

**TOWN OF BRISTOL, VERMONT  
CONSERVATION COMMISSION  
DRAFT MINUTES OF MEETING HELD  
12 SEPTEMBER 2019  
AT HOLLEY HALL, BRISTOL VT**

**MEMBERS ATTENDING:** Katie Reilley (KR), Chair; Carolyn Dash (CD) Vice-Chair; Kristen Underwood (KU); Randy Durand (RD); Melanie Lloyd (ML).

- I. Call to order.  
Meeting called to order at 6:05 p.m.
- II. Public comment period.  
Jono Chapin, resident. See Item VI.B. below.
- III. Addition of items to the agenda.  
None added.
- IV. Approval of minutes of 8 August 2019.  
Initials added to Members Attending block.  
KU moved that the minutes of 8 August 2019 be approved; RD seconded; approved by all.
- V. Correspondence.  
E-mails related to items listed below.
- VI. Old Business
  - A. Eagle Park: Update.  
The commemorative sign honoring Frank Buonincontro is now in place on a rock close to the fishing platform. We're waiting to hear from Pete Diminico regarding the extension of the concrete pathway.
  - B. Conservation Commission Membership: new members needed.  
Jono Chapin was present to discuss his interest in becoming a Commission member. He discussed attendance at the annual Summit Meeting of the Association of Vermont Conservation Commissions and the possible reimbursement for such attendance as a commission member. Reimbursement has not been given to members historically due to our small operating budget.  
There was also a discussion to clarify the work of the BCC as to our conservation role rather than a park supervision role. Jono was given a copy of our by-laws for his information. He will make arrangements to meet with the Selectboard regarding his appointment.

Melanie did contact Mt. Abe about a student representative to the Commission, and met with a positive response. Mae Peterson will be a contact person; Melanie to follow up.

- C. South Street Historical Interpretive Trail : Update.**  
Carolyn discussed the interest of the Recreation Department Executive Director Meredith McFarland about including the South Street trail as part of their Halloween activities. School groups also worked on cleaning the south Street Historical Trail.
- D. Bristol Trial Network: Update.**  
Kristen discussed the project she’s working on to have the UVM Civil Engineering Department develop plans for improvements to several town properties as part of their Senior Capstone Design. Included is a design for a handicapped access to the Outdoor Classroom, off the Mountain St. Watershed Center property. They will also address Memorial Park and several other areas.
- E. Town of Bristol Resources: Disseminating information regarding town natural and cultural resources.**  
The arrangements for having a BCC table at the upcoming Harvest Festival did not work out.
- F. Paul Fuller Parcel: Status.**  
Negotiations are continuing; now with Town Attorney. The Vermont Housing and Conservation Board have the item on their Consent Agenda, but no final decisions have yet been made.
- G. Sycamore Park Signage: Status.**  
The sign for Sycamore Park has been installed; however it states “private” on the sign. Randy will investigate how to remove “private” as this might confuse people about access to Sycamore Park.
- H. Forest Wildlife Corridors Andrew L’Roe, Forest Fragmentation: Status/Needs**  
Katie reported that the revisions concerning the Update to the Town Plan have been pushed back to after Town Meeting Day. Relevant items will be dropped from the agenda until such time as the Addison County Regional Planning Commission requires coordination with BCC, as items under the Town Plan Update: Natural Resources, River Corridor Planning and Forest Fragmentation.
- Randy questioned whether a committee would be appropriate. Carla and Randy might be willing to move this item forward when the time comes. For now the item is off agenda.
- I. Forest Hero Fall Training Event: Status.**  
The training sessions have been delayed until next spring. Katie will check to see if the sessions can be rearranged. Off agenda.
- J. Bristol Stormwater Master Plan: 30% Design Plan Discussion.**

No update; off agenda.

**K. Emerald Ash Borer (EAB) response plan: Update**

A review of the Middlebury, Rutland and Hinesburg EAB Strategic Plans indicate that the common approach is to:

- Identify locations of ash trees on town properties or within town rights-off-way;
- Decide which trees should be saved using chemical injections; or,
- Allow ash trees to die and be removed after.

Carolyn will contact the Tree Warden and the Town Manager to discuss what's needed to develop a strategic plan for Bristol.

**V. New Business**

**A. Association of Conservation Commission (ACVV) membership dues**

Katie will discuss payment with the Tow Manager.

**B. Harvest Festival**

We will put our energies into next spring's Green-Up Day's 50<sup>th</sup> anniversary rather than the Harvest Festival.

**VIII. Events**

**X. Next Meeting Schedule: October 10, 2019 at 6:00 pm in the Holley Hall meeting room.**

**XI. Adjournment**

KU moved that the meeting be adjourned; CD seconded; approved by all.  
Meeting adjourned at 7:15 p.m.

Submitted by:  
Katie Reilley