

**Town of Bristol, Vermont
Special Selectboard Meeting Minutes of
Monday November 2, 2020**

Selectboard members present: Chair Michelle Perlee, Ian Albinson, Joel Bouvier, and Darla Senecal.

Members absent: Peeker Heffernan.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Public Works Foreman Eric Cota, Town Treasurer Jen Myers, and Police Chief Bruce Nason.

Others present: Fred Belucci (Bread Loaf), Sue Jipner, Porter Knight, Cy Marsano, Jill Marsano, Jim Pulver (Bread Loaf), Jim Quaglino, and Steve Rooney (Bread Loaf).

I. Call to Order. Chair Michelle Perlee called the meeting to order at 7:01 p.m.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There was agreement to add Water Department discussion for repairs under other business.

II. Public Forum. None.

III. Bristol Public Works and Police Department Site and Needs Analysis.

Valerie Capels explained that this is an opportunity for the design team at Bread Loaf Corporation to present the report they produced outlining their findings, questions, and graphics illustrating preliminary concepts and receive feedback from the Selectboard and the public and to provide direction for next steps going forward.

Steve Rooney from Bread Loaf provided an overview of what they found for existing conditions of the site. Setbacks, easements, and rights-of-way were reviewed and where questions remain. He noted the development area on the upper lot plateau may be potentially limited due to Pine Street easements or rights-of-way still under review. The soils on the available development area are of questionable bearing capacity and are noted to be unsuitable for a depth of 60' in the area of the wastewater permit test pits conducted in 1989 between the garages. Locating a new police facility closest to the east Pine Street exit would expedite travel in and out of the site and shorten the dead-end distance from the Liberty Street intersection. Renovating and placing additions on existing Public Works Department garages will not consolidate operations or address bay spacing and depth issues. Proposed renovations, new buildings or additions should allow for continued use of existing facilities until new work areas are ready for occupancy. The current septic treatment is only permitted for three employees.

The configuration and orientation of the Public Works and Police Station buildings were reviewed. The disposition and final location of the Dog Pound requires further discussion.

Porter Knight asked about the potential to include pedestrian connections from Pine Street extension across the site to the high school and trail network without creating a conflict with DPW operations. She also asked if it would be possible to consolidate the stored materials on northern part of the site with the materials on the southern part of the site to free up the land for recreation.

There was discussion whether the building design could include solar panels on the roof.

Joel Bouvier noted that he does not support the Police Station being located on this site. He would prefer it would be located in the West Street area where it could be more visible. A Police Station building plan could be adapted to another location.

The need to better understand the subsurface conditions was discussed. Bread Loaf will present options for test pits and soil boring at the next meeting.

IV. Other Business.

1. Correspondence, reports, correspondence received. There was no discussion.

2. Water Commission: Discussion of various imminent water repair situations.

Jill Marsano explained there is a water leak near 641 Rockydale Road. The resident let the Town know and Jill & Cy Marsano investigated. They could hear a leak and the pipe was bent over. Upon further investigation, they believe it is along the driveway and it is the line going to the main. The main would be turned off only if the main pipe needed to be repaired. This is a complex issue because the state needs to be involved due to it being off a state highway.

In the fall of 2019 a customer on Mountain Terrace said she was getting sand in the back of her toilets. Jill & Cyrus Marsano of VTUMS said they could hear a leak in her house. It was on the customer side, but that was not to say it could not be on the town side as well. Cy Marsano spoke with the homeowner to request when they do decide to repair the issue that they contact him. The customer without notifying Cy had the piping replaced with plastic without tracer wire instead of metal pipes. There were two issues that Jill & Cy Marsano wanted to bring up: that customers need to coordinate with the Water Department and not give them “day of notice;” and when a line is being replaced or moved the Water Department needs to be the one to connect it to the main. Valerie Capels said she spoke with the contractor that did the work on the customer’s water line. He felt that the homeowner/customer was not notified properly of the protocols. Jill Marsano cautioned that when this leak is repaired, there will need to be traffic control and a water conservation notice to the entire district may be necessary depending on where the leak actually is.

Jill Marsano reported that the system gave them multiple warnings and reset the alarms being the telemetry and needed to call LCS being something was wrong with the panel. Jill Marsano said something was hanging off the tank and Burlington Communications has the parts needed to fix the issue. That will be replaced tomorrow with the panel.

V. Adjourn.

At 10:14 p.m. Joel Bouvier moved to adjourn the meeting. Darla Senecal seconded. So voted.

Respectfully submitted,

Tasha Bouvier, Board Clerk

Valerie Capels, Town Administrator