

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday August 5, 2019**

Selectboard Members present: Chair Joel Bouvier, Vice-Chair Ted Lylis, Peter Coffey, Peeker Heffernan, and Michelle Perlee.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Town Clerk/Treasurer Jen Myers Police Chief Bruce Nason.

Others present: Dana Allen (Watershed Consulting), Allie Dinwiddie (Addison County Regional Planning Commission), Travis Forbes, Gary Kessler, Shawn Kimball (NEATv), Jim Quaglino, Katie Raycroft-Meyer (ACRPC Planner, Bristol Planning Commission Chair, and member of the Stormwater Master Plan Committee), Bob Spofford, Andres Torizzo (Watershed Consulting).

I. Call to Order.

1. Chair Joel Bouvier called the meeting to order at 7:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Valerie Capels suggested that the Green Mountain Stage Race request be moved from Regular Business to Scheduled Appointments.

II. Public Forum. None.

III. Scheduled Appointments.

1. Bob Spofford – appeal of water repair invoice. Bob Spofford is requesting that the Town of Bristol shares the cost to repair the water line leak on Garfield Street. The above ground portion of the curb stop was broken off at some point. Upon excavation, no water was found to be leaking from the valve box; rather, the leak was evident on the customer’s side of the curb stop where the service line had been soldered to the unit. Mr. Spofford presented the rusted and curved pipe that was connected to the valve box. The curb stop may have been pushed down when the pipe was broken off, causing the service line to weaken. The Selectboard deferred action to the next meeting for an opportunity to review photos of the repair from Jill Marsano (VTUMS).

2. Green Mountain Stage Race request to use Town roads September 1, 2019. Gary Kessler from the Green Mountain Stage Race explained the specifics of the request. They will work with the Chief of Police and they have insurance and a state permit. Ted Lylis moved to allow Green Mountain Stage Race to use Town roads on September 1, 2019. Peeker Heffernan seconded. oS voted.

IV. Regular Business.

1. Stormwater Master Plan final report and presentation. Dana Allen and Andres Torizzo from Watershed Consulting presented a PowerPoint presentation of the four projects the committee selected be pursued through the Environmental Restoration Program grant: (1) subsurface chambers at Bristol Elementary School, (2) subsurface chambers off North Street on the east side of the Town Green, (3) subsurface chambers off School Street on the West side of the Town Green, and (4) a series of dry wells on West Street. They reviewed their data analysis approach and the role of the Stormwater Master Plan Steering Committee in prioritizing and

ultimately selecting these projects for 30% design. Allie Dinwiddie from the Addison County Regional Planning Commission helped discuss next steps, which would be to apply for additional funds for final design and implementation. Funding sources include VTrans, Clean Water Block Grants, Lake Champlain Basin Program, Ecosystem Restoration Program, and others. There was discussion of the need to address drainage in the Pine Street, Munsill Avenue, and Liberty Street areas. Because they were included in the overall area assessment, data analysis, and ranking, projects in those areas would be eligible for grant funds. It was noted that the underground chambers are relatively inexpensive; the expenses are more in the stone, trucking, and paving.

2. Select contractor for Mountain Street sidewalk replacement. The Selectboard will discuss in Executive Session.
3. Consider bids for purchase of the 2008 ditch bank mower. The Selectboard will discuss in Executive Session.
4. Set the FY2020 municipal tax rates. Town Clerk and Treasurer Jen Meyers explained the calculations of the municipal tax rates are as follows: The general fund (\$0.2127), highway fund (\$0.2018), Recreation Department (\$0.0579), special articles (\$0.2296), local agreements (\$0.0037), and Police District (\$0.3135). Despite rate decreases in the general fund, highway fund, local agreements, the overall tax rate reflects an increase of just over 4%. Growth in the Recreation Departments (10.9%) and special articles (10.6%) account for the increases. The number is a small reduction than what was approved at Town Meeting since some debt was paid off. Peeker Heffernan moved to approve the following tax rates: Homestead tax rate \$2.3153, Non-residential tax rate \$2.2881, Total Police district tax rate \$0.3135 and the Homestead tax rate \$2.6288 and non-residential \$2.6016. Michelle Perlee seconded. So voted.
5. Approve and execute the West Street infrastructure USDA loan documents. Michelle Perlee moved to approve and execute the West Street infrastructure USDA loan documents. Peter Coffey seconded. So voted.
6. Approve and execute the Peoples United Bank South Street bond anticipation note renewal documents. Michelle Perlee moved to approve and execute the Peoples United Bank South Street bond anticipation note renewal documents. Ted Lylis seconded. So voted. There are roughly 4 years left on the loan.
7. Approval of July 8, July 22, and July 23, 2019 meeting minutes. Peter Coffey moved to approve with minor corrections meeting minutes for July 8, July 22, and July 23, 2019. Michelle Perlee seconded. So voted.
8. Authorize accounts payable warrant and any liquor licenses: \$69,113.32.
9. Selectboard Concerns.
Michelle Perlee asked about the bike event on Upper Meehan and Meehan Road. She wants the contact information for the event coordinator because bikers were riding in the middle of the road and were not going on the side of the road when vehicles were coming.

Peeker Heffernan reported the Public Works Department will be working later in the evening this week to maximize the unlimited hours they have with the ditch mower.

Ted Lylis asked about the water shut off caps when they will be installed. He also reported he is seeing the dog poop bags against the poles and garbage cans in town again.

Joel Bouvier had a number of items. He said the bushes along the sidewalk south of Devino Lane are getting built up and need to be trimmed down. He also said there are oil containers still stacked by the recycling building and need to be taken care of. He thanked all the volunteers for all their hard work for the Three Day Stampede. He asked about the excavation on Devino Lane and how did they install the pipe when the ditch is not 6 feet. He asked why there was no trench box. He wants to make sure the Town of Bristol would not be on the hook if something went wrong since the water line must be 6 feet deep.

10. Town Administrator's report. Valerie Capels had nothing to add to her written report.

V. Other Business.

1. Correspondence, reports, correspondence received. Michelle Perlee noted the question in the Town Administrator's report about whether Beau should be allowed back in Bristol to a different family now that he has been neutered. A majority of Selectboard members supported allowing Beau to return to a different family as long as they were informed about his history.

VI. Executive Session.

Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding contract negotiations per 1 V.S.A. § 313(a)(1)(A). Peeker Heffernan seconded. So voted. The

The Selectboard met in executive session from 8:45pm to 8:55pm. Upon returning to open session, Michelle Perlee made a motion to select Sargent's Concrete and Construction for the Mountain Street sidewalk replacement project, including site preparation. Ted Lylis seconded. So voted.

Peeker Heffernan made motion to accept the bid of \$777.77 from Michael Menard for the ditch bank mower. Ted Lylis seconded. So voted.

VII. Adjourn.

Upon a motion and a second, the meeting was adjourned at 9:00pm.

Respectfully submitted,

Tasha Bouvier
Board Clerk

Valerie Capels
Town Administrator