



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, March 16, 2020, 6:00 PM  
Holley Hall**

**AGENDA**

**Selectboard Members**

Ian Albinson  
Joel Bouvier  
Peeker Heffernan  
Michelle Perlee  
Darla Senecal

**Town Clerk/Town  
Treasurer**

Jen Myers

**Assistant Treasurer**

Peter Ryan

**Assistant Clerk**

Sharon Lucia

**Town Administrator**

Valerie Capels

**Administrative**

**Assistant**

Sharon Lucia  
Gail James

**Fire Chief**

Brett LaRose

**Public Works Foreman**

Eric Cota

**Police Chief**

Bruce Nason

**Recreation Director**

Meridith McFarland

**Hub Youth Center  
Director**

Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**

Kris Perlee

**Bristol Town Office**

Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**I. Call to Order: 6:00 PM**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

**II. Annual Selectboard organization matters:**

1. Elect the Chair.
2. Elect a Vice-Chair.
3. Designate a regular meeting schedule, subject to occasional modification.
4. Consider whether to resume 7:00pm meeting start time.
5. Designate *The Addison County Independent* as the Newspaper of Record.
6. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, and Shaw's).
7. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants every other week.
8. Consider adoption of Selectboard Rules of Procedure.
9. Review Conflict of Interest Policy.
10. Designate Selectboard liaisons to Town departments.

**III. Public Forum.**

**IV. Consent Agenda.**

1. Gran Fondo request to use Route 116/17 through Bristol for Sat., June 27, 2020 bicycling event.
2. Park Use and Public Assembly Request: Fourth of July Committee, July 3 & 4, 2020.
3. Green Mountain Engineering contract: Annual Wastewater System Inspection per Indirect Discharge Permit #ID-9-0208-1.
4. Green Mountain Engineering contract: Annual Fire Station Inspection per Discharge Permit #7468-9015-T.
5. Certification of Certification of Compliance for Town Road and Bridge Standards and Network Inventory.

**V. Regular Business.**

1. Conservation Commission candidate interview: Jeff Lunstead.
2. Continued consideration of the Green Lantern Solar net metering proposal for Town properties.
3. Consider dump truck and equipment bid results and authorization to proceed with purchase.

*Continued on next page ...*

4. Discussion of Coronavirus COVID-19 preparations, response, and potential impacts to department operations.
5. Appointment or reappointment of Town officers. May include deliberation in Executive Session to discuss appointments.
6. Consider approval of Public Access easement for the Fuller property via the Saunders property.
7. Approval of the February 17 and March 2, 2020 meeting minutes.
8. Authorize accounts payable warrant and any liquor licenses.
9. Selectboard roundtable.
10. Town Administrator's report.

**VI. Other Business.**

1. Correspondence, reports, correspondence received.

**VII. Executive Session - *tentative*:** contract negotiations per 1 V.S.A. §313(a)(1)(A), labor relations agreements per 1 V.S.A. §313(a)(1)(B), pending litigation per 1 V.S.A. 313(a)(1)( E), and personnel matters per 1 V.S.A. §313(a)(3).

**VIII. Adjourn.**

Next regular Selectboard meetings:

- Monday, March 30, 2020
- Monday, April 13, 2020

Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/)

<p>Please note: All times are approximate and changes in the agenda can occur.</p>
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