

Bristol Selectboard 2020-2021 Calendar and Goals

April 6, 13, 16, 23, & 27

- Continued Town Officer appointments (incl. Town Clerk, Town Treasurer, Fire Warden, Horse Ring Committee).
- 3rd FY2019 quarter budget review (Jan.-Mar.).
- AES3 Solar agreements.
- New phone system contract.
- Police Officer Andrew Biondi hired full-time.
- Select Stoney Hill infrastructure engineer.
- COVID-19 impacts and responses.

May 11, 18, & 26 (Tuesday)

- Water and Sewer Dept. public hearing; set budgets.
- VTrans, NRCS EWP, and AARP grant authorizations.
- Village paving and Main Street sidewalk projects updates.
- ACRPC Subdivision Regs contract amendment.

June 8, 15, 22, & 29 (five Mondays)

- Water and Sewer Dept. public hearing; set budgets.
- Road trip with DPW Foreman Eric Cota.
- Contract negotiations; personnel matters.
- Police Officer Joshua Turner hired part-time.
- Continued Town Officer appointments.

July 8, 13, & 27

- Compensation adjustments.
- Revolving Loan Fund adjustments for COVID-19 support.
- Main Street Sidewalk and Lighting project updates.
- Select DPW Site & Facility Analysis consultant.
- Bartlett Falls food truck.
- COVID-19 impacts and responses; face masks required.
- DWSRF loan agreement for water line replacement engineering report.
- NRCS Emergency Watershed Program grant agreement.
- Community engagement regarding Bristol policing policies.
- Increased trash removal service in downtown.

August 10 & 24 (five Mondays)

- Set tax rate.
- Jackman's fuel pre-buy agreements.
- Emerald ash borer strategic plan committee.
- Addison County Communications Union District.
- Use of Rodeo herbicide at Saunders River Access.
- Ireland Road NRCS EWP stabilization authorization to proceed.
- Proposed Unified Development Regulations public hearing.
- Lister vacancies.

September 14 & 28

- Proposed Unified Development Regulations public hearing; adoption.
- FY2020 4th quarter budget review (Apr.-Jun.)
- Initiate FY2022 budget and capital budget process.
- Stoney Hill Pedestrian Facility Scoping Study report and presentation (DuBois & King).
- Paving and sidewalk project updates.
- Dog Ordinance violations public hearing.
- Three new firefighter appointments.
- AES-3 stormwater permit cost sharing proposal.
- Landfill maintenance and monitoring.
- Lister appointments.
- Village streets speed and noise control concerns.
- Nov. 3 Special Town Meeting warning approval.

October 12 & 26

- Selection of Lewis Creek streambank repair contractor (NRCS EWP grant).
- Salt shed repair.
- Preliminary FY2022 budget sections review.
- Health insurance renewal.
- Curb cut application(s).
- Police Dept. vehicle purchase.

Bristol Selectboard 2020-2021 Calendar and Goals

- Multiple water line repair matters.
- AES-3 stormwater permit agreement.
- Park use applications/events in the age of COVID-19.
- Personnel matters; pending litigation matters.

November 2, 9, & 23 (five Mondays)

- Bread Loaf Construction Public Works/Police Station preliminary feasibility study presentation.
- Winter maintenance policy draft.
- Town Plan review.
- Firefighter candidate appointment.
- Budget review.
- MAUSD update and discussion.

December 14 & 21

- Budget review.
- Capital budget and plan review.
- Town Plan review.
- Appointments to new Development Review Board.
- Assessor services.
- Preliminary DPW facility analysis review.
- Class 4 roads policy draft.
- Personnel policies review.
- Stoney Hill/Firehouse Drive infrastructure details update.

January 4, 11, 18, and 25

- 2nd FY2021 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.

February 8 & 22

- Select dry wells final design consultant (Clean Water Block Grant projects).
- Finalize Town Treasurer and Town Clerk job descriptions.
- Preparations for Town Meeting.

- Police District public info meeting.

March 1, 8, & 22 (five Mondays)

- Town and Police District Meetings
- Selectboard organizational meeting.
- Town Officer appointments.

April 13 & 27

- Local Emergency Management Plan update and adoption.
- Continuity of Operations Plan
- Continued Town Officer appointments.
- 3rd FY2021 quarter budget review (Jan.-Mar.).

COMPLETED PROJECTS/ACTIVITIES

- ✓ Village stormwater master plan & 30% designs
- ✓ West and East Streets dry wells, culverts, hydrant replacement
- ✓ Northern Border Regional Commission grant Notice to Proceed.
- ✓ Howden Hall painting.
- ✓ Selectboard rules of procedure.
- ✓ Stoney Hill Infrastructure Project RFQ.
- ✓ Town Garage site and buildings assessment RFP.
- ✓ Town-wide Police Department feasibility committee.
- ✓ Local Emergency Management Plan (LEMP).
- ✓ Water system leak study and repairs.
- ✓ Basin Street culvert and sidewalk repair and bank stabilization.
- ✓ Basin Street study update.
- ✓ Fuller parcel conservation (lead by BCC).
- ✓ Green Lantern Solar offsets for Town buildings
- ✓ Roads & Culvert Inventory and Capital Plan (ACRPC)
- ✓ Grader purchase
- ✓ AES-3 Contract for solar project on landfill.
- ✓ AES-3 Agreement for stormwater permitting
- ✓ Village Stormwater Management Plan ERP grant administration and close-out.
- ✓ Mountain Street sidewalk section replacement

Bristol Selectboard 2020-2021 Calendar and Goals

- ✓ Stoney Hill Road sidewalk scoping study (ACRPC TAC)
- ✓ Police Union contract review and adoption.
- ✓ VTrans paving grant application: paving Monkton Road (pending approval)
- ✓ VTrans Municipal Highway & Stormwater Mitigation Program grant application for Basin Street reconstruction (not funded).
- ✓ VTrans Bike Ped grant application: scoping study for new sidewalk on Munsill Avenue (awarded).
- ✓ Unified Development Regulations review and adoption.
- ✓ Main Street lighting & sidewalk improvements (DTF & Bike Ped grants)
- ✓ Route 116/17 paving through Village (VTrans).

CURRENT PROJECTS/ACTIVITIES

- COVID-19 response and tracking.
- FY2019 audit.
- Pump house control panel upgrade/replacement scoping.
- Enhanced Energy Plan (Planning Commission).
- Town Plan update (Planning Commission, MPG grant).
- Personnel policies review.
- Stoney Hill Infrastructure Project design and engineering; NRBC grant administration.
- FEMA reimbursements for Oct. 31-Nov. 1, 2019 storm.
- FEMA and state reimbursements for COVID-19 expenses.
- NRCS Emergency Watershed Program grant(s) for Oct. 31-Nov. 1, 2019 storm-damaged properties
 - Lewis Creek streambank repair
 - West Street slope failure
- Town Garage building improvements/replacement site and facility analysis.
- New Police Station feasibility study.
- Emerald ash borer strategic management plan (FPR grant).
- Solar array permitting and development at landfill site.
- Upper Notch slide repair.
- Class 4 road maintenance policies.

- CWSRF planning loan: water system lead packed pipe replacement Preliminary Engineering Report.
- Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.).
- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- School Street & Elementary School infiltrations chambers final designs (Clean Water Block grants).
- Selectboard handbook.
- Grease trap maintenance monitoring.

PENDING FUTURE PROJECTS/ACTIVITIES/GOALS

- Water Ordinance update (galvanized pipes, tracer wire, permit to work in ROW, etc.).
- Outreach to water customers and contractors regarding water service repair protocols and permit to dig in right-of-way.
- Sewer Ordinance update (grease traps, fees).
- Pine Street water line replacement/road reconstruction.
- RFQ for sewer system study engineer.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Memorial Park improvements.
- Upper Notch illegal dump cleanup and enforcement.
- Stormwater master plan implementation projects (ERP and other grants).
- Scoping study: new sidewalk on Munsill Avenue.
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Howden Hall Coach House touch-up painting.
- Basin Street reconstruction project.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.