

**BRISTOL PLANNING COMMISSION**  
**Holley Hall**  
**Tuesday, August 20, 2019 @ 7:00 P.M**  
**MINUTES**

**Planning Commission: Katie Raycroft-Meyer, Robert Rooker, Bill Sayre, Tom Wallace, Tyler Masters, Kevin Hanson, Lloyd Dike (7:30pm).**

**Others: Kris Perlee (Zoning Administrator), Mary Purinton, Alyssa Whitcomb, Caitlyn Brennan, Garret Brennan, Shawn Kimball (NEAT), Andrew L'Row (ACRPC)**

1. **Review and ratify the application for permit #13-02SD, Scott and Mary Purinton (parcel 04-01-63.1), for a 5 unit Planned Unit Development**
  - a. **Hearing opened at 7:03 pm**
  - b. **Kris explained that the hearing was call because the mylar had not been filed for the PRD that was approved in 2013. Kris provided a copy of the approved site plan and mylar. He explained that there were no changes. Kris asked the PC to reapprove and ratify the PRD.**
  - c. **Bill made a motion to reapprove and ratify the PRD.**
  - d. **Kevin asked that we should include a title of the mylar for reference.**
  - e. **Bill withdrew his original motion and made the following motion**
    - i. **Reapprove and ratify the PRD for permit 13-02SD and mylar Prepared by Ken Weston titled "A Survey of a PRD Subdivision and an Included Common Roadway ('Hillside Drive') for a Portion of lands of Scott & Mary Purinton (A Portion of the So-called 'Davis Parcel') Bristol, Vermont," dated October 4, 2013**
  - f. **2<sup>nd</sup> by Robert**
  - g. **So voted (6-0) (Lloyd not present)**
  - h. **Hearing closed at 7:12 pm**
2. **Approval of past minutes.**
  - a. **Discussion of Minutes for meeting. Kris stated he would take minutes for this meeting**
  - b. **July 2 Minutes**
    - i. **Robert made a motion to approve**
    - ii. **2<sup>nd</sup> by Tyler**
    - iii. **So voted (6-0) (Lloyd not present)**
3. **Bristol Enhanced Energy Plan (EEP), draft June 30,2019**
  - a. **Review and discussion, see link below and attached documents**
    - i. **Katie gave overview and explained that the plan in voluntary. Allows Bristol to have seat at table during PUC hearings. Discussed this is the review phase and changes can be made to ensure all on the same page.**
    - ii. **Tom had questions about the plan that was distributed. The plan he was referring to was the Town Plan Energy section, not the EEP.**
    - iii. **Andrew gave overview of Town Plan vs. EEP**
      1. **EEP more like report using state format. Will add as appendix to Town Plan**
      2. **Discussed what preferred sites are.**
      3. **Katie explained that preferred sites are designations only and not mandatory sites.**
    - iv. **Andrew led review of plan**
      1. **Efficiency is added to plan because they recognize we can't produce our way out of issue.**
      2. **Review policies and goals at end of each section.**

3. **Town Plan Energy section should work with the EEP**
4. **Kevin concerned over the use of “Will” in the EEP. Feels it is too restrictive.**
5. **Katie explained that the use of “will, should, shall” should be reviewed. Emphasized that this is a plan, not a mandate.**
6. **Tyler suggested that replace “will” with “will encourage”**
7. **Tom asked if this is part of Town Plan**
8. **Andrew explained it will be an appendix.**
9. **Tom concerned about Act 250 applications.**
10. **Discussion about affordable energy, not just affordable renewable energy**
11. **Kris asked if update mandated by statute.**
12. **Discussion of adopting EEP alone or with the Town Plan**
13. **Kevin concerned Natural Gas not addressed.**
14. **Tyler asked about including natural gas as a replacement to heating fuel.**
15. **Bill recused himself during natural gas discussions.**
16. **Kevin discussed State CEP and that natural gas is a exit fuel. He would like the plan to mimic the state CEP.**
17. **Andrew discussed using language from the ACRPC plan as well**
18. **Kevin had questions about other possible production options in the future. Discussed adding language about future technologies.**
- v. **Discussion about using group e-mail and Vermont open meeting laws. Suggestion is to send comments to Andrew.**

**b. Adoption**

<https://docs.google.com/document/d/1ryb56S9rhey35jocQRbSNCpr8vK2osf2g9wBBIjH1mk/edit?usp=sharing>

**4. Bristol Plan update**

- a. **Discussion of Natural Resources Chapter (current draft will be sent out prior to meeting)**
- b. **Review timeline for update.**
  - i. **Katie reviewed timeline and would like to have work done by May.**
    1. **Distributed timeline for whole plan update**
    2. **Explained not a total rewrite, but more of an update.**
    3. **Would like members to review each section listed and come prepared for discussion.**
- c. **Discussion regarding Town Plan Open House.**
  - i. **Outline format for event**
    1. **Since not a full re-write, more of an open house type meeting. Provide info on plan.**
  - ii. **Date and location**
    1. **Possible January timeframe.**

**5. Administrative Matters;**

**6. Any Other Public Comments**

**7. Adjournment**

A copy of the complete zoning permit application is available for review at the Bristol Town Office during regular business hours.

Public comments on tonight’s agenda items following the public hearings will be called for at an appropriate juncture. We will hear public comments on other topics at the conclusion of our evening’s deliberations.