

Town of Bristol, Vermont
Selectboard Meeting Minutes of
Thursday July 8, 2020

Selectboard Members Present: Chair Michelle Perlee, Ian Albinson, Joel Bouvier, Peeker Heffernan, Darla Senecal.

Staff Present: Town Administrator Valerie Capels, Public Works Foreman Eric Cota.

Others Present: Lucy Kimball (Bet-Cha Transit).

I. Call to Order. Michelle Perlee called the meeting to order at 6:10pm aboard a Bet-Cha Transit bus.

II. Regular Business

1. Road Trip with Public Works Foreman Eric Cota. The following locations were visited and matters discussed:

- Lower Notch Road: the road edge washout from last year's storm was observed and paving was discussed. FEMA funding is available for repair and the permitting has been dealt with; they are coordinating with a contractor on timing. We have until July 2021 to complete the job. Ditching needs to be completed on the east side. There was agreement not to disturb the bank, which would result in its continuing to slide. There was a consensus of the Board to have it completed in the fall of this year if possible.

The gravel section of Lower Notch Road was graded about two weeks prior to this meeting. There was discussion about when a section of Lower Notch Road was paved and how it compares to gravel road maintenance. The frequency of grading depends on the volume of truck traffic. It can vary from once a week to once every 4 to 6 weeks. Eric estimated paved roads take about 400 lbs/mile of salt on in a storm. By comparison, Eric estimated it takes about 14 yds of sand to do all of the Notch, Lower Notch, and Upper Notch Roads at \$9.50/yd.

- Upper Notch Road: Different features along the road were pointed out. At the chronic slide, a solution of adding another course of three concrete blocks, 4x4x2, was discussed. It would need to first be cleaned out.
- Notch Road: Eric pointed out the trees that will need to be cut back to stabilize the southerly bank on Lynn Hill. The road was shimmed this year with some ditches paved, and the top coat will be completed next year.
- Harvey Road: This Class 4 road and bridge were threatened last year when the water channel changed course toward the bridge in a storm. 500 yards of gravel will need to be relocated to restore the channel to its previous alignment. Not eligible for FEMA funding because it predated the Halloween storm.
- Cove Road: Eric explained they worked with the Town of New Haven to change the culvert(s) and widen the road last fall.
- From Cove Road, River Road was taken to get to Carlstrom Road. Eric pointed out areas where ditching was done, hydroseeding, removing of berms, and cleaning ends of culverts.

The areas of Peter Lossman's concerns were reviewed and visited. Eric will follow up with him separately.

- Lovers Lane: The top coat of paving has been completed. Still need to put on shoulders. This road does not receive line striping.
- Burpee Road: There was discussion about when this road was last paved, which is believed to be when Peter Bouvier was the Foreman.
- Plank Road: This road is graded more often than any other road in Bristol and receives among the heaviest truck traffic.
- Lower Hardscrabble: The condition of this road was reviewed and discussed. Eric estimates it will cost more than \$200,000 to adequately rebuild this section of road. It will not likely qualify for any grants. There was agreement that the road should be shimmed in the short term with six loads on the right (east) and Eric would arrange to get an estimate from Pike.
- Monkton Road: From Lower Hardscrabble Road, Hardscrabble Road was taken to Monkton Road. Eric explained that the STOP sign at the intersection was a temporary winter installation. [NOTE: Eric has reported the sign has since been replaced with proper installation.] The Town submitted an application to VTrans for a \$175,000 grant to help offset the costs of paving. Total cost is estimated to be \$242,000 using DPW time and equipment.
- Elm Street: The condition of the road was reviewed and replacement of the hydrant was discussed.
- Jackman's of Bristol, Inc.: The Selectboard visited Jackman's campus off Jackman Drive to observe the meter pit location and water line details associated with an upcoming agenda item.
- Munsill Avenue: The condition of the road and installation of drywells and perforated pipe were discussed. Three tops, two bases, and one grate are estimated to be needed. Eric and others felt they could be installed and not interfere with the location of a future sidewalk from West Street to Pine Street on the east side.
- There was discussion about Eric developing a list and schedule of projects to help plan for, prioritize, and keep track of progress.

III. Adjourn.

The meeting adjourned at 8:50pm.

Respectfully submitted,

Valerie Capels, Town Administrator