

## Bristol Town Administrator

---

**From:** Bristol Clerk  
**Sent:** Thursday, January 23, 2020 2:21 PM  
**To:** Joel Bouvier; Ian Albinson; Joel Bouvier; Michelle Perlee; Michelle Perlee; Peeker Heffernan; pcoffey@gmavt.net  
**Cc:** Bristol Town Administrator  
**Subject:** RE: Updated Fund Balance

You had decided the following:

Establishing a Cemetery Fund and putting \$10,000 undesignated fund money  
Paying off South Street \$50,000 undesignated fund money  
Paving \$25,000 undesignated fund money  
Sidewalks \$15,000 undesignated fund money  
Capital Building \$20,000 undesignated fund money

Thank You,

Jen Myers  
Town Clerk, Treasurer & Delinquent Tax Collector  
Town of Bristol  
PO Box 249  
Bristol, VT 05443  
802-453-2410

---

**From:** Joel Bouvier <[jbouvier@NBMVT.COM](mailto:jbouvier@NBMVT.COM)>  
**Sent:** Thursday, January 23, 2020 2:04 PM  
**To:** Bristol Clerk <[clerk@bristolvt.org](mailto:clerk@bristolvt.org)>; Ian Albinson <[ianalbinson+sb@gmail.com](mailto:ianalbinson+sb@gmail.com)>; Joel Bouvier <[joelbouvier@yahoo.com](mailto:joelbouvier@yahoo.com)>; Michelle Perlee <[bdysense@comcast.net](mailto:bdysense@comcast.net)>; Michelle Perlee <[mperlee@langrock.com](mailto:mperlee@langrock.com)>; Peeker Heffernan <[peeker@gmavt.net](mailto:peeker@gmavt.net)>; [pcoffey@gmavt.net](mailto:pcoffey@gmavt.net)  
**Cc:** Bristol Town Administrator <[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)>  
**Subject:** RE: Updated Fund Balance

Jen or Valerie can you give us the amounts and place we put the money into i.e. south street bridge pay off, sidewalk, paving, new cemetery fund and etc..

---

**From:** Bristol Clerk [<mailto:clerk@bristolvt.org>]  
**Sent:** Thursday, January 23, 2020 1:40 PM  
**To:** Ian Albinson <[ianalbinson+sb@gmail.com](mailto:ianalbinson+sb@gmail.com)>; Joel Bouvier <[jbouvier@NBMVT.COM](mailto:jbouvier@NBMVT.COM)>; Joel Bouvier <[joelbouvier@yahoo.com](mailto:joelbouvier@yahoo.com)>; Michelle Perlee <[bdysense@comcast.net](mailto:bdysense@comcast.net)>; Michelle Perlee <[mperlee@langrock.com](mailto:mperlee@langrock.com)>; Peeker Heffernan <[peeker@gmavt.net](mailto:peeker@gmavt.net)>; [pcoffey@gmavt.net](mailto:pcoffey@gmavt.net)  
**Cc:** Bristol Town Administrator <[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)>  
**Subject:** Updated Fund Balance

Good Afternoon,

In going through the draft audit I noticed I made an error in not adding an additional \$50,000 to the Capital Building fund as approved by the voters for Article 7 at last year's Town Meeting. This will reduce the fund balance I gave you at the beginning of the week from \$335,188 to \$285,188.

This changes the money you have delegated to the additional articles you'd like to include on the Warning. Instead of \$120,000 to use you have \$75,000. The most logical thing to help reduce the future budget would be to pay the balance of the South Street bridge loan which we estimated at about \$50,000. That leaves \$25,000 left for you to determine how you are going to allocate it if you wanted to keep the undesignated fund balance at \$210,000 not knowing when FEMA money will be received.

I apologize for not catching this sooner, but this does mean the balance in the capital building fund will be \$186,928.

Please let me know if you have more questions.

Thank You,

Jen Myers  
Town Clerk, Treasurer & Delinquent Tax Collector  
Town of Bristol  
PO Box 249  
Bristol, VT 05443  
802-453-2410