



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, March 15, 2021, 7:00 PM
There will not be a physical location.**

Remote Access: Join Zoom Meeting
<https://zoom.us/> ♦ Meeting ID: 851 5946 0941 ♦ Passcode: 059432
Phone In: 1-646-558-8656 ♦ Meeting ID: 851 5946 0941

Selectboard Members
Michelle Perlee, Chair
Peeker Heffernan, V.C.
Ian Albinson
Joel Bouvier
Darla Senecal

Town Clerk
Sharon Lucia

Town Treasurer
Jen Myers

Town Administrator
Valerie Capels

Administrative Assistant
Sharon Lucia
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

Hub Youth Center Director
Taylor Welch

**Zoning Administrator/
E-911 Coordinator**
Kris Perlee

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Bristol Town Office
Holley Hall
1 South Street
P.O. Box 249
Bristol, VT 05443
(802) 453-2410
www.bristolvt.org

AGENDA

I. Call to Order: 7:00 PM.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. Annual Selectboard organization matters:

1. Elect the Chair.
2. Elect a Vice-Chair.
3. Designate a regular meeting schedule, subject to occasional modification.
4. ~~Consider whether to resume 7:00pm meeting start time.~~
5. Designate *The Addison County Independent* as the Newspaper of Record.
6. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, and Shaw's).
7. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants every other week.
8. Consider adoption of Selectboard Rules of Procedure.
9. Review Conflict of Interest Policy.
10. Designate Selectboard liaisons to Town departments.

III. Public Forum.

IV. Consent Agenda.

1. Approve the Green Mountain Engineering contract: Annual Wastewater System Inspection per Indirect Discharge Permit #ID-9-0208-1.
2. Approve the Green Mountain Engineering contract: Annual Fire Station Inspection per Discharge Permit #7468-9015-T.
3. Approve the Green Mountain Engineering contract: Annual Landfill Closure Evaluation.
4. Approve the Certification of Compliance for Town Road and Bridge Standards and Network Inventory.
5. Approve the VTrans Annual Financial Plan for FY2022.
6. Approval of the public notice per 24 VSA 1061 regarding the long-term lease with Acorn Renewable Energy Co-op, LLC at the Bristol landfill with for the Bristol Community Energy Project.

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V. Regular Business.

1. Consider pre-payment, discount, and performance bond options for new fire truck.
2. Consider acceptance of a gift from the Edith Stock Trust for the enhancing bird habitat in Bristol.
3. Consider updates to Bristol's personnel policies.
4. Appointment or reappointment of Town officers. *May include deliberation in Executive Session to discuss appointments.*
5. Approval of the March 1, 2021 meeting minutes.
6. Authorize accounts payable warrant and any liquor licenses.
7. Selectboard roundtable.
8. Town Administrator's report.

VI. Other Business.

1. Correspondence, reports, correspondence received.

VII. Executive Session - tentative: contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

VIII. Adjourn.

Next regular Selectboard meetings:

- Monday, March 29, 2021
- Monday, April 12, 2021

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at:
www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/.