the highway department.

The Highway Department would like welcome Josh Martell to the crew.

All of this work, which we face annually, couldn't be accomplished without the hard work and dedication of Cale, Jared, Mike and Josh. Also, I would like to thank the Bristol Fire Department and Police Department along with the Town office, who helped us throughout the year.

Respectfully Submitted,

Eric Cota
Road Foreman

CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT

Fire	1993	Ford F450 Brush Truck	Highway	1987	York Rake
	1997	Spartan Fire Engine – Class A Pumper		2001	Galion Grader 8706 w/Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Heavy Rescue Truck		2004	John Deere Front End Loader
	2007	Spartan Pumper / Tanker		2005	10-ton Hudson Trailer
Police	2009	Ford F550 Hose Reel Truck-Pumper		2006	Cross Country Trailer
				2007	Kobelco Excavator
	2010	Chevrolet Impala Police Cruiser		2007	22-ton Trail Boss Equipment Trailer
	2014	Ford Interceptor		2008	14-foot Protec Snow Pusher
	2018	Ford Explorer		2010	John Deere 7130 Tractor with Farm Loader
				2012	Cross Country Flatbed Trailer
				2013	International DuraStar Dump Truck
				2013	Kubota Sidewalk Tractor
				2015	Mack Granite Dump Truck
				2018	Freightliner Dump Truck with Plow and Wing
				2019	International HX 620 Plow

HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Opening Balance	189,024	94,402	171,591	11,934	1,958	1,962	26,966	162,020
Appropriation	100,000	110,000	120,000	130,000	135,000	135,000	135,000	135,000
Estimated Interest	378	189	343	24	4	4	54	324
Total Available	289,402	204,591	291,934	141,958	136,962	136,966	162,020	297,344
Equipment Item	<i>tandem truck</i>	<i>F-350</i>	<i>grader</i>	<i>loader</i>	<i>low-pro truck</i>	<i>07 excavator</i>		
Net Cost after trade	195,000	33,000	280,000	140,000	135,000	110,000		
Closing Balance	94,402	171,591	11,934	1,958	1,962	26,966	162,020	297,344
	sell '09 tandem hope for 30k new est 225k net 195k est cost 35k	sell '01 Ford hope for 2k replace w used 4wd w. Vplow est cost 35k	sell '01 Gallion hope for 20k new est 300k net 280k	sell '04 Jdeere hope for 10k new est 150k net 140k	sell '13 Inter. hope for 10k new est 145k net 135k	sell '07 Exc. hope 15k new est 125k net 110k		

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment and stability. This plan was designed to avoid bonding for all our equipment needs.

2019-2020	Replace the 2001 Ford F350 pickup and plow with a used truck. Estimated purchase price of \$35,000, less trade in/resale of \$2,000 for a net estimated cost of \$33,000.
2020-2021	An engineering review of the Highway Dept. facilities is expected to be undertaken to evaluate current and future needs for maintenance and expansion of the facilities.
2020-2022	In 2020 through 2022, we will be looking at replacing the grader and the loader, both large equipment purchases. Hence the need to slowly increase the appropriation to the Capital Reserve Fund.



Bristol Recreation Department

PO Box 249, Bristol, Vermont 05443

Phone: 453-5885 Fax: 453-5188 or www.BristolVtRec.com or e-mail: RecDirector@BristolVt.org



The Bristol Recreation Department is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages.

The Bristol Recreation Department has gone through many changes this past year. Darla Senecal and Valerie Hanson have moved on but are still involved by sharing their knowledge, wisdom, and heart as volunteers to the traditional events they helped craft over the many years. Brian LaClair, the Hub Director, has moved on after four years making a positive impact on our young community; we wish you all well in your endeavors. In August, Bristol Recreation welcomed Alex Mihavics as the Assistant to the Recreation Director and to the Hub Director. The transitional experience has been smooth and welcoming for all involved.

The Recreation Department consists of three program areas: 1) The recreation offices located in the Holley Hall, 2) Bristol Clay Studio in Artist Alley, and 3) The Hub Teen Center at 101 Airport Road. Holley Hall is where we host many of our classes such as dance, tae kwon-do, tai chi, and zumba. The Clay Studio provides an amazing opportunity for the community to discover creativity through hand building and wheel throwing. Matlak Mayforth continues to create a safe and fun learning environment and furnishes some of our youngest community members with lessons to last a lifetime. The Hub Teen Center provides youth between the ages of 12 and 19 a place of their own to socialize, study, access the internet, have a nutritious meal, hear music, explore the arts, videography, and technology, all with the support and supervision of adults who respect the challenges of young adulthood. It is a safe, supervised, and substance free environment that is open year-round.

The Recreation Department also provides free events to the five-town residents like Teddy Bear Picnic, Movies in the Park, Halloween Party, Candy Cane Hunt, Harvest Festival and a variety of activities such as Tai Chi, Hunter Safety, and the Holley Hall Play Group.

Bristol Recreation website was newly redeveloped this year in order to better serve the community with easy access to registration for events and classes. The new program, called "MyRec", saves time, and conveniently allows guests to securely pay online. It also includes automated receipt confirmation, and email/text notification. Online registration not only improves efficiency and eliminates unnecessary paperwork, it also maximizes participation and improves marketing capabilities. BristolVtRec.com also displays nicely on mobile devices and provides the community with a convenient source of information for the Rec Dept.

The Holley Hall acoustic project was completed in February and many community members experienced the upgrade when they attended Town Meeting last March. Since then the Holley Hall has had performers such as Patrick Fitzsimmons, Zach Nugent and Friends, and most recently the Starline Rhythm Boys.

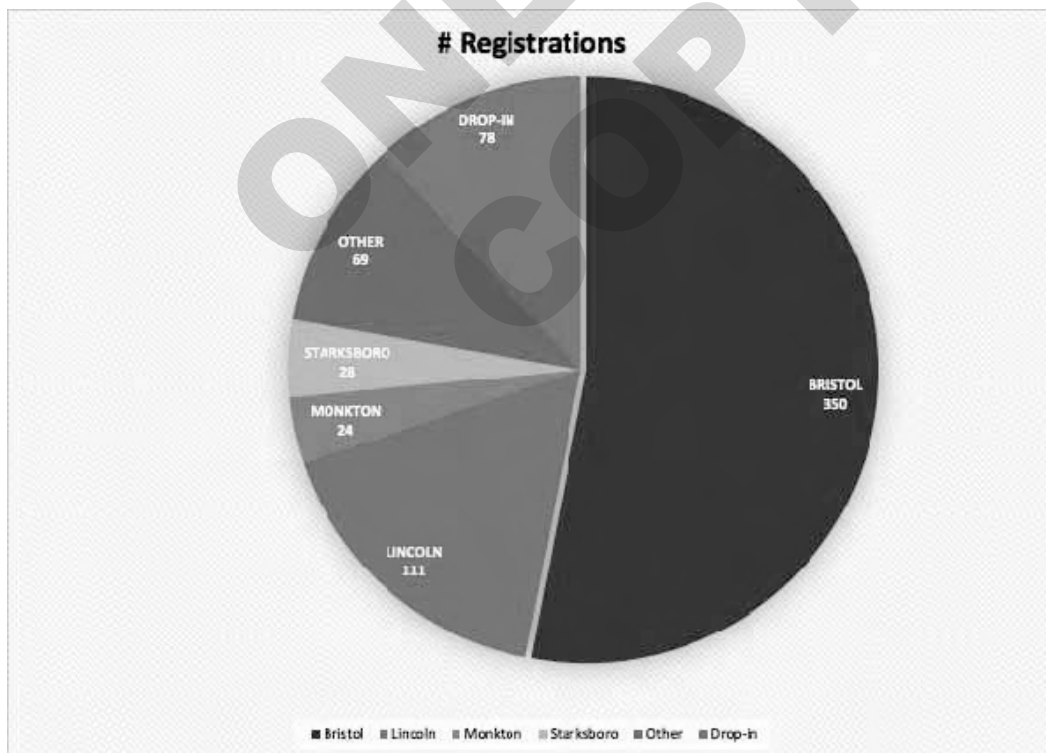
The Recreation Department is excited to provide new programs this summer to be run out of the Hub Teen Center. We will be introducing an adventure camp with mountain biking, a skateboarding camp, a variety of field games and more. We plan to expand on adult learning programs and boutique workshops to the community. We will also be keeping our traditional popular river camp, gymnastics, and pottery camps.

The Department is hoping in the future to build a community center that will bring all our programs under one roof. We are exploring different designs, preliminary cost estimates, and potential funding sources. If you are interested in participating in the Bristol Recreation Community Center Steering Committee, please contact the office. I have seen firsthand the importance of community support to maintain the programs and support new activities and events. They all help our five towns grow and prosper.

On a personal note, I became Director of the Recreation Department in May 2018. I grew up in Starksboro, was a student at Robinson school, played little league, soccer and attended Mount Abraham. I find my new position in Bristol rewarding and fun. It's great to be back participating in the community that I grew up in.

For more information about the programs currently being offered, please visit our website at www.BristolVtRec.com

Respectfully,
Meridith McFarland



THE HUB TEEN CENTER

The Hub Teen Center is now over 20 years old. This program began as part of the UVM/ECC (Expanding the Caring Community) Grant. Ray Beaver, the Program Outreach Assistant for the project, coordinated the effort to create a space for youth to socialize in a safe and supervised environment. Out of the 13 Teen Center's created from that original UVM Grant, only the Hub remains in operation. Additionally, out of the currently open youth centers in the state of Vermont, the Bristol Hub is the longest continuously open drop-in center. This displays the true dedication that Bristol gives to its youth.

The Hub Teen Center & Skate Park is a space serving youth from ages 12 to 19. Staff members work to provide the tools for youth to have a place of their own to socialize, study, access the internet, create and listen to music, explore interests in new technologies, support developing passions like photography, feel safe, and experience the support of adults who respect the challenges of young adulthood. We are located on Airport Drive in Bristol, behind the American Legion and right across the road from Mt. Abraham Union High School.

In 2018 the Hub Teen Center served over 350 individual youth and from January to December, our space was utilized by teens 3,172 times, making it the highest attended year on record. Based on the number of days we were open in that period, that means we served an average of about 15 youth every day.

Programming: The Hub staff works hard to maintain an environment that can grow and change with the interests of youth. We work to bring as many educational presenters in from the community each year as possible, so obviously a continued thank you is in order for everyone from our wonderful Bristol community who has taken the time to stop by and talk to youth about their passions!

Since 2012, we have been working with the Vermont Department of Health to offer "PREP" (Personal Responsibility Education Program) and have over 30 youth per year participate. This program teaches ideals that are key to personal responsibility, safety, and much more.

In 2017, we began a partnership with Vermont Adult Learning in Middlebury to bring individualized classes for their Bristol students to our space on Tuesday mornings. That partnership has continued into 2018. Thanks to this collaboration, we've also been able to offer two-day seminars called "YouthWorks", helping teens build skills required to navigate and be successful in their first jobs.

As of 2018, we have several new partnerships to announce. The first is with WomenSafe VT, a group that we work with to bring education to teens regarding healthy relationships and how to avoid and overcome potentially abusive situations.

We've also begun partnerships with H.O.P.E. in Middlebury, to supply the teen center with fantastic fresh produce and Sweet Clover Market in Essex, helping us supplement our food budget with healthy alternatives.

We've continued to host our popular "lock-in" events where teens can spend the night supervised at the teen center. As always, there were many games played, laughs had, and snacks consumed.

We are always looking for new and interesting experiences to bring to the Hub. If you would like to share a hobby or skill with the Hub's youth, please contact us at (802) 453-3678 or by emailing us through our website.

If you are part of a community organization, hosting a get together, or need a space for any type of event, you may contact us via phone or email to inquire about using the Hub after hours!

Facility / Infrastructure:

We continue to work on preventative maintenance for the Hub building as the Recreation Department works towards their goal of a larger community center building. This year, we worked with Will Kasso, an artist from Middlebury to create an updated mural on the front of our building (and it looks great!).

We've been hard at work making both the inside and outside of our building just as welcoming and accessible as our staff members are, and we think it shows. We would love for you to stop by and see it! We love having visitors, so do not hesitate to stop by and talk to one of our staff members to see what we're all about!





OUR MISSION

Our mission as the Bristol Fire Department is to deliver the highest professional service to our community by protecting life, property, and the environment. We carry out these functions by providing courteous and effective responses through quality training with the highest standards of integrity and performance. In partnership with our community, we strive for excellence through prevention and education.

CHIEF'S MESSAGE

I am proud to present the 2018 annual report of the Bristol Fire Department. We are fortunate to have a high performing team that works extremely well together. Their dedication, desire to serve, and willingness to train produces outstanding results for our community. The purpose of this report is to provide our residents with a snapshot of the activities in which their fire department is involved. We invite you to explore the contents and would be happy to further explain any of the information contained in this report.

During this past year, Bristol Firefighters responded to more than 138 calls-for-service. As we enter into 2019, the citizens of Bristol may continue to count on our exceptional dedication to the community's safety and protection, our highest priorities. The members of the BFD work tirelessly to serve and protect their community and deserve to be recognized for their outstanding contributions to our community.

As firefighters, we hold a special bond, not only between each other, but with our community. When we are not responding to structure fires, vehicle crashes or one of the many other types of calls-for-service in which we respond; we also provide various other services to the community. We assist community members with installing smoke alarms if people are uncertain or unable to mount them properly. All during the year, we host tours of our facilities to school children and for those who stop by. We also go out to schools and other locations to talk to children and adults alike about the importance of fire and home safety.

As your Fire Chief, I cannot express how much we all appreciate your encouragement and trust. We thank our Selectboard and Town Administrator for your guidance and support, as we continue to develop and grow our fire department.

Thank you for allowing me to continue to serve as your Fire Chief. I do not take my accountability and responsibility lightly, and constantly strive to meet and exceed your expectations. It is truly an honor to serve you and look forward to another successful year of accomplishments, and progress.

Lastly, I want to recognize the contribution families make in our success, and the shared sacrifice of time they make; we would not be successful without their support.

J. Brett LaRose, Fire Chief

DEPARTMENT STAFF

2018 ended with 33 paid-on-call firefighters on the department.

Name	Position	Years	Name	Position	Years
George Smith*	Life Member	61	Edward Shepard*	Apparatus D/O	47
Mark Bouvier**	Apparatus D/O	45	Peter Coffey**	Apparatus D/O	42
Bill Elwell	Firefighter/Chaplain	34	Peter Bouvier*	Apparatus D/O	33
Joel Bouvier	Apparatus D/O	32	James Robideau	Truck Lieutenant	30
John Heffernan**	FF & Apparatus D/O	28	Peter J. Ryan	Firefighter	27
Jim Whitcomb	Apparatus D/O	27	Terry Farr	FF & Apparatus D/O	24
Kevin LaRose	Assistant Chief	24	J. Brett LaRose	Chief	23
Matthew Lathrop	Lieutenant	23	Brian W. Wendel	Firefighter	22
Lance Perlee	Firefighter	22	Chad Perlee	Firefighter	17
Nathan Bouvier	Firefighter	17	Amos Martin	Captain	16
Eric Forand	Deputy Chief	14	Jarrett Kimball	Truck Captain	11
James Goodyear	FF & Apparatus D/O	8	Carl Gile	Firefighter	6
Kris Perlee	Firefighter	6	Alex Bishop	Firefighter	6
Will Elwell	Firefighter	5	Brian C. Wendel	Firefighter	4
Anthony Robideau	Firefighter	3	Kerrin Hoff	Firefighter	2
Adrian Ludka	Firefighter	2	James Hockett	Firefighter	2
Roy Catella	Firefighter	1	Alexis Fojo	Probationary Firefighter	4 mon.

** Honorary Chief Officer

* Honorary Officer

Firefighter (FF)

Apparatus Driver/Operator (D/O)

Resignations

Firefighter, Ryan Denecker

Firefighter, Nick Ouellette

Firefighter, Stephen Devino

Firefighter Justin Jackman

Firefighter, Karen Moore

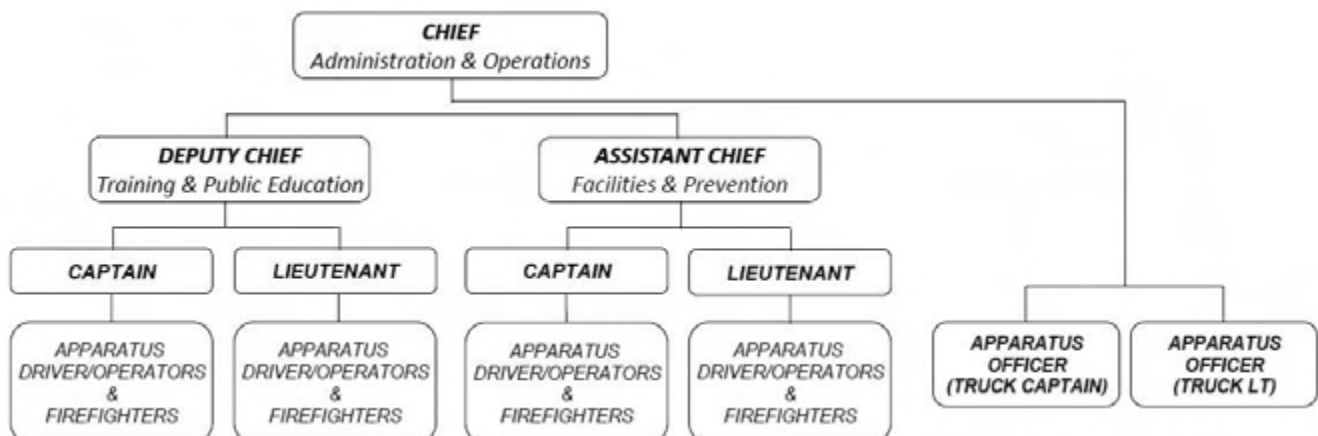
Firefighter, Matthew Babcock

New Staff

Firefighter, Roy Catella

Probationary Firefighter, Alexis Fojo

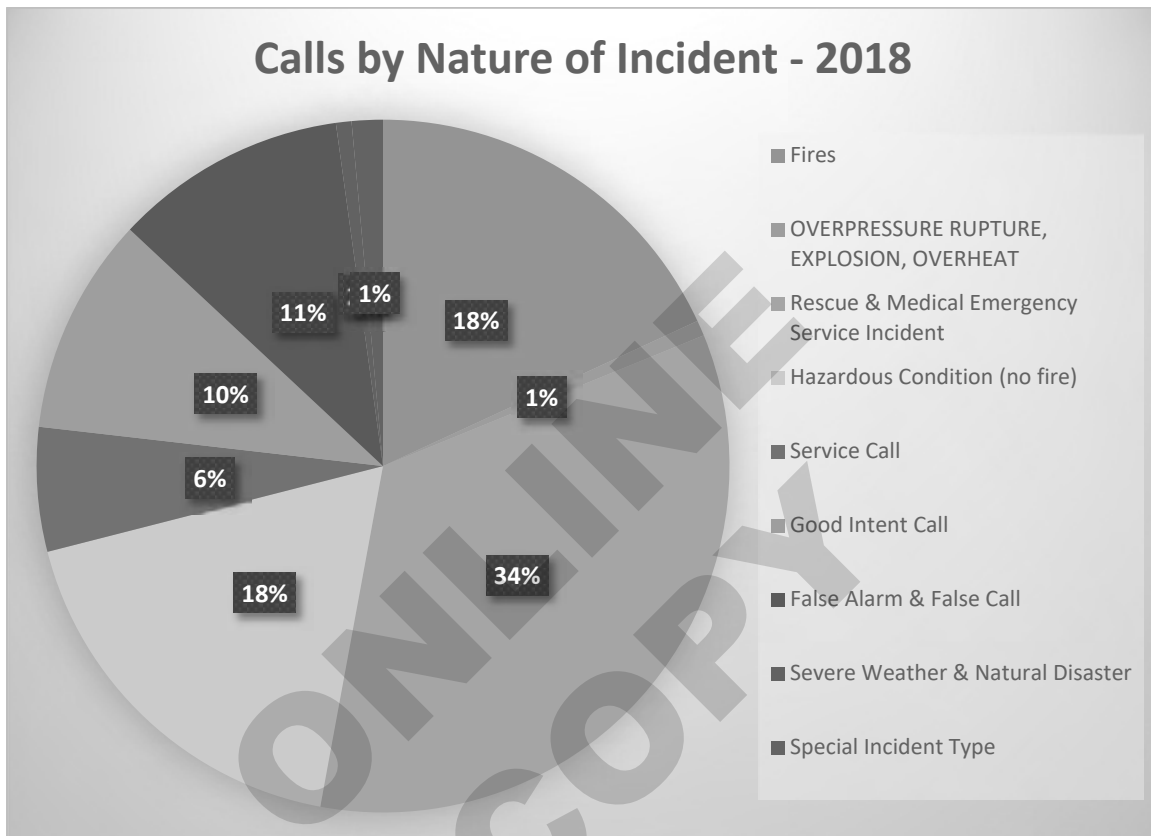
DEPARTMENT ORGANIZATIONAL STRUCTURE



CALLS BY NATURE OF INCIDENT – 2018

FIRES	
Building Fire	14
Cooking Fire	3
Chimney or flue fire, confined to chimney or flue	3
Fuel burner/boiler malfunction, fire	1
Dumpster/trash or waste fire	0
Vehicle fire	1
Outside equipment fire	1
Brush/Grass/Wildland fire	2
OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT	
Overpressure rupture from steam (no ensuing fire)	1
RESCUE & MEDICAL EMERGENCY SERVICE INCIDENT	
Medical Assist, Assist EMS crew, Stand-by, other	8
Motor vehicle crash with injuries	25
Motor vehicle crash with no injuries	2
Extrication of person from vehicle(s)	8
Extrication of victim(s) from building/structure	0
Search for lost person	1
Emergency Medical Service, other	3
HAZARDOUS CONDITION (NO FIRE)	
Chemical spill or leak	2
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	3
Carbon monoxide incident	3
Electrical wiring/equipment problem, other	7
Arcing, shorted electrical equipment, power line down	4
Vehicle accident, general clean-up	5
SERVICE CALL	
Lock out	1
Person in distress, service call, animal problem, Other	3
911 Citizen complaint	2
Unauthorized burning	1
Cover assignment, standby at fire station	1
GOOD INTENT CALL	
Good Intent, other	2
Dispatched and cancelled enroute	9
No Incident found on arrival at dispatch address	0
Smoke scare, odor of smoke	1
Hazmat release investigation with no Hazmat	2
FALSE ALARM & FALSE CALL	
Malicious, mischievous false call, other	1
Carbon Monoxide detector activation, no CO	7
Alarm/Detector activation, no fire	7

SEVERE WEATHER & Natural Disaster	
Flood assessment, not water rescue	1
Severe weather or natural disaster standby	0
SPECIAL INCIDENT TYPE	
Citizen Complaint, inc code violations	2
TOTAL	138



Total on-scene Firefighter Hours: 2,281



TRAINING

Bristol Firefighters completed 2,039 hours of Training in 2018. Training the Fire Department's personnel is an active function of the Department. Training is scheduled regularly covering varying topics using various methods of instruction. The general mission of the Department's training program is to provide all Fire Department personnel opportunities to learn new skills and enhance existing skill through repetition and advanced drill design.

The fire department is comprised of a group of highly skilled firefighters who are ready to handle any call for service at a moment's notice. Developing and improving upon the knowledge and skills of all our firefighters is an ongoing and relentless process. Vigilant training allows the fire department to provide superior service to the Town. Firefighters not only complete training in-house, but also in coordination with our county mutual aid partners, the Vermont Fire Academy and National Fire Academy.

Some of training topics covered in 2018 included:

Core Competencies

- SCBA inspection procedures
- PPE and SCBA donning
- SCBA rescue procedures
- Forcible entry
- Tool and equipment maintenance
- Ground ladders
- Ventilation
- Overhaul operations
- Hose line advancement

Technical Competencies

- Ropes and knots
- Swift water rescue awareness
- Vehicle stabilization
- Vehicle extrication

Driver/Operator Training

- Hydraulics
- Single and multi-line evolutions
- Fire flows
- Driver competency course

Officer Training

- Size-up and initial communications
- Incident command functions

Town Familiarization

- Maps (streets and road numbers)
- Pre-incident planning site visits
- Tactical walk-throughs

SMOKE DETECTOR PROGRAM

Studies show that the presence of a working smoke detector on each level of a home reduces the risk of death by 50%.

Through our continued partnership with the American Red Cross, we were able to install 20, 10-year smoke detectors for the residents of Bristol, free of charge. These installations were completed by our Pro Board-Certified Firefighter II personnel during calls for service or individually scheduled times.

We hope to secure more detectors from the American Red Cross and continue this very important program. We thank the American Red Cross for their support in this endeavor.

PUBLIC EDUCATION

During the last year, firefighters provided classrooms at Bristol Elementary School with literature and displays promoting National Fire Prevention Weeks theme of Look, Learn, Listen fire can happen anywhere. We would like to acknowledge Cathy Turner for coordinating fire prevention efforts between the Bristol Elementary School and the Fire Department. Firefighters gave numerous fire station tours to groups including Boy Scouts, Cub Scouts and Girls Scouts. We also actively posted fire safety public service announcements throughout the year.

We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2018 Vermont Division of Fire Safety Calendar: Madison King, Ava Tedesco, Elinor Simmons, Jaret Sturtevant, Isabella Kilbourne, Mariyah White, Anya Briggs, Brayden Fay and Edda Twyman. Congratulations! Honorable mentions Tinsae Deas, Sam Bowen, Morgan Rochon, Kai Ludka and Saebryn Carter. Our fire prevention program and selection of our local students' work in the fire safety calendar would not be possible without the hard work of Deb Mager-Rickner, Bristol Elementary Art Teacher. Bristol students won an amazing 9 of the 13 total spots on the calendar.

CHILD PASSENGER SAFETY SEAT PROGRAM

The Bristol Fire Station is an approved Vermont Department of Health - Child Passenger Safety Seat Fitting Station funded by the Governor's Highway Safety Program. A Fitting Station is a free and convenient way to have your child's car seat inspected by a National Highway Traffic Safety Administration (NHTSA) - Certified Child Passenger Safety Technician. Parents and caregivers receive personal instruction on the proper selection, installation, and use of their car seats.

The Vermont Child Passenger Safety Seat Program also includes a car seat voucher component. The program allows for distribution of FREE car seats and booster seats to income-eligible families who meet program requirements.

For more information about the Vermont Department of Health Child Passenger Safety Seat and Voucher Program, please call (888) 868-7328 or visit www.beseatsmart.org. To schedule a car seat fitting and installation at the Bristol Fire Station, please call (802) 453-3201.

DEPARTMENT – APPARATUS/VEHICLES

Year	Make/Model	Apparatus Type	Truck Body Manufacturer
2007	Spartan	Pumper Tanker	KME
2001	Ford F-550	Heavy Rescue Truck	E-ONE
1999	Ford F-550	Utility Truck	VT Fire Technologies
1997	Spartan	Pumper	Dingee Machine Co.
1993 (body/pump) 2009 (cab/chassis)	Ford F-550	Mini Pumper-Water Supply	Dingee Machine Co.
1993 (cab chassis) 2010 body/pump)	Ford F-450	Forestry/Brush Truck	Danko

DEPARTMENT HIGHLIGHTS

- ❖ Received \$3,000 grant from the Vermont Rural Fire Protection Grant Program to install a new Dry-Hydrant on South 116 Road and make repairs to an existing Dry-Hydrant located on the Upper Notch Road.
- ❖ Received \$3,000 grant from Vermont Leagues of Cities and Towns PACIF grant program to supplement purchase of structural firefighting turnout gear.
- ❖ Received \$1,595 grant from the Wildland Fire Gear Grant Program to replace damaged equipment to include 500' feet of forestry firefighting hose, appliances (nozzle and gated-wye), hand tools and chainsaw chaps.
- ❖ Purchased ten (10) replacement forest firefighting backpack pumps at no cost to the town. This purchase was made possible with donations received by Carter Insurance (Eric Carter) and the Safeco Right-Track campaign, Bristol Works (Kevin Harper) and an anonymous donation.
- ❖ Installed an epoxy floor in the fire station apparatus bay. This floor was a significant investment for the fire department (\$52,000) and 100% funded through department fundraising efforts and donations. Coordination was led by Lance Perlee and a four-person working group.
- ❖ We were able to raise a significant amount of money for equipment through our annual "Coin Drop" fundraiser.
- ❖ The Fire Department supported a family picnic. A big thanks to the Recreation Club and Sod Busters for the use of their facilities and Kevin and Megan LaRose for their efforts in coordinating this event.
- ❖ Submitted application for the Assistance to Firefighters Grant for the purchase of 17 replacement Self-Contained Breathing Apparatus units (\$147,646). Announcement of award summer 2019.



RECOGNITION AND AWARDS

The following individuals were recognized in 2018 for their individual contributions to the fire service and to their department.

Bristol Fire Department - Recognition & Awards

Brian W. Wendel	<u><i>Outstanding Contributor</i></u>
Terry Farr	<u><i>Outstanding Fundraiser</i></u>
Anthony Robideau	<u><i>Most Training Hours</i></u>
Brett LaRose	<u><i>Most Calls-for-Service</i></u>

Fire Service Anniversaries

Mark Bouvier
45 Years of Service

James W. Robideau
30 Years of Service

Will D. Elwell
5 Years of Service

Nicholas D. Ouellette
5 Years of Service

Addison County Firefighters' Association - Recognition & Awards

Brian W. Wendel *Firefighter of the Year*

Vermont State Firefighters' Association - Recognition & Awards

<i>Peter Bouvier</i>	<u><i>Senior Firefighter of the Year</i></u>
<i>Brian W. Wendel</i>	<u><i>Firefighter of the Year</i></u>

Received Pro Board certification as a Level I Fire Fighter

- Adrian Ludka
- Kerrin Hoff
- James Hockett
- Roy Catella Jr.



***Bristol Fire Department
July 4th, 2018***



**WE WANT
YOU!**

The Town of Bristol is accepting applications for Paid on-call Firefighters. For information about becoming a paid on-call, firefighter please contact Chief Brett LaRose at bristolfiredepartment@gmail.com or (802) 453-3201 (leave a voicemail). Thank you!

THE VOLUNTEER FIRE SERVICE NEEDS YOU!

Who: You What: Join Us
Where: In Your Community
When: Today - Now

BRISTOL POLICE DEPARTMENT

Mission Statement

To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department.

It has been with great satisfaction that I began my tenure as Chief of the Bristol Police Department on October 1, 2018. I deeply appreciate the support I have received from the community. The safety of both residents and visitors of Bristol is and will continue to be paramount to the Bristol Police Department.

We continue our community policing efforts and appreciate the public input received to date. Please feel free to contact us with your suggestions as well as concerns to assist in our efforts to make the community safe.

I would like to thank Sgt George “Randy” Crowe, Officer Josh Otey, Officer Jori Fairbanks, Officer Andrew Graham, administrative assistant Lisa Dupoise and administrative assistant Elizabeth “Liz” Tracy for their continued dedication and commitment to the Bristol Community.

Due to enforcement efforts, our Governor’s Highway Safety grant funding has increased from \$2,500 to \$9,900 to be used for increased patrols.

With the assistance of Jesse Brooks, United Way of Addison County Prevention Partnership Coordinator, we have received a permanent drug disposal box through CVS. If you have any unused prescription medication, stop by the station and drop them into the box in the lobby. Jesse has also been instrumental in providing or assisting law enforcement officers in Addison County with training related to addiction.

During 2018, we responded to or initiated 2,881 incidents, up from 2,019 in 2017. Foot patrol and directed patrol incidents continue to experience the largest increases. Thank you for the positive response we receive while assisting Bristol schools with student arrival and departure and during special events.

The members of the Bristol Police Department thank the community, Bristol Town Departments, Town administrator Valerie Capels and the Bristol Selectboard for their continued support.

You can reach us at 453-2533, on Facebook, by email Bruce.Nason@vermont.gov or stopping by the station.

Respectfully submitted

Bruce Nason,
Chief of Police

CAPITAL CRUISER PLAN

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Opening Balance	18,649	31,174	43,729	19,309	31,839	44,396
Appropriation	12,500	12,500	12,500	12,500	12,500	12,500
Estimated Interest	25	55	80	30	57	80
Total Available	31,174	43,729	56,309	31,839	44,396	56,976
<i>Equipment Item</i>			<i>cruiser</i>			
Net Cost	0	0	37,000	0	0	0
Closing Balance	31,174	43,729	19,309	31,839	44,396	56,976

This plan estimates a 6% increase in purchase price for cruiser and equipment.

Due to the varying price of resale values, this capital plan does not include a value for resale or trade.

Any money made on the sale of a used cruiser will be added into this fund and reflected at that time.



BRISTOL POLICE DEPARTMENT BUDGET

	2017-2018 BUDGET	2017-2018 ACTUAL (not audited)	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/2018	2019-2020 PROPOSED
REVENUES					
General Revenues	-	-	-	201	0
Detail Revenues	3,500	6,856	3,500	1,430	2,500
Town Traffic Patrol Contract	10,000	10,000	10,000	5,002	10,000
MAUHS >> MAUSD Contract	8,000	9,160	8,000	2,000	18,000
Non-District Services to Town	5,400	2,205	5,400	855	5,400
Fines	9,000	9,022	9,000	1,644	9,000
Towing Fees	0	0	0	0	0
Homeland Security	0	2,681	0	0	0
ICAC		590		1,571	0
Misc. Revenues	1,200	2,613	2,500	1,660	2,500
Transfer from fund balance	0	0	0	0	0
TOTAL NON-TAX REVENUES	37,100	43,127	38,400	14,162	47,400
% change from prior budget	-29.93%				
NET RAISED BY TAXES	425,862	425,862	422,973	211,487	421,369
% change from prior budget	17.40%		-0.68%		
TOTAL REVENUES	462,962	468,989	461,373	225,649	468,769
% change from prior budget	11.37%		-0.34%		
EXPENSES					
Full-time Salaries	169,458	170,903	161,241	78,483	172,891
Part-time Salaries	32,105	8,321	19,179	7,154	19,755
Detail Labor	2,800	2,297	2,800	850	2,800
Clerical	9,012	4,725	9,171	2,355	9,446
Administration	5,145	5,151	5,731	2,550	0
Overtime & Shift Differential	18,400	17,690	34,920	8,532	31,981
Homeland Security	0	3,280	0	0	0
ICAC		1,235	0	1,988	0
FICA/MEDI	18,124	16,524	17,400	7,720	18,141
Health Insurance	29,692	41,181	47,899	21,832	48,615
Retirement	15,075	15,083	14,347	6,889	15,240
Worker's Comp	49,570	33,280	37,541	38,165	40,697
Disability Insurance	2,090	1,760	1,605	830	1,605
Uniforms	2,000	1,726	1,200	540	2,000
Training	2,600	418	2,500	22	2,000
Computer	3,000	30	3,800	0	4,750
Office Supplies	2,500	868	2,500	377	2,500
Equipment	1,000	130	1,000	12	500
General Supplies	800	400	750	228	750
Vehicle Gas/Oil	7,500	6,355	7,500	2,973	7,500
Advertising		167	0	0	0
Vehicle Maint.	6,200	2,157	5,500	1,696	5,500
Facility Expenses	42,761	42,939	43,000	24,246	43,000
Postage	745	253	270	83	270
Communications	9,733	12,640	10,441	5,752	9,100
Legal expenses	1,000	13,678	1,000	2,253	1,000
Dues					200
Property & Liability Insurance	15,051	13,585	14,178	12,087	12,929
Capital Vehicle Reserve	12,500	12,500	12,500	846	12,500
Capital Equipment Reserve	3,000	3,000	3,000	0	3,000
Miscellaneous	900	396	200	100	100
Crime Prevention	200	95	200	0	0
TOTAL EXPENSES	462,962	432,767	461,373	228,565	468,769
% change from prior budget	11.37%		-0.34%		

LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

In 1911, William Lawrence, a man who made his fortune as a horse trader, built and dedicated the Lawrence Memorial Library in memory of his deceased wife. In addition to giving the library building to the town, Mr. Lawrence deeded the houses he owned on Lawrence Lane to the library, the rent from which would ensure adequate funding into the future for this new free public library.

While we no longer need to construct a beautiful building to house our collection, we do, as a community, need to ensure that we have adequate funds to maintain our property and to keep services relevant to the times. This funding happens today in several ways: through town taxes, private donations, fundraising, and investment income.

2018 has been a good year for all of the above. Like any board of trustees, the LML board is responsible for overseeing the expenses of the library building and services, ensuring fiscally responsible decisions now and into the future. Reviewing the finances monthly and approving annual budgets is standard practice for the board.

Fundraising for the library is also a board responsibility. In 2018 we held the first 10 Below Variety Show and we continued to participate in monthly Trivia Nights, raising funds for LML while providing fun for the community. Some community members supported the library through cash donations, while others, like Jim Stapleton and Diana Bigelow, used their talents to raise money for the library, performing their original show My Dearest Friend at the library and donating the profits to the library.

In addition to being supported by taxes and fundraising, the library grows its financial base through the wise investment of our endowment and reserve funds. This year the board spent considerable time exploring investment options that would be safe, even in unstable markets, and would provide solid returns. After much research and consideration of alternatives, the board elected to invest the original bequest from Vera Cline in a long term and growing Endowment Fund through the Vermont Community Foundation (VCF). LML's remaining funds have been placed in a VCF Reserve Fund, which provides operating income to the library while the fund continues to grow for future needs. We are proud of this alliance with the Vermont Community Foundation which supports the charitable purposes, programs and operations of our community and our library.

Finally, we wish to acknowledge our volunteers for the generous donation of their time and talents: Joanne Shedrick, Cathy Duclos, Bethany Barner, Eleanor Menzer, Meredith Knight, Megan Thomas, Catherine Moran, Lydia Vaine and the Kragh family.

Sincerely,

The Lawrence Memorial Library Board of Trustees

Caroline Engvall, Jill Mackler, Mary Yates, Anne Wallace, Lynn Camara

Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Ending balance December 31
Vera Cline Endowment	2017	\$148,112.88
Vera Cline Endowment	2018	\$109,524.48
Unrestricted Endowment	2017	\$77,521.30
Unrestricted Endowment	2018	\$98,154.90

Library Enhancement Fund

June 30, 2017 balance \$810.00

Income \$1653.00

Expenditures \$1055.00

June 30, 2018 balance \$1408.00

This fund is for the purpose of financing capital improvements and library services and collections not included in operating expenses. The fund includes gifts, special donations, and grants.

Lawrence	Memorial	Library	Budget	2019-2020
	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019	Proposed 2019-2020
Revenue:				
Town Appropriations	\$ 135,073.00	\$ 135,306.00	\$ 137,872.00	\$ 140,340.00
Investment distribution	\$ 10,000.00	\$ 10,150.00	\$ 11,000.00	\$ 11,000.00
Fund Raising	\$ 3,400.00	\$ 3,082.00	\$ 1,500.00	\$ 1,500.00
Donations and fines	\$ 1,800.00	\$ 2,499.00	\$ 1,200.00	\$ 2,000.00
Misc Income		\$ -	\$ -	\$ -
Total Revenue:	\$ 150,273.00	\$ 151,037.00	\$ 151,572.00	\$ 154,840.00
Expenses:			\$ -	\$ -
Salaries	\$ 101,105.00	\$ 100,773.00	\$ 103,127.00	\$ 106,220.00
Payroll Taxes	\$ 8,240.00	\$ 8,369.00	\$ 8,200.00	\$ 8,400.00
Retirement	\$ 3,914.00	\$ 4,208.00	\$ 4,100.00	\$ 4,425.00
Life disability workers comp	\$ 1,000.00	\$ 709.00	\$ 800.00	\$ 700.00
Books	\$ 6,000.00	\$ 4,848.00	\$ 6,000.00	\$ 5,500.00
Digital Media/DVD	\$ 2,000.00	\$ 2,756.00	\$ 2,000.00	\$ 2,800.00
Children's Materials	\$ 3,000.00	\$ 2,108.00	\$ 3,000.00	\$ 2,800.00
Young Adult Materials	\$ 1,000.00	\$ 1,179.00	\$ 1,000.00	\$ 900.00
Processing Supplies	\$ 800.00	\$ 468.00	\$ 400.00	\$ 470.00
Technology	\$ 2,000.00	\$ 1,154.00	\$ 1,000.00	\$ 1,000.00
Office Supplies	\$ 600.00	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00
Custodial Supplies	\$ 600.00	\$ 896.00	\$ 1,100.00	\$ 900.00
Postage and courier	\$ 650.00	\$ 909.00	\$ 1,600.00	\$ 980.00
Travel	\$ 600.00	\$ 420.00	\$ 200.00	\$ 200.00
Programs	\$ 300.00	\$ 1,238.00	\$ 300.00	\$ 500.00
Education	\$ 400.00	\$ 765.00	\$ 50.00	\$ 100.00
Dues/Memberships	\$ 50.00	\$ 50.00	\$ 35.00	\$ 50.00
Professional Fees	\$ 3,200.00	\$ 3,645.00	\$ 3,400.00	\$ 3,600.00
Equip Maintenance	\$ 900.00	\$ 675.00	\$ 450.00	\$ 675.00
Grounds Maintenance	\$ 450.00	\$ 810.00	\$ 900.00	\$ 800.00
Building Maintenance	\$ 1,000.00	\$ 853.00	\$ 1,000.00	\$ 1,000.00
Cleaning	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
Fuel Oil	\$ 3,000.00	\$ 2,365.00	\$ 1,800.00	\$ 2,200.00
Electric	\$ 2,300.00	\$ 2,386.00	\$ 2,300.00	\$ 2,300.00
Telephone and DSL	\$ 1,200.00	\$ 1,162.00	\$ 1,200.00	\$ 1,200.00
Water Expense	\$ 250.00	\$ 249.00	\$ 250.00	\$ 250.00
Building Improvements	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Library automation support	\$ 360.00	\$ 842.00	\$ 1,300.00	\$ 850.00
Bank charges	\$ 60.00	\$ 85.00	\$ 60.00	\$ 120.00
Misc Expense		\$ 127.00	\$ 130.81	
Total Expenses:	\$ 149,879.00	\$ 149,949.00	\$ 151,702.81	\$ 154,840.00

WATER AND WASTEWATER DEPARTMENT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol's water and terminology to help us understand what the Department of Environment Conservation requires we test for. It is available on our Website at www.bristolvt.org and at the Town Office.

The Bristol Selectboard also serves as the Water Commission. In this capacity, they review monthly budget reports, reports from our water operators, plan for infrastructure projects, and tend to the coordination of routine maintenance.



Pine Street Leak Repair



1905 Line at the Corner of Pine & Taylor



New Valve at the Corner of Pine & Taylor Replacing Old Valve

The Town continues to monitor for leaks and address repairs. The system participated in a free state-funded leak detection survey this summer resulting in one leak found at the hydrant on West Street.

Several leak repairs were completed this year including:

- Repair of a leak in a service line on Pine Street;
- Replacement of a 100+ year old leaking valve on the corner of Pine and Taylor;
- Repair of a leaking service line on Taylor Ave.;
- Repair of a leaking service line on East Street;
- Replacement of a 100+ year old hydrant and valve addition on West Street near Paige and Campbell resulting in improved fire protection; and
- Repair of the leaking curb stop by Sargent's on Rocky Dale.



New Hydrant & Valve on West Street

We continue to monitor metered water use against water produced to achieve as little water loss and as much efficiency as possible.

Just before 2018 came to a close, Woodland Apartments, on Woodland Drive off Lovers Lane, connected to the system allowing them to abandon their well and benefit from the municipal water services. In addition, new water services were added on Meadow Lane and Devino Lane.



Woodland Apartments Connection

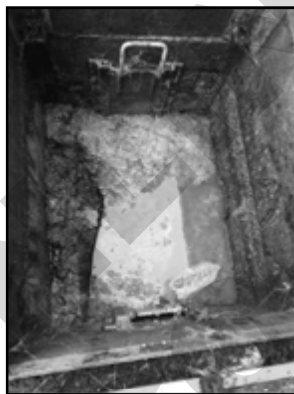
Selectboard meetings are held every other Monday night and the Water Commissioners hold an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. That is when the budgets will also be approved. Customers may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. The Selectboard also serves as the Sewer Commission and holds an annual public meeting and vote on the budget in the spring. In this capacity, they review monthly budget reports, reports from our wastewater operators, plan for infrastructure projects, and tend to the coordination of routine maintenance of the sewer system.

Per Green Mountain Engineering's recommendation in the annual inspection report, the dosing siphons were cleaned at the septic field this fall. Maintenance work was performed over the year to remove grease that was clogging various components of the system. In addition, the Town is working with businesses to continue to reduce grease coming into the system through routine internal grease trap maintenance.



*Dosing Siphons Before
Cleaning*



*Influent Hatch Clogged with
Grease*



*Influent Hatch After Grease
Removal and Cleaning*

Green Mountain Engineering updated their 2007 study of options for increasing the capacity of the sewer system. The report identified four options as well as maintenance matters that will require attention in the coming year.

Vermont Utility Management Services (VTUMS) operates our water and wastewater systems as our contract operations firm. Cyrus Marsano is our designated operator and may be contacted via the Town Office at 453-2410.

Respectfully submitted,

Valerie Capels, Town Administrator
Jill Marsano, VTUMS
Cyrus Marsano, VTUMS

Water Department Capital Equipment Fund Long Range Plan

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>
Balance (6/30/18)	3,994	8,299	7,809	7,818	16,818	34,818
Appropriation	24,800	25,000	32,000	35,000	38,000	38,000
Estimated Interest	5	10	9			42
Other Revenue						
Total Available	28,799	33,309	39,818	42,818	54,818	72,860
Equipment/Service	20,500	25,500	32,000	26,000	20,000	20,000
Closing Balance	8,299	7,809	7,818	16,818	34,818	52,860

Replace 10-15 meters; replace leaking hydrant; refurbish high lift pump spare; repair low lift pump spare
Replace 10-15 meters; replace hydrant; transform 4" pump #1 to 2"; SCADA panel replacement
Replace 10-15 meters; replace hydrant; replace low lift pump. Phase in SCADA panel replacement. Begin engineering for Pine Street water line replacement.
Replace 10-15 meters; replace hydrant. Upgrade pipe locator. Replace high lift pump. Engineering for Pine Street water line replacement.
Replace 10-15 meters; replace hydrant. Budget for unexpected repairs.
Replace 10-15 meters; replace hydrant. Budget for unexpected repairs.

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Water Department's capital fund shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial, or in needs, may be made. The purpose of long range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan was designed to reduce the need for bonding for all of our equipment and service needs. It does not reflect any emergency repairs. The Water Commission will be taking a close look at the system's capital needs in the coming year and for discussion at the annual Water District meeting.

2018-2019	Upgrade 10 -15 meters to a meter guaranteed to be accurate for 20 years (6,000). Replace leaking hydrant on West Street (6,000). Refurbish high lift pump (6,500); repair low lift pump spare (2,000).
2019-2020	Replace/upgrade 10-15 meters (6,000). Replace leaking hydrant on East Street (6,000). Transform 4" pump #1 to 2" so that both high lift pumps #1 and #2 are identical and interchangeable (8,500). Phase in 30-year old SCADA panel replacement (unknown).
2020-2021	Replace 10-15 meters (6,000). Replace hydrant (6,000). Replace low lift pump (6,000). Phase in SCADA panel replacement (unknown). Begin process for engineering of Pine Street water line replacement (unknown + CWSRF planning loan).
2021-2022	Replace 10-15 meters (6,000). Replace hydrant (6,000). Upgrade pipe locator (4,000). Replace or rebuild a high lift pump (10,000). Engineering for Pine Street water line replacement (CWSRF planning loan).

Water District Budget

	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020
	BUDGET	ACTUAL	BUDGET	ACTUAL as of 12/31/18	PROPOSED
REVENUES					
Water Rents	270,709	251,610	252,000	65,617	257,600
Interest & Penalty	3,800	4,051	4,000	1,922	3,800
Water Service Connection Fees	500	4,077	500	1,000	2,000
Interest	-	-	-	-	-
Sugar Wood Revenue	625	1,038	950	-	950
Transfer In-Capital Asset	-	15,875	-	-	-
Miscellaneous Revenue	100	-	100	-	100
TOTAL REVENUES	275,734	276,651	257,550	68,538	264,450
	10.24%		-6.6%		2.68%
EXPENSES					
Personnel/Labor	350	2,499	2,000	857	2,000
Admin/Clerical Salaries	10,131	6,691	10,420	4,817	8,638
FICA/Medicare	775	685	810	404	669
Health Insurance	3,988	1,349	2,080	884	2,515
Retirement	747	394	770	-	648
Disability Insurance	111	52	115	56	97
Supplies	11,200	13,725	10,000	5,082	12,000
Computer Supplies	200	-	-	-	200
Meters, Touchpads, etc.	250	-	855	-	250
Electricity - Pump	35,000	30,650	33,000	11,972	35,000
Electricity - Basin St. Building	240	525	500	98	240
Operating Contract	68,803	66,266	66,150	33,079	69,458
Contracted Services	16,500	10,091	17,500	9,441	18,500
Rent at Town Garage	400	-	-	-	-
Postage & Office Supplies	1,500	250	1,000	29	750
Communications	600	563	600	563	600
Insurance	1,520	1,292	1,300	1,286	1,525
Building Overhead & Maintenance	8,000	2,753	7,000	2,400	6,000
Compliance Testing	2,000	1,280	2,000	1,390	2,000
Vt Water System Fee	4,700	3,311	4,000	2,077	5,000
Property Tax - Lincoln property	360	336	360	349	360
Bond and Note Payments	80,358	30,567	69,290	59,111	70,000
Capital Reserve Fund	25,000	25,000	24,800	-	25,000
Transfer to Capital Roads - Paving	2,500	2,500	2,500	400	2,500
Miscellaneous	500	16	500	450	500
TOTAL EXPENSES	275,734	200,793	257,550	134,744	264,450
	10.24%		-6.6%		2.68%

Sewer District Budget

	2017-2018 BUDGET	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ACTUAL as of 12/31/18	2019-2020 PROPOSED
REVENUES					
User Fees	40,500	43,718	41,500	21,130	42,000
Interest & Penalty Charge	420	122	400	0	200
Misc. & Allocation Reven	0	250	0	0	200
TOTAL REVENUES	40,920	44,090	41,900	21,130	42,400
	1.10%		2.39%		1.19%
EXPENSES					
Admin/Clerical Salaries	2,724	2,529	2,815	1,347	2,800
FICA/Medicare	208	189	220	95	200
Health Insurance	997	569	600	299	650
Retirement	204	127	110	0	200
Disability Insurance	30	63	70	15	30
Operating Contract	9,592	9,450	9,450	4,725	9,923
Supplies	800	1,185	1,000	23	1,000
Insurance	202	186	205	191	213
Debt Retirement	11,874	1,527	11,886	10,791	12,300
Capital Reserve Fund	169	169	444	0	500
Maintenance & Septic Tar	11,100	10,352	11,100	6,526	11,284
Testing	1,200	612	1,000	0	1,200
Engineering	1,800	8,933	3,000	873	2,000
Miscellaneous	20	16	0	0	100
TOTAL EXPENSES	40,920	35,907	41,900	24,884	42,400
	1.10%		2.39%		1.19%





ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2018 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20-member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3^d Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acsmd@acsmd.org

Transfer Station Hours:

M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours:

M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2018 Highlights

Act 148. The District continued its efforts this year to implement the goals outlined in VT's Universal Recycling Law. Food scrap diversion remains one of the most challenging aspects of the URL in a rural county with low population density. The District's efforts thus far have helped increase food scrap diversion, both at local town drop-offs as well as at the District Transfer Station. This year, more Addison County businesses and schools transitioned to a sustainable diversion system for food scraps. With the 2020 landfill ban for food scraps approaching, the District is focusing its efforts on both residential and business organics diversion. The District also provided numerous workshops on backyard composting this year.

Recycling. One of the most pressing aspects of waste diversion is the downturn in recycling market prices. China, the export market for one-third of all U.S. recyclables, recently enacted its National Sword initiative. Designed to reduce contamination, it has caused disruption of international recycling markets. Acceptable levels of contamination in imported bales of recycled commodities are so low that few, if any, facilities in the U.S. can meet the new standard. The result has been a scramble to find other markets, and a glut of recycled materials. Revenues for recycling are at historic lows. In spite of this, the District's commitment to recycling remains steadfast. The District will continue to improve efforts to educate the public about what is and is not recyclable, and to work with local processors and haulers to ensure that we can collectively weather this crisis until markets eventually rebound.

Product Stewardship. Extended Producer Responsibility (EPR) laws are a useful tool to help distribute the cost of recycling and safe management of these products between industry, government and consumers. EPR can alleviate the financial burden for municipalities and residents, while mitigating environmental impacts from disposal by increasing collection and recycling rates of covered products. Vermont's EPR programs remain effective at collecting targeted materials, largely due to education and collection efforts by the State and solid waste districts. VT has the second highest number of EPR laws in the U.S. and has recently led the way with a law on primary cell batteries. These efforts are coordinated through the VT Product Stewardship Council, of which the District is a member, and which recently celebrated its tenth year of success in establishing EPR laws in VT.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, VT's annual litter clean-up event. The District subsidized the disposal of 17.30 tons of roadside trash, .39 tons of tires, 4 auto batteries, 11 E-Waste items, 1 appliance, and various other hazardous items, for a total economic benefit to its member towns of \$5,424.

2019 Annual Budget

The District adopted a 2019 Annual Budget of \$3,223,095. This represents a 7.69% increase over the 2018 Annual Budget, primarily due to a major increase in recycling costs. The Transfer Station tip fees will increase to \$126/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$92/ton. Rates on some other items will have nominal increases. New fees: \$1 per visit or per 50 or < lbs of household goods at the **Reuse It or Lose It!** Shed; and \$5/load for books. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils used as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2019.** For a copy of the full 2018 Annual Report and Adopted 2019 Rate Sheet, please give us a call, or visit the District website at www.AddisonCountyRecycles.org.

Bristol Conservation Commission (BCC) Annual Report for 2018

Commission members during 2018: Ken Johnson, Chair; Pete Diminico, Vice-Chair (resigned in June); Katie Reilley (Clerk Jan. & Feb.); Jim Stapleton (Clerk since March); Dave Henderson; Kristen Underwood; Randy Durand; Richard Butz; and Carolyn Dash.

Administrative change to by-laws: Annual Meeting changed from September to April; officers approved at the Annual Meeting.

On-going projects:

- Maintenance of the Eagle Park fishing access including using the Conservation Reserve Fund to partially pay for the reconstruction of the access trail (thanks to Pecker Heffernan as well),
- Green-Up Day coordination and site work;
- Coordination with the Bristol Recreation Club and the Bristol Trail Network (BTN), spearheaded by Porter Knight, to develop a hiking trail system about the town;
- Green Stormwater Infrastructure project has been incorporated into the Bristol Village Stormwater Master Plan, using grant money from the Ecosystem Restoration Program;
- The South Street Historical Interpretive Trail, a combined effort of BCC, CORE and the Bristol Historical Society, has been established and work started on interpretive signs;
- Regular water sampling of streams in the New Haven River watershed by the Addison County River Watch Collaborative and BCC commissioners, to track water quality and develop remediation strategies;
- Maintaining interest in River Corridor Protection.

New Projects:

- Working with Ian Albinson of CORE to develop an informational brochure that highlights Bristol's natural resources, as well as revamping the Conservation website;
- Strategic Planning work with Monica Przybrehart of Vermont Fish & Wildlife to assist the Commission in prioritizing goals and implementing tasks;
- Revitalizing and repairing the Bristol Veteran's Memorial Park;
- Presentation on cougars by Susan Morse in April; approximately 100 attended;
- Coordination with Zapata Courage of VT Wetlands and Ripton Conservation Commission to review and re-establish the wetland limits and classification for Beaver Meadow, which straddles the Bristol/Ripton town lines.

Finally, many thanks to our retiring Commissioners who have been on the Commission since its inception: Pete Diminico (Co-founder), and Dave Henderson. Another long-time Commissioner and Co-founder, Bruce Acciavatti, is moving out of town after years tending to our website. Many thanks to them all for their years of service as stewards of Bristol's natural resources.

Bristol Revolving Loan Fund and It's Availability

For almost three decades the town of Bristol has benefited from the use of a Revolving Loan Fund, which has allowed many Bristol property owners and businesses to obtain capital for projects that have been beneficial to those entities and the Bristol community.

The total balance of the fund is approximately \$722,824. Currently \$528,842 is committed. Which leaves an available balance, as of November 30, 2018 of \$193,982 to lend. Who is eligible to borrow from the fund, to what purposes, and how does the application process work?

The Bristol Select Board established three primary goals for lending from this program. They are: public safety purposes, lower income housing improvements or development, and economic development including infrastructure improvements. The Revolving Loan Fund has been used for all these classifications with the focus in recent years being in the economic development arena.

As far as who can apply, we have no list of requirements aside from the guideline that the applicant be someone who lives in or near the community or has strong ties to the project for which they are applying. It is a requirement that the project be located in Bristol. Loan amounts have varied from a few thousand dollars to as much as \$100,000. There are no rules as to the maximum or minimum amount of any one loan. Our main constraint concerning loan amounts is the amount of cash on hand, a projects merit, and anticipated applications.

The Bristol Revolving Loan Fund was established with the intention of making dollars available to projects that may not qualify in part or at all with conventional lenders. With many of our loans we have partnered with banks, VEDA, and the Addison County Economic Development organization to provide the full funding for an eligible project. Occasionally we have assumed the entire risk on a loan. Our Lending rates tend to be slightly lower those of traditional lenders. The goal of the fund is to see the funds gross balance grow and keep pace with inflation, so it can provide meaningful dollars indefinitely. There is no profit motive. All loan receipts are paid back into the Revolving Loan Fund.

The loan application process is straight forward. One goes to the Town Clerks office where application paperwork is available. The thrust of the application surrounds the loan amount, it's purpose and how it benefits the community, and a business plan that contains a balance sheet, and demonstrates cash flow so one can easily see how the loan can be repaid. All outstanding loans must be spelled out, as well as other proposed lending. The Revolving Loan Committee and Select Board wants any information that will give us confidence in the project's viability. Once completed, the loan application is submitted to the Revolving Loan Fund Committee, which consists of seven community members. This committee, after a thorough review, makes a recommendation to the Select Board as to whether to accept the application, or not, and recommends loan terms. If approved by the Board, the loan package is sent to the town's attorney, so the proper documentation can be drawn up. Applicants can expect to pay a modest fee for the attorney's work and for the time the Town Clerk and Treasurer spend on the application. Loan Committee members are not paid for their efforts.

Few Vermont communities can boast of having this resource for their town. The goal of this report is to give you more information on the Revolving Loan Funds existence and how it works. If you have any questions, please contact Fred Baser chair of the Revolving Loan Committee or inquire at the town offices.

Report written by Fred Baser

Bristol Energy Committee (BEC)

Annual Report for 2018

Committee members in 2018: Ian Albinson, Chair; Sally Burrell; Richard Butz; David Cobb; Michael Corey; Liston Freeman; and John McCormick.

The Bristol Energy Committee was established in 2007 by the Selectboard. Its mission is to investigate the energy use in the Town of Bristol and explore energy conservation and efficiency for Bristol residences, businesses, and transportation.

Building on the progress made by the committee over the years, and consistent with our stated goals, the following was accomplished in 2018:

- Investigated opportunities, offered by the **Champlain Valley Office of Economic Opportunity (CVOEO)**, to assist low income homeowners to tighten up their homes and invited Dwight DeCoster to participate in our fall Button-up Campaign.
- Collaborated with Efficiency Vermont as a **Button Up Hero Community**, conducting four events, beginning with an information tent at the Bristol Harvest Festival and commencing with events centering on weatherization strategies for owners and renters of traditional, contemporary, and mobile homes in Bristol. As a result 47 homeowners signed up for free energy walkthroughs by local contractors.
- Began the process of gathering information to apply for an vehicle charging station grant through the **Electric Vehicle Supply Equipment Grant Program**. Plans call for a two or three charging unit to be placed on West Street opposite the Peace Garden.
- Met with a representative of Green Lantern Solar to discuss a proposal to place a **500kW solar array on the old town landfill**. Also discussed other sites in the town with the goal of working toward our state goal of 90% renewable energy by 2050.
- Began working with both the Addison County Regional and Bristol Planning Commissions to create an **Enhanced Energy Plan** to meet our targets under the 2050 mandate.

In 2019 the committee plans include:

- Continuing to work with Efficiency Vermont and CVOEO to inform and encourage home and business weatherization in Bristol.
- Applying for the electric vehicle charging stations, as a service to our residents and an attraction for visitors.
- Continued work on the Enhanced Energy Plan which will give Bristol “substantial deference” from the Public Utilities Commission in applications for renewable energy facilities.

Special thanks to: Paul Markowitz and Matt Sharpe of Efficiency Vermont; Dwight DeCoster of the weatherization program at CVOEO; and Eric Hartman of Harvestar, and Nate Gusakov of Silver Maple Construction, our contractors who offered the free walkthroughs and attended our events.

If you are interested in becoming a member of the Bristol Energy Committee, please contact the Town Clerk’s Office, or visit the committee webpage at www.bristolvt.org/energy.

Bristol Historical Society – 2018

The Bristol Historical Society host public meetings monthly from May to October. The presenters and subject matters were:

May	David Folino	Vermont Maple Syrup Industry
June	Howard Coffin	Vermont's Remarkable Sharpshooters
July	Jane Williamson	Vermont Underground Railroad
Aug	Reg Dearborn / Don Lathrop	History of Greenwood Cemetery
Sep	Elise Guyette	Vermont African American Farmers
Oct	Megan LaRose	Mt Abe Sweet Transitions a capella music

In past years the BHS has created and placed plaques on historically significant structures. The Society had been in discussions about a transition for several years to creating a new type of recognition. It was agreed that the Society Executive Committee would create a list of historically significant homes, establish a standard design and by working with the current homeowners propose and reach agreement on the creation and mounting of that sign. The sign would contain the date of construction and the original owner. The list of houses with signs created and mounted this year is:

- William Lawrence House / 1897 / Kathleen Clark / North St
- Warner Dunshee house / 1877 / Gerald Heffernan / West St
- Bosworth house / 1902 / Paul Jackman / Spring St
- Rose Bank Cottage / 1889 / Barb Brown / West St

Reg Dearborn, member of the BHS Executive Committee, has continued to research, extensively document and publish in the Burlington Free Press many articles in the Sunday edition called "The History Space". Reg has also hosted tours of the Old Bristol Manufacturing site on South Street.

Another significant accomplishment by the BHS in 2018 is the creation of a Merit Scholarship of \$500 for a graduating Mt. Abe student. The Executive Committee will review all candidates based upon the submissions and select a recipient every year.

The Historical Society collection and its executive committee members continue play a valuable role in providing historical information to the public. Reg Dearborn and Gerald Heffernan host an Open House and Howden Hall monthly and typically have good attendance. In addition, a number Mt Abe student of all ages, have come as groups to Howden Hall and performed research projects. John Burbank has provided extensively genealogical research to those people contacting the society about family members that have lived in the area.

For those thinking of visiting Howden Hall, whether you have been there before or if this would be your first visits there are new displays consisting a collection of Outlook Club's Christmas tree ornaments, a recent addition of a quilt and a dress and a booth from Snaps Restaurant.

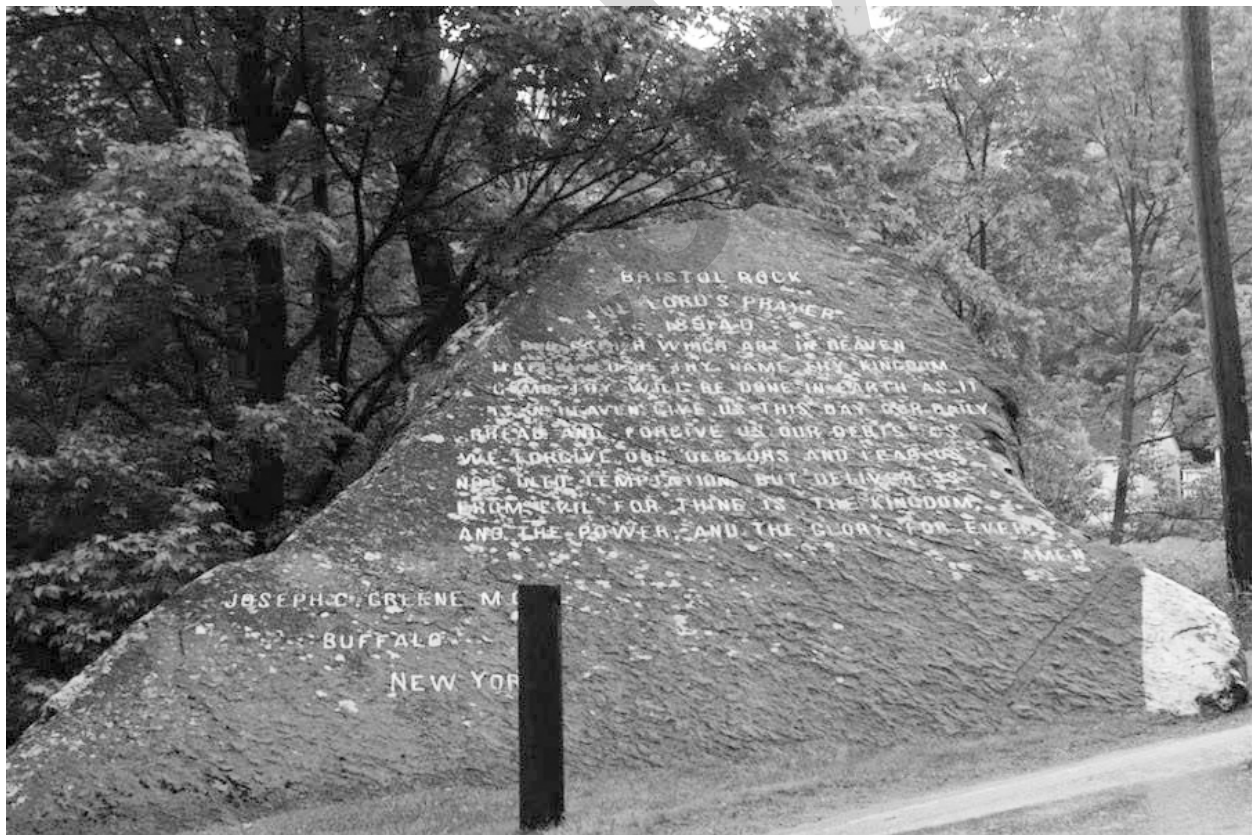
The BHS participated in the Preservation Trust of Vermont's 'Annual Preservation and Downtown Conference', that was held on June 8th. The conference consisted of keynote presentations and displays in downtown business windows. The Bristol Historical Society created a display for one of the downtown windows.

The restoration of the fountain on The Green, funded by the Bristol Historical Society, was completed in 2018. This could not have been successful without a helping hand from Alan Clark.

The Historical Society purchased a new computer to be used by our presenters at future meetings. The Society made a contribution to the restoration of the St Joseph cemetery.

In closing the BHS Executive Committee extends it thanks and appreciation to current members who support our activities through membership's fees, donations and the purchases of materials available at the Society headquarters in Howden Hall.

Respectfully submitted, and Thank You,
Stephen Ayotte, President; Gerald Heffernan, Vice President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Reg Dearborn, Rick Desorda and Sylvia Coffin



Bristol Recreation Club, Inc.

The Bristol Recreation Club manages the 10-acre recreation land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, pump track, skate park and HUB building, a picnic pavilion, ice skating rink and of course, the signature Grandstand, which is a town landmark.

The facilities are maintained by club members, volunteers, and a few contracted services. We want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property.

The Recreation Club property hosts annual events such as the July 3rd Celebration, the Three-Day Stampede Cystic Fibrosis fundraiser, the “Better Late Than Never” Car Show, as well as several others. The skate park and The Hub (Bristol teen center) - managed by the Bristol Recreation Department is part of the Club’s property and continues to be a great place for youth in the area to congregate and engage in various activities. Our property is home to Bristol Little League, Addison United Soccer and Lacrosse, Bristol Youth Sports soccer, and more. The Ice Rink offers public skating when weather/volunteers permit. The Sodbusters Horseshoe Club continues to improve and maintain their space and hosts several tournaments each year with great success.

This summer we installed a new “pump” park. This is a bike track that is designed to create a fun space to practice bike skills. It is located behind the tennis courts. Bristol Little League worked hard to finish the new dugout/press box on the 1st base line of the Grandstand Field. It will allow for sound at events and much needed extra storage in the back. We have also worked closely with Raycroft-Meyer Landscape Design to install the 1st phase of plans for updates to our landscaping around the entry and parking areas. Porter Knight has done an outstanding job of spearheading the Bristol Trail Network (BTN), a tremendous amount of work has been done, thank you Porter! You can read more about the trail efforts here: <http://bristolrecclub.org/bristol-trail-network/>

The Club obtains its funds from grants, donations, member fees, user fees, and an appropriation from the Town of Bristol. We greatly appreciate the support of the local taxpayers to help us keep this property open and accessible for the community. We encourage you, the community, to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property. Please consider joining and becoming an active member of the club. Visit us at: bristolrecclub.org

Respectfully,

Troy Paradee, President
Bristol Recreation Club, Inc.

Bristol Recreation Club, Inc.

Revenue

	Budget 2017-18	Actual 2017-18	Budget 2018-19	Proposed 2019-20
Cash on Hand	\$ 3,675	\$ 3,675	\$ 3,288	\$ 2,545
Donations	50	500	50	300
Electricity Users	300	485	300	350
Field Rentals	4,500	2,895	4,000	4,000
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	15,000	15,000	15,000	15,000
Memberships	200	910	650	750
Club Sponsored Activities	1,000	-	-	-
Miscellaneous	200	-	200	200
Grand Total	\$ 32,125	\$ 30,665	\$ 30,688	\$ 30,345

Expenditures

Administration Costs:

Office (Postal box, cks, etc.)	\$ 400	\$ 712	\$ 275	\$ 700
Audit	300	250	300	250
Donations	50	-	50	50
Scholarship	500	500	500	500
Total	\$ 1,250	\$ 1,462	\$ 1,125	\$ 1,500

General Maintenance:

Property/Liability Insurance	\$ 3,000	\$ 2,447	\$ 2,900	\$ 2,500
Contracted Services	7,500	6,520	7,500	7,500
Electricity (Club)	1,800	835	1,000	975
Users	300	485	300	350
Equipment	800	-	800	800
Materials and Supplies	3,500	986	2,213	2,570
Mowing and Trimming	3,125	4,620	5,100	5,200
Plowing	1,000	975	950	1,000
Refuse Removal	600	225	400	350
Water	500	237	400	350
Ice Rink (Repair/Maint.)	750	-	1,000	1,000
Total	\$ 22,875	\$ 17,330	\$ 22,563	\$ 22,595

Capital Expenditures:

Community/Youth Center	\$ 1,500	\$ 1,500	\$ 1,000	\$ -
Grandstand	1,000	1,000	1,000	1,500
Tennis Courts	400	400	500	500
Multi-purpose Field	4,000	4,000	4,000	4,000
Septic System	500	500	500	250
Total	\$ 7,400	\$ 7,400	\$ 7,000	\$ 6,250
Grand Total	\$ 31,525	\$ 26,192	\$ 30,688	\$ 30,345

BRISTOL ✕ CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • info@bristolcore.org • bristolcore.org

Bristol's local downtown organization, Bristol CORE, is an essential part of our active and engaged community. Our mission, and passion, is to bring people together to rally the resources to keep that core strong, to celebrate its history and to plan for its future.

In 2018, Bristol CORE had incredible success with Signature Events like *Pocock Rocks*, *Chocolate Walk* and the *Lumen Celebration of Fire & Light*, added new community events to its calendar, partnered with local organizations on a range of projects, and supported local businesses and property owners in the downtown district.

Promotions (Events and Marketing)

- The **Pocock Rocks Music Festival & Street Fair** returned in June with an expanded line-up of new performers, more vendors, and additional activities.
- Celebrated our **11th Annual Chocolate Walk** in December. This year the event set records for business participation, community turnout, chocolate consumed, and holiday festivity.
- The music-focused event **Eat, Drink and Be Merry** returned in mid-December, encouraging people to shop, and take in local well-known musical acts and refreshments at five unique locations on Main Street. Co-sponsored with Recycled Reading of Vermont.
- Co-hosted the **3rd Annual Lumen Celebration of Fire & Light** with Tandem in late December. Over 200 people came out in perfect winter weather to enjoy our lantern making workshop, fire performance on the green, procession down Main Street, and food & drink around the fire pits at Tandem and Vermont Tree Goods.
- Created a weekly Wednesday morning **Open Play at Holley Hall** group for babies, toddlers or preschoolers on the move! Co-sponsored with the Bristol Recreation Department.
- Started a Friday evening film series, in collaboration with Lawrence Memorial Library. **Reel Film Fridays** features traditional 16mm film projection of classic films from the 1930s–1970s and fresh popcorn for all attendees. Films shown this year included *Rear Window*, *Citizen Kane*, *Casablanca*, *King Kong*, *Top Hat*, and *It's a Wonderful Life*.

Collaborations (Town & Community Relationships)

- Hosted the annual **Historic Preservation and Downtown Conference** in Bristol, in collaboration with the Preservation Trust of Vermont. This all-day conference had author and musician Dar Williams as their keynote speaker, and include presentations of the 2018 Preservation Awards, and afternoon Lightning Talks and Field Sessions that explored the innovative preservation and community work happening in the Bristol area and beyond.
- Partnered as a member of the **Community Center Steering Committee** to work with the Town of Bristol on exploring the feasibility for centralizing the Recreation Department, Clay Studio, and Teen Center in a new five-town area Bristol-located community center.
- Continued our partnership with the **Local Community Initiatives Capstone Class**, taught by Bristol resident, and Bristol CORE board member, Kelly Hamshaw, in the Department of Community Development & Applied Economics at UVM. This year the class was tasked to develop promotional materials to share with prospective entrepreneurs, new residents, and

others, about what Bristol has to offer in terms of economic opportunity.

- Partnership on the **Bristol Trail Network (BTN)** initiative with the Bristol Recreation Club.
- Continued conversations with the Planning, Energy, and Conservation Commissions, and regularly attended Town Selectboard meetings.

Design (Historic Preservation & Public Improvements)

- The **Main Street Flower Basket Project** for all lamp posts on Main Street and Prince Lane was fully sponsored by a variety of generous local businesses and individuals, all acknowledged publicly with a tasteful plaque on each lamp post. Thanks to Rocky Dale Gardens and Aidan Lenihan for the planting, watering and maintenance.
- Exploring the potential of the town applying to the **Certified Local Government (CLG)** program, which encourages the direct participation of local governments in the identification, evaluation, registration, and preservation of historic properties within their jurisdictions.
- **Yearly Winter Decorating of Main Street**, with holiday lights on lamp posts, bandstand, and playground, and decorations on the bandstand, Howden Hall, and Holley Hall.
- Attended meetings of the Design Review Commission for design-related zoning projects.
- Facilitated the relocation of **Recycled Reading of Vermont** from their previous premises at 20 Main Street to the larger and higher profile location of 1 Main Street in the downtown. Supported owner with design, creation, and installation of storefront signage.
- Attended statewide **Downtown Retreat** in September to learn about best practices & new ideas, access state resources, and make useful connections for future opportunities.
- Launched a **new Bristol CORE website** detailing all aspects of the organization.
- Held regular conversations with downtown and local business owners, as well as Bristol property owners in the downtown district.

The Bristol CORE board also grew significantly this year with the addition of four new members: Aidan Lenihan, Meridith McFarland, Katie Raycroft-Meyer, and Amanda Sorrell. The board would like to recognize Carolyn Ashby for her dedication as a board member since 2011, and we are grateful for her continued support now as a community member.

Fundraising, sponsorships, and volunteered person-power enables Bristol CORE to implement the projects and events that keep Bristol buzzing. A town appropriation provides a third of our funding, and we are truly grateful for the support of the Town Administrator, the Selectboard, and the taxpayers in our amazing community.

We welcome your ideas, involvement, enthusiasm and financial support! To learn more about our signature events, current projects, to get involved, or make a tax-deductible contribution, please visit our website, www.bristolcore.org.

Respectfully submitted,
Bristol CORE Board of Directors

Board Members: Kelly Hamshaw, Aidan Lenihan, Meridith McFarland, Katie Raycroft-Meyer, Amanda Sorrell

Ex-officio: Ian Albinson, Executive Director | Valerie Capels, Town Administrator

Northeast Addison Television 2018 Town Report
(NEAT/Ch16)
25B Main Street, PO Box 262
Bristol VT 05443
www.neatbristol.com

NEAT is a non-profit public access television station which serves Bristol's 5-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement.*

NEAT is still located in the center of town at 25B Main Street, at the end of Artists Alley. Our studio is open 4 days/week and offers a comfortable drop-in space for media enthusiasts. We cover public meetings and local events, which can be viewed on Ch16 (Comcast) and online at our website (www.neatbristol.com). We maintain an archive of all local productions which can be accessed online or viewed at the NEAT studio. DVD copies are available upon request. We provide equipment and training. This includes movie camps for kids, mentorships for high school students, one-on-one production training, and project support for community members of all ages. We started recording podcasts this summer. If anyone is interested in producing their own show at the studio, give us a call!

There's been a lot going on this year. NEAT expanded its coverage in order to follow 5-Town Community Forums, Candidate forums, Opioid forums, the Mt Abe Renovation Committee, Bristol Rec. Center Committee, and the Bristol Energy Committee. Other local events included the Walkover Gallery music series, Art on Main poetry readings, the Ten-Below Variety Show, 1-World Library Project, the People Power Parade, Pocock Rocks street fair and more. And of course, as always, Bristol's 4th of July festivities.

Although a small operation, NEAT prides itself on covering important local issues and events. Let us know what matters to you. We value the partnerships within the community that help us maintain our services.

Thank you!

Mary Arbuckle, Exec. Director
Shawn Kimball, Production & Youth Outreach

NEAT
25B Main St, PO Box 262
Bristol VT 05443
453-8562
neatbristol@gmail.com
www.neatbristol.com

PEACE GARDEN 2018

You may remember that last year we removed the half of the apple tree/crabapple tree that produced prolific apples. What happened as a result was that the crabapple part of the tree was beautiful in its own right in the spring. We hope that you had a chance to enjoy that splendor. We did thin out the lilies in Asia and planted a fall blooming hydrangea in the middle of that part of the garden. It will be fun to watch that grow over the years. We welcome financial donations. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant St., Bristol and make checks out to Bristol Peace Garden.

Whatever your memory of the Peace Garden, what has happened in the last 30 years is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: The children imagined the garden to be a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and in fact was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally, after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, playing and strolling. 2021 will be the 30th anniversary of the dedication of the Peace Garden. We will mark that in some way. Look for an update in next year's Town Report. We welcome suggestions.

This year we had the pleasure of having Ms. Andrea Murnane's second grade class assist us in planting bulbs one fall day. They are excited to see the results of their plantings in the spring. We did need to sprinkle the areas planted with red pepper flakes to keep those darn squirrels from digging up the bulbs! It worked like a charm.

We had a number of group work days this year and work went on throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. It is a gem on our town green.

We have quite a few new members to our community. If you are new to our community or have lived here for a while and are looking for a volunteer opportunity, we would welcome you! If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at barash.phoebe@gmail.com. We are particularly looking for younger community members who could round out our more graying committee members.

Thanks to our volunteers, businesses and financial donations from individuals. All of these keep the garden looking beautiful through donations of time supplies and money: Carol Price, Diane Corey, Patty Heather-Lea, Louise Brynn, David Brynn, Callie Brynn, Cathy Burritt, Betsy Almeter, Bob Almeter, Gail Butz, Dick Butz, Bunny Daubner, Barbara Miles, Nancy Skidmore, Linda Cormany, Alice Leeds, Sara McGrath, Win Kelley, Karen McEachen, Maura Donnelly, Andrea Murnane and her second graders, Addison Weening, Martin's Hardware, Pine Tree Gardens and Livingston's Farm/ Landscaping. A big thank you is also sent out to the Select board, the Town of Bristol and the Road Crew for their continued support of the Peace Garden.

Phoebe Barash for the Bristol Peace Garden, January 2019

BRISTOL CEMETERY ASSOCIATION

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill and Varney Cemeteries are maintained by the Town of Bristol.

The cemetery is tax exempt and nonprofit. There are currently seven directors serving on the board. We were saddened by the passing of Larry Gile on June 3, 2018. Larry served for 38 years on the Bristol Cemetery Association. He will be missed. Our annual meeting is held in June each year.

The current cost per grave is \$450.00, which includes the perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations.

The association must be notified before any monuments are placed, graves dug or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members.

Eight lots were sold this year for a total of fourteen graves. There were a total of 22 burials in Greenwood which included 9 full burials and 13 cremations.

We wish to thank the Bristol Fire Department for filling the water tank in the cemetery. It was filled at least three times this past summer. We also want to thank Heffernan Brothers Aggregate LLC for a load of crushed stone for driveways. Thank you to Kevin Corkins for fabricating and installing a post to hang a plaque which recognizes all of the donors and volunteers for the new fence and sign which were installed in 2016. The post and hanger were salvaged from the old archway sign.

We were fortunate to have the Northland Job Corps in Vergennes volunteer to cut additional trees in Greenwood this fall. Brown's Tree Service was hired to remove a large dead maple which had been cabled together for many years. Our directors also volunteered many hours in maintaining our cemetery (brush cutting, tree removal and trimming, road work, grave leveling, trash removal, watering plants in urns, etc.).

Our new mowing contractor, Wahl Landscaping, LLC, did an excellent job in maintaining the cemetery this past summer. We have negotiated a new three year contract with them.

Projected useable income from interest and lot sales in 2019 is \$5,715.00 and our estimated expenses are \$34,500.00. We are requesting \$29,000.00 from the town this year.

Income – 2018

Lot Sales	\$ 6,300.00
Interest from CDs	\$ 2,932.82
Interest from Money Market Accounts	\$4.77
Appropriation from Town of Bristol – Sept & Nov 2018	\$22,000.00
Donations	\$ 3,095.00
Total Income	\$34,332.59

Disbursements -2018

Mowing and Trimming Contract	\$27,490.00
Liability Insurance	\$ 745.00
Rental for Storage space	\$ 200.00
Flowers for Urns	\$ 55.32
P.O. Box Rental	\$ 88.00
Office Supplies, Postage & copying	\$ 29.54
Tree cutting by Brown's Tree Service	\$ 1,200.00
Miscellaneous	\$ 315.54
Total Disbursements	\$30,123.40

Funds Available January 1, 2019 \$20,787.91

Respectfully Submitted,

Donald Lathrop, President	Martha Chesley, Vice President	Mike Brown, Treasurer
Reginald Dearborn, Secretary	Jim Rivers, Superintendent	Kevin Corkins
David Weaver		



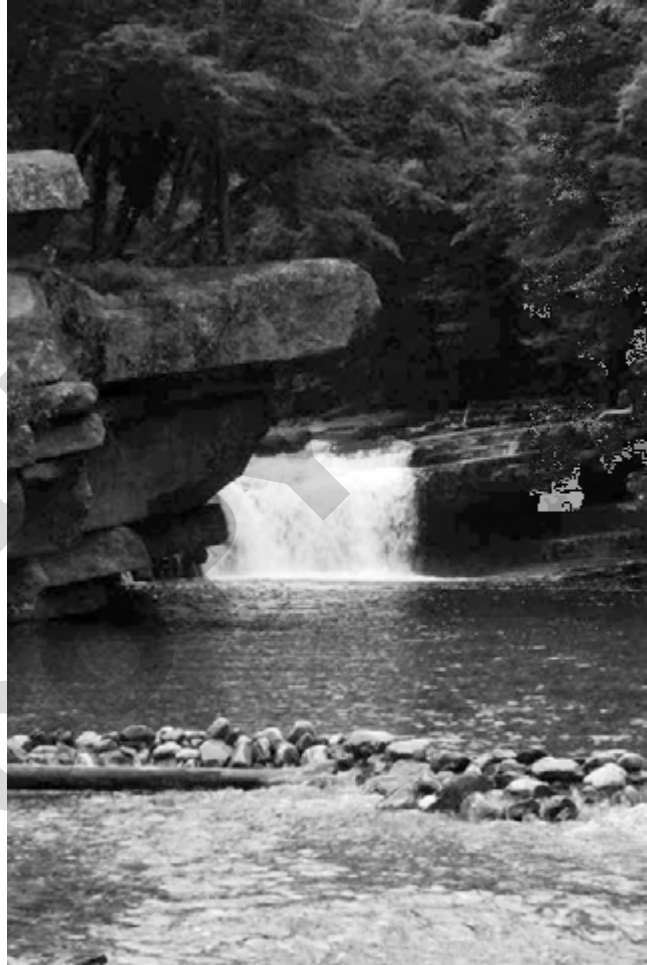
Addison County River Watch Collaborative – 2018 Report

The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. We collect water samples once per month from April to September in six different watersheds in the county. Our water quality measurements include: bacteria, phosphorus, nitrogen, and turbidity.

In 2018 the voters of the Town of Bristol appropriated \$300 to contribute to the funding of Addison County River Watch. Nine other Addison County towns contribute similar amounts. Technicians at the Vermont Department of Environmental Conservation's LaRosa laboratory process and analyze our samples free of charge. Kristen Underwood of South Mountain Research & Consulting Services helps analyze results. ACRWC's annual cash budget is approximately \$12,000. Donated services are valued at about \$45,000.

In Bristol and nearby, during the 2018 sampling season, River Watch sampled from sites at: Bartlett's Falls, South St. Bridge, and Sycamore Park in Bristol, as well as sites downstream of Bristol on the New Haven River and Little Otter Creek. Results will be fully quality-assured and quality controlled, and then reported to communities in early spring. Our training day for interested volunteers will be Saturday, March 16, at the Addison County Regional Planning Commission in Middlebury.

In 2018 Richard Butz continued the role of sampling coordinator in the New Haven River. Local volunteers donated approximately 300 hours of their time (worth over \$6,500) to New Haven River Watch in 2018. Contact: mwitten@gmavt.net; 434-3236; Webpage: www.acrpc.org/acrwc.



New Haven River at Bartlett Falls
A favorite summer swimming hole

SOCIAL SERVICE AGENCIES REQUESTING TOWN FUNDS

Addison County Home Health And Hospice, Inc. provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

Addison County Humane Society (Homeward Bound) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

Addison County Parent/Child Center provides playgroups, classes, transportation, infant care, and family education services to town residents.

Addison County Readers for Literacy supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

Addison County Restorative Justice provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

Addison County River Watch Collaborative is a citizen run water quality monitoring program.

Addison County Transit Resources supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

Age Well provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

Bristol After-School Kid's Program provides safe, supervised care after school for children and summer camp for 8 weeks each year.

Bristol Cemetery Association was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

Bristol CORE is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

Bristol Family Center provides childcare and a preschool program serving area children and many working families.

Bristol Historical Society is the caretaker for the local area history including local legends and many historical artifacts of the Town.

Bristol Little League provides baseball for elementary school children.

Bristol Recreation Club manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

Bristol Rescue Squad provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

Bristol Town Band is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

Counseling Service of Addison County, Inc. offers professional mental health services, including a 24-hour emergency service.

Elderly Services, Inc. sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

Fourth of July Committee organizes the parade and events at the Town park each year.

Habitat for Humanity of Addison County builds affordable homes in partnership with families currently living in unsuitable housing who cannot obtain a conventional mortgage.

HOPE (Helping Overcome Poverty's Effects) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

Hospice Volunteer Services provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

John W. Graham Shelter, Inc. provides emergency shelter to the homeless.

Northeast Addison Television (NEAT) is a non-profit public access television station which serves Bristol's five-town region.

Open Door Clinic provides primary health care to residents.

Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

Turning Point of Addison County is a non-profit recovery center that provides a safe friendly, and substance use free environmental where all people in recovery, and their families and friends, can meet for peer-to-peer recovery support, social activities, recovery coaching, education, and advocacy.

Vermont Adult Learning provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

Womensafe, Inc. whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

BIRTHS 2018

Brace, Laelynn Grace January 14, 2018	Myrick, Meridian Genevieve Rain May 8, 2018	Smith, Warren James September 2, 2018
Zubow, Kade Roman February 20, 2018	Fifield, Joel Alan May 23, 2018	SinBowen, Jonah Adam September 24, 2018
Zubow, Caius Russ February 20, 2018	Phelps, Frederick Pockette May 27, 2018	Palhete, Marcus Joseph September 25, 2018
Daylor, William Finn February 22, 2018	Conley, Olive May June 1, 2018	O'Toole, Aria Anna-Lucy October 12, 2018
Trudeau, John Everest February 26, 2018	Friend, Hannah Marie June 6, 2018	Thomson, Jayce Allen October 16, 2018
Myers, Lucy Marilyn March 3, 2018	Pecor, Sean Michael June 19, 2018	Brennan, Calliope Jade October 16, 2018
Jipner, Natalie Bree March 8, 2018	Heffernan, Shelby Elise June 19, 2018	Senesac, Aria Joanne October 20, 2018
Ribon-Hernandez, Michelle March 9, 2018	Campia, Griffin David June 27, 2018	Davison, Marlowe Ruth Chesley October 23, 2018
Cyr, Colton Charles March 13, 2018	Jewell, Malakiah Ericson July 17, 2018	Mendenhall, Penelope Lee November 1, 2018
St. Cyr, Jecca Ann March 16, 2018	Roberge, Rowan Lea August 7, 2018	Snieckus, Ellis Adeline November 5, 2018
Jimmerson-Smith, Ielyn Raine April 3, 2018	Mullan, Benjamin James August 9, 2018	Jackson-Dibley, Estelle Endicott November 5, 2018
Sterling, Evelyn, Rose April 15, 2018	Fifield, Hadley Lise August 12, 2018	Gunn, Constance Carlyle November 17, 2018
Osmun, Cora Juanita April 15, 2018	Shackett, Katrina Elyse August 26, 2018	Bouvier, Kaisley Mae November 20, 2018
Paquette, Oliver Grazier April 16, 2018	Shackett, Dominic Kai August 26, 2018	Davis, Fiona Catherine December 13, 2018
White, Wyatt Jeffrey April 17, 2018	Carter, Lillie Mae August 26, 2018	Nye, Alfred Bryan December 21, 2018
		Fox, Maverick Riley December 27, 2018



MARRIAGES 2018

Spouse A

Foster, Nicole Marie
 Carper, Michael Christopher
 Curtis, Katie Ann
 Brown, Jessica Lynn
 Hendee, Megan Elizabeth
 Davis, Mitchell Steven
 Butler, Michele Marie
 Fredette, Tiffany Rose
 McEachen, Molly Christian
 Livingston, Jennifer Crystal
 Carpenter, Elizabeth Hannah
 Bennett, Kayla Lu
 Butler, Kevin Peter
 McGill, John Francis
 Kosloski, Jennifer Lynn
 Zubow, Jacob Edmund
 Wells, Carlyn Victoria
 Cathcart, Kelsey Anne
 Pattison, Elizabeth Kathleen
 Mutini, Gabriella Louise Salafai
 Lussier, Carrie Ann

Spouse B

Bishop, Brian Edward, Jr.
 Hobbs, Shana Erin
 Chamberlain, Linwood Atticus
 Steady, Sheldon Paul
 Hendee, Peter Trask
 Thorpe, Hannah Rachelle
 Gilbert, Jacques Eugene
 Russell, Jennifer Lynn
 Ready-McClain, Kevin Donlon
 Bergeron, Christopher Joseph
 Cuddihy, Joseph John
 Kelley, Caleb Henry
 Martin, Rebecca Leigh
 Sullivan, Charlotte Xochitl Cammer
 Gero, Travis Mark
 Vaughan, Jessica Lyn
 Smith, Michael John
 Lopez, Carlos Lizandro
 Vant, Peter McGinley
 Mailloux, Joseph Kyle Rueben
 Kirby, John Patrick

DATE

January 20, 2018
 February 2, 2018
 February 24, 2018
 March 31, 2018
 June 27, 2018
 June 30, 2018
 July 14, 2018
 July 14, 2018
 July 28, 2018
 August 4, 2018
 August 24, 2018
 September 1, 2018
 September 8, 2018
 September 22, 2018
 September 22, 2018
 October 6, 2018
 October 13, 2018
 October 13, 2018
 October 13, 2018
 October 26, 2018
 November 24, 2018



dreamstime.com

DEATHS 2018

NAME	DATE
Haskins, Henrietta Claire	January 6, 2018
Thompson, Winthrop R., Sr.	January 12, 2018
Wells, Anna E.	January 21, 2018
Hemingway, Coral Christine	January 26, 2018
Fuller, Paul Allen	January 30, 2018
Cousino, John Paul	January 2018
Boyer, Nancy Lee	February 15, 2018
Mansfield, Helen Adeline	February 17, 2018
Raymond, Richard O.	February 19, 2018
Wendel, George Allen	February 20, 2018
Brouillard, Mary Beth	February 20, 2018
Mierop, Bradley Roger	February 21, 2018
White, Beverly Catherine	February 28, 2018
Hogaboom, Gary Wayne	March 4, 2018
Brace, Laelynn Grace	March 7, 2018
Myrick, Robert L., Sr.	March 20, 2018
Mosenthal, Charlotte D.	March 29, 2018
Mansi, Sandra Elaine	March 31, 2018
Randall, Gisela	April 4, 2018
Pietkiewicz, Stanislaw Edward	April 6, 2018
Fitz-Gerald, Barbara M.	April 9, 2018
Coyle, Ruth L.	April 20, 2018
Thomas, Terrence Elias	May 3, 2018
Davis, Nathaniel J.	May 13, 2018
Gile, Larry Kenneth	June 3, 2018
Saunders, Beryl June	June 15, 2018
Lundbech, Raymond J.	June 18, 2018
Bushey, Walter Roger	June 30, 2018
Taylor, Robert Edward, Jr.	June 30, 2018
Duffy, John W.	July 2, 2018
Hanson, Ruth B.	August 6, 2018
Freeman, Randall James	September 1, 2018
Minor, May Elizabeth	September 4, 2018
Horn, Matilda S.	September 6, 2018
Dwyer, Shirley M.	September 10, 2018
Kimball, Amber M.	September 12, 2018
Bushee, Dean Allen	September 18, 2018
Haines, Richard Elmer, Jr.	October 20, 2018
Sherman, Arthur Gerhard	October 28, 2018
Baker, William C., Sr.	October 28, 2018
Abernethy, Audrey Clayton	November 15, 2018
Benedict, Philip Sheridan	November 17, 2018
Sotiriou, Mark Sprio	November 1, 2018
Simmons, Darlene W.	December 20, 2018
Peryea, Frank Philip	December 21, 2018
Brown, Priscilla J.	December 28, 2018
Farr, Paul Douglass	December 29, 2018

**CONDENSED MINUTES of the
ANNUAL TOWN MEETING and
TOWN SCHOOL DISTRICT MEETING
BRISTOL, VERMONT
March 5, 2018**

ARTICLE 1: To hear the reports of the Town officers. **Article approved by voice vote.**

ARTICLE 2: To elect Town Officers by Australian ballot. **Article approved by voice vote.**

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2018 through June 30, 2019, being due in two equal installments on November 5, 2018 and April 5, 2018 by physical delivery to the Town Office before midnight on that date? **Tax penalty modified from 8% to 4% for the 2018/2019 tax year. Amendment approved by voice vote. Article approved by voice vote.**

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard. **Article amendment that salaries remain the same was approved by voice vote.**

ARTICLE 5: Will the voters adopt the proposed 2018-2019 fiscal year Highway Fund Operating Budget in the amount of \$775,541 a portion thereof in the amount of \$677,691 to be raised by taxes; the tax rate on the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

ARTICLE 6: Will the voters adopt the proposed 2018-2019 fiscal year General Fund Operating Budget in the amount of \$926,739, a portion thereof in the amount of \$753,882 to be raised by taxes; the tax rate on the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

ARTICLE 7: Will the voters adopt the proposed 2018-2019 fiscal year Arts, Parks and Recreation Department budget in the amount of \$224,393, a portion thereof in the amount of \$145,843 to be raised by taxes; the tax rate of the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article amendment to amendment approved by standing vote for new dollar amounts. \$250,195 and \$171,645. Article amendment approved by voice vote. Article with amendment. Article approved by voice vote.**

RECESSED TOWN MEETING TO SCHOOL DISTRICT MEETING.

Article 1. To act upon the reports of the town School District Officers and Directors. **Article approved by voice vote.**

Article 2. To elect Town School District Officers and Directors as follows, each for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and

Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016 by *Australian Ballot on Tuesday, March 6, 2018*:

- 3 - School Directors (Elementary)
- 3 - School Directors (High School)
- 1 - School District Moderator (Elementary)

Terms will end in January 2019 (technically ends June 30 and then audit occurs). Just voting for Elementary and High School in this Article. Article approved by voice vote.

Article 3. To elect Town Unified School District Directors for the coming year by *Australian Ballot on Tuesday, March 6, 2018*.

- 1 - School Director for the Mt. Abraham Unified School district 3 years

Motion made and seconded - 1 school director for 2 years; 2 school directors for 1 year. Article 3 as amended approved by voice vote.

Article 4. To establish salaries for the Town School District Officers and Directors for the period from their taking office to the date the District ceases to exist pursuant to the merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016.

Motion made and seconded to have salaries of \$0 this year. Article approved by voice vote.

Article 5. To transact any other legal and property business coming before said meeting.

RECESSED TOWN SCHOOL DISTRICT MEETING, RECONVENED TOWN MEETING.

ARTICLE 8: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$25,000
Capital Highway Equipment Reserve	\$100,000
Capital Building Reserve	\$30,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$10,000
Technology Fund	<u>\$ 5,000</u>
Total:	\$310,000

Article approved by voice vote.

ARTICLE 9: Will the voters approve an appropriation of \$70,000 in lieu of the sum of a two cent levy on the tax rate to fund the Fire Vehicle Capital Reserve Fund? **Article approved by voice vote.**

ARTICLE 10: Will the voters approve an appropriation of \$137,872 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? **Article approved by voice vote.**

ARTICLE 11: Will the voters establish a Sidewalk Reserve Fund pursuant to 24 V.S.A. § 2804 for the purpose of developing new and maintaining existing sidewalks and appropriating a sum of \$35,000 to it? **Article approved by voice vote.**

ARTICLE 12: Will the voters appropriate \$22,000 for the Bristol Cemetery Association, Inc. for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner in accordance with 24 V.S.A. § 2691? **Article approved by voice vote.**

ARTICLE 13: Shall the Town appropriate \$2,100 to Charter House Coalition to provide emergency winter shelter to Families and individuals and to provide meals every day of the week to nutritionally challenged people in accordance with 24 V.S.A § 2691? **Article approved by voice vote.**

Article 14. None.

ARTICLE 15: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Restorative Justice	\$1,150
Addison County Home Health & Hospice	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent/Child Center	\$4,800
Addison County Readers	\$2,000
Addison County Transit Resources	\$11,306
Addison County River Watch	\$ 300
Age Well (formerly CVAA)	\$2,700
Bristol After School Kid's Program	\$1,275
Bristol Band	\$1,200
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Bristol Recreation Club	\$15,000
Bristol Rescue Squad	\$13,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Shelter	\$1,400
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000

Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$105,756

Article 15 approved by voice vote.

ARTICLE 16: Will the voters support the following non-binding resolution?

In 2016 the Vermont Department of Public Service wrote the Vermont Comprehensive Energy Plan. It states Vermont will meet 25% of its energy needs using renewable sources by 2025, 40% by 2035, and 90% by 2050.

On January 1, 2018, the U.N. Secretary-General Antonio Guterres said, "I am not issuing an appeal. I am issuing an alert, a red alert, for our world ... Climate change is moving faster than we are. Inequalities are growing ... I urge leaders everywhere to make this New Year's resolution: Narrow the gaps. Bridge the divides. Rebuild trust by bringing people together around common goals. Unity is the path. Our future depends on it. Thank you."

"World Scientists' Warning to Humanity: Second Notice" (academic.oup.com/bioscience, 11/13/17) states, "Especially troubling is the current trajectory of potentially catastrophic climate change due to rising greenhouse gases from burning fossil fuels ... Lay citizens must insist that their governments take immediate action as a moral imperative to current and future generations of human and other life."

All fossil fuels used in Vermont are imported, resulting in a financial drain on the Vermont economy. Local renewable energy and efficiency measures increase Vermont job opportunities and boost our state's economy.

In light of the above statements, Bristol urges the **State of Vermont** to:

1. Firmly commit to developing renewable energy for all people in Vermont,
2. Continue to support comprehensive energy efficiency in our homes, businesses, and municipal buildings,
3. Delay any new expansion of natural gas pipelines unless or until it is determined that it will not cause the State to exceed the goals of no more than 10% of the State's energy coming from fossil fuels, by the year 2050,
4. Ensure that the transition to renewable energy is fair and equitable for all residents.

Article 16 as presented approved by voice vote.

ARTICLE 17: To transact any other non-binding business that may legally come before this meeting.

Meeting was adjourned via voice vote.

WEBSITES

Town of Bristol - www.bristolvt.org
Bristol Recreation Department - www.bristolvt.myrec.com
The Hub Teen Center- www.bristolskatepark.com

TOWN OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:30 p.m.

TELEPHONE NUMBERS

Dog Officer - Monday – Friday 453-2410 daytime
453-2533 evenings and weekends
Town Administrator's Office – 453-2410
Town Clerk's Office – 453-2410
Department of Public Works – 453-4707
Water Department – 453-2410
Recreation Department – 453-5885
Recreation Youth Center – 453-3678

EMERGENCY NUMBERS

Fire Department – 911
Bristol Rescue – 911
State & Local Police – 911

BUSINESS NUMBERS

State Police – 388-4919
Bristol Police – 453-2533
Bristol Rescue Squad – 453-2513
Bristol Fire Department – 453-3201
Lawrence Memorial Library – 453-2366

RECYCLING HOURS

Saturdays - 8:00 a.m. to 12:00 p.m.

CLOSED ON THE FOLLOWING HOLIDAYS

New Year's Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

MEETINGS

Selectboard every other Monday at 7:00 p.m.
Town Planning Commission 3rd Tuesday at 7:00 p.m. (1st Tuesday as needed)
Zoning Board of Adjustment 2nd and 4th Tuesday at 7:30 p.m. as needed
Conservation Commission 2nd Thursday at 7:00 p.m.