

Bristol Selectboard 2022-2023 Calendar and Goals

April 11 & 25

- Continued Town Officer appointments (tentative)
- 3rd FY2022 quarter budget review (Jan.-Mar.).
- Review of final designs and cost estimates for the School Street and Elementary School subsurface stormwater infiltration chamber projects.
- Local Emergency Management Plan update and adoption.

May 9 & 23 (five Mondays)

- Review of FY2021 audit.
- NEPBA Police Union contract review
- Personnel policies review and updates.
- Water and Sewer Dept. public hearing; set budgets.
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June 13 & 27

- Water and Sewer Dept. public hearing; set budgets.
- NEPBA Police Union contract adoption.
- Road trip with DPW Foreman Eric Cota.
- Class 4 roads policy draft.
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July 11 & 25

- Compensation adjustments.
- 4th FY2022 quarter budget review (Apr. Jun.).
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August 8 & 22 (five Mondays)

- Set tax rate.
- Jackman's fuel pre-buy agreements.
- Community engagement regarding Bristol policing policies.
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September 12 & 26

- Paving and sidewalk project updates.
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October 10 & 24 (five Mondays)

- 1st FY2023 quarter budget review (Jul.-Sep.)
- Initiate FY2024 budget and capital budget process.
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November 14 & 28

- Preliminary FY2024 budget sections review.
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December 12 & 19

- Health insurance renewal.
- Budget review.
- Capital budget and plan review.
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January 9, 16, and 25 *(if we get an early start on the budget, we might not need to meet on the off-Mondays)*

- 2nd FY2023 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.
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February 13 & 27

- Preparations for Town Meeting.
- Police District public info meeting.
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March 6 & 7

- Town and Police District Meetings.
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Bristol Selectboard 2022-2023 Calendar and Goals

March 13 & 27

- Selectboard organizational meeting.
- Town Officer appointments.
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A SAMPLE of COMPLETED PROJECTS/ACTIVITIES

- ✓ Town Plan update and adoption. MPG planning grant closeout.
- ✓ Enhanced Energy Plan adopted.
- ✓ Lewis Creek bank stabilization with EWP funding completed.
- ✓ Selectboard rules of procedure.
- ✓ Stoney Hill Infrastructure Project completed.
- ✓ Town Garage site and buildings preliminary assessment, subsurface soils investigation.
- ✓ Local Emergency Management Plan (LEMP).
- ✓ Emerald Ash Borer Strategic Management Plan Committee formed, conducted inventory.
- ✓ Preliminary emerald ash borer strategic management plan drafted (FPR grant).
- ✓ Water system leak study and repairs.
- ✓ Green Lantern Solar offsets for Town buildings.
- ✓ Roads & Culvert Inventory and Capital Plan (ACRPC)
- ✓ Mountain Street sidewalk section replacement.
- ✓ Stoney Hill Road sidewalk scoping study (ACRPC TAC).
- ✓ Police Union contract review and adoption.
- ✓ VTrans paving grant application: paving Monkton Road (pending approval).
- ✓ VTrans Lincoln Road riverbank stabilization grant application (funded).
- ✓ Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.).
- ✓ Water Ordinance update (galvanized pipes, tracer wire, permit to work in ROW, etc.).

- ✓ Unified Development Regulations review and adoption.
- ✓ Main Street lighting & sidewalk improvements (DTF & Bike Ped grants).
- ✓ Route 116/17 paving through Village (VTrans).
- ✓ Outreach to water customers regarding water service repair protocols and permit to dig in right-of-way.
- ✓ FEMA and state reimbursements for COVID-19 expenses.
- ✓ Updated procurement policies to meet federal standards.
- ✓ Bristol Community Solar project at landfill.
- ✓ School Street & Elementary School infiltrations chambers final designs (Clean Water Block grants).
- ✓ Lincoln Road, Briggs Hill Road intersection and Bartlett Falls parking studies (ACRPC TAC grant).
- ✓ DWSRF planning loan: water system lead packed pipe replacement Preliminary Engineering Report.
- ✓ New Public Works employees and a new Treasurer.
- ✓ Formation of new Bicycle Pedestrian Advisory Committee.
- ✓ Formation of new ARPA Funding Advisory Committee.
- ✓ Holley Hall bell tower and roof repair.
- ✓ Lawrence Memorial Library roof repair.

CURRENT PROJECTS/ACTIVITIES

- FY2021 audit.
- Pump house control panel upgrade/replacement scoping.
- Personnel policies review and update.
- Stoney Hill Infrastructure Project NRBC grant administration.
- Police Union contract renegotiation.
- American Rescue Plan Act (ARPA) scoping.
- FEMA reimbursements for Oct. 31-Nov. 1, 2019 storm.
- NRCS Emergency Watershed Program grant(s) for Oct. 31-Nov. 1, 2019 storm-damaged properties on West Street.
- Town Garage building improvements/replacement site and facility analysis >> consider whether to proceed with Phase I Environmental Assessment.

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- New Police Station feasibility study.
- Town buildings maintenance and repair planning and budgeting.
- Eagle Park universal fishing platform repair.
- Munsill Avenue new sidewalk scoping study (VTrans Bike Ped grant).
- Village street tree improvement plan and implementation.
- Revolving Loan Fund policies and application updates.
- Airport Drive sidewalk scoping study (ACRPC TAC grant).
- East Street sidewalk replacement bid and construction.
- Class 4 road maintenance policies.
- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- Selectboard handbook.
- Grease trap maintenance monitoring.
- Outreach to contractors regarding water service repair protocols and permit to dig in right-of-way.
- Lawrence Memorial Library building repainting.
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Howden Hall Coach House touch-up painting.
- Basin Street reconstruction project.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.
- Certified Local Government.

PENDING/FUTURE PROJECTS/ACTIVITIES/GOALS

- Basin Street improvement project.
- Core Sewer Ordinance update (grease traps, fees).
- Pine Street water line replacement/road reconstruction planning.
- RFQ for sewer system study engineer.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Upper Notch slide repair.
- Lincoln Road/Briggs Hill intersection Bartlett Falls parking study follow-up.
- Memorial Park improvements.
- Briggs Hill slope stabilization.
- Upper Notch illegal dump cleanup and enforcement.
- Stormwater master plan implementation projects (ERP and other grants).