

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday January 22, 2018**

Selectboard members present: Chair Peeker Heffernan (arrived at 7:05pm), Joel Bouvier, Michelle Perlee, Peter Coffey, and Ted Lylis. Also present was Town Administrator Valerie Capels, Board Clerk Tasha Bouvier, Filming for NeatTV Shawn Kimball, Lieutenant Bruce Nason, Jim Quaglino, and Jennifer Vyhnak.

I. Call to Order.

Following discussion of which member was next in line to be Chair, Peter Coffey moved to have Joel Bouvier be temporary chair. Ted Lylis seconded. So voted. At 6:07 p.m. temporary Chair Joel Bouvier called the meeting to order and announced Peeker is going to be late. Michelle Perlee arrived.

1. Joel Bouvier added one item for an extension for leave of absence of a paid on-call fire fighter. This will be added as item 5A.

II. Regular Business.

1. Public Forum. Jennifer Vyhnak said she was present to express interest in getting more involved in knowing what is involved in running the Town. She also noted a significant ice event was presently occurring.

2. Final review and approval of the FY2019 budget. Valerie Capels explained that the line items that are shaded are the items the Board wanted to go back to. Listers' asked to increase the postage and lower the Map Maintenance fees. Joel Bouvier asked about Municipal Solid Waste and adding an amount to this. Valerie said it was reduced to \$4,000 with the original proposal being \$7,000. The Board is leaving the street light budget amount at \$28,500. The amount of \$22,567 is for the Apparatus equipment consolidation. Valerie suggested this be increased. The Board increased this budget line item to \$25,000.

The Board discussed the Bristol Recreation Department budget. Peter Coffey commented that he has asked for information about the programs the Recreation Department offers, attendance, and how much the Town brings in or loses, but is told the information is difficult to get. He also has issues with offering something that is losing \$10,000, particularly when it has evolved into an adult recreation program. The Board discussed reducing salaries by \$20,000 and having a reorganization of employees. The Board reduced the salary for the Recreation budget by \$10,000, the full-time youth employee by \$5,000, and the part time youth employee by \$5,000. Reducing the salary by \$20,000 has made a 10.3% decrease in the budget giving a new budget amount of \$224,393 and \$145,843 is the amount supported by taxes.

Joel Bouvier mentioned Article 16 was added to the Town Warning regarding the new appropriation which states "In 2016 the Vermont Department of Public Service wrote the Vermont Comprehensive Energy Plan. It states Vermont will meet 25% of its energy needs using renewable sources by 2025, 40% by 2035, and 90% by 2050." Ted Lylis moved to accept the budget as discussed and finalized in the amount of \$2,539,402 for total expenditures with

increase of 1.1% with a total supported by taxes is \$2,190,145 with an increase of 2.1%. The tax rate based upon the current fiscal year grand list increases by 0.2%. Peter Coffey seconded. So voted.

3. Final review and approval of the Town Meeting warning. The sidewalk amount will be adjusted to \$35,000 and the Recreation Department budget figure will be updated. Article 16 will be added as a non-binding comprehensive energy resolution. "In 2016 the Vermont Department of Public Service wrote the Vermont Comprehensive Energy Plan. It states Vermont will meet 25% of its energy needs using renewable sources by 2025, 50% by 2035, and 90% by 2050." Article 6 and 7 will have updated budget numbers. Peter Coffey moved to accept these changes to the Town Meeting warning. Ted Lylis seconded. So voted.

4. Final review and approval of the Police District warning. Michelle Perlee moved to accept the Police District warning. Peter Coffey seconded. So voted. Police Department Special Service District of the Town of Bristol for article 1 to vote of the Bristol Police District adopt the proposed 2018-2019 fiscal year budget in the amount of \$461,374, a portion thereof in the amount of \$422,974 to be raised by a District special assessment property tax; the tax rate on the 2018 Grand List of property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard. The first meeting will be on February 19, 2018 during regular Selectboard meeting at 6 p.m. and also during a special Selectboard meeting at 6pm on Monday March 5, 2018.

5. Town Report preparations update. Valerie Capels reported that the report needs to go to printer by the end of next week. The Selectboard chair and Town Administrator will need to have their reports ready as well. Ted Lylis is working on the dedication.

5.a. Peter Coffey moved to accept the leave request for Paid On-Call Firefighter Justin Jackman through July 31, 2018. Michelle Perlee seconded. So voted.

6. Letter of support for Ecosystem Restoration Program grant applications for a development of a stormwater manager plan. Ted Lylis moved to authorize Valerie Capels to prepare a letter of support from the Selectboard and for Peeker Heffernan as Chair of the Selectboard to sign it. Peter Coffey seconded. So voted.

7. Selectboard concerns. Michelle Perlee expressed congratulations to James Robideau and Peter Bouvier on their Fire fighter awards. She also announced that Vermont Gas will be holding public information meetings at the Bristol Legion on February 7, 2018 from 3-5 p.m. and 6-8 p.m. and again at the public information meeting on February 12, 2018 here at Holley Town at 6 p.m.

7.a. Michelle Perlee moved to add item 7a for Accounts payable warrant. Ted Lylis seconded. So voted. Accounts Payable Warrant \$93,577.71.

8. Administrator's Report. Valerie Capels noted that she will be out of the office on Friday January 26, 2018.

III. Other Business.

1. Correspondence, reports, correspondence received.

IV. Executive Session.

Michelle Perlee moved to enter executive session and find that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding a particular personnel-related matter per 1 V.S.A. §313(a)(3). The Selectboard met in executive session from 7:04pm to 7:40pm.

V. Adjourn.

Michelle Perlee moved to adjourn the meeting. Joel Bouvier seconded. The meeting was adjourned at 7:40pm.

Respectfully submitted,

Tasha Bouvier
Board Clerk

Valerie Capels
Town Administrator

DRY