
STITZEL PAGE & FLETCHER PC

ATTORNEYS AT LAW

Robert E. Fletcher - rfletcher@firmspf.com - (802)660-2555

January 3, 2020

Valerie Capels, Town Administrator
Town of Bristol
P.O. Box 249
Bristol, VT 05443

RECEIVED

JAN 09 2020

Town of Bristol

Re: Increase in Professional Service Rates

Dear Valerie:

We are writing to advise you of a change to our rates for professional services, our first change in five years. We manage our expenses and control our costs. Nonetheless, increases in operating costs, including health care coverage for our employees, make adjustment of our professional fees necessary. On July 1, 2020, our hourly rate for professional services will change to:

Owners:	\$200.00 per hour;
Associates:	\$175.00 per hour; and
Legal Assistants:	\$ 90.00 per hour.

Specialized services or those involving increased complexity, such as the issuance of tax-exempt debt and multi-party litigation, will be provided at an hourly rate of \$225 because of the time commitment, specialized knowledge, and experience required to handle such matters.

By communicating these changes now, we hope that you have sufficient time to take these adjusted rates into account as you prepare your budget.

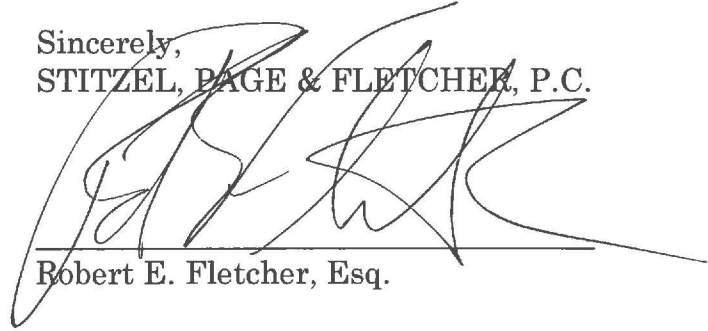
We will continue to charge for mileage at the then-current rate set by the Internal Revenue Service, with time spent traveling on your behalf being charged at one-half of the applicable hourly rate. Our copying charges will remain fifteen cents (\$.15) per page unless the copying is done by an outside service (i.e., high volume copying or special presentation requirements). We no longer charge our clients for phone charges or Westlaw services.

Town of Bristol
January 3, 2020
Page 2

Please feel free to contact us with any questions. Naturally, if there is anything we can do to improve our service or our service delivery, please let us know. We are thankful for the continuing opportunity to provide you with legal services and counsel, and greatly appreciate your trust and confidence.

Sincerely,
STITZEL, PAGE & FLETCHER, P.C.

By:



Robert E. Fletcher, Esq.

REF/sm