

**^Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday March 1, 2021**

Selectboard members present: Chair Michelle Perlee, Vice-Chair Peeker Heffernan, Ian Albinson, Joel Bouvier, and Darla Senecal.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Fire Chief Brett LaRose, Town Clerk Sharon Lucia, Bristol Recreation Director Meridith McFarland, Alex Mihavics, Town Treasurer Jen Myers, Police Chief Bruce Nason, and Taylor Welch (Hub Director).

Others present: Craig Alan, Linda Andrews, Matt Baron, Elizabeth Blair, Christopher Bray (Senator), Steven Brown, Sally Burrell, Lynn Camara, Jeff Carter, Sharon D. Compania, Mari Cordes (State Representative), Dustin Corrigan, Jennifer Corrigan, Reg Dearborn, Valerie Dearing, Deborah Dickerson, Maura Donnelly, Caleb Elder (State Representative), Ruth Farmer, Kelly Hamshaw, Kevin Hanson, Ruth Hardy (Senator), Sue Hawkins, Lisa Hoff, Patricia Hunt, Cathy Jipner, Susan Kavanagh, Shawn Kimball (NEAT TV), Craig Lalumiere, Alice Leeds, Amelia Lutz, Tiffany Manley, Basha Miles, John Moyers, Jen Peterson, Jim Quaglino, Katie Raycroft-Meyer, Deborah Ramsdell, Rob Rooker, Christopher Ross (*Addison Independent*), Elizabeth Sayre, Dave Sharpe, Pat Sharpe, Claire Wallace, Carol Wells, Tom Wells, Catherine Willson, Mary Yates, and Helen Young.

**I. Call to Order.** Chair Michelle Perlee called the meeting to order at 6:02 p.m.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There are no additions, removals, or adjustments.
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum.** None.

**III. Public Hearing** – Alleged Dog Ordinance violation Manning – potentially vicious dog(s) running at large in Vincent Drive vicinity.

1. The Police Department received a complaint from Matthew Baron of incidents that occurred the evening of February 16, 2021 involving a black dog roaming on his Vincent Drive property barking and exhibiting aggressive behavior. He identified the dog as one owned by Travis Manning and supplied two clips of video evidence. There was a hearing on June 10, 2019, the Selectboard issued an order that the dogs be confined or otherwise controlled and indicated the matter would be revisited at the June 24, 2019 meeting to determine if any additional actions were required. No other incidences were reported, and no additional action was included. The Selectboard held a hearing on September 14, 2020 regarding numerous complaints involving Travis Manning's two dogs, who at the time were not registered and were alleged to be roaming and exhibiting aggressive and potentially vicious behavior. The order the Selectboard issued following that hearing focused on registration and a warrant to impound the unregistered dogs was prepared. Because the dogs were registered within the prescribed timeframe and the fees paid, the warrant was not issued. Matthew Baron provided a similar report in November 2020, but it was found to not be specific enough given the gravity of impoundment and he was advised at that time to try to providence (e.g., photo, video) if one or more events were to happen again. Joel Bouvier moved to have the violator

erect a containment area (which can be a run) by May 15, 2021 and the violation would be levied. Ian Albinson seconded. So voted.

**IV. Annual Police District Meeting Public Information Meeting (6:30pm).**

1. Bruce Nason advised there are three part time officers. Due to COVID-19 and the officers full time jobs they don't have a consistent schedule. This past year there were 1,025 contacts, 3-year average is 988. Police District has a 0.6% increase for FY22 however in years past there were decreases in the budget. A question came up at last week's meeting about the average cost per parcel for policing services in the Police District. Treasurer Jen Myers prepared the following information in an email: For 2020 Grant List there was 1,571 taxable parcels, of those 613 were in the Police District (39%). For the 2020 Grant List the total Grand List value for the Town of Bristol \$3,384,278, of that the Police District Grand List value is \$1,352,531 (40%).

**V. Annual Town Meeting Public Information Meeting (7:00pm).**

1. Fred Baser is not running for Moderator again. Michelle Perlee read through each article and asked if there were questions after each article. Article 2: Taxes are mailed in September and only mailed once which shows the two installments. The Selectboard will put on Front Porch Forum, Town website, and Facebook page when these bills go out. Article 4 there is a typo on this. The wording is correct, but the amount listed for the Selectboard salary is incorrect. Article 5: Katie Raycroft-Meyer the Town Plan will be voted on tomorrow. Article 6: Brett LaRose said the reason for the request of \$75,000 transfer from the Fire Department Equipment Reserve Fund to the Fire Department Vehicle Fund since the Fire Department received a grant to purchase breathing apparatuses and wanting to move the money that was appropriated for this to the Vehicle fund. Article 7: 1.60% overall increase in the Town Budget for FY22. Senator Ruth Hardy advised that they just opened to Veterans' 55 years old and older they are eligible to get a COVID-19 vaccination. It was announced today as well that educators with Health issues are eligible as well.

**VI. Regular Business.**

1. Bristol Fire Department: authorization to proceed with vendor for new fire truck purchase. Eric Forand said how they went about looking at vendors to purchase the truck from. Eric Forand went to the Equipment Committee to purchase the truck from HGE for roughly \$619,000. Once the Selectboard approves then the Fire Department Truck Committee will go through each line item. Still looking to be under \$650,000. Joel Bouvier moved to approve them to move forward with the purchase of the truck not to exceed \$650,000. Ian Albinson seconded. So voted. Brett LaRose publicly acknowledged the Fire people that are putting in all this work into looking for the truck, etc. Valerie Capels would like to acknowledge the past Selectboard members and commend them for putting this fund in place, so the Town can make these large purchases without having to do these large loans.

2. Holly Hall bell tower repair: authorization to select contractor to remove and later reinstall the bell from the tower and authorization to seek structural engineer services to determine appropriate action. Ian moved. Darla seconded. So voted. 6:39pm.

3. Consider a proposed contract with the Addison County Regional Planning Commission to assist with coordination and administration of the Clean Water Block Grant-funded stormwater final design projects. Ian Albinson moved. Darla Senecal seconded. So voted.

4. Lincoln Selectboard request that the Bristol Selectboard consider signing on to a letter to MAUSD. The Lincoln Selectboard emailed a request and letter that the Bristol Selectboard consider signing regarding the Mount Abraham Union School District's proposal to repurpose certain school facilities in the district and to "...insist and demand that the MAUSD board receive and fully-consider new and innovative proposals from our communities." Kevin Hanson sent the Selectboard note and recommended the Selectboard not sign on to the letter. Peeker Heffernan moved to sign the letter of support. Ian Albinson seconded. Motion defeated. All voted against.

5. Approval of the January 4 and February 8 and February 22, 2021 meeting minutes. Ian Albinson moved to approve January 4, 2021 and February 8, 2021 with corrections. Peeker Heffernan seconded. So voted. February 22, 2021 meeting minutes will be moved to next meeting.

6. Authorize accounts payable warrant and any liquor licenses. Accounts Payable warrant: \$20,148.12.

7. Selectboard Roundtable.

a. Peeker Heffernan said there is a tree just North of Lloyd Dyke's driveway and it looks dead and needs to come down before it comes down in the road.

b. Joel Bouvier personally would like to thank Cale Pelland for his work. He is leaving his position with the Public Works Department and wish him well.

8. Town Administrator's Report.

## **VII. Other Business.**

1. Correspondence, reports, correspondence received.

## **VIII. Executive Session.**

1. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding contract personnel matters per 1 V.S.A. § 313(a)(3). Peeker Heffernan seconded. So voted. The Selectboard met in executive session from 8:37pm to : pm.

## **IX. Adjourn.**

1. At : p.m. X moved to adjourn the meeting. X seconded. So voted.

Respectfully submitted,

Tasha Bouvier  
Board Clerk