



**TOWN OF BRISTOL  
PLANNING COMMISSION  
Tuesday, February 18, 2020 7:00 PM  
Holley Hall**

**MINUTES**

**Planning Commission Members**

Katie Raycroft-Meyer, Co-Chair  
Bill Brown, Co-Chair  
Mark Gibson  
Robert Rooker  
William Sayre  
Kevin Hanson  
Tom Wallace  
Lloyd Dike

**Zoning Administrator**

Kris Perlee

**Attendance:**

Katie Raycroft-Meyer, Co-Chair, Bill Brown, Co-Chair, Robert Rooker, Kevin Hanson, Tom Wallace, Lloyd Dike

**Others:** Kris Perlee (Zoning Administrator), Mary Arbuckle (NEAT), Andrew L'Roe (ACRPC)

Katie called the meeting to order at 7:11 PM.

**Administrative Matters**

A motion to approve the minutes for 2/4/2020 was put forward. Rob and Tom motioned to approve minutes. Minutes approved.

After considerable discussion it was decided that the next meeting will be on March 3. The topic will be Land Use. If you do not have hard copy of this doc please refer to Katie's email dated Feb. 14, 2020. Katie and Andrew requested feed back to Andrew (via email) prior to the March 3rd meeting. Kris stated that editing the Land Use section should take place before discussing the new section on sub-divisions that is part of the just created Unified Planning Document (replaces Zoning Regulations).

On 3/17/2020 the topic will be the above mentioned sub-division regulations. Katie or Kris will request that Adam attend the meeting. (Katie cannot attend that meeting).

Katie stated that the April 7, 2020 Open House is in the planning stages. Visuals as well as Goals for certain aspects of the PC's work will be on display. An important aspect of the meeting will be feedback from Bristol citizens.

**Old Business**

Kris handed out to the PC members copies of the Unified Planning Document (UPD) that, as mentioned above, includes the newly created sub-division regulations. Most of the document has been untouched. However, because of the new sub-division addition Kris has colored new entries in "red" and items that need more discussion in "yellow". PC members are encouraged to concentrate on Article 9 (sub-division) and to give feedback to Andrew via email.

Another aspect of the UPD is that the PC may no longer have hearings on specific zoning permits requested by Bristol residents. That duty will be given to the Development Review Board.

## New Business

Katie had previously sent a draft to PC members entitled Flood Resilience and Mitigation. The discussion centered on Goals, Actions and Policies. There were a number of suggestions from all PC members. One idea that appeared to resonate with all members was the need to simplify these items. One suggestion was to have only ONE goal per section for all sections in the Town Plan. Katie posited that all sections needed to be scrutinized in an effort to simplify conclusions.

As a result of this discussion it was decided that several of the listed goals would be eliminated. Furthermore, it was decided that Policies and Actions could be combined. Andrew will rewrite the final sections of the document and email them to members for comments.

## Adjournment

Kevin motioned to adjourn meeting....seconded by Rob.

Meeting adjourned at 8:48 PM.