

Subject to Review and Approval

Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday January 6, 2020

Selectboard Members present: Chair Joel Bouvier, Ian Albinson, Peter Coffey, Peeker Heffernan, and Michelle Perlee.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Fire Chief Brett LaRose, and Chief of Police Bruce Nason.

Others present: Jim Quaglino and Filming for NeatTV Shawn Kimball.

**I. Call to Order:**

1. Michelle Perlee called the meeting to order at 6:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There are no additions, removals, or adjustments to the agenda.

**II. Public Forum.**

1. Jim Quaglino said he had a carbon dioxide issue at his home and thanked the Bristol Fire Department for all they did.

**III. Regular Business**

1. General Fund and capital budget workshop: Fire Department. Brett has one change to the budget. Apparatus maintenance line was increased on the budget. Ian asked if line 119 Apparatus/Vehicle Maintenance has any further costs for the year and Brett isn't sure since he doesn't know if the trucks have had oil changes, etc. yet. He would need to ask the Truck Captain. The Selectboard is reducing Line 28 OSHA – Respiratory Protection Compliance reduce by \$1,000. Brett LaRose said he will be coming back in another month or so for a grant application approval. Valerie is going to ask Jen Myers about the mowing since the number seems very low.
2. Review of preliminary Town Meeting warning. There are 2 new articles. First is Article 5 asking voters to approve changing the Town Clerk position from elected to appointed per 17 V.S.A. 2651e. State statute was amended a few years ago to authorize the town to make this change without requiring approval from the state legislature. Article 6 is addressing reducing the delinquent tax penalty from 8% to 4%. The Delinquent Tax Collector is compensated by an annual stipend rather than proceeds from the penalty, the penalty automatically reverts to the statutory 8% unless approved otherwise annually by voters. The Selectboard decided they will put 6% in the article and then this can be voted on the floor and changed if needed by the voters at Town Meeting Day. Joel Bouvier said he would like to see the sidewalk budget increase to \$40,000. The Selectboard is updating the paving to \$150,000.
3. Grant authorization request: Vermont Outdoor Recreation Economic Consortium. Apply for VOREC for an ambitious project to promote Bristol's recreational assets and improve the economy. Michelle Perlee moved to approve the grant request for the Vermont

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Outdoor Recreation Economic Consortium. Peter Coffey seconded, so voted. Valerie Capels said they will need to come up with a budget which is due by January 20, 2020. There is no match due from the Town.

4. Approval of the December 16, 2019, March 5, 2018 (backlog), and October 30, 2018 (backlog) meeting minutes; correction to the April 29, 2019 meeting minutes. Michelle Perlee moved to approve December 16, 2019, March 5, 2018, and October 30, 2018 with minor corrections. Peeker Heffernan seconded, so voted. Valerie Capels said the December 18, 2017 was approved and it was approved on December 17, 2018.
5. Authorize accounts payable warrant and any liquor licenses. Accounts Payable \$86,668.43.
6. Selectboard concerns.
  - a. Peeker Heffernan said he met with the Equipment Committee and Eric Cota needs to get some numbers about the trucks and then the committee can decide. They meet on Thursday January 9, 2020.
  - b. Ian Albinson asked about someone falling on the sidewalk in front of the sidewalk in front of the business and Valerie Capels said the Town of Bristol would be liable. Ian thanked to whomever updated the time to cross the road at the 4-way intersection. He is working on the cell service. He said there is a new Co-Working space. It's a shared office space and a 6-month trial.
  - c. Joel Bouvier said he answered the email from GMP, and they told him they were disappointed that the Town doesn't want to move forward with any of their recommendations.
7. Town Administrator's report.
  - a. ACRPC awarded clean water grant for \$17,000 for the final designs for the School St dry wall project. Valerie said Mike and she are having a hard time to coming up with a design plan that they both agree on. Ian Albinson will review it and can be the tie breaker.

**IV. Other Business:**

1. Correspondence, reports, correspondence received.

**V. Executive Session:**

1. At 7:46 p.m. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding personnel matters per 1 V.S.A. § 313(a)(3) and pending litigation per 1 V.S.A. § 313(a)(1)(E). Peeker Heffernan seconded, so voted.

**VI. Adjourn:**

1. At : p.m. moved to adjourn the meeting. seconded, so voted.

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Respectfully Submitted by,

Tasha Bouvier  
Board Clerk