

Bristol Town Administrator

From: Steve Palmer <slpalmer@gmavt.net>
Sent: Monday, April 4, 2022 4:15 PM
To: Bristol Town Administrator
Subject: Re: Annual Inspections

Good afternoon Valerie. Thank you for sending that. I would be happy to fill that role if that is what the Town would like. I'm mostly working with clients that I had been working with prior to GME closing so for the most part there has not been a need for introductions and resume's to date. I'm only taking on a handful of clients so I can focus. If Bristol would like me to fill that role for them, I'd be honored to do so. With regard to that, it has been my goal to keep Alan engaged in Bristol as much time as he is personally willing to do so. He has a ton of history with Bristol that you just can't replace. How much he wishes to be engaged moving forward will be up to him really. He needs to decompress for a bit so I'm not pushing him. We have committed to finishing up the Step 2 Pine Street project together under GME and doing the annual inspections together under VTM. Alan and I have had discussions about collaborating on future work in Bristol if the opportunity presents itself but like I said, right now he needs to relax for a bit.

I normally take much of the month of March off to focus on sugaring. We did a pretty significant expansion this year so sugaring has taken more time than normal. I've got a meeting with a client in Williston tomorrow morning and I'm boiling for the last time likely tomorrow afternoon. I get my normal life and sleep patterns back shortly. I'd be happy to write up a short professional resume if its helpful. I have not done that for some time and I'm probably overdue to update one. In a nutshell I've been a practicing professional civil engineer in Vermont for over 30 years and have a wide variety of experience. I've worked for GME for the past 3 years. Prior to that I served as the City Engineer and Public Works Director for the City of Winooski for over 10 years. As part of that I co-managed the \$250,000,000 Winooski Downtown Redevelopment project from 2005 to 2008 among many other projects. I have many years of private and public civil and environmental engineering experience prior to that including significant solid waste and municipal water/wastewater design and construction experience. I also work and collaborate closely with several other independent engineers on numerous projects. I routinely work for and with Forcier Consulting Engineers which is owned by a gentleman named John Forcier. John happens to be Jill Marsano's father (small Vermont world). John has been a practicing engineer for almost 50 years and has more experience in municipal wastewater design than anyone I know. In fact John and I are working on several large biodigester design projects around the country today.

Let me know if a more formal resume would be helpful and I'll see what I can pull together.

Thank you

Steve

PS - I'm still working my way down through my email so perhaps this question has been answered but did the Step II DWSRF loan application formally get submitted? Also, any reason you can think of that Alan and I can't finish up the Pine Street stormwater design next week?

From: "townadmin" <townadmin@bristolvt.org>
To: "Steve Palmer" <spalmer@gmavt.net>
Sent: Wednesday, March 30, 2022 4:56:24 PM
Subject: RE: Annual Inspections

Hi Steve,

Thank you! And thank you, thank you, thank you for all the time and effort you have made to help (Alan) keep Bristol on track, despite everything else you have on your plate.

Attached are the landfill permits. I hope they're useful.

Do you have an intro package you provide to prospective clients or include with RFP responses? That will help lay the ground work (no pun intended) for these and future contracts. Correct me if I'm wrong, but it appears that you are willing and offering to step into the role that GME held for many years. If so, I would like the Selectboard to consider officially recognizing that "appointment" Maybe even draw up a contract for general routine engineering services for Town, water, and sewer matters.

Let me know your thoughts. Thanks,

--Valerie

Valerie Capels, Town Administrator
Town of Bristol
1 South Street
P.O. Box 249
Bristol, VT 05443
P: (802) 453-2410 Ext. 1
F: (802) 453-5188
E: townadmin@bristolvt.org
W: www.bristolvt.org
FB: <https://www.facebook.com/bristolvt/>
Tw: @BristolTownAdm

Please note this email message, along with any response or reply, may be considered a public record subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

From: Steve Palmer <spalmer@gmavt.net>
Sent: Tuesday, March 29, 2022 3:05 PM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Annual Inspections

Good afternoon Valerie. Sorry on the delay, I'm taking advantage of the cold weather however and getting back on top of the pile. Per our discussions late last week, please see attached draft annual inspection agreements for your review. Alan has committed to conducting these inspections with me so the Town will have the benefit of overlap between the two of us. I'm only charging for one of us to do the work however and I have not raised the fees that Alan has charged you in the past. The only change from past years is that Alan has historically donated his time for the Fire Department for the Stormwater Inspection & Report. Looking at the permit for the fire station stormwater system this morning, the system and resulting inspection looks pretty limited. The report is going to take longer to write than the physical inspection will take to conduct. I've assumed 4-hours for the total scope of

work, however if I can get it done as part of one of other inspections I may be able to cut that down. I'm cognizant of the limited resources of our local volunteer fire departments.

From a larger perspective, I have not charged the Town for any time I have invested in Bristol projects over the past month or so including Pine Street. I've viewed all of this as needed catch up on my part. My rate for engineering services through VTM is only \$100/hr to each of my clients. I've been doing this for a long time and I think you'll find that's about as competitive as you will find from anyone, I simply don't have a lot of overhead.

One question, do you know if the landfill has a specific permit from the solid waste division under which the annual inspection is supposed to be performed? I did not notice a specific permit # mentioned in the previous inspection agreement and I could not find one on line. I have some contacts over at solid waste however that I can lean on if its not something you have at your fingertips.

Thank you and please let me know if you have any questions or comments.

Steve