

April 1, 15, & 29

- Emergency Operations Plan update and adoption.
- Continued Town Officer appointments.
- Fire Department policies review.
- 3rd FY2019 quarter budget review (Jan.-Mar.).

May 13 & 27 (Memorial Day)

- Begin annual personnel performance reviews.
- Water and Sewer Dept. public hearing; set budgets.

June 10 & 24

- Water and Sewer Dept. public hearing; set budgets.
- Road trip with PW Foreman Eric Cota

July 8 & 22

- 4th FY2019 quarter budget review (Apr.-Jun.)

August 5 & 19

- Set tax rate.

September 2, 16, & 30

- Initiate FY2021 budget and capital budget process.

October 14 & 28

- 1st FY2020 quarter budget review (Jul.-Sept.)
- Establish budget goals.

November 11 (Veterans Day) & 25

- Preliminary FY2021 budget review.

December 9 & 23(?)

- Budget review.
- Review of capital budget.

January 6, 13, 20, and 27

- 2nd FY2020 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.

February 10 & 24

- Preparations for Town Meeting.
- Police District public info meeting.

March 2, 16, & 30

- Town and Police District Meetings
- Selectboard organizational meeting.
- Town Officer appointments.

April 13 & 27

- Local Emergency Management Plan update and adoption.
- Continued Town Officer appointments.
- 3rd FY2020 quarter budget review (Jan.-Mar.).

May 11 & 25 (Memorial Day)

- Begin annual personnel performance reviews.
- Water and Sewer Dept. public hearing; set budgets.

Bristol Selectboard 2019-2020 Calendar and Goals

COMPLETED PROJECTS/ACTIVITIES

- ✓ Woodland Apartments water connection
- ✓ Sale of land to Stoney Hill Properties, LLC
- ✓ Sale of Livingston Lovers Lane property
- ✓ Police Chief selection
- ✓ Other personnel changes:
 - Public Works Dept.: new Foreman, new crew member
 - Recreation Dept.: new Assistant Director
 - Hub Teen Center: Director promotion, new recruit
 - New P/T Administrative Assistant
 - New P/T Police Officer
- ✓ Vermont Gas Agreement/ROW Permit resolved
- ✓ West Street sidewalk completed
- ✓ Mountain and Maple Street sidewalk replacements bid & construction
- ✓ 76 West Street purchase resolved
- ✓ North Street paving

CURRENT PROJECTS/ACTIVITIES

- Woodland Apartments sampling plans and exempt consecutive agreement for removal of wellhead protection area
- Pump house control panel upgrade/replacement
- Village stormwater master plan (ERP grant)
- Enhanced Energy Plan (Planning Commission)
- Town Plan update (Planning Commission)
- Main Street lighting & sidewalk improvements (DTF grant)
- Local Emergency Management Plan (LEMP) review and adoption
- VTrans grant application: West and East Streets drainage
- Northern Border Regional Commission grant application: Stoney Hill Business Park infrastructure
- North Street paving (Main Street to Nursery)
- Replacement trees on Maple Street

- Police Union contract development & review
- Comprehensive Capital Improvement Plan
- Route 116 paving impacts and public involvement
- New Community Center/Hub Teen Center Steering Committee
- Town Officer vacancies/recruitment
- Orchard Terrace water line extension and cash flow projections
- Howden Hall painting scope of work
- Improvements to Web site
- Finalize various draft minutes

PENDING PROJECTS/ACTIVITIES

- Fire Department policies review
- Police Department policies review
- Water Ordinance update
- Sewer Ordinance update (grease traps, fees)
- Class 4 road maintenance policies
- Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.)
- CWSRF planning loan: wastewater capacity expansion design & feasibility
- Selectboard rules of procedure
- Upper Notch slide repair
- Upper Notch illegal dump cleanup and enforcement
- VTrans Bike Ped grant application: design & construction plans for West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Mountain Street sidewalk replacement bid & construction
- Stormwater master plan implementation projects (ERP and other grants)
- Town Garage building improvements/replacement evaluation
- New Police Station feasibility study
- Town-wide Police Department feasibility
- Subdivision regulations
- Adirondack View parcel/right-of-way status