



**TOWN OF BRISTOL
PLANNING COMMISSION
Tuesday, January 7, 2020 7:00 PM
Holley Hall**

MEETING MINUTES

Planning Commission Members

Katie Raycroft-Meyer, Co-Chair
Bill Brown, Co-Chair
Mark Gibson
Robert Rooker
William Sayre
Kevin Hanson
Tom Wallace
J. Tyler Masters
Lloyd Dike

Zoning Administrator

Kris Perle

Attending members: Katie Raycroft-Meyer, Rob Rooker, Bill Sayer, Kevin Hanson, Tom Wallace, Mark Gibson, Lloyd Dike; others: Andrew L'Roe (Addison County Regional Planning Commission - ACRPC), Kris Perlee (Bristol Zoning Administrator)

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

No adjustments made.

2. Review and Approve Minutes:

Minutes of 12/3/19 approved.

3. Public Hearings:

A public hearing is in process for next month. It will be associated with a PUD on Purington property – a break out of one lot. Planned for the first Tuesday in Feb.

4. Administrative Matters

None discussed.

5. Old Business:

Enhanced Energy Plan (EEP) has been reviewed by the Planning Commission (PC) sub-committee and passed out to full commission. Andrew L. briefed on changes as well as the three sub-committee members. Generally added section about Addison Natural Gas Expansion, rewording to be more concise, less demanding on town's people (encourage vs. must, etc.). Tom W. talked about Monkton's EEP activity – maybe some sort of collaboration or talk about lessons learned? Discussion ensued about whether or not to approve at this meeting, with approval set for next meeting. Discussion ensued about some of the requirements and wording of the Wind and Solar sections. Discussion centered about the concept of discourage vs. prohibited and legal connotations of the use of each. It was agreed to keep the existing wording but strengthen the prohibition around big wind.

6. New Business:

Continue review of Bristol Town Plan update.

Draft table of contents was passed out with more detail on where existing sections would be realigned. Katie reviewed changes. Discussion included how existing plan is dissected and placed into the new section and associated ties to other sections are kept. Also, the strategy of goals, objectives, tasks structure was presented for discussion, no conclusions. Discussion touched on establishing a central “master” file for all revisions that would be for viewing and would be the basis to send out updates. There ensued a discussion about editing and comment protocols necessary to be within the requirements of public meeting requirements as a working public document.

Review following plan sections:

Utilities and Facilities

Transportation

Recreation

Natural resources, Goals, Policies and Actions

Above sections briefly discussed, no action, will look at once Sections are realigned with revised Table of Contents.

New section, Public Health and Safety, was passed out for review for next meeting.

Subdivision Regs moving slowly – Chris P. has reviewed an original cut by Adam L. (ACRPC) and has made comments back to Adam L. for inclusion. Will check status with intent to have for next meeting.

Town Plan open house for public input was discussed. Tentative time frame of early March, maybe the second Tuesday was agreed as a good date.

Next steps - Enhanced Energy Plan action; review Subdivision regs if ready; reorganize draft (working) Town Plan sections into a new master document; review/prep economic development, demographics for review and discussion. Intent is to have draft Town Plan updates out before the next meeting to pull together “loose ends”.

7. Any Other Public Comments

No public comments offered

8. Adjournment

Meeting adjourned at 8:55 PM