

April 6, 12, & 26

- DPW personnel matters.
- Continued Town Officer appointments (incl. Town Clerk, Town Treasurer, Fire Warden, Horse Ring Committee).
- 3rd FY2020 quarter budget review (Jan.-Mar.).
- Local Emergency Management Plan update and adoption.
- COVID-19 reopening plan.
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May 10, & 24 (five Mondays)

- Personnel policies review and updates.
- Water Ordinance updates.
- Water and Sewer Dept. public hearing; set budgets.
- Review East Street sidewalk replacement bids.
- Emerald Ash Borer management plan public meeting.
- Village streets speed and noise control concerns.
- Consider Assessor candidates (hopefully).
- Select infiltration chambers final design consultant (Clean Water Block Grant projects).
- Finalize Town Treasurer and Town Clerk job descriptions.
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June 14 & 28

- Water and Sewer Dept. public hearing; set budgets.
- Road trip with DPW Foreman Eric Cota.
- Personnel matters.
- Class 4 roads policy draft.
- Stoney Hill/Firehouse Drive infrastructure construction bidding.
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July 12 & 26

- Compensation adjustments.
- Community engagement regarding Bristol policing policies.
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August 9 & 23 (five Mondays)

- Set tax rate.
- Jackman's fuel pre-buy agreements.
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September 13 & 27

- FY2020 4th quarter budget review (Apr.-Jun.)
- Initiate FY2023 budget and capital budget process.
- Paving and sidewalk project updates.
- Landfill maintenance and monitoring.
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October 11 & 25

- Preliminary FY2022 budget sections review.
- Health insurance renewal.
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November 8 & 22 (five Mondays)

- Budget review.
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December 13 & 20

- Budget review.
- Capital budget and plan review.
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January 3, 10, 17, 24, and 31

- 2nd FY2022 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.
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February 14 & 28

- Preparations for Town Meeting.

Bristol Selectboard 2021-2022 Calendar and Goals

- Police District public info meeting.
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March 7, 14, & 28

- Town and Police District Meetings
- Selectboard organizational meeting.
- Town Officer appointments.
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April 11 & 25

- Local Emergency Management Plan update and adoption.
- Continuity of Operations Plan
- Continued Town Officer appointments.
- 3rd FY2022 quarter budget review (Jan.-Mar.).

A SAMPLE of COMPLETED PROJECTS/ACTIVITIES

- ✓ Town Plan update and adoption. MPG planning grant closeout.
- ✓ Enhanced Energy Plan adopted.
- ✓ Lewis Creek bank stabilization with EWP funding completed.
- ✓ Selectboard rules of procedure.
- ✓ Stoney Hill Infrastructure Project design and permitting.
- ✓ Town Garage site and buildings preliminary assessment, subsurface soils investigation.
- ✓ Local Emergency Management Plan (LEMP).
- ✓ Emerald Ash Borer Strategic Management Plan Committee formed, conducted inventory.
- ✓ Preliminary emerald ash borer strategic management plan drafted (FPR grant).
- ✓ Water system leak study and repairs.
- ✓ Green Lantern Solar offsets for Town buildings.
- ✓ Roads & Culvert Inventory and Capital Plan (ACRPC)
- ✓ AES-3 CPG issued and public offerings.
- ✓ Mountain Street sidewalk section replacement.
- ✓ Stoney Hill Road sidewalk scoping study (ACRPC TAC).
- ✓ Police Union contract review and adoption.

- ✓ VTrans paving grant application: paving Monkton Road (pending approval).
- ✓ Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.).
- ✓ VTrans Bike Ped grant application: scoping study for new sidewalk on Munsill Avenue (awarded).
- ✓ Unified Development Regulations review and adoption.
- ✓ Main Street lighting & sidewalk improvements (DTF & Bike Ped grants).
- ✓ Route 116/17 paving through Village (VTrans).
- ✓ Outreach to water customers regarding water service repair protocols and permit to dig in right-of-way.
- ✓ FEMA and state reimbursements for COVID-19 expenses.
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CURRENT PROJECTS/ACTIVITIES

- COVID-19 response and tracking.
- FY2020 audit.
- Pump house control panel upgrade/replacement scoping.
- Personnel policies review and update.
- Procurement policies review and update.
- Stoney Hill Infrastructure Project design and engineering; NRBC grant administration.
- FEMA reimbursements for Oct. 31-Nov. 1, 2019 storm.
- NRCS Emergency Watershed Program grant(s) for Oct. 31-Nov. 1, 2019 storm-damaged properties on West Street.
- Town Garage building improvements/replacement site and facility analysis >> consider whether to proceed with Phase I Environmental Assessment.
- New Police Station feasibility study.
- East Street sidewalk replacement bid and construction.
- Solar array development at landfill site.
- Upper Notch slide repair.
- Briggs Hill slope stabilization.
- Class 4 road maintenance policies.
- CWSRF planning loan: water system lead packed pipe replacement Preliminary Engineering Report.

Bristol Selectboard 2021-2022 Calendar and Goals

- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- School Street & Elementary School infiltrations chambers final designs (Clean Water Block grants).
- Selectboard handbook.
- Grease trap maintenance monitoring.
- Water Ordinance update (galvanized pipes, tracer wire, permit to work in ROW, etc.).
- Outreach to contractors regarding water service repair protocols and permit to dig in right-of-way.
- Scoping study: new sidewalk on Munsill Avenue (VTrans Bike Ped grant).
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PENDING FUTURE PROJECTS/ACTIVITIES/GOALS

- Sewer Ordinance update (grease traps, fees).
- Pine Street water line replacement/road reconstruction.
- RFQ for sewer system study engineer.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Memorial Park improvements.
- Upper Notch illegal dump cleanup and enforcement.
- Stormwater master plan implementation projects (ERP and other grants).
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Howden Hall Coach House touch-up painting.
- Basin Street reconstruction project.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.
- Certified Local Government.
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