

**Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday February 3, 2020**

Selectboard members present: Chair Joel Bouvier, Ian Albinson, and Michelle Perlee.

Selectboard members absent: Peter Coffey, Peeker Heffernan.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Fire Chief Brett LaRose, and Chief of Police Bruce Nason.

Others present: Nathan Booska, Shawn Kimball (NEAT TV), and Jim Quaglino.

**I. Call to Order.**

1. Vice Joel Bouvier called the meeting to order at 6:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Under scheduled appointments there is one correction, Valerie clarified that Carl Engvall's last name has two L's not one.

1. **Public Forum.** None.

**II. Scheduled Appointments.**

1. Fire Chief Brett LaRose and Nathan Booska: Firefighter candidate interview. Brett noted that Nathan was a member of the Fire Department from 2009 to 2014, joined the Coast Guard and recently completed a five-year tour, and now would like to join the Fire Department again. Michelle moved to accept Nathan Booska into the Fire Department and accept Mark Bouvier's request for extended leave. Ian seconded. So voted.

2. Energy Committee candidate interview: Carl Engvall (*tentative*). Carl Engvall explained that he used to be a member on the Energy Committee a number of years ago. He was an environmental science teacher in Middlebury for more than twenty years and would like to focus now on energy conservation. There was discussion about the number of members that were intended to be on the committee. Ian noted there are currently eight and his term is the only one up in March. There was consensus that membership would be up to nine. Ian moved to appoint Carl Engvall to the Energy Committee for a 2-year term (March 2022). Michelle seconded. So voted.

**III. Regular Business.**

1. Authorization for Town to apply for a Clean Water Block Grant up to \$20,000 for Elementary School subsurface stormwater infiltration chamber final design. Michelle moved for the Town to apply for the Clean Water Block Grant up to \$20,000 for the Bristol Elementary School subsurface stormwater infiltration chamber final design. Ian seconded. So voted.

2. Public Assemblage permit request: Vermont Paddlers Club New Haven Ledges Race, April 11, 2020 (April 18 backup date), Eagle Park. Michelle moved to allow public assemblage permit request for the Vermont Paddlers Club New Haven Ledges Race on April 11, 2020 (April 18 backup date) with same conditions as previous years. Ian seconded. So voted.

3. Approval of Annual Certificate of Highway Mileage without changes. Michelle moved to approve annual Certificate of Highway Mileage without changes. Ian seconded. So voted.

4. Approval of the January 27, 2020 and January 25, 2018 (backlog, *tentative*) meeting minutes. These meeting minutes will be moved to the next meeting.
5. Authorize accounts payable warrant and any liquor licenses. \$62,324.01.
6. Selectboard concerns. Michelle asked whether GMP is supposed to have signs and people directing traffic when doing work in the road. There were no signs or flaggers on Hewitt Road when they were doing work.

Ian noted that there is a chair on the side of the road of Route 116 before Sycamore Park. Because it is on the state highway, VTrans will need to take care of it. Ian reported that more information about Town Meeting is now on the website. He also detailed some things on how to run for positions. He had some suggestions about the layout of the Town Report and worked with Sharon on the organization of some of the pages. Joel suggested that Ian run things by Valerie and/or the Selectboard before they get published, so they all can be informed in case Selectboard gets questions.

Joel asked about Bristol applying for a TIF District. Valerie said she believes a public wastewater system is required. Joel would still like to see information about it.

7. Town Administrator's report. Valerie had nothing to add to her written report. The focus has been on getting Town Report materials to the printer, which was done this afternoon.

#### **IV. Other Business.**

1. Correspondence, reports, correspondence received. None were discussed.

#### **V. Executive Session.**

Michelle moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding, labor relations agreements per 1 V.S.A. § 313(a)(1)(B), and pending litigation per 1 V.S.A. § 313(a)(1)(E). Ian seconded. So voted. Town Attorney Joseph Farnham was invited to participate by telephone.

The Selectboard met in executive session from 6:30pm to 7:45pm. Upon returning to open session, no action was taken.

#### **VI. Adjourn.**

At 7:45pm Ian moved to adjourn the meeting. Michelle seconded. So voted.

Respectfully submitted,

Tasha Bouvier, Board Clerk

Valerie Capels, Town Administrator