



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, March 14, 2022, 7:00 PM  
In person at Holley Hall**

**Or remote Access via Zoom:**  
<https://zoom.us/> ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In: 1-646-558-8656**  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWxleHMrenpqTkZmUUNGZz09>

**Selectboard Members**  
 Peeker Heffernan, Chair  
 Ian Albinson, V. Chair  
 Joel Bouvier  
 Michelle Perlee  
 Darla Senecal

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Anthony Delmonaco

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center Director**  
 Taylor Welch

**Zoning Administrator/  
 E-911 Coordinator**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

## AGENDA

**I. Call to Order: 7:00 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum. (5 min. per person)**

**III. Annual Selectboard organization matters:**

1. Elect the Chair.
2. Elect a Vice-Chair.
3. Designate a regular meeting schedule, subject to occasional modification.
4. Designate *The Addison County Independent* as the Newspaper of Record.
5. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, Shaw's, Bristol Beverage, and Web site).
6. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants twice a month.
7. Review of Selectboard Rules of Procedure.
8. Review Conflict of Interest Policy.
9. Designate Selectboard liaisons to Town departments.

**IV. Department Head Roundtable. (5 min. per person)**

**V. Regular Business.**

1. Consider presentation by Champlin Associates and others of a wastewater pretreatment alternative: Algawheel. (+/- 30 min.)
2. Consider Memorial Park Management Plan by the Bristol Conservation Commission. (+/- 15 min.)
3. Consider or affirm whether to move forward with the Eagle Park Universal Fishing Platform construction process and approval of Dock Doctors' proposal. (+/- 15 min.)
4. Recreation Dept. grant application authorization request: Vermont After School. (+/- 10 min.)

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5. Town Administrator grant application authorization request: Downtown Transportation Fund – Clean Water Initiative. (+/- 10 min.)
6. Consider In-Stitches Revolving Loan Fund application and RLF Committee recommendation. *May include deliberation in executive session.* (+/- 5 min.)
7. Consider renewal of mowing contracts for the 2022 season. *May include deliberation in executive session to discuss contract negotiations.* (+/- 5 min.)
8. American Rescue Plan Act (ARPA) funding update. (+/- 5 min.)
9. Approve the VTrans Annual Financial Plan for FY2023. (+/- 5 min.)
10. Approve the Certification of Compliance for Town Road and Bridge Standards and Network Inventory. . (+/- 5 min.)
11. Appointment or reappointment of Town officers. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
12. Review and approval of the August 23, September 13, and December 13, 2021, and January 3, January 10, January 17, January 24, January 27, February 7, February 21, and February 28, 2022 meeting minutes.
13. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)
14. Selectboard roundtable. (+/- 10 min.)
15. Town Administrator’s report. (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Executive Session - tentative:** contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

**VIII. Adjourn.**

Next Selectboard meetings:

- Monday, March 28, 2022
- Monday April 11, 2022

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).