

Addison County Emergency Planning Committee
Draft Meeting Minutes
November 20, 2019
ACRPC Office
Middlebury, VT

Meeting was called to order at 5:25 pm.

Motion to approve the October minutes as corrected by Erik Ericksen seconded by Trey Fox.
Motion approved.

Joan Huestis motioned to approve the treasurers report, seconded by Beth Diamond. Motion approved. A bill for dinner for \$57.80 from Matt Fraley was presented. Motion to pay the bill by Erik Eriksen, seconded by Barb Rainville. Motion passed.

Speaker

Valerie Capels spoke on the Town of Bristol's participation in the Statewide Exercise. Town Officials had participated in a table top exercise with Max Kennedy in August which was the first time many of them had worked together in such a manner. Much was learned and incorporated into their emergency management plan.

In the more recent exercise, a bigger emphasis was placed on communication - fielding phone calls, contacting State Emergency Center. Things to consider – the media/news cycles i.e. having a “debriefing” at 11 for the noon news and again at 4 for the evening news and involving public works, fire and police in the “debriefing.”

Also, when there is an emergency that involves private property damage, citizens should be referred to Vermont 2-1-1. 2-1-1 takes this information for the entire state and can work with the State for disaster declarations. Commercial properties should be reported to the town.

Vergennes also participated and found that they did not have phone numbers – internal and external handy and they needed more walkie-talkies.

Other Business

There will be a Tier II public meeting on December 4th – time and place to be announced.

Because of contractual issues Vermont 2-1-1 has not been 24/7 regularly but will be for disasters. The hope is to get things straightened out shortly.

January meeting will be held on the 29th at 5 pm. Goals will be to do any by-law revisions necessary and to find a treasurer.

Motion to adjourn Erik Eriksen, seconded Troy Fox. Motion passed. Meeting adjourned at 6:15 pm

Respectively submitted,
Barbara Rainville

Members in attendance:

Beth Diamond

Valerie Capels, Bristol

Joan Huestis, Bridport

Nathan Hill, Collins Aerospace

Troy Fox, Agrimark

Matt Fraley, Vergennes Fire

Erik Eriksen, Ripton

Barbara Rainville, Lincoln

Andrew L'Roe, ACRPC