

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday March 18, 2019**

Selectboard members present: Chair Joel Bouvier, Vice-Chair Ted Lylis, Peter Coffey, and Michelle Perlee. Peeker Heffernan was absent.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Police Chief Bruce Nason.

Others present: Ian Albinson, Mary Arbuckle (NEATv), Diana Bigelow, Jonathan Chapin, Michael Chesley, Matthew Collins, Kevin Hanson, Patty Heather-Lea, Tyler Masters, Brian McCormick, David Rosen, Jim Quaglino, Gary Smith, Wendy Wilson.

I. Call to Order

1. Peter Coffey called the meeting to order at 6:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Valerie Capels asked that the cost to ship the new chloride trailer be added to the Accounts Payable Warrant .

II. Annual Selectboard Organization Matters

1. Elect the Chair. Michelle Perlee moved to appoint Joel Bouvier as Chair. Ted Lylis seconded. So voted.

2. Elect a Vice-Chair. Peter Coffey moved to appoint Ted Lylis as Vice-Chair. Michelle Perlee seconded. So voted.

3. Designate every other Monday as a regular meeting schedule, subject to occasional modification. Ted Lylis moved to designate every other Monday as a regular meeting schedule, subject to occasional modification. Peter Coffey seconded. So voted.

4. Designate *The Addison County Independent* as the Newspaper of record. Michelle Perlee moved to designate *The Addison County Independent* as the Newspaper of record. Peter Coffey seconded. So voted. Ted Lylis asked whether *The Eagle* should be considered. There was agreement that the Town must designate one newspaper of record, but we can use *The Eagle* as well.

5. Designate the Town Office, Lawrence Memorial Library, and Shaw's as the official posting locations for the Town. Ted Lylis moved to designate the Town Office, Lawrence Memorial Library, and Shaw's as the official posting locations for the Town. Peter Coffey seconded. So voted.

6. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants every other week. Michelle Perlee moved to authorize Treasurer's Office to process weekly payroll with the Selectboard approving warrants every other week. Ted Lylis seconded. So voted.

7. Consider whether to resume 7:00pm meeting start time. Ted Lylis moved to resume 7:00pm meeting start time starting with April 1, 2019 meeting. Peter Coffey seconded. So voted.

III. Public Forum

1. None.

IV. Visitor Appointments

1. Part-time Police Officer candidate: Matthew Collins. Matthew Collins described his experience and why he was interested in the position. Peter Coffey moved to support Police Chief Nason's recommendation for Matthew Collins as Part-time Police Officer. Ted Lylis seconded. So voted. Police Chief Nason administered the Oath of Office with Matthew Collins .

2. Conservation Commission candidate: David Rosen. David Rosen explained his long-time interest in serving on the Conservation Commission. Michelle Perlee moved to appoint David Rosen to the Conservation Commission until March 2020. Ted Lylis seconded. So voted.

V. Regular Business

1. Reconsideration of Selectboard action regarding Todd Baldwin's dogs. Valerie Capels reported that Todd Baldwin told her has gotten rid of two of his dogs and another is going at the end of the month. He confirmed they are training collars on the dogs not bark collars and said what types of collars was not originally specified. Brian McCormick asked if he should put a recorder on his property. He said this last weekend they barked all the time and he has had enough. The Selectboard will investigate the situation further and see if the Selectboard had voted on bark collars or training collars. Joel Bouvier recommended Brian McCormick to speak with his neighbors to see if they have similar complaints.

2. Appointment or reappointment of Town officers. May include candidate interviews and deliberation in Executive Session to discuss appointments. Peter Coffey said he is not in favor of interviewing people unless they are new. Ted Lylis moved to eliminate the following positions: Inspector of Wood and Lumber & Inspector of Weighted Coal. Michelle Perlee seconded, so voted. Peter Coffey moved if the person has expressed interest to do the office again then they will be reappointed. Michelle Perlee seconded, so voted.

3. Consider whether to rescind Vermont Gas license appointments. Michelle Perlee moved to rescind the Vermont Gas agreement. Peter Coffey seconded. So voted. Ted Lylis voted no. Kevin Hanson said he understands the litigation however he feels there is a benefit for the town and to keep in mind to come up with a strategy. Diana Bigelow said a lot of the thoughts with this issue have to do with economics, but she feels the situation has to do with public health which trumps the economic issue. The public health issues should be explored before moving forward. Brian McCormick said there is only one gas company and it is a monopoly. He noted that Vermont schools need to have two heating sources because Vermont Gas can shut the gas off. Tyler Masters said natural gas is the purest and cleanest natural fossil fuel. It does not pollute and has been around for hundreds of years. It is an economical source of fuel. Gary Smith said if you look further ahead people could save a substantial amount of money. Wendy Wilson said if the license agreement is rescinded, it would be a good opportunity for the town to

vote on this and see if there is town support. Patty Heather-Lea said dropping the agreement is in the best interest of the town. Michelle Perlee said Tom Murray and the President of Vermont Gas had suggested to rescind the agreement. Jonathan Chapin said it is good to hold off and rescind the agreement. Kevin Hanson wanted clarification on Brian McCormick's statement that the schools are required to have two fuel sources. It was clarified that Vermont Gas is not requiring the two fuel sources.

4. Selection of vendor for Maple Street (Autumn Blaze) replacement trees. Jim Quaglino asked what the requirements are for the tree size to be. He would be willing to donate a suitable tree off his property if the Town would pay for it to be removed. The tree is required to be 2" to 3" in diameter. Peter Coffey moved to purchase from Greenhaven for a total of \$1,785 for three 2" – 2.5" trees, which includes installations, mulching, watering and a 1-year warranty. Ted Lylis seconded. So voted.

5. Selection of one or more contractors for the 2019-2020 mowing seasons. Peter Coffey moved to award the bid to Scenic Valley for Howden Hall, Fire Station, and Holley Hall. Michelle Perlee seconded. So voted. Peter Coffey moved to award the bid to Greg Butler Landscaping for the three cemeteries. Ted Lylis seconded. So voted. Peter Coffey moved to award the bid to Scenic Valley Landscaping for Lord's Prayer Rock picnic area, 116 South picnic area, horse rink, Eagle Park, Town Green, and Sycamore Park. Ted Lylis seconded. So voted. After some discussion to clarify the hourly vs. lump sum bids, Michelle Perlee moved to award the bid for the core area leach field to Butler's Landscaping. Peter Coffey seconded. So voted

6. Selection of contractor to fabricate metal tray for the pump house. Ted Lylis moved to award the bid to Mountain Air for \$2,283 for a fabricated metal tray for the pump house. Peter Coffey seconded. So voted.

7. Banner application, 04/15/2019 - 04/22/2019, for the Ecumenical Good Friday Service. Michelle Perlee moved to approve the application and going forward any of these types of applications can be approved by the Town Administrator. Ted Lylis seconded. So voted

8. Approval of meeting minutes of December 17, 2018, February 18, 2019, and March 4, 2019. Peter Coffey moved to approve December 17, 2018, February 18, 2019, and March 4, 2019 meeting minutes with corrections. Ted Lylis seconded. So voted.

9. Authorize accounts payable warrant and any liquor licenses. \$53,074.37. Ted Lylis moved to approve the shipping of the new trailer which costs \$2,700. Once the new trailer is received and approved by the DPW, payment for the trailer will be sent by overnight mail, which has already been approved at a previous meeting.

10. Selectboard Concerns.
Michelle Perlee thanked Public Works Department for a great job after a challenging week and weekend.

Peter Coffey congratulated Ted Lylis on the “Above and Beyond Award” for the American Legion. He also noted the drainage on East Street needs to be resolved before the State paves Route 116.

Ted Lylis said he was approached by Tannis Olson, who lives at Plank Road and North Street, that the pavement is all torn up. Trucks cut the corner and go on her lawn. Her stone wall is damaged from the plow trucks. She would like the road addressed with a curb or a stone put on the corner, so vehicles can’t cut the corner. The stone would need to be out of the right-of-away. Valerie will give the picture Ms. Olson provided to Eric and see what he suggests. Ted Lylis said he has had a lot of people complain to him about the dog poop problem. The dog poop plastic bags are everywhere. Joel Bouvier said he will check with R&L to pick up the trash more regularly. It seems it wasn’t picked up for weeks. There was discussion about the design of the trash can lid and whether it can be improved to prevent trash from being piled up.

Joel Bouvier said someone needs to speak with the person that plows Champlain Farms. The snow cannot be piled up next to the entrance door. Valerie said the ponding by the Champlain Farms pumps is expected to be fixed when the state paves Route 116. Joel noted that Salisbury is using the same agreement we used for closing the landfill, so he is still trying to get some money for the Town for them using our agreement.

11. Town Administrator’s report. Valerie Capels reported she attended a meeting regarding emergency management planning and will have more information later. A grant application was submitted to the Downtown Transportation Fund for \$55,000 for the Main Street lighting and sidewalk project. Michelle Perlee asked about Vermont Alert. Valerie Capels said the notice of this service will be going in the water bills, etc. VTUMS could not locate the water leak on Mountain Street and speculates it could be someone’s service line. They will resume their search for the leak in early May after the ground has a chance to dry. Michelle Perlee asked that Liz Lovely be removed from the RLF list. Valerie Capels will check into it.

VI. Other Business

1. Correspondence, reports, correspondence received.

VII. Adjourn

At 7:36p.m Peter Coffey moved to adjourn the meeting. Michelle Perlee seconded. So voted.

Respectfully submitted,

Tasha Bouvier, Board Clerk

Valerie Capels, Town Administrator

Bristol Town Officials Up for Appointment in 2019

Position	Term Length	Name	Interest in Reappointment			
			Yes	No	Not decided	Have not heard back
Conservation Commission	4 yrs	Randy Durand	X			
Design Rev. Commission	3 yrs	John McCormick				X
Design Rev. Commission	3 yrs	John "Slim" Pickens				X
Design Rev. Commission	3 yrs	Kenneth G. Weston				X
Design Rev. Commission	3 yrs	Liz Hermann				X
Energy Committee	3 yrs					
Planning Commission	3 yrs	Susan Kavanagh		X		
Planning Commission	3 yrs	Anna Daylor		X		
Planning Commission	3 yrs	Vacant				
Revolving Loan Fund	3 yrs	William Sayre				X
Revolving Loan Fund	3 yrs	Amy Piasecki				X
Zoning Bd. Of Adjustment	3 yrs	Kevin Brown	X			
Zoning Bd. Of Adjustment	3 yrs	Peter Grant	X			
Zoning Bd. Of Adjustment (Alt.)	3 yrs	Ron Kowalski				X
Addison Co. RPC Delegate	1 yr	Peter Grant	X			
Addison Co. RPC Delegate	1 yr	William Sayre				X
Addison Co. RPC Delegate	1 yr	Vacant				
Addison Co. RPC Alternate	1 yr	Vacant				
Addison Co. RPC Alternate	1 yr	Vacant				
Addison Co. RPC Alternate	1 yr	Vacant				
Addison Co. Solid Waste Mgmt.	1 yr	Joel Bouvier	X			
Addison Co. Solid Waste Mgmt. Alt.	1 yr	Valerie Capels	X			
Addison Co. Transit Res.	1 yr	Naomi Drummond	X			
Collector of Delinquent Taxes	1 yr	Jen Myers	X			
Dog Officer	1 yr	Cale Pelland				X
Equipment Committee	1 yr	Randy Sargent				X
Equipment Committee	1 yr	John "Peeker" Heffernan				X
Equipment Committee	1 yr	Alan Clark	X			
Equipment Committee	1 yr	Ken Johnson				X
Equipment Committee	1 yr	Road Foreman (Ex Officio)				
Equipment Committee	1 yr	Town Admin (Ex Officio)				
Emergency Management Coordinator	1 yr	Vacant				
Emergency Management Deputy	1 yr	Peter Coffey	X			
Emergency Management Director	1 yr	Valerie Capels	X			
Energy Coordinator	1 yr	Brendan Gallivan?				
Fence Viewer	1 yr	Joel Bouvier	X			
Fence Viewer	1 yr	Peter Ryan	X			
Fence Viewer	1 yr	David Sharpe				X
Green Up Day Coordinator	1 yr	David Rosen				X
Health Officer						
Inspector of Wood and Lumber	1 yr					
Inspector of Weights of Coal	1 yr					
Police Advisory Commission	3 yrs					
Pound Keeper	1 yr	Police Representative				
Pound Keeper	1 yr	Cale Pelland				X
Tree Warden	1 yr	John Swepston	X			