



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, June 14, 2021, 7:00 PM  
There will not be a physical location.**

**Remote Access: Join Zoom Meeting**  
**<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003**  
**Phone In: 1-646-558-8656**  
**<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWxleHMrenpqTkZmUUNGZz09>**

**Selectboard Members**  
Peeker Heffernan, Chair  
Ian Albinson, V. Chair  
Joel Bouvier  
Michelle Perlee  
Darla Senecal

**Town Clerk**  
Sharon Lucia

**Town Treasurer**  
Jen Myers

**Town Administrator**  
Valerie Capels

**Administrative Assistant**  
Gail James

**Fire Chief**  
Brett LaRose

**Public Works Foreman**  
Eric Cota

**Police Chief**  
Bruce Nason

**Recreation Director**  
Meridith McFarland

**Hub Youth Center Director**  
Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
Kris Perlee

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**Bristol Town Office**  
Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**AGENDA**

**I. Call to Order: 7:00 PM.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum.** (5 min. per person)

**III. Department Head Roundtable.** (5 min. per person)

**IV. Consent Agenda.** (+/- 5 min.)

1. Appoint Peter Grant as Bristol delegate and William Sayre as an alternate delegate on the Addison County Regional Planning Commission for FY2022.
2. Appoint Peter Grant as Bristol delegate on the ACRPC Transportation Advisory Committee.
3. Approval of Green Mountain Engineering Stoney Hill Business Park Infrastructure Project contract amendment for specialized electrical design.
4. Authorize use of the Technology Reserve Fund to purchase a Dell Rugged Latitude laptop for the Public Works Department for per quote for \$1,939.36.
5. Approve Gran Fondo request to use Route 116/17 through Bristol for Sat., August 7, 2021 multi-town bicycling event.
6. Approve Rooted Vermont's request to use Upper Meehan and Meehan Roads for Return to Gravel multi-town bicycle event, Sunday, August 1, 8:30am – 6:00pm beginning in Richmond.
7. Ratify contract with the Addison County Regional Planning Commission for mapping services per the Communities Caring for Canopy Grant 2020 agreement 06130-UCF-CFC-20-02.
8. Ratify contract with the Addison County Regional Planning Commission for assisting with the administration of the Clean Water Block Grant Design/Implement Block Grant (2019-CWF-IMP-03).
9. Grant authorization request: VTrans Municipal Roads Grants-In-Aid Program.

*Continued on the next page ...*

**V. Regular Business.**

1. Beth Ekroos: concerns about speed and weight of trucks on Lower Notch Road. (+/- 10 min.)
2. Planning Commission request for Selectboard direction: Kevin Hanson and Jeff Lunstead. (+/- 15 min.)
3. Water Commission: new water service connection application for 130 North Street, Gregory and Kathi Monteith. (+/- 5 min.)
4. Consider adoption of proposed Water Use Ordinance amendments. (+/- 15 min.)
5. Consider draft RFP for FY2022 professional audit services. (+/- 5 min.)
6. Consider next steps regarding lack of responses to the advertised Assessor position. (+/- 10 min.)
7. Review of bids and select contractor for the East Street and Park Place sidewalk replacement project. *May include deliberation in executive session regarding contract negotiations.* (+/- 5 min.)
8. Continued consideration of funding allocations for the Main Street Sidewalk and Lighting Project local expenses. (+/- 10 min.)
9. Consider Town operations re-opening plan when the Governor's Emergency Order is lifted. (+/- 15 min.)
10. Approval of the March 29, May 10, and May 24, 2021 meeting minutes. (+/- 5 min.)
11. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)
12. Selectboard roundtable. (+/- 10 min.)
13. Town Administrator's report. (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Executive Session - tentative:** contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

**VIII. Adjourn.**

Next regular Selectboard meetings:

- Monday, June 21, 2021 – Special meeting for DPW road trip
- Monday, June 28, 2021
- Monday, July 12, 2021

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).