



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, October 25, 2021, 7:00 PM  
In person at Holley Hall**

**Or remote Access via Zoom:**  
**<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003**  
**Phone In: 1-646-558-8656**  
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWxleHMrenpqTkZmUUNGZz09>

**Selectboard Members**  
 Peeker Heffernan, Chair  
 Ian Albinson, V. Chair  
 Joel Bouvier  
 Michelle Perlee  
 Darla Senecal

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 VACANT

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center Director**  
 Taylor Welch

**Zoning Administrator/  
 E-911 Coordinator**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

## AGENDA

**I. Call to Order: 7:00 PM.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum.** (5 min. per person)

**III. Department Head Roundtable.** (5 min. per person)

**IV. Regular Business.**

1. Planning Commission candidate interview: Chanin Hill. (+/- 10 min.)
2. Consider proposal for Eagle Scout project to install benches on four BTN trails on Town Property: William Moran. (+/- 10 min.)
3. West Street slope repair project: status update. (+/- 10 min.)
4. Consider Grant application authorization request: Planning Commission for up to \$22,000 to the Vermont Bylaw Modernization Grant Program. (+/- 10 min.)
5. American Rescue Plan Act (ARPA) funding update; discussion of process and potential projects for funding; next steps. (+/- 30 min.)
6. Consider cost proposal from Don Weston Excavating for the West Street crosswalk and whether to proceed with a change order. (+/- 10 min.)
7. Consider final adoption of the amended and revised Bristol Water Use Ordinance. (+/- 10 min.)
8. Consider selection of contractor for the Munsill Avenue new sidewalk scoping study. *May include deliberation in executive session.* (+/- 10 min.)
9. Consider quotes for the 2021 Bristol Annual Town Report. *May include deliberation in executive session.* (+/- 10 min.)

*Continued on next page ...*

10. Review and approval of the June 28, July 12, July 26, August 16, and August 23, September 13, and October 11, 2021 meeting minutes. (+/- 5 min.)

11. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)

12. Selectboard roundtable. (+/- 10 min.)

13. Town Administrator's report. (+/- 5 min.)

**V. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VI. Executive Session:** potential contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

**VII. Adjourn.**

Next regular Selectboard meetings:

- Monday, November 8, 2021
- Monday, November 22, 2021

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).