

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Wednesday, September 2, 2020**

Selectboard Members present: Chair Michelle Perlee, Ian Albinson, Joel Bouvier, Peeker Heffernan, and Darla Senecal.

Staff present: Town Administrator Valerie Capels, Public Works Foreman Eric Cota.

I. Call to Order. Chair Michelle Perlee called the meeting to order at 5:46pm via Zoom.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). No changes were proposed to the agenda.

II. Regular Business.

1. Continued consideration whether to proceed with Ireland Road stabilization with NRCS Emergency Watershed Program grant funds. Peeker Heffernan reported that he met at the Ireland Road site with Eric and Tony (Starksboro). Only about 10 or 15 feet of the bank is in the right-of-way. The Town of Starksboro is not planning on doing anything. Nothing appears to have moved on the bank. Eric reported that Marie Miller called Tony and said a couple trees probably also need to be taken down on her property. Peeker moved to proceed with the Ireland Road Emergency Watershed Program project. Joel seconded. The motion failed 0-5.

2. Discuss status of the Mountain Street sidewalk project and steps to complete repairs. Michelle disclosed that she is good friends with Donny Sargent, recused herself from this agenda item, and turned the meeting over to Vice Chair Peeker Heffernan. Valerie noted the recent communications from property owners along the sidewalk project who were very dissatisfied with the condition of their yards and/or driveways. Eric reported that Donnie Sargent called him that afternoon and assured him that he would return to the job within a week or so. Topsoil needed to be packed down and perhaps more added to bring it up to grade; dirt was placed in driveways instead of gravel or bluestone and was getting muddy.

Valerie asked whether the Selectboard wants to consider withholding a portion, such as ten percent (10%) to ensure the work gets completed properly. An invoice has not yet been received for the work. Peeker suggested waiting until an invoice is received and see what the situation is then. It might no longer be an issue. There was agreement to have Eric determine if the completed work is acceptable. Eric noted that he authorized Donnie to replace some additional panels of residential sidewalk to ensure a more level transition. The Selectboard supported the additional cost.

3. Authorize accounts payable warrant and any liquor licenses. Michelle resumed chairing the meeting. Joel moved to accept the pay order for \$209,388. Darla seconded. So voted.

III. Adjourn.

At 5:59pm, Joel made a motion to adjourn the meeting. Peeker seconded. So voted.

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Wednesday, September 2, 2020
Continued**

Selectboard Members present: Chair Michelle Perlee, Ian Albinson, Joel Bouvier, Peeker Heffernan, and Darla Senecal.

Staff present: Town Administrator Valerie Capels, Police Chief Bruce Nason.

Others present: Susan Edwards, Esq., John Klesch, Esq., and Brian Monaghan, Esq.

I. Call to Order. Chair Michelle Perlee called the meeting to order at 6:06pm via Zoom.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). No changes were proposed to the agenda.

II. Executive Session.

Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding personnel matters per 1 V.S.A. §313(a)(3). Joel Bouvier seconded. So voted. Police Chief Bruce Nason, John Klesch, Esq., Brian Monaghan, Esq., and Susan Edwards, Esq. were invited to attend.

The Selectboard met in executive session from 6:06pm to approximately 9:30pm. Valerie Capels and Bruce Nason left the meeting at approximately 8:55pm. Upon returning to open session, no action was taken.

Respectfully submitted,

Valerie Capels, Town Administrator