

STATE OF VERMONT AGENCY OF TRANSPORTATION
APPLICATION FOR AUTHORITY TO CONDUCT A CHARITABLE SOLICITATION ON A
STATE HIGHWAY

TO BE COMPLETED BY APPLICANT

Non-Profit / Municipal Organization _____

Applicant _____ Phone (802) _____
Official / Officer

Address _____ City _____ Zip _____

I/We apply for authorization to administer a solicitation on Vermont State Highway _____

On _____ at _____ N S E W of Mile Marker _____
Month Day Year Feet Circle one

Attached is a certificate of insurance verifying that the organization possesses Worker's Compensation insurance, if required by statute; Automobile Liability insurance with limits not less than \$300,000 Combined Single Limit and Commercial General Liability insurance coverage with limits not less than \$300,000 per occurrence both naming the State of Vermont as an additional insured, and endorsement by a Police department having jurisdiction on this roadway.

I/We agree to comply with any and all participant and traffic sign requirements attached to the permit.

Signature of Applicant(s) Date _____

Endorsement by Police Department: The _____
Name of department
has been made aware of the intended highway solicitation and the requirements of 23 VSA Section 1056.
I/we request that the Agency ☐ Grant: ☐ Deny : ☐ Grant with the following conditions: this application.

Conditions if recommended

Signature and Title of Police Official : _____ Date: _____

TO BE COMPLETED BY THE AGENCY OF TRANSPORTATION

The Agency of Transportation ☐ Grants ☐ Denies authority to the above-named applicant to conduct a solicitation on Vermont State Highway _____ with these conditions:

- 1) No solicitation will be conducted during nighttime hours, or during rain or snow storms.
- 2) No one under the age of 16 will be allowed to participate in the solicitation.
- 3) The sponsor agrees in writing to comply with any and all attached participant and traffic safety requirements. A typical layout with required signs is attached.
- 4) A completed permit application containing any required local municipal and law enforcement endorsements is on file with the District at least two weeks before the date of the event.
- 5) Additional Attached.

SIGNATURE _____, DTA# _____ DATE _____

STATE OF VERMONT AGENCY OF TRANSPORTATION

SAFETY CONDITIONS ATTACHED TO APPLICATIONS FOR AUTHORITY TO CONDUCT A SOLICITATION ON A STATE HIGHWAY

Check ☒ if
Required

- ☒ 1) Signs must be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) and **provided by the applicant.**
- ☐ 2) Must use *traffic cones* or *barrels* to channel traffic.
- ☒ 3) No traffic control devices shall be set to require travelers to stop, and no verbal or written implication that failure to stop is illegal shall be given.
- ☒ 4) No solicitation during *darkness*.
- ☒ 5) No solicitation during *rain* or *snow* storms.
- ☐ 6) Everyone involved must wear *reflective vests*.
- ☒ 7) The *name* of the *organization* in question shall be on a *banner or sign*.
- ☒ 8) No solicitations on limited access highways.
- ☒ 9) *No sales* are to be made to anyone stopped.
- ☐ 10) The solicitation shall not take place within *750' of an intersection*.
- ☐ 11) Other _____

The DTA will note which are being required.