

Bristol Town Administrator

From: Dawn Griswold <Dawn.Griswold@mausd.org>
Sent: Thursday, September 9, 2021 4:05 PM
To: Bristol Town Administrator
Subject: Re: Best way to reach Selectboard chair?

Hi again Val,

this is the message I sent to the 3 interested individuals.

Thanks for your patience, my week has filled up quickly. I hope you are still able to join us Tuesday at 6:00 pm in the Large Cafeteria at Mt Abraham. (As we are indoors and with limited spacing we are masked.) The meeting is recorded and televised. We will open our meeting and then take about 15 minutes to speak with each of the 3 candidates. We hope you can stay for the entire meeting.

1. 6:10-6:25 E. Jipner
2. 6:25-6:40 W. Mount
3. 6:40-6:55 A. Roleau

During our conversation you can expect the following questions:

***Tell us a bit about yourself, your background/experience, and your interest in serving on the Board
What skills or traits will allow you to contribute to effective operations of the board as a whole?
What do you see as the major issue(s) facing our school district?
Do you have any questions for us?***

After we have heard from everyone, the Board will vote to determine which person will fill the position. We will then take action to appoint the representative to fill the seat, administer the oath of office and continue on with our meeting with the newly appointed member joining us.

Feel free to reach out if you have any additional questions. We look forward to meeting with you Tuesday.

On behalf of the MAUSD Board,

Dawn Griswold

I hope we can hear comments from your SelectBoard member through this process. I will invite them to share their thoughts throughout the conversation.

Thank you!

Dawn

*A reminder to Board Members: In compliance w/ Vermont Open Meeting Law (1 V.S.A. §§ 310-314), this electronic communication between members of a public body is for the purpose of distributing materials, for Board members information and/or meeting material. This e-mail is not a forum for group comments/discussion-**please do not reply all.***

On Thu, Sep 9, 2021 at 10:02 AM Bristol Town Administrator <townadmin@bristolvt.org> wrote:

Thank you, Dawn.

--Valerie

Valerie Capels, Town Administrator

Town of Bristol
1 South Street
P.O. Box 249
Bristol, VT 05443
P: (802) 453-2410
E: townadmin@bristolvt.org
W: www.bristolvt.org
FB: <https://www.facebook.com/bristolvt/>
Tw: @BristolTownAdm

Please note this email message, along with any response or reply, may be considered a public record subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

From: Dawn Griswold <dawn.griswold@mausd.org>
Sent: Thursday, September 9, 2021 5:45 AM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Re: Best way to reach Selectboard chair?

One more email came yesterday. 3 to date.

Dawn

On Sep 7, 2021, at 9:31 AM, Bristol Town Administrator <townadmin@bristolvt.org> wrote:

Thank you, Dawn.

--Valerie

Valerie Capels, Town Administrator
Town of Bristol
1 South Street
P.O. Box 249
Bristol, VT 05443
P: (802) 453-2410
E: townadmin@bristolvt.org
W: www.bristolvt.org
FB: <https://www.facebook.com/bristolvt/>
Tw: @BristolTownAdm

Please note this email message, along with any response or reply, may be considered a public record subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

From: Dawn Griswold <Dawn.Griswold@mausd.org>
Sent: Tuesday, September 7, 2021 8:02 AM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Re: Best way to reach Selectboard chair?

Hi Val,

Thanks for your email. I have 2 interested parties at this point. Having a SB member at the meeting on the 14th would be great. Once I know how many are interested, I'll let you know.

Dawn

*A reminder to Board Members: In compliance w/ Vermont Open Meeting Law (1 V.S.A. §§ 310-314), this electronic communication between members of a public body is for the purpose of distributing materials, for Board members information and/or meeting material. This e-mail is not a forum for group comments/discussion-**please do not reply all.***

On Mon, Sep 6, 2021 at 11:45 AM Bristol Town Administrator <townadmin@bristolvt.org> wrote:

Hi Dawn,

I'm back in town. When I first replied to you, I hadn't closely reviewed the information you sent to realize that the law was changed after Annie Denny's appointment and the Selectboard no longer selects the candidate. Sorry about that. According to the Dec. 16, 2019 minutes, Andrea Denny was the only candidate at that time. Erin Jipner e-mailed me last week expressing interest in the position. I copied you on a re-reply I sent to her a short time ago to correct my earlier response. Ooops.

The Selectboard is meeting next Monday, Sept. 13 and this will be on the agenda. One option is for them to select a representative to attend the 9/14 meeting. Have you received much interest from prospective candidates?

--Valerie

Valerie Capels, Town Administrator
Town of Bristol
1 South Street
P.O. Box 249
Bristol, VT 05443
P: (802) 453-2410 ext. 22
E: townadmin@bristolvt.org
W: www.bristolvt.org
FB: <https://www.facebook.com/bristolvt/>
Tw: @BristolTownAdm

Sent from [Mail](#) for Windows 10

From: [Dawn Griswold](#)
Sent: Saturday, September 4, 2021 8:34 AM
To: [Mic](#)
Cc: [Bristol Town Administrator](#)
Subject: Re: Best way to reach Selectboard chair?

Thanks Michelle. Val, can you contact me when you return?

Dawn

*A reminder to Board Members: In compliance w/ Vermont Open Meeting Law (1 V.S.A. §§ 310-314), this electronic communication between members of a public body is for the purpose of distributing materials, for Board members information and/or meeting material. This e-mail is not a forum for group comments/discussion-**please do not reply all.***

On Wed, Sep 1, 2021 at 9:22 PM Mic <bdysense@comcast.net> wrote:

I think it best to work with Val as she works on the agenda and best for her to be in the loop in figuring out how to deal with this.

Sent from my Awesome iphone

On Sep 1, 2021, at 5:26 PM, Dawn Griswold <Dawn.Griswold@mausd.org> wrote:

Thanks for the response Michelle. That is a different process than what was outlined to me by the Vermont School Board Association. I had to check recently when Starksboro had a vacancy. It has changed and we School Board and SelectBoard have to work together and the School Board does the appointing. Originally I planned to invite the SelelctBoard to join us on 9/14 and participate in the conversation/interview. Can you and I work to sort this out or should I get in touch with Peeker or Val.

Dawn

A reminder to Board Members: In compliance w/ Vermont Open Meeting Law (1 V.S.A. §§ 310-314), this electronic communication between members of a public body is for the purpose of distributing materials, for Board members information and/or meeting material. This e-mail is not a forum for group comments/discussion- please do not reply all.

On Wed, Sep 1, 2021 at 4:03 PM <bdysense@comcast.net> wrote:

Dawn – Val is away this week. If I recall correctly, we advertised it and those that were interested were interviewed by the selectboard and after the inter views, we appointed someone to the open seat.

From: Dawn Griswold <dawn.griswold@mausd.org>
Sent: Wednesday, September 1, 2021 4:41 AM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Cc: Michelle Perlee <bdysense@comcast.net>
Subject: Re: Best way to reach Selectboard chair?

Hi Valerie

Thanks for the response. I was waiting to hear back before I put the word out on our end. I'll get that out today. What is the process that the Selectboard used in the past? We have a meeting scheduled on 9/14. Will a selectboard member being attending to be a part of the conversation? We planned on "interview conversation" at the meeting and then making a decision. Any info you can share would be helpful. Thank you!

Dawn

On Aug 30, 2021, at 6:47 PM, Bristol Town Administrator <townadmin@bristolvt.org> wrote:

Hi Dawn,

Michelle Perlee is no longer Chair; Peeker Heffernan is. He is aware of Annie's resignation. Michelle did receive your note and forwarded it to me. The procedural info you shared was helpful. Jennifer Willey also contacted me about the resignation. We will follow the same course when Annie Denny had

been appointed. The vacancy will be advertised on social media and I suspect some folks will button hole prospective candidates. The Selectboard's next meeting is Sept. 13 and this will be on the agenda. Thank you for following up!

—Valerie
From Valerie's iPhone

Get [Outlook for iOS](#)

From: Dawn Griswold <Dawn.Griswold@mausd.org>
Sent: Monday, August 30, 2021 5:53 PM
To: Bristol Town Administrator
Subject: Best way to reach Selectboard chair?

Good evening,

I am trying to get in touch with the Selectboard Chair Michelle Perlee. I sent an email last week using the email address on the website. I have not had any response, can you help? I am the chair of the MAUSD Board and need to connect with the Selectboard about filling an open vacancy on the Board. It is a bit of a time sensitive issue (we have 30 days that started last week). Here is a copy of the email I sent last week. Thank you for any help you can provide.

Dawn Griswold

Dawn Griswold <Dawn.Griswold@mausd.org>

Wed, Aug 25, 1:23
day

to bdysense

Hi Michelle,

It's Dawn Griswold, chair of the MAUSD Board. Last night we accepted the resignation of a Bristol Board member-Annie Denny. Unfortunately, things have changed in her life and she needs to step down from her Board position. According to the current law, we (MAUSD Board) have to work in consultation with you (SelectBoard) to fill the position. I think the first step is to have our clerk notify your Board of the vacancy and then create an announcement and have interested parties email me as chair.

Here is the legislation language, about how we go about filling the open seat -

[Act 154 of 2020 \(H.969\)](#) sets forth the current law (see pages 116-117):

"(b) Notwithstanding any provision of law to the contrary, if a vacancy occurs on the board of a unified union school district and the vacancy is in a seat that is allocated to a specific town, the clerk of the unified union school district shall immediately notify the selectboard of the town. Within 30 days after the receipt of that notice, the unified union school district board, in consultation with the selectboard, shall appoint a person who is otherwise eligible to serve as a member of the unified union school district board to fill the vacancy until an election is held at an annual or special meeting unless otherwise provided in accordance with the unified union school district's articles of agreement.

(c) This section is repealed on July 1, 2022."

We have developed an interview [procedure](#) that spells out how we would handle this. Once we know how many interested parties we have we can plan time to interview. If you know the 2 individuals who ran against members in the spring, feel free to personally invite them to apply. How would you and/or your Board want to be a part of the process? As I understand it once we interview and deliberate the Board could then appoint someone to fill the vacancy. If this is our path, do you have concerns or other questions we should get clarity on, before things get going?

Thanks for your help with this,

Dawn Griswold

*A reminder to Board Members: In compliance w/ Vermont Open Meeting Law (1 V.S.A. §§ 310-314), this electronic communication between members of a public body is for the purpose of distributing materials, for Board members information and/or meeting material. This e-mail is not a forum for group comments/discussion-**please do not reply all.***