

**April 6, 13, 16, 23, & 27**

- Continued Town Officer appointments (incl. Town Clerk, Town Treasurer, Fire Warden, Horse Ring Committee).
- 3<sup>rd</sup> FY2019 quarter budget review (Jan.-Mar.).
- AES3 Solar agreements.
- New phone system contract.
- Police Officer Andrew Biondi hired full-time.
- Select Stoney Hill infrastructure engineer.
- COVID-19 impacts and responses.

**May 11, 18, & 26 (Tuesday)**

- Water and Sewer Dept. public hearing; set budgets.
- VTrans, NRCS EWP, and AARP grant authorizations.
- Village paving and Main Street sidewalk projects updates.
- ACRPC Subdivision Regs contract amendment.

**June 8, 15, 22, & 29 (five Mondays)**

- Water and Sewer Dept. public hearing; set budgets.
- Road trip with DPW Foreman Eric Cota.
- Contract negotiations; personnel matters.
- Police Officer Joshua Turner hired part-time.
- Continued Town Officer appointments.

**July 8, 13 &, 27**

- Compensation adjustments.
- Revolving Loan Fund adjustments for COVID-19 support.
- Main Street Sidewalk and Lighting project updates.
- Select DPW Site & Facility Analysis consultant.
- Bartlett Falls food truck.
- COVID-19 impacts and responses; face masks required.
- DWSRF loan agreement for water line replacement engineering report.
- NRCS Emergency Watershed Program grant agreement.
- Community engagement regarding Bristol policing policies.
- Increased trash removal service in downtown.

**August 10 & 24 (five Mondays)**

- Set tax rate.
- Jackman's fuel pre-buy agreements.
- Emerald ash borer strategic plan committee.
- Addison County Communications Union District.
- Use of Rodeo herbicide at Saunders River Access.
- Ireland Road NRCS EWP stabilization.
- Proposed Unified Development Regulations public hearing.
- Lister vacancies.

**September 14 & 28**

- Proposed Unified Development Regulations public hearing; adoption.
- FY2020 4<sup>th</sup> quarter budget review (Apr.-Jun.)
- Initiate FY2022 budget and capital budget process.
- Establish budget goals.
- Stoney Hill Pedestrian Facility Scoping Study report and presentation.
- Dog Ordinance violations public hearing.
- AES-3 stormwater permit cost sharing proposal.
- Lister appointments.
- Town Meeting warning approval.

**October 12 & 26**

- Class 4 roads policy draft.
- Winter maintenance policy draft.
- Stoney Hill / Firehouse Drive infrastructure details.
- Finalize Town Treasurer and Town Clerk job descriptions.
- 1<sup>st</sup> FY2021 quarter budget review (Jul.-Sept.)

**November 9 & 23 (five Mondays)**

- Town Plan review.
- Preliminary FY2022 budget review.
- Personnel policies review.

## Bristol Selectboard 2020-2021 Calendar and Goals

- Select dry wells final design consultant (Clean Water Block Grant projects).

### **December 14 & 21**

- Budget review.
- Review of capital budget.
- Preliminary DPW facility analysis review.

### **January 4, 11, 18, and 25**

- 2<sup>nd</sup> FY2021 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.

### **February 8 & 22**

- Preparations for Town Meeting.
- Police District public info meeting.

### **March 1, 8, & 22 (five Mondays)**

- Town and Police District Meetings
- Selectboard organizational meeting.
- Town Officer appointments.

### **April 13 & 27**

- Local Emergency Management Plan update and adoption.
- Continuity of Operations Plan
- Continued Town Officer appointments.
- 3<sup>rd</sup> FY2021 quarter budget review (Jan.-Mar.).

### **COMPLETED PROJECTS/ACTIVITIES**

- ✓ Village stormwater master plan & 30% designs
- ✓ West and East Streets dry wells, culverts, hydrant replacement
- ✓ Northern Border Regional Commission grant Notice to Proceed
- ✓ Howden Hall painting

- ✓ Selectboard rules of procedure
- ✓ Stoney Hill Infrastructure Project RFQ
- ✓ Town Garage site and buildings assessment RFP
- ✓ Town-wide Police Department feasibility committee
- ✓ Local Emergency Management Plan (LEMP)
- ✓ Water system leak study and repairs
- ✓ Basin Street culvert repair and bank stabilization
- ✓ Basin Street study update
- ✓ Fuller parcel conservation
- ✓ Green Lantern Solar offsets for Town buildings
- ✓ Roads & Culvert Inventory and Capital Plan
- ✓ Grader purchase
- ✓ AES-3 Contract for solar project on landfill.
- ✓ Village Stormwater Management Plan ERP grant administration and close-out
- ✓ Mountain Street sidewalk section replacement
- ✓ Stoney Hill Road sidewalk scoping study (ACRPC TAC)
- ✓ Police Union contract review
- ✓ VTrans paving grant application: paving Monkton Road

### **CURRENT PROJECTS/ACTIVITIES**

- COVID-19 response and tracking
- Unified Development Regulations review and adoption
- Pump house control panel upgrade/replacement scoping
- Enhanced Energy Plan (Planning Commission)
- Town Plan update (Planning Commission, MPG grant)
- Main Street lighting & sidewalk improvements (DTF & Bike Ped grants)
- Personnel policies review
- Route 116/17 paving through Village
- FEMA reimbursements for Oct. 31-Nov. 1, 2019 storm
- NRCS Emergency Watershed Program grant(s) for Oct. 31-Nov. 1, 2019 storm-damaged properties
- Town Garage building improvements/replacement site and facility analysis
- New Police Station feasibility study

## **Bristol Selectboard 2020-2021 Calendar and Goals**

- Emerald ash borer strategic management plan (FPR grant)
- CWSRF planning loan: water line replacement PER.
- Solar array permitting and development at landfill site
- Upper Notch slide repair
- Class 4 road maintenance policies
- Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.)
- Town Officer vacancies/recruitment
- Community engagement regarding Bristol policing
- VTrans Bike Ped grant application: scoping study for new sidewalk on Munsill Avenue.
- School Street & Elementary School infiltrations chambers final designs (Clean Water Block grants)
- Selectboard handbook

### **PENDING FUTURE PROJECTS/ACTIVITIES/GOALS**

- Water Ordinance update (galvanized pipes, etc.)
- Sewer Ordinance update (grease traps, fees)
- RFQ for sewer system study engineer
- CWSRF planning loan: wastewater capacity expansion design & feasibility
- Memorial Park improvements
- Upper Notch illegal dump cleanup and enforcement
- Stormwater master plan implementation projects (ERP and other grants)
- Scoping study: new sidewalk on Munsill Avenue
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections
- New Community Center/Hub Teen Center
- Howden Hall Coach House touch-up painting
- Basin Street project
- Comprehensive Capital Improvement Plan
- Continuity of Operations Plan
- Adirondack View parcel/right-of-way status