



TOWN of BRISTOL NOTICE of TEMPORARY CLOSURE

◆ TOWN OFFICE: (802) 453-2410
◆ RECREATION DEPT: (802) 453-5885
◆ DPW: (802) 453-4707
◆ FAX: (802) 453-5188

In response to the COVID-19 pandemic and the Governor's orders, all Town buildings will continue to be closed to the public until further notice. Town staff will remain available to assist citizens by phone, e-mail, U.S. Postal Service, and by appointment as warranted with preventive protocols in place.

Meetings of all boards are to either be canceled until further notice or are to be held through virtual methods in accordance with the Open Meeting Law.

WHAT IF I NEED SOMETHING?

Office staff will be working behind closed doors during this time to ensure vital functions of the Town can occur.

- DOG LICENSES: You can leave your payments and an updated copy of your rabies certificate for each dog in the dropbox to the right of the door or send via USPS and we will mail back the new tags. The April 1 due date has been extended to May 5, 2020.
- TAX PAYMENTS: The property tax due date has been extended to May 5, 2020. You can leave your payment in the dropbox to the right of the door or send via USPS and we will mail back receipts.
- TAX BILL COPIES: If you need a copy of your tax bill, please call or email us! We can email and fax copies to you or your tax preparer or mail them to you.
- LAND RECORDS RESEARCH: Our vault is available for research BY APPOINTMENT ONLY. We started using the RecordHub (COTT) System in December of 2018. All new records have been scanned into this system and can be viewed to update research. The decision to come to our offices will be at your discretion. We WILL NOT conduct research for anyone regardless of the current situation as we do not carry Title Insurance and could be held liable should incorrect documentation be mistakenly sent. If you have deed references (book/page required) you may request documents to be emailed to you with an invoice attached.
- RECREATION DEPARTMENT EVENTS: All Recreation Department events and classes have been canceled or postponed until further notice. For more information, go to <http://bristolvt.myrec.com>.
- PUBLIC WORKS DEPARTMENT: Public Works operations will be limited.

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Contacts:

- ◆ Town Administrator, Valerie Capels: townadmin@bristolvt.org
- ◆ Town Clerk/Treasurer, Jen Myers: clerk@bristolvt.org
- ◆ Administrative Assistant/Assistant Clerk, Sharon Lucia: town@bristolvt.org
- ◆ Zoning Administrator, Kris Perlee: zoning@bristolvt.org
- ◆ Lister, Mark Bouvier & Craig Scribner: lister@bristolvt.org
- ◆ Recreation Director, Meridith McFarland: recdirector@bristolvt.org
- ◆ Public Works Foreman, Eric Cota: bristolhighway@gmavt.net
- ◆ Police Chief, Bruce Nason: Bruce.Nason@vermont.gov
- ◆ Fire Chief, Brett LaRose: bristolfiredepartment@gmail.com

For more information:

- ❖ www.healthvermont.gov
- ❖ Center for Disease Control www.cdc.gov
- ❖ COVID-19 resources and information in Vermont: Dial 2-1-1
- ❖ Addison County Mutual Aid: addisoncountymutualaid@gmail.com, <https://www.addisoncountymutualaid.org>, or (802) 377-3335.

Protocols:

- ✓ Stay home.
- ✓ Wear a face mask when out.
- ✓ Wash hands frequently for at least 20 seconds.
- ✓ Do not touch your face, eyes, nose, or mouth with unwashed hands.
- ✓ Maintain physical distancing of at least 6 feet.
- ✓ Do NOT flush sanitizing wipes, paper towels, or anything other than TP down the toilet.

☞ *Please check on your neighbors.* ☞
☞ *Support our local businesses.* ☞
☞ *Be safe.* ☞