

## Bristol Town Administrator

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**From:** Kristen Underwood <Kristen.Underwood@uvm.edu>  
**Sent:** Tuesday, January 12, 2021 11:40 AM  
**To:** Bristol Town Administrator; ahuizenga@gmeinc.biz  
**Cc:** Donna Rizzo; Mandar Dewoolkar; Scott Hamshaw; Kelly Hamshaw  
**Subject:** Re: Smart and Connected  
**Attachments:** SCC Letter of Collaboration template.docx

Hi Valerie,

Attached is the template for a letter of collaboration. As you probably remember - it's a short & sweet letter just to signify officially that we have been in communication and the town agrees to the collaboration. No additional words of support are allowed.

I will plan on attending Monday's Selectboard meeting, and will look for the agenda.

Thanks again!

Kristen

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**From:** Bristol Town Administrator <townadmin@bristolvt.org>  
**Sent:** Monday, January 11, 2021 11:22 AM  
**To:** Kristen Underwood; ahuizenga@gmeinc.biz  
**Cc:** Donna Rizzo; Mandar Dewoolkar; Scott Hamshaw; Kelly Hamshaw  
**Subject:** RE: Smart and Connected

Thank you, Kristin, and my apology for the delay getting back to you. This did get buried in an e-mail avalanche and I lost track of it.

Would you be available to Zoom in at the Jan. 18 Selectboard meeting? I can put this on early. The timing is good because Alan Huizenga is likely to also be Zoomed in for a couple other matters. It would be good to represent it to the Selectboard since there are two new members and the others may appreciate the refresher.

I hope you have been well. Happy New Year,

--Valerie

Valerie Capels, Town Administrator  
Town of Bristol  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
P: (802) 453-2410  
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FB: <https://www.facebook.com/bristolvt/>  
Tw: @BristolTownAdm

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**From:** Kristen Underwood <Kristen.Underwood@uvm.edu>  
**Sent:** Saturday, January 9, 2021 9:33 AM  
**To:** Bristol Town Administrator <townadmin@bristolvt.org>; ahuizenga@gmeinc.biz  
**Cc:** Donna Rizzo <drizzo@uvm.edu>; Mandar Dewoolkar <Mandar.Dewoolkar@uvm.edu>; Scott Hamshaw <Scott.Hamshaw@uvm.edu>; Kelly Hamshaw <Kelly.Hamshaw@uvm.edu>  
**Subject:** Re: Smart and Connected

Hi Valerie,

Resending, to bring this to the top of your email list.  
Feel free to call me at 453-3076 if that's easier.  
Would you need me to attend a Selectboard meeting?

Thanks,  
Kristen

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**From:** Kristen Underwood  
**Sent:** Wednesday, December 23, 2020 8:15 AM  
**To:** Bristol Town Administrator; [ahuizenga@gmeinc.biz](mailto:ahuizenga@gmeinc.biz)  
**Cc:** Donna Rizzo; Mandar Dewoolkar; Scott Hamshaw; Kelly Hamshaw  
**Subject:** Re: Smart and Connected

*re: Smart and Connected proposal to National Science Foundation*

Hi Valerie,

I am writing because a new call for proposals has come out from the NSF Smart and Connected Communities program with a due date of Feb 24. Our research group at UVM plans to resubmit a proposal, and would like to include Bristol once again.

We were encouraged to resubmit by NSF, so we take that as a positive sign, and reviewers rated our past proposal highly (re-attached for your convenience). For this new application, we will need to pare down the scope and budget, and there is an added suggestion to identify potential COVID-related themes. We think this can be fairly straightforward - e.g., added development pressure on small communities in light of increasing influx of people to the state to escape more populated regions; needs related to remote school/work. If you have any anecdotal observations related to Bristol's experiences through COVID that might be relevant, we would love to incorporate them in this new submittal.

**Would Bristol be interested and willing to participate as one of two focal towns (alongside Westford) in a new submittal to NSF?**

**Would you need me to attend a Selectboard meeting to seek permission? or can the board's past support serve as approval?**

Are there other questions or comments that you have regarding a new submittal? If Bristol continues to be interested, we would simply need a signed letter of collaboration very similar to the last one. If you recall, NSF has very strict wording requirements on these letters - they cannot include words of support - just the simple statement of fact that the town would be a willing collaborator. I would forward the draft letter for signature, if the Selectboard agrees to move forward.

Let us know your thoughts.

Best wishes for a relaxing and peaceful holiday break!

Kristen

*Research Assistant Professor  
Civil & Environmental Engineering  
University of Vermont  
207 Mansfield | [Kristen.Underwood@uvm.edu](mailto:Kristen.Underwood@uvm.edu) | 802-656-4571  
*\*Working remotely**

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**From:** Bristol Town Administrator <[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)>  
**Sent:** Monday, July 27, 2020 12:47 PM  
**To:** Kristen Underwood  
**Subject:** RE: Smart and Connected

Thank you, Kristin.

--Valerie

Valerie Capels, Town Administrator  
Town of Bristol  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
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Tw: @BristolTownAdm

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**From:** Kristen Underwood <[Kristen.Underwood@uvm.edu](mailto:Kristen.Underwood@uvm.edu)>  
**Sent:** Friday, July 17, 2020 4:37 PM  
**To:** [planner@westfordvt.us](mailto:planner@westfordvt.us); [jeffw@rutlandcity.org](mailto:jeffw@rutlandcity.org); Bristol Town Administrator <[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)>; [ahuizenga@gmeinc.biz](mailto:ahuizenga@gmeinc.biz)  
**Cc:** Donna Rizzo <[drizzo@uvm.edu](mailto:drizzo@uvm.edu)>; Douglas Porter <[Douglas.Porter@uvm.edu](mailto:Douglas.Porter@uvm.edu)>; Mandar Dewoolkar <[Mandar.Dewoolkar@uvm.edu](mailto:Mandar.Dewoolkar@uvm.edu)>; Scott Hamshaw <[Scott.Hamshaw@uvm.edu](mailto:Scott.Hamshaw@uvm.edu)>; Kelly Hamshaw <[Kelly.Hamshaw@uvm.edu](mailto:Kelly.Hamshaw@uvm.edu)>  
**Subject:** Smart and Connected

re: proposal, *Smart Connections for Conserving Cultural Resources in Vermont Communities*

To our Community Partners,

I hope this email finds you safe and well in these unprecedented times.

Thank you for your collaboration last Fall on the NSF Smart and Connected Communities grant. (Seems so long ago!). Unfortunately, we were notified last week by NSF that the project was not funded. Despite this, the review panel was quite complementary of the proposal and convinced of the value for our Vermont communities. It was ranked as competitive, and we were told they deliberated for some time over whether to award the project. We have been encouraged to resubmit, and probably pare down the scope. In the coming weeks, we will be discussing our next steps, and may reach out again to you.

We really appreciate your time and support on the past submittal, and hope that we can find a way forward through this program - or other grant programs - to help you address your community challenges.

Best,  
Kristen

Kristen L. Underwood, PG, PhD  
*Research Assistant Professor*  
*Civil & Environmental Engineering*  
*University of Vermont*  
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**Town of Bristol**  
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January 18, 2021

To National Science Foundation Smart & Connected Communities Program:

If the proposal submitted by Dr. Donna Rizzo entitled *SCC-IRG Track 1: Smart Connections for Conserving Cultural Heritage in Rural Communities* is selected for funding by NSF, it is our intent to collaborate and/or commit resources as detailed in the Project Description or the Facilities, Equipment or Other Resources sections of the proposal.

Sincerely,

Michelle Perlee,  
Bristol Selectboard Chair

Valerie Capels,  
Bristol Town Administrator