



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, April 15, 2019, 7:00 PM  
Holley Hall**

**AGENDA**

**Selectboard Members**

Joel Bouvier, Chair  
Ted Lylis, V. Chair  
Peter Coffey  
Peeker Heffernan  
Michelle Perlee

**Town Clerk/Town  
Treasurer**

Jen Myers

**Assistant Treasurer**

Peter Ryan &  
Val Hanson

**Assistant Clerk**

Sharon Lucia

**Town Administrator**

Valerie Capels

**Administrative  
Assistant**

Sharon Lucia  
Gail James

**Fire Chief**

Brett LaRose

**Public Works Foreman**

Eric Cota

**Police Chief**

Bruce Nason

**Recreation Director**

Meridith McFarland

**Hub Youth Center  
Director**

VACANT

**Zoning Administrator**

Kris Perlee

**Bristol Town Office**

Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**I. Call to Order: 7:00 PM**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

**II. Public Forum.**

1. This is an opportunity for citizens to briefly share comments and concerns with the Board about matters that are not on the agenda (up to 5 minutes for each topic). A topic requiring more than 5 minutes should be scheduled for a future agenda.

**III. Visitor Appointments.**

1. 7:00pm – Planning Commission candidate interview: Kevin Hanson.
2. 7:10pm – Energy Committee request (Ian Albinson): Authorization to apply for an Electric Vehicle Supply Equipment (ESVE) grant for installation of an electric vehicle charger on West Street.
3. 7:25pm – Stoney Hill, LLC and Town Administrator grant authorization request: Authorization to apply to the Northern Border Regional Commission for funds to construct Stoney Hill Business Park infrastructure (road, sidewalks, utilities, site work).

**IV. Consent Agenda.**

1. Addison County Regional Planning Commission contract: MPG grant-funded assistance for Town Plan update.
2. Addison County Regional Planning Commission contract: Town-funded assistance for development of subdivision regulations.
3. Ratify Green Mountain Engineering contract: Annual Landfill Inspection per Closure Agreement.
4. Ratify Green Mountain Engineering contract: Annual Wastewater System Inspection per Indirect Discharge Permit #ID-9-0208-1.
5. Ratify Green Mountain Engineering contract: Annual Fire Station Inspection per Discharge Permit #7468-9015-T.
6. Request to name driveway serving three dwellings off Lower Notch Road to *Oak Ridge Drive*.

**V. Regular Business.**

1. North Street paving follow-up: consider whether to add grinding.
2. Continued appointment and/or reappointment of Town officials. Possible deliberation in Executive Session.

*Continued on the next page ...*

3. Board of Health: Consider establishing a Deputy Town Health Officer position.
4. Continued review of Selectboard schedule, goals, and priorities for 2019 – 2020.
5. Local Emergency Management Plan: review and adoption.
6. Conservation Commission updates: Fuller property appraisal, next steps, request to reallocate authorized expense from Conservation Reserve Fund.
7. Approval of meeting minutes of April 1, 2019.
8. Authorize accounts payable warrant and any liquor licenses.
9. Selectboard concerns.
10. Town Administrator's report.

**VI. Other Business.**

1. Correspondence, reports, correspondence received.

**VII. Executive Session:** personnel matters per 1 V.S.A. §313(a)(3), potential real estate negotiations per 1 V.S.A. §313(a)(2), potential contract negotiations per 1 V.S.A. §313(a)(1)(A), and attorney-client communications per 1 V.S.A. § 313 (a)(1)(F).

**VIII. Adjourn.**

Next regular Selectboard meetings:

- Monday, April 29, 2019
- Monday, May 13, 2019

Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).

Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).

<p>Please note: All times are approximate and changes in the agenda can occur.</p>
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