

**Bristol Town Administrator**

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**From:** Bristol Clerk  
**Sent:** Friday, March 25, 2022 8:16 AM  
**To:** Bristol Town Administrator  
**Subject:** FW: Town Appointment to the Maple Broadband Governing Board  
**Attachments:** Maple Broadband Governing Board Appointment form.docx

Thanks.

Sharon Lucia  
Town Clerk  
Town of Bristol  
PO Box 249  
Bristol, VT 05443  
802.453.2410 x5  
[clerk@bristolvt.org](mailto:clerk@bristolvt.org)  
[www.bristolvt.org](http://www.bristolvt.org)

**NOTE: We are now open to the public. Our new office hours are Monday – Thursday - 8 am to 4:30 pm. The office is CLOSED on Fridays. Appointments are still required for research in the Land Records.**

Please note that this email message, along with any response or reply, is considered a public record, and thus, subject to disclosure under the Vermont Public Records Law ([1 V.S.A. §§ 315-320](#)).

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**From:** Nancy Cornell <nancy@maplebroadband.net>  
**Sent:** Wednesday, March 16, 2022 1:03 PM  
**To:** Bristol Clerk <clerk@bristolvt.org>  
**Cc:** Steve Huffaker <chair@maplebroadband.net>  
**Subject:** Town Appointment to the Maple Broadband Governing Board

Dear Sharon,

Hello from Maple Broadband, Addison County’s Communications Union District. I hope this email finds you safe and well. We hope you will help us update our records following municipal appointments so we can keep our Governing Board current. Every spring we will be asking each municipal clerk to serve as our main point of contact to help us gather information. We truly appreciate your help. Included in this mailing is:

1. **An appointment form for the Maple Broadband Governing Board.** Please complete this form and ask the chair of the Selectboard to sign it. If the Selectboard has not yet made these appointments, please ask them to make the appointments, complete the form, and return it to you, so that you can send a copy to me no later than the last Monday in April - April 25, 2022 (as required by VT statute).

Appointments are for a one-year term beginning May 1, unless you specifically request another date. The first full Maple Broadband Governing Board meeting of the new term will be Tuesday, May 3 at 5:00 pm. We are currently working remotely and holding our meetings via ZOOM. I expect that still may be the case as of May. However, sometime relatively soon we hope to be holding in person meetings at ACRPC’s office at 14 Seminary St. in Middlebury. After the May 3 Annual Meeting, Maple Broadband Governing Board meetings are generally the first Wednesday of the month at 5:00 p.m. Meetings generally include updates and a business meeting, and last about 90

minutes. We ask Board members to attend 11 meetings per year. Lastly, we ask Board members to serve as liaisons between Maple Broadband and municipal officials so we can work together productively. Please continue to help us work with and for you by appointing (or reappointing) articulate and engaged citizens to the Board. Please tell new appointees that we are happy to speak with them at any time about the duties of a Board member. Please also encourage them to call me at 802-453-2681 or send an email me at [nancy@maplebroadband.net](mailto:nancy@maplebroadband.net) to introduce themselves.

Thank you in advance for helping us keep current. If you have suggestions for improving this update process, please let me know. If you have any questions, feel free to contact either me or Maple Broadband Chair, Steve Huffaker [chair@maplebroadband.net](mailto:chair@maplebroadband.net).

Best wishes,  
Nancy

Nancy Cornell,  
Maple Broadband  
Communications Union District  
Executive Committee  
[nancy@maplebroadband.net](mailto:nancy@maplebroadband.net)

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Please note that this communication and any response to it will be maintained as a public record and may be subject to disclosure under the Vermont Public Records Act.

(Town Letterhead, please)

**Appointment to the  
Governing Board of  
Maple Broadband Communications Union District**

At its duly warned meeting dated \_\_\_\_\_, the Selectboard/ City Council of the

Town/City of \_\_\_\_\_ voted to appoint the following person/people to represent it on the Maple Broadband (Addison County Communications Union District) Governing Board:

**Delegate:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Alternate:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Signed By: \_\_\_\_\_

Chair of the Selectboard/City Council

Please email signed form, on Town letterhead, no later than Monday April 25, 2022 as an attachment in an email to:

Nancy Cornell - [nancy@maplebroadband.net](mailto:nancy@maplebroadband.net)