



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, March 30, 2020, 6:00 PM  
Physical location: Holley Hall meeting room**

**Remote Access: Join Zoom Meeting**  
**<https://zoom.us/> ♦ Meeting ID: 804 799 783 ♦ Password: 003224**  
**Phone In: 1-646-558-8656 ♦ Meeting ID: 804 799 783**

**Selectboard Members**

Michelle Perlee, Chair  
Peeker Heffernan, V.C.  
Ian Albinson  
Joel Bouvier  
Darla Senecal

**Town Clerk/Town Treasurer**

Jen Myers

**Assistant Treasurer**

Peter Ryan

**Assistant Clerk**

Sharon Lucia

**Town Administrator**

Valerie Capels

**Administrative Assistant**

Sharon Lucia

Gail James

**Fire Chief**

Brett LaRose

**Public Works Foreman**

Eric Cota

**Police Chief**

Bruce Nason

**Recreation Director**

Meridith McFarland

**Hub Youth Center Director**

Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**

Kris Perlee

**Bristol Town Office**

Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
[www.bristolvt.org](http://www.bristolvt.org)

## AGENDA

**I. Call to Order: 6:00 PM.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

\*\* Agenda items V.5 and V.6 were included after the agenda was physically posted Friday.

**II. Executive Session - labor relations agreements per 1 V.S.A. §313(a)(1)(B) - tentative, pending litigation per 1 V.S.A. 313(a)(1)(E), and personnel matters per 1 V.S.A. §313(a)(3).**

**III. Open Session: 7:00 PM.**

♦ Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**IV. Public Forum.**

**V. Consent Agenda.**

1. Approve the VTrans Annual Financial Plan.
2. Renewal of the Addison County Humane Society Homeward Bound contract.
3. Reappointment of Town officers who expressed interest to the respective boards.
4. New WCVT phone system contracts for Town Office, Fire Station, Police Station - *tentative*.
5. \*\* Hub Youth Center Grant authorization request: New England Grassroots Environmental Fund.
6. \*\* Fire Department Grant authorization request: Assistance to Firefighters Grant.

**VI. Regular Business.**

1. Acorn Energy Solar 3: presentation from Acorn Energy Co-op and Aegis Renewable Energy for consideration of a non-binding Option to Lease the Bristol landfill site for development of commercial solar array.
2. Revolving Loan Fund: consider emergency order adjusting loan terms for borrowers.
3. Discussion of Coronavirus COVID-19 preparations, response, and impacts to municipal operations.

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4. Review and adopt the updated Bristol Emergency Operations Plan.
5. Review and discussion of a new Continuity of Operations Plan.
6. Review Selectboard schedule, goals, and priorities for 2020 – 2021 - *tentative*.
7. Approval of the February 17, March 2, and March 16, 2020 meeting minutes.
8. Authorize accounts payable warrant and any liquor licenses.
9. Selectboard roundtable.
10. Town Administrator's report.

**VII. Other Business.**

1. Correspondence, reports, correspondence received.

**VIII. Executive Session - *tentative*:** contract negotiations per 1 V.S.A. §313(a)(1)(A), labor relations agreements per 1 V.S.A. §313(a)(1)(B), pending litigation per 1 V.S.A. 313(a)(1)(E), and personnel matters per 1 V.S.A. §313(a)(3).

**IX. Adjourn.**

Next regular Selectboard meetings:

- Monday, April 13, 2020
- Monday, April 27, 2020

Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/)

<p>Please note: All times are approximate and changes in the agenda can occur.</p>
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