



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, March 28, 2022, 6:30 PM  
In person at Holley Hall**

**Or remote Access via Zoom:**  
<https://zoom.us/> ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In: 1-646-558-8656**  
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWxleHMrenpqTkZmUUNGZz09>

**Selectboard Members**  
 Ian Albinson, Chair  
 Darla Senecal, V. Chair  
 Joel Bouvier  
 Peeker Heffernan  
 Michelle Perlee

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Anthony Delmonaco

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meredith McFarland

**Hub Youth Center Director**  
 Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

**AGENDA**

**I. Call to Order: 6:30 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

**II. Executive Session** – personnel matters per 1 V.S.A. §313(a)(3) and contract negotiations per 1 V.S.A. §313(a)(1)(A). *May be continued at the other end of the agenda.*

**III. Call to Order: 7:00 P.M.**

1. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**IV. Public Forum.** (5 min. per person)

**V. Department Head Roundtable.** (5 min. per person)

**VI. Regular Business.**

1. Consider presentation by Champlin Associates and others of a wastewater pretreatment alternative: Algaewheel. (+/- 30 min.)
2. East Street and Park Place sidewalk replacement bids: select a contractor. *May include deliberation in executive session.* (+/- 5 min.)
3. Consider Gran Fondo application for use of Bristol roads for annual bicycle event on Saturday, June 25, 2022. (+/- 5 min.)
4. Grant application authorization request: Recreation Department -- Rise VT Amplify Grant for \$1,500 to construct a fitness trail segment. (+/- 5 min.)
5. Vermont opioid settlement and distribution to municipalities: should Bristol opt in? (+/- 15 min.)
6. Discuss budget process, areas for improvement, and options. Consider whether to subscribe to online budget platforms Qwestica or ClearGov. (+/- 30 min.)

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7. Request for authorization to use Technology Reserve Funds to replace the Treasurer's computer and tech support for the transfer. (+/- 5 min.)
8. Selectboard calendar and goals for the coming year. (+/- 15 min.)
9. American Rescue Plan Act (ARPA) funding update and Selectboard goals. (+/- 5 min.)
10. Acknowledge receipt of Plank Road neighbors petition expressing concern about a proposed Bristol Trail Network segment. (+/- 5 min.)
11. Appointment or reappointment of Town officers and representatives. *May include deliberation in Executive Session to discuss appointments.* (+/- 10 min.)
  - Conservation Commission, Design Review Commission, Development Review Board, Planning Commission, Revolving Loan Fund, Equipment Committee, Maple Broadband Governing Board.
12. Review and approval of the August 23, September 13, and December 13, 2021, and January 3, January 10, January 17, January 24, January 27, February 7, February 21, February 28, and March 14, 2022 meeting minutes.
13. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)
14. Selectboard roundtable. (+/- 10 min.)
15. Town Administrator's report. (+/- 5 min.)

## **VII. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VIII. Executive Session** (continued if needed) – contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

## **IX. Adjourn.**

Next Selectboard meetings:

- Monday, April 11, 2022
- Monday April 25, 2022

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).