

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday March 4, 2019**

Selectboard Members Present: Chair Peter Coffey, Joel Bouvier, Peeker Heffernan, Ted Lylis, Michelle Perlee.

Staff Present: Town Administrator Valerie Capels, DPW Foreman Eric Cota, Town Clerk/Treasurer Jennifer Myers, Police Chief Bruce Nason.

Others Present: Ian Albinson, Mary Arbuckle (NEAT TV), Carol Eldridge, Chauncy Eldridge, Shawn Kimball (NEAT TV), Jim Quaglino, Peter Ryan, Allison Sturtevant, Ken Weston.

I. Call to Order. Peeker Heffernan called the meeting to order at 5:30pm.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

II. Public Forum. There were no comments.

III. Police District informational meeting.

The Police District annual meeting was called to order at 6:00pm. Chair Peter Coffey read the Police District annual meeting warning.

Peter Ryan complimented the Police Department on its community policing with a positive attitude. He asked what the plans are for a new facility when the lease is up at Bristol Works!? Peter Coffey said they understand the lease will be up in 2023 and that they need to begin the process of finding a space within 3 years. They are considering behind the fire station, but that still will need to be evaluated.

Chauncy Eldridge asked if the department is planning to go town-wide? Joel Bouvier said the Police Advisory Board met several times and completed some studies. At that time they decided to wait for the Police Department to get a new chief and work with him after he got settled to go town-wide. Joel said it is still a goal of the department but is currently on the back burner. Peter Coffey closed the Police District Informational meeting.

IV. Regular Business.

1. Request by Public Works Department to purchase new chloride trailer with Capital Equipment Reserve Funds. Four different options were reviewed. Public Works Foreman Eric Cota explained the new trailer made the most sense because of the material it was made of would allow him and his crew to maintain and clean it more effectively to keep the longevity of the trailer. Joel asked if the old trailer could be sold. Eric said no, but perhaps could be worth a small value in steel. Eric explained the new design of the trailer to the Board. The cost of the new trailer would be \$11,700 plus \$1,900 in shipping. Joel Bouvier moved to purchase the chloride trailer for \$11,700 plus \$1,900 in shipping from Stutsman Agricultural Products. Ted Lylis seconded. So voted.

2. Consider cost proposal from DominionTech for installation of a firewall and other security services on Town Office computers. The board reviewed the quote from DominionTech for the installation and purchase of a firewall and other security services on the Town Office computers. Valerie Capels clarified the costs of the quote. Ian Albinson asked if the wireless

would phase out Waitsfield and Champlain Valley Telecom. Valerie said she believed it would and explained the two platforms they proposed. Ted Lylis moved to authorize the purchase and installation of the firewall through DominionTech. Joel Bouvier seconded. So voted.

3. The Board postponed approval of December meeting minutes. Michelle Perlee moved to approve January 28, 2019 meeting minutes with minor changes. Pecker Heffernan seconded. So voted.

4. The Board approved and Accounts Payable warrant in the amount of \$63,411.16. They also approved liquor licenses for the following businesses: Walgreens/Rite Aid, Bristol Cliffs Café, Mary's Restaurant, Cubbers, Tandem, and Snap's Restaurant.

5. Selectboard Concerns: Michelle asked about the MRGP permits and if it was an annual submission of permits. Valerie said one permit is completed annually.

Joel Bouvier wished the Mt. Abe Girls basketball team good luck in Barre tonight.

6. Town Administrator's Report: Valerie said the Town was in the process of changing over the website host. With assistance from Ian Albinson and Kris Perlee this was able to take place. She is in the process of getting landscaping quotes which will be reviewed at the next meeting. East View Electric will be completing electrical work right after town meeting.

V. Other Business. Valerie Capels noted that Daylight Saving Time is this coming weekend and asked if the Selectboard intends to change the meeting start time to 7:00pm. This will be an item for the March 18 agenda.

VI. Executive Session.

Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding personnel per 1 V.S.A. § 313 (a)(3) and pending litigation 1 V.S.A. § 313 (a)(1)(E). Town attorney Kevin Brown was invited to participate. The Selectboard met in Executive Session from 6:18pm to 6:55pm. The Executive Session resumed at 9:30pm and closed at 9:45pm. Upon returning to open session, Pecker Heffernan made a motion to accept the resignation of Police Officer Joshua Otey with regret and best wishes. Ted Lylis seconded. So voted. There was consensus that, in the event Ted Lylis was unseated from the Selectboard after the Town Meeting election, that he be authorized to continue to serve as the Selectboard's liaison with the Police Union negotiations.

VII. Adjourn.

A motion was made and seconded to adjourn the meeting. The meeting was adjourned at 9:50pm.

Respectfully submitted,

Jen Myers, Town Clerk and Treasurer

Valerie Capels, Town Administrator