



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, September 28, 2020, 7:00 PM  
There will not be a physical location.**

**Remote Access: Join Zoom Meeting  
<https://zoom.us/> ♦ Meeting ID: 868 2828 1727 ♦ Password: 574825  
Phone In: 1-646-558-8656 ♦ Meeting ID: 868 2828 1727**

**Selectboard Members**

Michelle Perlee, Chair  
Peeker Heffernan, V.C.  
Ian Albinson  
Joel Bouvier  
Darla Senecal

**Town Clerk**

Sharon Lucia

**Town Treasurer**

Jen Myers

**Town Administrator**

Valerie Capels

**Administrative Assistant**

Sharon Lucia  
Gail James

**Fire Chief**

Brett LaRose

**Public Works Foreman**

Eric Cota

**Police Chief**

Bruce Nason

**Recreation Director**

Meridith McFarland

**Hub Youth Center Director**

Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**

Kris Perlee

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**Bristol Town Office**

Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
[www.bristolvt.org](http://www.bristolvt.org)

**AGENDA**

**I. Call to Order: 7:00 PM.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum.**

**III. Regular Business.**

1. Lister Candidate interviews and potential appointments of one or more candidates to fill either of two vacant Lister positions: Mark Adams, David Cobb, and Patricia King. *May include deliberation in executive session later on the agenda.*
2. Request from the Bristol Fire Department for authorization to use up to \$6,300 in the Fire Department Capital Equipment Fund for the Assistance to Firefighters Grant (AFG) 5% match for purchase of personal protective equipment.
3. Request from the Bristol Police Department for authorization to spend up to \$35,000 from the Police District Capital Fund to purchase a new cruiser per the capital plan.
4. Consider quote from the Overhead Door Company for repairs to garage doors at the Public Works building.
5. Consider Selectboard of Letter of Intent to participate in the Vermont Dept. of Environmental Conservation/Addison County Regional Planning Commission Municipal Grants-in-Aid Program.
6. Request for authorization to proceed with a grant application to the VTrans Highway and Stormwater Mitigation Grant Program—amount and project to be determined.
7. Consider a non-binding petition submitted by Richard Butz regarding traffic control, noise control, and enforcement.
8. Adopt warning for the November 3, 2020 special Town Meeting election for voter approval of proposed Bristol Unified Development Regulations.
9. Consider adding the Treasurer as an authorized representative of the Town on the DWSRF WPL-314-1.0 loan.

*Continued on next page ...*

10. Water Commission: request for authorization for VTUMS to repair the water meter pit at KTP.
11. Coronavirus COVID-19 update: preparations, response, and impacts to municipal operations.
12. Paving and sidewalk projects update.
13. Approval of the August 24, September 2, and September 14, 2020 meeting minutes.
14. Approval of January 15, January 20, January 22, February 5, February 12, and March 27, **2018** meeting minutes.
15. Authorize accounts payable warrant and any liquor licenses.
  - Snap's annual license renewal.
16. Selectboard roundtable.
17. Town Administrator's report.

**IV. Other Business.**

1. Correspondence, reports, correspondence received.

**V. Executive Session - *tentative*:** contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

**VI. Adjourn.**

Next regular Selectboard meetings:

- Monday, October 12, 2020
- Monday, October 26, 2020

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at:  
[www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).

Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).