

**Town of Bristol, Vermont
Selectboard Special Meeting Minutes of
Monday, November 1, 2021**

Selectboard members present: Chair Peeker Heffernan, Ian Albinson, Joel Bouvier, Michelle Perlee and Darla Senecal.

Staff present: Town Administrator Valerie Capels, Town Clerk Sharon Lucia, Assistant Treasurer Peter Ryan.

Others present: Two Town Treasurer candidates.

I. Call to Order. Chair Peeker Heffernan called the meeting to order at 6:15pm at Holley Hall and via Zoom following the resolution of some technical difficulties.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). No changes were proposed to the agenda.

II. Executive Session. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding personnel matters per 1 V.S.A. §313(a)(3). Joel Bouvier seconded. So voted.

The Selectboard met in executive session from 6:15pm to 6:55pm. Upon returning to open session, Joel Bouvier made a motion to authorize Valerie Capels to extend the employment offer to the two Treasurer candidates as discussed. Michelle Perlee seconded. So voted.

III. Adjourn.

At 8:45pm, Joel Bouvier made a motion to adjourn the meeting. Ian Albinson seconded. So voted.

Respectfully submitted,

Valerie Capels, Town Administrator