

**Bristol Town Administrator**

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**From:** David Gunn <dgunn@vlct.org> on behalf of Maura Carroll <mcarroll@vlct.org>  
**Sent:** Friday, November 20, 2020 11:01 AM  
**To:** VLCT  
**Subject:** VLCT Dues Notice Dues Year 2021-2022  
**Attachments:** 2021-2022 Adopted Dues Schedule.pdf; 2020\_VLCT\_Summary.docx

The Board of Directors of the Vermont League of Cities and Towns has determined that with the uncertain municipal financial circumstances of municipalities as a result of the pandemic, there should be no dues increase for the dues year beginning July 2021. Accordingly, the Board voted to keep the dues at **\$1.25 per capita**, based on the 2010 U.S. Census population figures. The **per municipality service fee is \$1,060**. Associate and restricted associate member dues will also remain at the current level, **\$950 and \$620**, respectively.

Attached is a regular member dues list for the 2021-22 dues year (July 1, 2021 through June 30, 2022) for inclusion in your budgets next year. **This is not a bill. Please do not send in your dues now!** We will send you a bill in June 2021, along with a reminder that the VLCT Bylaws require members to make full payment of dues billed.

There continue to be increased demands for training, technical assistance and information from VLCT’s Municipal Assistance Center, especially with the onset and ongoing concerns of the COVID-19 pandemic. Dues provide just over one-half of the revenues necessary to fund these services. Workshop registrations, publication sales and other fees for service cover the remaining costs for MAC programs and staff.

VLCT is also taking over some programs from the VLCT Employment Resource and Benefits (VERB) Trust as a way to further stabilize dues and offer more services to VLCT members. As a result, dental, vision, life, long-term and short-term disability coverages will be available to all VLCT members. VLCT will also offer full consultation-based services for a fee for those members wanting to continue the high level of service and interaction they are accustomed to receiving from the VERB Trust.

The 2021 legislative session promises to be another challenging one for Vermont local governments. VLCT priorities include supporting decision-making at the local level that recognizes the capacity of local officials and voters to govern themselves on issues of local import; authority to take meaningful action to eliminate racial disparities; providing technology, authority, training and funding to ensure fair, equitable and impartial delivery of law enforcement; providing authority, tools and funding to mitigate the effects of COVID-19; sustained funding and incentives to implement at mandated programs; and the reform of Vermont’s income, sales, cannabis and property taxes to ensure sustainability, economic recovery and affordability, equity and balance, especially regarding the contribution of property taxes to the Education Fund.

The 2021-22 VLCT dues represent just 0.2% of total municipal property taxes collected in 2019. We believe this is a small investment for a rich benefit and hope that you and the voters in your community continue to see the value in the programs and services you receive as a member of VLCT.

Also, it is important to remember that membership in VERB and VLCT Property and Casualty Intermunicipal Fund (PACIF) is contingent upon your membership in VLCT, and dues must be paid in full in order to renew your membership in the trusts and receive coverage and other trust benefits for the 2021 calendar year.

VERB continues to provide unemployment insurance and it offered significant assistance to members during the COVID-19 shutdown with the increase in layoffs and furloughs of municipal employees. Staff was able to offer guidance and be the voice of local government with state officials managing the unemployment program and providing benefits.

PACIF offers a wide range of risk management assistance to municipalities in addition to property, casualty and workers compensation coverage. Loss prevention, training – online and in person – free legal assistance on employment practices liability issues as well as adjudication of claims, site visits, and face-to-face consultation are all part of the service provided to PACIF members.

Our 2021 renewal packets for both unemployment and PACIF contributions will be in the mail later this month.

The Board sees the continuing need for a strong League to help local officials take advantage of new opportunities and meet the ongoing challenges faced in every city and town.

Also attached is a summary of VLCT services in 2020 to include in your Town Report. This document is also available at [www.vlct.org/about](http://www.vlct.org/about). Please be sure to pass this information along to the person in charge of your Town Report.

We look forward to serving you during the coming year.

**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League.** The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](https://vlct.org/about/audit-reports), and show that our positive net position continues.

**Member Benefits.** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations, hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the COVID-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/memberguide](https://vlct.org/memberguide) to download the VLCT Member Guide.

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](https://vlct.org).**

	TOWN/CITY	2010 US CENSUS POPULATION FIGURES	DY21 DUES @ \$1.25 PER CAPITA BASED ON 2010 POPULATION PLUS \$1,060 SERVICE FEE, CAPPED AT 4.25% INCREASE	DY22 DUES @ \$1.25 PER CAPITA BASED ON 2010 POPULATION PLUS \$1,060 SERVICE FEE	\$ INCREASE DY22 OVER DY21	% INCREASE DY22 OVER DY21
01010	ADDISON	1,371	\$2,774	\$2,774	\$0	0.00%
01011	ALBANY	941	\$2,236	\$2,236	\$0	0.00%
01012	ALBURG	1,998	\$3,558	\$3,558	\$0	0.00%
01013	ANDOVER	467	\$1,644	\$1,644	\$0	0.00%
01014	ARLINGTON	2,317	\$3,956	\$3,956	\$0	0.00%
01015	ATHENS	442	\$1,613	\$1,613	\$0	0.00%
01016	BAKERSFIELD	1,322	\$2,713	\$2,713	\$0	0.00%
01017	BALTIMORE	244	\$1,365	\$1,365	\$0	0.00%
01018	BARNARD	947	\$2,244	\$2,244	\$0	0.00%
01019	BARNET	1,708	\$3,195	\$3,195	\$0	0.00%
01020	BARRE CITY	9,052	\$12,375	\$12,375	\$0	0.00%
01021	BARRE TOWN	7,924	\$10,965	\$10,965	\$0	0.00%
01022	BARTON	2,810	\$4,573	\$4,573	\$0	0.00%
01023	BELVIDERE	348	\$1,495	\$1,495	\$0	0.00%
01024	BENNINGTON	15,764	\$20,765	\$20,765	\$0	0.00%
01025	BENSON	1,056	\$2,380	\$2,380	\$0	0.00%
01026	BERKSHIRE	1,692	\$3,175	\$3,175	\$0	0.00%
01027	BERLIN	2,887	\$4,669	\$4,669	\$0	0.00%
01028	BETHEL	2,030	\$3,598	\$3,598	\$0	0.00%
01029	BLOOMFIELD	221	\$1,336	\$1,336	\$0	0.00%
01030	BOLTON	1,182	\$2,538	\$2,538	\$0	0.00%
01031	BRADFORD	2,797	\$4,556	\$4,556	\$0	0.00%
01032	BRAINTREE	1,246	\$2,618	\$2,618	\$0	0.00%
01033	BRANDON	3,966	\$6,018	\$6,018	\$0	0.00%
01034	BRATTLEBORO	12,046	\$16,118	\$16,118	\$0	0.00%
01035	BRIDGEWATER	936	\$2,230	\$2,230	\$0	0.00%
01036	BRIDPORT	1,218	\$2,583	\$2,583	\$0	0.00%
01037	BRIGHTON	1,222	\$2,588	\$2,588	\$0	0.00%
01038	BRISTOL	3,894	\$5,928	\$5,928	\$0	0.00%
01039	BROOKFIELD	1,292	\$2,675	\$2,675	\$0	0.00%
01040	BROOKLINE	530	\$1,723	\$1,723	\$0	0.00%
01041	BROWNINGTON	988	\$2,295	\$2,295	\$0	0.00%
01042	BRUNSWICK	112	\$1,200	\$1,200	\$0	0.00%
01043	BURKE	1,753	\$3,251	\$3,251	\$0	0.00%
01044	BURLINGTON	42,417	\$54,081	\$54,081	\$0	0.00%
01045	CABOT	1,433	\$2,851	\$2,851	\$0	0.00%
01046	CALAIS	1,607	\$3,069	\$3,069	\$0	0.00%
01047	CAMBRIDGE	3,659	\$5,634	\$5,634	\$0	0.00%
01048	CANAAN	972	\$2,275	\$2,275	\$0	0.00%
01049	CASTLETON	4,717	\$6,956	\$6,956	\$0	0.00%
01050	CAVENDISH	1,367	\$2,769	\$2,769	\$0	0.00%
01051	CHARLESTON	1,023	\$2,339	\$2,339	\$0	0.00%
01052	CHARLOTTE	3,754	\$5,753	\$5,753	\$0	0.00%
01053	CHELSEA	1,238	\$2,608	\$2,608	\$0	0.00%
01054	CHESTER	3,154	\$5,003	\$5,003	\$0	0.00%
01055	CHITTENDEN	1,258	\$2,633	\$2,633	\$0	0.00%
01056	CLARENDON	2,571	\$4,274	\$4,274	\$0	0.00%